

## Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2022 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2022 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It

- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2022 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

### Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

## 1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

**1A-1. CoC Name and Number:** ID-500 - Boise/Ada County CoC

**1A-2. Collaborative Applicant Name:** Boise City

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** Institute for Community Alliances

## 1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections VII.B.1.a.(1), VII.B.1.e., VII.B.1.p., and VII.B.1.r.	
	In the chart below for the period from May 1, 2021 to April 30, 2022:	
1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC's coordinated entry system; or	
2.	select Nonexistent if the organization does not exist in your CoC's geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC's Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	Agencies serving survivors of human trafficking	No	No	No
3.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
4.	Disability Advocates	Yes	No	Yes
5.	Disability Service Organizations	Yes	No	Yes
6.	EMS/Crisis Response Team(s)	Yes	No	Yes
7.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
8.	Hospital(s)	Yes	Yes	Yes
9.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
10.	Law Enforcement	Yes	Yes	Yes
11.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	No	No	No
12.	LGBTQ+ Service Organizations	No	No	No
13.	Local Government Staff/Officials	Yes	Yes	Yes
14.	Local Jail(s)	Yes	No	No
15.	Mental Health Service Organizations	Yes	Yes	Yes
16.	Mental Illness Advocates	Yes	Yes	Yes

17.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	No	No	No
18.	Organizations led by and serving LGBTQ+ persons	No	No	No
19.	Organizations led by and serving people with disabilities	No	No	No
20.	Other homeless subpopulation advocates	Yes	Yes	Yes
21.	Public Housing Authorities	Yes	Yes	Yes
22.	School Administrators/Homeless Liaisons	Yes	Yes	Yes
23.	State Domestic Violence Coalition	Yes	No	Yes
24.	State Sexual Assault Coalition	Yes	No	Yes
25.	Street Outreach Team(s)	Yes	Yes	Yes
26.	Substance Abuse Advocates	Yes	Yes	Yes
27.	Substance Abuse Service Organizations	Yes	Yes	Yes
28.	Victim Service Providers	Yes	Yes	Yes
29.	Domestic Violence Advocates	Yes	Yes	Yes
30.	Other Victim Service Organizations	Yes	No	Yes
31.	Youth Advocates	Yes	No	Yes
32.	Youth Homeless Organizations	Yes	No	Yes
33.	Youth Service Providers	Yes	No	Yes
	Other: (limit 50 characters)			
34.				
35.				

By selecting "other" you must identify what "other" is.

1B-2.	Open Invitation for New Members.	
	NOFO Section VII.B.1.a.(2)	

	Describe in the field below how your CoC:
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;
2.	ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;
3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)



1. The process to become a CoC member, as an individual or an organization, is always open & outlined in our CoC's Governance Charter (posted on our website). Our CoC solicits new members on an on-going basis using provider forums, trainings, 1:1 recruitment meetings, events & other public meetings to extend invitations. A standing invitation for membership is included in our monthly newsletters, staff email signatures & on our website. 2. Our CoC strives to be fully accessible so any individual may join & participate. The website is completely accessible & when documents are posted, they are either accessible PDFs that enable a screen reader user to navigate the document & make adjustments needed for low vision readers or there is a note stating that a Word document version is available by request. Our CoC offers hybrid meetings, particularly for individuals with disabilities who may have health complications that prevent in-person participation or do not otherwise have means of transportation to participate. Virtual option is Zoom, because it is operable and perceivable for users with visual impairments & can produce closed captions in real time for attendees who are deaf or hard of hearing, as well as for those who have cognitive, learning, or other disabilities. In-person options are held in spaces that are physically accessible. 3. A standing committee (ENGAGE) is tasked in the Governance Charter & by Governing Board to create & implement an annual engagement plan that sets goals on recruitment of new organizational members, including those serving culturally specific communities experiencing homelessness. In 2022, the Coordinated Entry (CE) Committee (CONNECT) ran a multi-month Race Equity workgroup, out of which a top priority was named to recruit organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity. Since then, the ENGAGE Committee & the governing body created a list of strategic partnership organizations for comprehensive planning & began outreach to underserved & underrepresented communities (e.g., Black, Latino, Indigenous, LGBTQ+, veterans, elderly, & persons with disabilities). Outreach has resulted in increased numbers of formal & informal partnership with these organization, to meet goals to increase representation of underserved communities in our CoC's membership & include those voices in strategic, comprehensive planning to address equity.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section VII.B.1.a.(3)	

	Describe in the field below how your CoC:
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information; and
3.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,500 characters)

1. Our CoC holds 10+ different meetings w/ 35+ partner orgs monthly, w/ primary focus to solicit feedback. Our CoC proactively seeks feedback from other orgs &/or individuals w/ experience or interest in ending homelessness. Based on service providers reporting of issues happening on the ground, our CoC identifies & engages agencies that impact inflow into the system or create barriers for clients to access resources to actively problem solve. Our CoC works with orgs & individuals in housing development to consider input on programs, like a PSH Steering Committee that advised our CoC's PSH Plan in winter 2021 & developers on our CoC's Campaign to End Family Homelessness that launched a Dedicated Units Program & connected our CoC w/ dozens of area developers for unit recruitment. Our CoC coalesces funders to build consensus on how best to pool & leverage resources, like the cross-organizational team that established a flexible funding pool to raise \$15M for supportive services in single-site PSH and a philanthropic cabinet raising \$8.5M for the Campaign to End Family Homelessness. 2. Our CoC hosted several community conversations, attended organizational board/staff meetings, spoke at public meetings w/ local gov officials, provider forums & trainings to share information on our area's affordable housing crisis, key findings from our CoC's Data Monitoring Tool that measures year over year progress on homelessness using HMIS data, 2021 housing needs analysis, shelter best practices, & received feedback on our CoC's strategic initiatives. Hosted dozens of site-based tours at various facilities for the public, gov officials, local elected officials, people w/ lived experience & funders. CoC board meetings are open to the public w/ agendas posted online & notes/materials available by request. 3. Input from attendees at public meetings, forums, trainings, & site tours help our CoC set priorities/goals, refine program operations, & develop new strategies. Feedback on PSH Plan to develop 5 new PSH site-based projects spurred Medicaid expansion work w/ more partners, Dedicated Units Program now connected w/ more developers that are advising on program manual & helping recruit, public hearings changed plan for new non-congregate shelter. Consultations w/ the public occurs through the Con Plan development & its public input process, several grant processes that have grant review teams & public hearing requirements, & an annual comprehensive citizen survey.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section VII.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats.	

(limit 2,500 characters)

1. Our CoC announced the competition online by emailing all partners, in monthly newsletter, & on social media linked to all posted competition materials. To determine if project applications will be included in the competition, our CoC follows its review, rate, & rank policies & procedures (P&Ps). These P&Ps outline the initial review process, including the criteria potential applicants (both new & renewal) must meet, our CoC's local funding priorities, & the types of projects our CoC will accept to be included in the competition. 2. In the notice email & online, all applicants were invited to contact our CoC Manager for grant technical assistance & to submit their project applications using the fully accessible applications & tools online to our CoC Manager via email. 3. For FY22, our CoC accepted RRH & PH project applications only. To be included in the competition process, applicants had to meet not only the threshold criteria outlined in the NOFO but also the threshold criteria outlined in our CoC's rating tool, including, for example, participation in coordinated entry, commitment to Housing First, active CoC member, >90% data quality in HMIS, unit utilization >90%, etc. To avoid being ranked below new projects or having funds reallocated, renewal applicants had to score >70% on the rating tool. 4. Our CoC ensures effective communication w/ people w/ disabilities by using accessible electronic formats in our email, e-newsletter, & our website – includes all materials written at no higher than 6th grade reading level. The online application was an accessible PDFs that enables a screen reader user to navigate the document & was adjusted to be legible for low vision readers.

## 1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section VII.B.1.b.	
	In the chart below:	
1.	select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
2.	select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	No
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.		
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1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section VII.B.1.b.	

	Describe in the field below how your CoC:
1.	consulted with ESG Program recipients in planning and allocating ESG and ESG-CV funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions within your CoC's geographic area so it could be addressed in Consolidated Plan update.

(limit 2,500 characters)

1&2. Only two CoCs operate in Idaho: ours & the Balance of State (BoS). The BoS's lead agency, IHFA, also serves as the single ESG and ESG-CV recipient in the state. Between the 2 CoCs, we share homeless service providers. By serving on each other's boards (and other committees & work groups) & by aligning our Written Standards, we collaborate regularly, stay up-to-date of each other's progress on key issues, & make informed decisions when one CoC's policy or process does not directly reflect the other's. Additionally, our CoC consults with the ESG recipient in planning & allocating ESG funds & in evaluating & reporting performance by reviewing the ESG solicitation for applications to provide feedback to the ESG recipient about inclusions/revisions our CoC would like for the recipient to consider, especially regarding performance of ESG sub-recipients but also the priorities our CoC has identified for ESG funds to best leverage our other fund sources. We also consult with IHFA regarding additional funding sources we use to bolster & support both CoCs – for example, tax credits, HOME & CDBG funds. 3&4. We provide comprehensive homelessness data – including PIT/HIC data - from our CoC's HMIS to IHFA & ConPlan jurisdictions with our geographic area for inclusion in the ConPlan, annual action plans, & a statewide annual report IHFA publishes that is disseminated to state policymakers.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section VII.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes

4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	Yes
5.	Sought assistance from HUD by submitting AAQs or requesting technical assistance to resolve noncompliance of service providers.	No
6.	Other. (limit 150 characters)	

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section VII.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section VII.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

Our CoC's formal partnerships embody the collaboration we have with youth education providers, McKinney-Vento education authorities, and the school districts. We include McKinney-Vento local education authorities (i.e., the 2 school districts in our CoC) thru membership of the homeless liaison on our CoC's governing board, by both districts' participation in committees and work groups of our CoC, by formal MOUs with coordinated entry, and by including representatives in our planning and development meetings for the Campaign to End Family Homelessness. Our CoC is involved with the SEA by way of our participation in the Balance of State CoC. An SEA rep sits on the Balance of State's governing board as does our CoC's Manager, enabling collaboration. Both districts refer families to the coordinated entry system & coordinated entry staff ask youth-specific questions during the pre-screen to immediately link families to other available resources through the school district or foster care systems if they are not already connected. A school district representative attends weekly case conferencing and participates in our campaign to end family homelessness initiative, providing critical feedback for how families interface with our CoC. Social workers from both school districts attended our CoC's sponsored diversion training led by NAEH and, finally, the City of Boise is the lead agency for our CoC and, in consultation with our CoC on highest and best use of local funds, directs local funds to the schools' social work teams to deploy to keep families stably housed in an effort to divert families from the homeless services system.

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section VII.B.1.d.	

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,500 characters)

Our CoC has MOUs with both school districts to formally partner with the coordinated entry system to ensure families are informed of their rights to education services for their children. Both districts also work closely with the shelters to coordinate services, such as making arrangements for transportation. Both districts refer families to the coordinated entry system & coordinated entry staff, per our coordinated entry system policies and procedures, ask youth-specific questions during the pre-screen to immediately link families to other available resources through the school district or foster care systems if they are not already connected.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section VII.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	Yes	No
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	Yes	No
4.	Early Head Start	Yes	No
5.	Federal Home Visiting Program—(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No
6.	Head Start	Yes	No
7.	Healthy Start	No	No
8.	Public Pre-K	No	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Collaborating with Victim Service Providers.	
	NOFO Section VII.B.1.e.	

	Describe in the field below how your CoC regularly collaborates with organizations who help provide housing and services to survivors of domestic violence, dating violence, sexual assault, and stalking to:
1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1 & 2. Representatives from our DV service providers serve on all of our decision-making bodies when it comes to CoC-wide policies and housing/services programs, including on our CoC governing body, our service provider level standing committees (CONNECT, HOUSE), in addition to other workgroups (Case Conferencing, Housing Crisis Hotline). Therefore, anytime our CoC updates CoC-wide policies or seeks feedback on housing & services provided by our CoC, we get direct input from our only DV provider organization. Our local DV providers and Coordinated Entry (CE) all perform regular interviews & focus groups with clients that are served by our system to gather input & feedback that is used to update provider programs & incorporated into all necessary policy changes to ensure we best serve survivor households. For example, the DV provider has a member that sits on our HOUSE Committee that oversees coordination between all housing programs run by partner agencies and CoC initiatives on supportive housing. The DV provider representative is currently providing feedback on three supportive housing initiatives: our Dedicated Units Program development to ensure housing opportunities are accessible/safe for DV survivor clients, an initiative to grow our supportive services for housing stability capacity to advise on how provided services are trauma-informed, and our upcoming supportive housing redesign to certify that it increases the ability of our CoC to meet the needs of survivors. Our CoC also performs regular training on best practices for survivors, at CoC-wide training & CE/Case Conference meetings, so all staff in our system are equipped with the skills necessary to meet the needs of survivors, including trauma informed care practices.

1C-5a.	Annual Training on Safety and Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	

	Describe in the field below how your CoC coordinates to provide training for:
1.	project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and
2.	Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).

(limit 2,500 characters)



1&2. CoC providers (project staff) & coordinated entry (CE) staff receive regular, on-going training in best practices to address the needs of those fleeing DV; for example, training is regularly conducted on trauma-informed care, conscience trauma language, positive response to trauma, the science of trauma, & the Strengthening Families framework. Training is continued through onboarding practices, case conferencing, one-of trainings, & space at our regular meetings to revisit safety & best practices concepts. In 2022, we reopened our quarterly membership training & networking forum, and our most recent training in September focused in-part on victim-centered, trauma-informed care for DV survivors. This training addressed resource access and referral processes as well as safety, best practices, and trauma-informed language and practices. Otherwise, CE staff are regularly trained on these protocols because of the formal partnership (& MOU) that exists between CE & our CoC's only DV provider. One of the benefits of having DV provider staff attend weekly case conferencing with CoC project staff & our case managers is that it has elevated the level, expertise, capacity & awareness of case management across our CoC, regardless of whether a provider specializes in DV.

1C-5b.	Using De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	

Describe in the field below:

1.	the de-identified aggregate data source(s) your CoC uses for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and
2.	how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.

(limit 2,500 characters)

DV data is reported by program, thru our DV hotline, & thru our DV comparable database. Our coordinated entry (CE) phased assessment process screens for DV, determines how many qualify as Category 4 &, likewise, how many referrals come from our DV provider. We pull de-identified data monthly to review DV trends & assess needs & patterns. Trends demonstrate that 35% of referrals to RRH are actively fleeing DV & 62% have experienced it in their lifetime. By triangulating this data with data from our DV provider's comparable database & a data element from CE that we added specifically to assess the scope of the need, we continue to follow the demonstrated trend that DV is a primary reason for homelessness in our CoC. When we implemented the CE system in May 2017, we added a data element to HMIS to ask about the precipitating event &/or primary reason for homelessness. According to CE enrollments made in 2021, DV was the leading cause of homelessness for single female parents, with 38% of these households identifying DV as the primary reasons they are seeking assistance. DV was also the top reason for households with children, at 27% of households, and the second most common overall, at 17% of all households entering CE in 2021. We are using this data to assess the special needs of DV survivors by prioritizing ending family homelessness via a fundraising campaign & by providing an increased level of DV-specific training opportunities. We have named ending family homelessness as a strategic initiative, developed a model to end the experience of homelessness for all the families on our queue (plus those we estimate will enter the system), & formally launched a campaign to raise \$8.6M to scale up our capacity to provide the rental & case management assistance needed for prevention, rapid response, & supportive housing interventions to reach functional zero for families over the next five years. Furthermore, because we can report on the high % of clients fleeing DV or experiencing it in their lifetime, we have provided additional training that focuses on trauma & victimization.

1C-5c.	Communicating Emergency Transfer Plan to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	
	Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:	
	1. the emergency transfer plan policies and procedures; and	
	2. the process for individuals and families to request an emergency transfer.	

(limit 2,500 characters)

1. Our CoC informs all tenants who are victims of domestic violence, dating violence, sexual assault, or stalking about their right to request an emergency transfer from one unit to another. At intake all eligible households are provided w/ the emergency transfers plan policies & procedures, walked through them so that they may submit a request as needed, & sign an acknowledgement that they received that information & that any questions were answered. The ability to request a transfer is available regardless of sex, gender identity, or sexual orientation. 2. A tenant who is a victim of domestic violence, dating violence, sexual assault, or stalking is eligible for an emergency transfer, if: the tenant reasonably believes that there is a threat of imminent harm from further violence if the tenant remains within the same unit. If the tenant is a victim of sexual assault, the tenant may also be eligible to transfer if the sexual assault occurred on the premises within the 90-calendar-day period preceding a request for an emergency transfer. A tenant requesting an emergency transfer must expressly request the transfer in accordance with the procedures described in this plan. Tenants who are not in good standing may still request an emergency transfer if they meet the eligibility requirements in this section. To request an emergency transfer, the tenant shall notify our CoC's provider office and submit a written request for a transfer to another market unit if available. The tenant's written request for an emergency transfer should include either: A statement expressing that the tenant reasonably believes that there is a threat of imminent harm from further violence if the tenant were to remain in the same dwelling unit assisted under the service provider's program; OR a statement that the tenant was a sexual assault victim and that the sexual assault occurred on the premises during the 90-calendar-day period preceding the tenant's request for an emergency transfer. Pending processing of the transfer and the actual transfer, if it is approved and occurs, the tenant is urged to take all reasonable precautions to be safe. At the tenant's request, the service provider will also assist tenants in contacting the local organizations offering assistance to victims of domestic violence, dating violence, sexual assault, or stalking that are included in the plan.

&nbsp;

1C-5d.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have access to all of the housing and services available within the CoC's geographic area.

(limit 2,500 characters)

Our CoC works with all DV service providers in the area to ensure that any survivors of domestic violence, dating violence, sexual assault, or stalking have access to all the housing and services available within Ada County. All DV service providers are given information to make client referrals directly to CE for any eligible clients that require housing and services provided by our CoC, including materials to promote our centralized hotline that makes referrals between agencies including directly to CE. Any survivor household that works with the only DV shelter provider in our area connects the household to CE upon entry to the shelter. For individuals not staying in the shelter but working with the DV provider Case Managers, they refer those households to CE as soon as possible so they can be in process of accessing all CoC housing resources. Our CE rapidly assess and refers qualifying survivor households to all available housing programs and services. CE provides all survivor households with information about all services that exist for those living in fear of physical harm of both the DV provider hotline which can provide access to their safe shelter and also access to safety planning services and court advocacy support so they can file a civil protection order.

1C-5e.	Including Safety, Planning, and Confidentiality Protocols in Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	
	Describe in the field below how your CoC's coordinated entry includes:	
1.	safety protocols,	
2.	planning protocols, and	
3.	confidentiality protocols.	

(limit 2,500 characters)

1&2&3. Our CoC's DV provider, the Women's and Children's Alliance (WCA) formally partners with coordinated entry (CE) thru an MOU & serves as the primary entry point for households (individuals & families) fleeing domestic violence. The CE phased assessment process pre-screens clients for DV & clients have a choice to be immediately referred to the WCA & their host of trauma-informed, victim-centered services. The WCA offers safety planning to all households & maximizes safety, choice, & control with all interactions. The WCA staff participate in case conferencing & serve on the CE system's evaluation committee and advisory board. The WCA provides secure shelter & services for up to 8 months that provides emotional, physical, financial, and educational support. The WCA services include case management, counseling (adult & child), licensed childcare, court advocacy, & basic needs at no cost. For those who may choose not to work with the WCA, the WCA staff have trained the CE staff & other CoC, ESG, DOJ, CDBG, & HHS-funded programs in trauma-informed & victim-centered approaches. Confidentiality is protected & safety planning is part of the CE assessment & housing search process; meetings are held confidentially & providers offer a victim-centered approach that allows survivors to choose the housing & services best suited for their family given their unique circumstances. Client choice maximizes safety & confidentiality; information is only shared if a release of information is completed by the household. Providers have implemented the VAWA Final Rule provisions. Our CoC's trends continue to show that 35% of referrals to our RRH provider are actively fleeing DV & 62% have experienced it in their lifetime. Therefore, safety planning is a critical part of the housing search process & services focus on trauma-informed care & the Strengthening Families framework.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+—Anti-Discrimination Policy and Training.	
	NOFO Section VII.B.1.f.	

1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy—Updating Policies—Assisting Providers—Evaluating Compliance—Addressing Noncompliance.	
	NOFO Section VII.B.1.f.	

	Describe in the field below:
1.	whether your CoC updates its CoC-wide anti-discrimination policy, as necessary, based on stakeholder feedback;
2.	how your CoC assisted providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination;
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and

4. your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1. Our CoC updates our anti-discrimination policy on an annual basis with the governing body. The annual review process will include input process to seek feedback from various organizational representatives that bring diverse expertise and perspectives to continually shape the policy in alignment with best practices. 2. The anti-discrimination policy includes an Agency Checklist for each funded CoC agency and partner organization to perform a self-evaluation of their anti-discrimination policies, seeking alignment with our CoC's anti-discrimination policies. The Agency Checklist is sent out to all partner agencies in September, along with a copy of our CoC's policy and a request that organization complete it by November & return to CoC staff along with a copy of the organization's anti-discrimination policies. 3. Using the complete Agency Checklists, CoC staff identify where there are deficiencies, if any, at partner agencies. 4. Based on a review of the Agency Checklist and policy provided by partners, our CoC pursued conversations to address non-compliance and identify opportunities to bring partners into compliance by increasing alignment with CoC anti-discrimination policies. Partners that do not meet compliance after coaching are not eligible for future CoC funding.

1C-7. Public Housing Agencies within Your CoC's Geographic Area--New Admissions--General/Limited Preference--Moving On Strategy.

NOFO Section VII.B.1.g.

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the FY 2021 CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with--if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2021 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Boise City Housing Authority	34%	Yes-Both	Yes
Ada County Housing Authority	31%	Yes-Both	Yes

1C-7a. Written Policies on Homeless Admission Preferences with PHAs.

NOFO Section VII.B.1.g.

Describe in the field below:

- steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference--if your CoC only has one PHA within its geographic area, you may respond for the one; or
- state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

1&2. Our PHA (2 operating as one agency within our geographic area) is a central partner to placing clients into & retaining permanent housing. The PHA serves on our governing board, Coordinated Entry (CE) Committee & HOUSE Committee, in addition to partnering on our Campaign to End Family Homelessness and coordination on EHV as delineated in a signed MOU. As delineated in another MOU between Coordinated Entry & the PHA, the PHA has a preference for non-elderly persons w/ disabilities who are transitioning out of institutions or who are experiencing homelessness or at risk of homelessness. The PHA also has a preference for TH & RRH clients. As such, we can bridge TH & RRH clients to PHA programs for those who may no longer require the services available in a TH or RRH program but would still benefit from a rental subsidy to maintain housing. We also work with the PHA to transfer participants who no longer require the services provided within a PSH project but may still need rental assistance. Because our PHA administers our CoC's PSH projects, we collaborate with the PHA when the PHA opens its wait list; PSH service providers help PSH participants apply, & if these clients are selected in the lottery, they have the option of transferring programs. The decision to transfer programs is made between the case manager & client; together, they determine whether the services offered thru the PSH program are still needed, or if it is appropriate to transfer to a PHA program that does not offer such services. The PHA, in effect, functions as one of our CoC's prevention providers. Because of the rental subsidies offered by PHA programs, we keep more people housed who may otherwise enter the homeless services system. The PHA provided project-based Section 8 and VASH vouchers making our 1st two site-based PSH projects possible; in 2021 & 2022, our CoC worked with the PHA to set policy direction to increase the number of PBVs up to the maximum allotted in their budget authority through an RFP process seeking PSH projects. Our CoC is actively working with developers to respond to the PHA RFPs to bring PBV support to our PSH pipeline, currently set to bring on 250+ new PSH units over the next 5 years.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	No
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	No
4.	Local low-income housing programs	No
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section VII.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process?

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	No
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	No
5.	Mainstream Vouchers	Yes
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	No
8.	Other Units from PHAs:	
	Project-Based Vouchers at New Path Community Housing	Yes

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section VII.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	Yes
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	Emergency Housing Vouchers

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section VII.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program.	
	Not Scored—For Information Only	



	Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
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	If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.
--	---

PHA
Boise City Housin...
Ada County Housin...

## **1C-7e.1. List of PHAs with MOUs**

**Name of PHA:** Boise City Housing Authority

## **1C-7e.1. List of PHAs with MOUs**

**Name of PHA:** Ada County Housing Authority

## 1D. Coordination and Engagement Cont'd

1D-1.	Discharge Planning Coordination.	
	NOFO Section VII.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section VII.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2022 CoC Program Competition.	5
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2022 CoC Program Competition that have adopted the Housing First approach.	5
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2022 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section VII.B.1.i.	

Describe in the field below:

1.	how your CoC evaluates every recipient—that checks Housing First on their Project Application—to determine if they are actually using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation; and
3.	how your CoC regularly evaluates projects outside of the competition to ensure the projects are using a Housing First approach.

(limit 2,500 characters)

1&2&3. Our CoC has adopted the Housing First approach as a guiding principle & operationalized this by requiring all partner agencies/member orgs to adopt the approach to be eligible for partnership & funding from all sources. Therefore, primary factors in our Recipient Monitoring Plan include training, policies & processes re: referrals, & regular review of both program & system outcomes. Via our monitoring plan, our CoC tracks completion/participation in required trainings that CoC staff/volunteers must receive on Housing First upon hire & regularly thereafter. Additionally, we engage w/ all client facing staff, including providers from shelter, RRH, & PSH, in weekly case conferencing, where staff work together on housing specific clients quickly & without preconditions as soon as housing is available. Coordinated Entry (CE) operating procedures outline that every household receive an intake assessment & a housing plan. Housing programs must accept all referrals from CE. This requirement is in alignment w/ the standard & core belief that everyone is ready for housing. The only exception to this requirement is a documented, exceptional situation for which a referral can be rejected, in which case program staff must contact the CE Director to document the occurrence & bring the issue to the CONNECT Committee (that oversees CE) for review & resolution. In instances where this is not resolved at the committee level, the issue is elevated to the governing body. This procedure, where the number of rejected referrals serves as a performance indicator, helps monitor program compliance w/ partners. Our CoC had no cases of rejected referrals in 2021. Additionally, our CoC issues Progress Reports to the community on CE & our system outcomes regularly, with data & analysis for performance reviewed monthly by our CONNECT committee & our Monitoring Tool reviewed annually by the governing body. This focus on data monitoring & data literacy enables our CoC to effectively monitor performance indicators that demonstrate compliance with a Housing First approach. Further, our CoC's site based PSH project undergoes an annual evaluation from a neutral third party that, among other things, has annually demonstrated the program's fidelity to Housing First & its contribution to successful participant outcomes & community benefits.

1D-3.	Street Outreach–Scope.	
	NOFO Section VII.B.1.j.	
	Describe in the field below:	
1.	your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;	
2.	whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;	
3.	how often your CoC conducts street outreach; and	
4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.	

(limit 2,500 characters)

1. Our CoC's street outreach is a team of 5 full-time staff serving primarily unsheltered individuals. The team works in non-traditional, community-based settings to connect those who are otherwise underserved & may be reluctant to engage. The team conducts outreach where people experiencing homelessness are often found (encampments, streets, cars, by river paths, empty parking lots, day shelters, parks, libraries, & underpasses) & respond to referrals from community partners, such as crisis teams, police units, businesses, & residents. They prioritize those who are unsheltered, experiencing chronic homelessness and those who cope with serious mental illnesses. The street outreach team holds monthly meetings with cross-sector teams from different organizations that interface with unengaged, unsheltered individuals to ensure all entities are coordinating efforts to identify every individual & connect them to resources. 2&3. Outreach covers 100% of our geographic area & is conducted Monday through Friday. 4. Outreach adheres to trauma-informed, person-first, harm reduction principles of engagement by establishing trusting relationships. They help individuals articulate their own priorities & needs, & work to help them problem solve their most important issues. One way the outreach team builds trust is by providing immediate assistance for any basic needs such as water, food, & warm clothing & by showing up consistently. The outreach team partners w/ interpreters' agencies for LEP persons, provide transportation to doctor appts, mental health services, interviews; obtain phones & accompany persons to places w/ free internet (e.g., the library or Dept. of Labor). All outreach staff have smartphones & laptops w/ internet to research resources, housing, & jobs. Finally, our emergency shelters continue to partner w/ our outreach team in a concerted effort to provide case mgmt. to our unsheltered population to help resolve the real & perceived barriers to accessing shelter.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section VII.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:

		Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	Yes	No
2.	Engaged/educated law enforcement	Yes	Yes
3.	Engaged/educated local business leaders	Yes	No
4.	Implemented community wide plans	Yes	No
5.	Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC).	
	NOFO Section VII.B.1.i.	

		2021	2022
	Enter the total number of RRH beds available to serve all populations as reported in the HIC—only enter bed data for projects that have an inventory type of “Current.”	119	140

1D-6.	Mainstream Benefits—CoC Annual Training of Project Staff.	
	NOFO Section VII.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Resource	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI—Supplemental Security Income	Yes
3.	TANF—Temporary Assistance for Needy Families	Yes
4.	Substance Abuse Programs	Yes
5.	Employment Assistance Programs	Yes
6.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section VII.B.1.m	

Describe in the field below how your CoC:

1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC's geographic area;
2.	works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
3.	works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1. Mainstream providers are at every point of interaction. The 1st referral & access to mainstream benefits are facilitated through shelter case managers, our CoC's crisis hotline where staff screen eligibility for all resource types, weekly case conferencing to facilitate warm hand-offs, & case management once participants are referred to a program. When Coordinated Entry (CE) can refer clients to a mainstream program to end their homelessness that referral occurs; since CE started (2017 - July 2022), 2,780 households have exited with 10.8% due to mainstream resources, and another 25.5% self-resolved after a light touch interaction (which was very likely facilitated by a connection made to a mainstream benefit). The CE Director provides updates on mainstream resources by disseminating info to partners at weekly case conferencing, monthly committee meetings, & regular partners updates via email (2-3 times per week) & a partner wide email thread where anyone can provide info/ask questions/resources. Our CoC staff provide updates to partners at our CoC governing board meeting, in the monthly CoC newsletter to all members, & emails w/ time sensitive updates. CoC staff held a training & covered updates on mainstream benefits, recorded, & shared with the entire CoC partnership. 2. CE, outreach, & shelter staff connect clients w/ our healthcare for the homeless (HCH) provider & work to connect clients to health insurance & more specialized resources for both physical & mental health. Our CoC's HCH provider's patient navigators enroll participants in our state health insurance exchange & Medicaid & also work w/ any patient referred from CoC projects to provide services. PATH (Projects for Assistance in Transition from Homelessness), shelter providers, & CHOIS case managers help clients access Medicaid benefits. Our CoC also links clients w/ Medicaid benefits to services, conserving other resources for those w/o it. 3. Our CoC's outreach team is the PATH grantee, providing services for people w/ serious mental illnesses. PATH directly supports SOAR in increasing access to SSA disability benefits through training & certifying PATH all outreach staff to serve as SOAR case managers, coordinators & program leads. Our CoC assigns at least one certified, trained local SOAR Hub Lead, who works closely with Idaho's SOAR lead agency (the ID Dept. of Health & Welfare) & serves on our state SOAR steering committee, with the goal of improving & promoting SOAR across ID.

1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section VII.B.1.n.	

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

(limit 2,500 characters)

Our CoC is working to increase our capacity to provide non-congregate shelter in three ways. First, as part of our CV19 response, we set up 57 additional non-congregate shelter beds in a temporary hotel facility for families & the medically fragile. The total number of beds at this non-congregate facility can expand to include an additional 45 beds to respond to a serious, ongoing community spread of an infectious disease based on metrics in our CoC's CV19 and Infectious Disease Response Plan. These beds have been funded initially through FEMA and now, primarily through ESG-CV. With ESG-CV almost fully expended, our CoC and shelter operator are actively planning for reengagement with FEMA response dollars and other local funding sources to keep the facility open until our CoC's new, permanent non-congregate shelter opens. The City of Boise, as the lead agency of our CoC, is serving as the guarantor and backstop funder for this temporary non-congregate shelter as CoC staff pursue funding options. Second, our CoC developed a new emergency overflow program run by one of our shelter providers so that on nights when our shelters have insufficient capacity, either due to weather events or related to an ongoing public health crisis that requires client isolation, the shelter provider can work to place people in hotels/motels that partner with our CoC to implement this program. This is a night-by-night capacity response. Third, our low-barrier shelter provider, with the support of our CoC, was recently granted a conditional use permit by the City of Boise to build a new shelter facility that will replace their current facility, which will result both in an increased number of total beds and significant increase in the number of non-congregate beds our CoC has. All of these steps are aimed at increasing our permanent and emergency ability to expand non-congregate shelter capacity.

ID-8.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
	NOFO Section VII.B.1.o.	
	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:	
1.	develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and	
2.	prevent infectious disease outbreaks among people experiencing homelessness.	

(limit 2,500 characters)



1&2. Our CoC collaborates w/ health agencies on responses strategies to decrease the spread of infectious diseases w/in the population experiencing homelessness. Our CoC has a bi-weekly Public Health workgroup comprised of members from all of our local hospital system partners, homeless health care clinics, the local health district, local emergency management team, shelters, & outreach team. This group was borne out of the initial work of developing a comprehensive CV19 emergency response plan that instituted safety protocols for frontline providers in alignment w/ public health guidelines, provided the roadmap to provide adequate & socially distanced shelters, utilization & provision of PPE, mobile vaccine clinics, client screening, & isolation strategies for CV19+ clients. Our CV19 response plan is still in place (now serving as our Infectious Disease Response Plan) & updated continuously based on local conditions, including the operation of the temporary non-congregate shelter. The workgroup's goal has shifted to cover all public health matters through ongoing monitoring of the status of various public health issues, including infection diseases, advising on strategies to prevent/mitigate outbreaks in the homelessness system, & developing new or revisiting previously established CoC-wide policies for changes. Some of these include prevention & social distancing & screening policies at shelters, response plan parameters for prevention & isolation strategies, & vaccination policies, etc. In addition to monitoring conditions, updating/creating policies, & making public health response recommendations, this team supports the implementation of response/prevention strategies. That includes mobile health & vaccine clinics, supply of PPE & medical equipment at homelessness services facilities, support of medical rounding for temporary non-congregate shelter that are used for high-risk prevention & isolation for clients positive with infectious diseases, formally established discharge/intake processes between hospital systems & shelter facilities for infectious patients, & funding to support different aspects of response. Through our collaborative efforts, our CoC is well-positioned to manage the spread of infectious diseases within our population experiencing homelessness with relatively low infection rates & only a few small surges that occurred in mirrored fashion with infection rates in the general population.

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section VII.B.1.o.	
	Describe in the field below how your CoC effectively equipped providers to prevent or limit infectious disease outbreaks among program participants by:	
1.	sharing information related to public health measures and homelessness, and	
2.	facilitating communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

1. Our CoC shares information related to public health measures and homelessness by leading a bi-weekly Public Health workgroup comprised of members from all of our local hospital system partners, homeless health care clinics, the local health district, local emergency management team, shelters, & outreach team. Further, our CoC shares information regularly by communicating all policy, prevention or response measure changes directly with the relevant services providers at partnership meetings, committee & workgroup specific emails, & through CoC-wide emails. 2. Outreach and shelter providers are participants in our bi-weekly Public Health workgroup meetings with all public health agencies and health system partners. This ensures they have the most direct, up to date information on implementing prevention strategies to limit infection disease outbreaks among program participants. This workgroup has also increased the level of partnership between above entities, which has facilitated a deeper level of collaboration that enables our providers access resources & support from public health agencies with much more efficiency, increasing their ability to respond quickly to conditions that prevents infection & spread of disease among program participants.

1D-9.	Centralized or Coordinated Entry System—Assessment Process.	
	NOFO Section VII.B.1.p.	
	Describe in the field below how your CoC's coordinated entry system:	
1.	covers 100 percent of your CoC's geographic area;	
2.	uses a standardized assessment process; and	
3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.	

(limit 2,500 characters)

1. 35+ agencies partner w/ our coordinated entry system (CES) to serve countywide (entire geography) & actively make referrals to the access point, working closely w/ shelters, outreach staff, dept of health & welfare, school districts, hospitals, etc. to ensure case workers make appropriate referrals. 2. CE uses a standardized assessment - custom formula that combines the WHO-QOL w/ factors based on regional needs - and as part of phased assessment, CE completes a housing plan w/ clients to move them into PH as quickly as possible. This plan is customized for every client based on client needs, strengths & resources. All CE staff are trained on this assessment to achieve consistency across clients. 3. Our CoC's CE is updated regularly using the feedback from our participating projects by way of their participating in our monthly CE committee meeting and regular case conferencing. In both meetings, in addition to sharing information, a primary focus is direct feedback on system level performance issues and opportunities that CoC & CE staff can address through adjustment to CE operations. Our CoC recently adjusted the system by adding a functional assessment for individuals that come to the top of the queue to support agencies receiving referrals with the information they need ensure the incoming client has needed supports to be housed stably. Our CoC is also finalizing a CE Assessment using a tool provided by HUD that identifies aspects of coordinated entry that HUD has determined are required, recommended, and optional in an attempt to ensure compliance with requirements and identify opportunities for better alignment with best practices. Our CoC is also undertaking an effort to gather direct feedback from people who have participated in CE. CE sends out customer satisfaction survey annual to all households served at CE. Recently our CoC implemented 150+ surveys from individuals experiencing homelessness to gather input on their experience with the homelessness response system and CE. Based on the initial results, one of the next steps will be a focus group to review the assessment process in order to make questions more trauma-informed & client centered and to increase our CoC's ability to gather self-reported information that provides the highest level of accuracy for data quality and queue prioritization.

1D-9a.	Program Participant-Centered Approach to Centralized or Coordinated Entry.	
	NOFO Section VII.B.1.p.	
	Describe in the field below how your CoC's coordinated entry system:	
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;	
2.	prioritizes people most in need of assistance;	
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and	
4.	takes steps to reduce burdens on people using coordinated entry.	

(limit 2,500 characters)

1. Several facets of our Coordinated Entry (CE) demonstrate that we reach those least likely to apply: partner agencies include those that work w/ refugees & LEP populations; the CE provides translation services as needed; CE travels to complete assessments when clients are unable to come to the office (or will conduct over phone or video call); & outreach staff continue to engage unsheltered individuals. The CE also has an affirmative marketing plan that details advertising & listings, media & press releases, printed materials, website marketing, events & outreach. 2. To ensure we prioritize people most in need, we revised our assessment. Instead of the VI-SPDAT, we now use a custom formula that combines the WHO-QOL w/ regionally based factors. As part of phased assessment, CE completes a housing plan w/ clients to move them into PH as quickly as possible. This plan looks different for every client & depends on the client's needs, including strengths & resources. The CONNECT Committee reviews the CES monthly. We are continuing to evolve our approach to use our CE as the strategic lens thru which we evaluate how fast we move people into PH. Our prioritization formula incorporates the score from the QOL plus LOT experiencing homelessness, age, presence of children, DV status, fragility/functionality, mental health & substance misuse, victimization, & emergency services use to improve upon how quickly those w/ the longest LOT homeless & highest severity of service need receive assistance. 3. Operating procedures dictate that when there is a program opening, CE makes a referral within 48 hours, followed by initial program to client contact within 24 hours to ensure timely service delivery. 4. CE has taken several steps to reduce barriers, include moving into a new building within our homelessness services corridor to increase their proximity to people in need of services. Location is the number one barrier, so in addition to moving into a new building, the outreach team also performs assessments outside of the office with a goal in performing an assessment as soon as trust building allows. Assessments are available over the phone and video calls to give access to those with limited transportation. This strategy ensures that those individuals for whom going into an office setting or making it over to where the office is will present an ongoing barrier, we can meet them where they are to provide access.

1D-10.	Promoting Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section VII.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	08/29/2022

1D-10a.	Process for Analyzing Racial Disparities—Identifying Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section VII.B.1.q.	

	Describe in the field below:
1.	your CoC's process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and

2. what racial disparities your CoC identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

1. Our CoC performs an Annual Racial Disparities Assessment to analyze patterns in our HMIS data that speak to equity trends in our system response. Our CoC assessment identifies & tracks inequities in our policies & programs that serve as barriers around two metrics: 1) analyze if Black, Indigenous, and all people of color (BIPOC) are substantially overrepresented in the homelessness population using race population data for Ada County and race data of all households active in a homelessness services program for a calendar year; and 2) assess if BIPOC households experience statistically significant difference in outcomes using outcomes determined by a household's destination at exit, using CoC HMIS data of all exits in a calendar year. Outside of this analysis the Coordinated Entry committee also performed race equity analyses in a 3-month workshop on equity supported by our HUD TA. 2. The combination of these analyses revealed that certain BIPOC populations experience homelessness at a statistically significant higher rate than white households, indicating that racially disparate policies and practices outside of the homeless services system contribute. Once in the homeless services system, BIPOC households do not experience outcomes that are statistically different from white households. In other words, disparities exist among which races are more likely to experience homelessness but evidence for those disparities continuing into or within the homeless services system does not exist so BIPOC do not experience statistically significant differences in outcomes once they have entered the homelessness system. However, our CoC recognizes some other important indicators for race equity: white households, at large, have a lower statistical likelihood to exit to an institutional situation – demonstrating a potential for inequitable outcomes related to BIPOC households likelihood to negatively interact with other systems during their experience of homelessness. This is an example of a disparity, system overlap during experience of homelessness, where BIPOC households experience does differ in a statically significant way that our CoC is working to address through revisiting our standardized assessment in order to account for this increased likelihood of negative experience while unsheltered or shelter as BIPOC individuals. This is work our CoC is doing to adopt an equitable framework to address the systemic overrepresentation of Black households.

1D-10b. Strategies to Address Racial Disparities.

NOFO Section VII.B.1.q.

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	No
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes

6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	Yes
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	No
	Other:(limit 500 characters)	
12.		

1D-10c.	Actions Taken to Address Known Disparities.	
	NOFO Section VII.B.1.q.	

Describe in the field below the steps your CoC and homeless providers have taken to address disparities identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

Based on the previous years' Annual Racial Disparities Analysis and our CoC's adoption of equity as a guiding principle, the Coordinated Entry (CE) Committee implemented a 3-month workshop (April-June 2022) to identify disparities that currently exist within our homelessness response system. This focused on: building a foundation and setting context, reviewing relevant data (HMIS, Stella, county), and establishing next steps to address inequity. The CE Committee developed several recommendations to address inequitable disparities experienced throughout the homelessness service system. First, elevate the voices and needs of Black, Indigenous, and People of Color (BIPOC) within our CoC through individuals & organizational membership by collaborating with BIPOC led & serving organizations. Our CoC has implemented this by ensuring that BIPOC folks are represented on decision making committees, including the governing body, CONNECT, FUND, & HOUSE Committees. In addition, our CoC has identified more than a dozen organizations led by &/or serving BIPOC individuals & has begun outreach to establish formal relationships with these organizations. Second, continue to understand where in the system (inflow, crisis response, and/or outflow) BIPOC folks experience disparities, using the Annual Racial Disparities Analysis, to enable our CoC to regularly identify places for investigation and improvement to implement a work plan. In our 2022 analysis, the work we have identified and prioritized focuses on three primary areas: 1) coordination with local law enforcement on the overrepresentation of BIPOC individuals experiencing homelessness who self-report law enforcement interactions on their housing assessments; 2) adjustments to the standardized assessment that meaningful address the overrepresentation of BIPOC folks in the homelessness response system; and 3) implement system-wide cultural competency training and other trainings based on gaps identified by BIPOC led & serving organizations. This is the last training planned for our CoC's 2022 quarterly training series and scheduled for December 2022.

1D-10d.	Tracking Progress on Preventing or Eliminating Disparities.	
	NOFO Section VII.B.1.q.	

Describe in the field below the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

Our CoC will continue to use both HMIS data & feedback on personal experience gathered from BIPOC households/partners to understand where in the system (inflow, crisis response, and/or outflow) BIPOC individuals experience disparities. Specifically our CoC uses the Annual Racial Disparities Analysis to regularly identify places for investigation and improvement year over year and to prioritize key areas implemented through an annual work plan. For example, our CoC will work over next year to see if we can both see our data reflect a) reduction the number of reported contacts between BIPOC and law enforcement b) shortened length of time BIPOC households experience homelessness. As part of our monitoring effort, our CoC built out a racial disparities' dashboard with HMIS data for monthly review so that we are better able to track, in real time and month over month how the work in the identified priority areas impacts the outcomes we evaluate over the course of the year via the dashboard. This is in alignment with our Data Monitoring tool, which is a stand alone annual evaluation tool that pull HMIS data to track progress & trends in 9 areas of CoC work. Our CoC also tracks the number of BIPOC led &/or serving organizations, and other overrepresented & underserved communities, that are partners with our CoC and evaluates not only the health of those partnerships but also opportunities for deeper collaboration. Our CoC has also recently begun meaningfully tracking the number of individuals serving on CoC decision making bodies from underrepresented & underserved communities to ensure that our CoC is making progress in meaningful representation and voice empowerment for oppressed communities.

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC's Outreach Efforts.	
	NOFO Section VII.B.1.r.	

Describe in the field below your CoC's outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.

(limit 2,500 characters)

Our CoC always has at minimum 1 person with lived experience serving on our governing board & and another on our Score and Rank Committee, we actively work to involve people with lived experience on every standing committee and workgroup. Our CoC has established a Lived Experience Sub-Committee in our Governance Charter to meaningful incorporate people with lived experience into decision making positions within our CoC. This summer, our CoC implemented a lived experience survey to gather feedback about overall experiences with and desired direction of our system response and asked people about desire for future involvement in our CoC as a first step in intentionally co-created the pathway for more leadership and decision making roles structural design. In that effort, our CoC collected 172 surveys, and each recipient received a gift card as compensation for their time. Some of these were collected at a community-building block party in the homelessness services corridor. In addition, CoC staff conducted various feedback sessions and focus groups, some more formal in PSH settings asking for resident feedback on PSH developments and others less formal conducted by street outreach teams with folks experiencing unsheltered homelessness. Our CoC finished review of these survey responses in September and compiled them into a summary with themes and a lessons learned report shared with CoC leadership, committees & workgroups. CoC staff are now following up with individuals surveyed in the manner they requested to gather further feedback and begin brainstorming what successful involvement in our CoC decision making processes looks like and is operationalized. Folks participating in this follow up, either through 1:1 conversations or focus groups, will be compensated for their time. Our CoC will then move to actively implement goals and solutions the focus groups identified. This process will likely include the ongoing operational structure for a leadership team, steering committee, or workgroup that is based on the focus groups' needs, wants, and direction to CoC leadership & decision making roles.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section VII.B.1.r.	

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the five categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included and provide input that is incorporated in the local planning process.	172	98
2.	Review and recommend revisions to local policies addressing homelessness related to coordinated entry, services, and housing.	2	1
3.	Participate on CoC committees, subcommittees, or workgroups.	2	2
4.	Included in the decisionmaking processes related to addressing homelessness.	2	2
5.	Included in the development or revision of your CoC's local competition rating factors.	2	1



1D-11b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section VII.B.1.r.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

Our CoC has several active partner agencies that provides explicitly professional development and employment opportunities for people experiencing homelessness. Additionally, CoC partners collaborate with state and local agencies to connect folks to structured professional development and employment opportunities. CoC partners work with the ID Department of Labor to connect individuals with lived experience to employment programs including vocational rehab. Our CoC has built relationships with several local businesses that provide employment programs and opportunities available to individuals with lived experience of homelessness – including restaurants, local government, client service businesses, & more. Because of these relationships, case managers at CoC partner agencies are able to provide a warm handoff to these local businesses to ensure folks are able to be stably employed. By example, our low barrier shelter provides professional development programs on site including a food service training with a professional chef trainer, clients who get trained through the program are then connected with local restaurant partners for employment opportunities. CoC staff regularly share resources on professional development & employment with partner agencies, including a recently completed a CoC-wide training on mainstream resources & best practices on how to connect individuals with lived experiences to resources.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section VII.B.1.r.	

Describe in the field below how your CoC:

1.	how your CoC routinely gathered feedback from people experiencing homelessness and people who have received assistance through the CoC or ESG program on their experience receiving assistance; and
2.	the steps your CoC has taken to address challenges raised by people with lived experience of homelessness

(limit 2,500 characters)

1. Our CoC's CE sends out annual Customer Ratification Survey to folks who have accessed CE services to gather feedback & input from people who have received assistance. All CoC & ESG funded partners also offer exit surveys/interviews & annual focus groups w/ households they have served to gather input on program performance & design. This summer, our CoC implemented a lived experience survey to gather feedback about overall experiences with our system response efforts & ask people about desire for future involvement in our CoC. In that effort, our CoC collected 172 surveys, each participant received gift card as compensation. Some were collected at a community building block party in the homelessness services corridor. In addition, CoC staff conducted various feedback sessions, some more formal in PSH settings asking for resident feedback on PSH developments and others less formal conducted by street outreach teams with folks experiencing unsheltered homelessness. 2. People with lived experience have asked our CoC for more access to resources, for more community building opportunities, to reduce ticketing from law enforcement while on street, and increase options for personal storage. The CoC is taking steps to address this feedback. The CoC is applying for a grant to purchase a building with the intent of creating a central daytime services resource space, which will offer expanded access to resources & community connection opportunities. The outreach team has increased the geography to increase accessibility for folks outside of homeless services corridor, esp. for unsheltered individuals. The CoC has worked with community agencies to increase # of resources accessible & build community involvement. Example, the CoC has worked with the local YMCA to get free passes for people so they have access to pools, showers, & programming. The CoC has had several community building events including a block party in the downtown corridor where most organizations are located. Also, the CoC is working with folks with lived experience to create a feedback loop in the form to be identified by the community during focus groups. The CoC is meeting biweekly with agency partners including the Boise Police Department to ensure best practices are being used, where 1 goal is to develop short, mid, and long-term solutions to reduce the amount of ticketing. The CoC has researched & written a proposal on storage options & will be selecting an option to start on in January 2023.

1D-12.	Increasing Affordable Housing Supply.	
	NOFO Section VII.B.1.t.	
	Describe in the field below at least 2 steps your CoC has taken in the past 12 months that engage city, county, or state governments that represent your CoC's geographic area regarding the following:	
	1. reforming zoning and land use policies to permit more housing development; and	
	2. reducing regulatory barriers to housing development.	

(limit 2,500 characters)

1 & 2. Our CoC has been actively encouraging our membership & partner organizations to weigh in on the City of Boise's zoning code rewrite process that is ongoing, requesting that individuals attend the public participation forums set up by the city to provide proactive feedback on the drafts put out for public comment in favor of affordable housing development. Our CoC sent a notice to all CoC partners in the monthly newsletter and encouraged governing body members to attend to speak on behalf of our CoC in favor of permitting more housing development and reducing regulatory barriers. Upon the release of a subsequent draft, our CoC governing body sent a letter on behalf of our CoC directly to the city zoning code rewrite team and Planning & Development Director to permit more housing & removing regulatory barriers & consider ways to ensure that land policy tools incentivize affordability. In future, CoC plans to engage all other cities & county in our geography to replicate this work with local governments to reform land use policies & reduce regulatory barriers to housing development.

## 1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.	
	NOFO Section VII.B.2.a. and 2.g.	
	You must upload the Local Competition Deadline attachment to the 4B. Attachments Screen.	

	Enter the date your CoC published the deadline for project applicants to submit their applications to your CoC's local competition.	08/31/2022
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1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes
5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.

Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	100
2.	How many renewal projects did your CoC submit?	3
3.	What renewal project type did most applicants use?	PH-RRH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section VII.B.2.d.	

Describe in the field below:

1.	how your CoC collected and analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,500 characters)

1. HMIS data from prior calendar year used to generate 2 project performance measures about success in housing participants. Housing stability measure = all households active in 2021, exclude those with institutional/deceased exits, & found proportion of these households with a successful placement in permanent housing (either exited to a permanent destination or housed for 180+ days at end of 2021). Returns to homelessness measure = all households that exited a project in 2020-2021, exclude those with institutional/deceased exits, & found proportion of these households that returned to homelessness (based on HMIS data) within 12 months of their exit. 2. HMIS data used for various interactive dashboards with CE data monitoring, both year-round and for rank & review process. Dashboards filterable by project & provide length of time (LOT) from CE enrollment to when a referral to housing is made, LOT from referral to acceptance/actual placement in a housing project, & overall LOT entire process takes. 3. Severity of need & vulnerability considered when reviewing & ranking projects by little to no income, chronicity, & disability. Also consider whether projects fill 100% of their vacancies thru CE b/c CE formula requires serving those w/ highest severity of need thru prioritization formula that includes factors of age, presence of children, LOT exp. homelessness, DV status, medical fragility, & quality of life assessment. Because rating tool's threshold criteria & point values include requirement to fill all vacancies thru CE, inherent to our process is the consideration of the needs & vulnerabilities. 4. Our CoC takes needs & vulnerabilities into account when reviewing & ranking projects by prioritizing PH projects. Because our CoC can & does supplement our RRH projects thru other fund sources such as ESG & philanthropy, our CoC prioritizes PSH over RRH to leverage each fund source to its highest use to ensure we house the most vulnerable. Because we use our RRH projects to take the 1st off the list regardless of whether their assessment indicates they may need PSH, our RRH's project's outcomes are not as high as we've seen in years before CE was implemented. This year's new PSH project that partners with our hospital systems takes the hardest to serve population in our CoC. The Score & Rank Committee took this reality into consideration when ranking projects, knowing every project rated & ranked is critical to success in serving the hardest to serve.

1E-3.	Promoting Racial Equity in the Local Competition Review and Ranking Process.	
	NOFO Section VII.B.2.e.	
	Describe in the field below:	
	1. how your CoC obtained input and included persons of different races, particularly those over-represented in the local homelessness population;	
	2. how the input from persons of different races, particularly those over-represented in the local homelessness population, affected how your CoC determined the rating factors used to review project applications;	
	3. how your CoC included persons of different races, particularly those over-represented in the local homelessness population, in the review, selection, and ranking process; and	
	4. how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	

(limit 2,500 characters)

1&2. The process for determining our rating factors focuses on objective criteria, including our system performance measures and participation in our coordination entry system. Such participation is critical because of the racial equity lens through which our CoC has implemented coordinated entry. Our CoC retired the VI-SPDAT after using it for 1 year and built our own prioritization formula based on vulnerability factors experienced by individuals and families in our community experiencing homelessness. These include factors such as touches in the criminal justice system where research shows that BIPOC individuals are over-represented. Although we did not have persons of different races able to serve on our Score and Rank Committee, our processes are formed as part of a Continuous Quality Improvement engagement that includes input on a consistent basis from people experiencing homelessness and their experience with our homeless services system, including those who represent races that are over-represented in our population of people experiencing homelessness. 3. Because our annual Racial Disparities Analysis has demonstrated consistently that our program participation demographics mirror the population demographics of those experiencing homelessness, all projects that were rated and ranked perform the same in this instance and therefore it was a non-factor. 4. All applicants were asked to include in their narrative portion of the application how they are identifying and addressing barriers face by persons of different races and ethnicities & received a score based on the response provided and their demonstration of both how they identify barriers and what steps they have or will take to eliminate the barriers.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section VII.B.2.f.	
	Describe in the field below:	
1.	your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;	
2.	whether your CoC identified any projects through this process during your local competition this year;	
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and	
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.	

(limit 2,500 characters)

1. Our CoC's reallocation process has been codified by our governing board. Our rating tool for our local competition measures performance & outcome data from HMIS. As part of this process, renewal project funds are automatically eligible for reallocation if the project fails to meet threshold criteria outlined in the rating tool or if the project fails to meet the minimum score on the rating tool. Any unspent funds are also eligible for reallocation. Our CoC may reallocate funds not only if a project underperforms or underspends, but also if our CoC & the impacted project collaboratively determine that funds are better spent in another way; funds may be voluntarily reallocated to create a new project that allocates funds to their highest & best use & better serves the greatest local need. In addition to during the competition, the process by which our CoC identified projects that were low-performing or for which there is less need occurs throughout the year: a) on-site monitoring: occurs annually, conducted by our CoC Program Monitor, uses our CoC Wellness Checklists published by HUD as the primary guide; b) CoC Program Manager review of the projects' submitted APRs; c) active participation of CoC-funded projects in our CoC, including in monthly committees & workgroups. These groups provide continual opportunity to identify & work thru various, performance-related pain points or opportunities. All CoC-funded projects participate in the CONNECT committee. This committee, among other roles, focuses on resolving strategic challenges that emerge that impact how quickly a household can access housing. 2&3&4. No projects in this year's competition were identified as low performing or less needed using the above-described process, so we did not reallocate any funds.

1E-4a.	Reallocation Between FY 2017 and FY 2022.	
	NOFO Section VII.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2017 and FY 2022?	No
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section VII.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject or reduce any project application(s)?	No
2.	Did your CoC inform applicants why their projects were rejected or reduced?	
3.	If you selected Yes for element 1 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2022, 06/27/2022, and 06/28/2022, then you must enter 06/28/2022.	

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section VII.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	



	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2022, 06/27/2022, and 06/28/2022, then you must enter 06/28/2022.	09/13/2022
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1E-5b.	Local Competition Selection Results—Scores for All Projects.	
	NOFO Section VII.B.2.g.	
	You must upload the Final Project Scores for All Projects attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Applicant Names; 2. Project Names; 3. Project Scores; 4. Project Rank—if accepted; 5. Award amounts; and 6. Projects accepted or rejected status.	Yes
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1E-5c.	1E-5c. Web Posting of CoC-Approved Consolidated Application.	
	NOFO Section VII.B.2.g.	
	You must upload the Web Posting—CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC's website or partner's website—which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	09/28/2022
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1E-5d.	Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section VII.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application has been posted on the CoC's website or partner's website.	09/28/2022
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## 2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Wellsky
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Single CoC
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section VII.B.3.a.	

	Enter the date your CoC submitted its 2022 HIC data into HDX.	04/20/2022
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2A-4.	Comparable Database for DV Providers—CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section VII.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in databases that meet HUD's comparable database requirements; and	
2.	state whether your CoC is compliant with the 2022 HMIS Data Standards.	

(limit 2,500 characters)

1&2. Our CoC currently has two DV service provider projects that are not allowed to enter data into HMIS according to the HMIS decision tree and, therefore, use a comparable database. One of the two projects is administrated by the HMIS Lead and funded by our CoC. Both comparable databases collect the same data elements required in the HUD-published 2022 HMIS Data Standards. Both projects submit aggregated data on system performance measures as requested by our CoC and participate in the PIT/HIC.

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section VII.B.3.c. and VII.B.7.	

Enter 2022 HIC and HMIS data in the chart below by project type:

Project Type	Total Beds 2022 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
1. Emergency Shelter (ES) beds	640	59	581	100.00%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	154	59	95	100.00%
4. Rapid Re-Housing (RRH) beds	140	0	140	100.00%
5. Permanent Supportive Housing	362	0	362	100.00%
6. Other Permanent Housing (OPH)	0	0	0	

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section VII.B.3.c.	

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

NA

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section VII.B.3.d.	

Did your CoC submit LSA data to HUD in HDX 2.0 by February 15, 2022, 8 p.m. EST?	Yes
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## 2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section VII.B.4.b	

	Enter the date your CoC conducted its 2022 PIT count.	02/23/2022
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2B-2.	PIT Count Data—HDX Submission Date.	
	NOFO Section VII.B.4.b	

	Enter the date your CoC submitted its 2022 PIT count data in HDX.	05/06/2022
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2B-3.	PIT Count—Effectively Counting Youth.	
	NOFO Section VII.B.4.b.	

	Describe in the field below how during the planning process for the 2022 PIT count your CoC:
1.	engaged stakeholders that serve homeless youth;
2.	involved homeless youth in the actual count; and
3.	worked with stakeholders to select locations where homeless youth are most likely to be identified.

(limit 2,500 characters)

1&3. Our CoC coordinated with stakeholders that serve youth including our only youth shelter, the Department of Health and Welfare, school districts, the libraries, and youth program leaders. As part of our effort, our CoC worked with the outreach team, local law enforcement, and emergency medical services to identify known locations throughout the county where people experiencing homelessness, including youth, spend time. This map was utilized by the street outreach on the days we conducted the count to connect with people experiencing homelessness. 2. Our CoC was unable to include homeless youth in the count directly due to our youth shelter having limited capacity while undergoing program & staff changes, where we normally rely on them as lead resource to engage homeless youth. In preparing for the upcoming PIT count, CoC staff are working with several youth providers to identify opportunities for youth involvement.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section VII.B.5.a and VII.B.7.c.	
	In the field below:	
	1. describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2021 and 2022, if applicable;	
	2. describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2021 and 2022, if applicable; and	
	3. describe how the changes affected your CoC's PIT count results; or	
	4. state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2022.	

(limit 2,500 characters)

1. Our HMIS System Administrator met with each shelter agency that needed to report on the HIC and PIT to fill out the survey with them. 2. Unsheltered count implementation continued to rely on street outreach team, but this year included the development of a known locations map between the outreach team, police department bike patrol & behavioral health teams, and emergency medical services team. As first response teams that work extensively with people experiencing unsheltered homelessness & have worked over several years with our CoC to develop trusted relationships with clients through the provision of services & relationship building, these teams work collaborate to identify all areas of town to canvass during the count to reach more people. First responders help coordinate identifying map locations but do not survey individuals to ensure that individuals answering the survey do not feel coerced into answering and feel safe to answer personal questions which improves data quality. Additionally, due to first responders limited availability, that every area on the map will be surveyed as planned. 3. The sheltered PIT implementation of agency training and support led to a quicker turnaround time on data collection. We also had fewer submission errors and more accurate sheltered counts. The unsheltered implementation with a map slightly increased our ability to reach more locations, but did not measurably change the count results this year. With additional referment we are hoping it will increase the accuracy of our count in future years. Data quality improved for 2022 compared to 2021 as our count was impacted by COVID-19 in 2021.

## 2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reduction in the Number of First Time Homeless--Risk Factors Your CoC Uses.	
	NOFO Section VII.B.5.b.	
	In the field below:	
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
2.	describe your CoC's strategies to address individuals and families at risk of becoming homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

1. In 2021, HMIS data shows 78.2% of clients served by our CoC were new to the homeless services system, experiencing 1st time homelessness. Our CoC's Housing Crisis Hotline receives ~400 calls per month w/ majority seeking rental assistance &/or homeless prevention resources based on rent prices or imminent loss of housing (30 day notice or eviction). Based on data collected from HMIS & our hotline, our CoC identified the highest risk factors for 1st time homelessness as 60+ individuals w/ no/fixed income, households in active eviction proceedings, individuals living w/ no/fixed income that requiring skilled nursing. These folks are impacted by a) unprecedented rise in the cost of housing in our CoC; b) market rents far exceed what is affordable for low-income households w/ vacancy rates hovering at ~1%, c) high housing prices incentivizing landlords raise rent to cover property taxes &/or sell to cash in on the market, pushing people out of their affordable home with nowhere to go; & d) a statewide shortage of skilled nursing facilities after a slew of CV19 closures & rise in need. 2. Our CoC continues to leverage non-CoC resources to fund prevention (school district, health&welfare & city funds; CDBG, & ESG/CV, ERAP) while we focus on efforts to expand the number of units available in a tight market by bringing together a coalition of property owners to dedicate units. ERAP provides universal prevention & is almost fully expended in our CoC; our lead prevention provider is conducting targeted prevention by prioritizing those most at risk for entering homelessness for the 1st time. This provider attends eviction court weekly to provide immediate resources, runs a legal clinic, receives referrals from the hotline, & proactively connects w/ anyone who has received an eviction notice. Our RRH & prevention providers have formed an MOU to bridge resources between prevention & RRH using non-CoC dollars. Our CoC is also using our Public Health workgroup to bring together hospitals, the dept of health&welfare, & skilled nursing providers to discuss strategies to address the lack of skilled nursing facilities. 3. Our CoC Manager & Prevention Sub-committee which includes our PHA, health&welfare, school districts, & our lead private prevention provider are charged w/ overseeing the strategies to reduce the # of individuals & families experiencing homelessness for the 1st time.

2C-2.	Length of Time Homeless—CoC's Strategy to Reduce.	
	NOFO Section VII.B.5.c.	
	In the field below:	
1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;	
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.	

(limit 2,500 characters)

1. Our CoC's strategy to reduce LOT is to prioritize, thru coordinated entry (CE), those w/ the longest LOT & use our comprehensive data monitoring tool to review & address those points at which the system presents bottlenecks. CoC case managers work w/ households (HH) at the top of our CE queue to remove as many barriers to housing as possible (e.g., back utilities) to ensure the housing search & placement process can occur as quickly as possible. One of our providers also continues to help reduce barriers to housing by hosting weekly meet-ups that offer court services, probation check-in, veteran services, GED sign-ups, life skills classes, treatment for substance use, & ID replacement among other services. Our most concerning bottleneck continues to be HH receiving a referral to a housing program lack of available units, which increase time it takes for a referred HH to lease up. We continue to invest in creating housing stock dedicated to our CoC, including a partnership with the City of Boise, housing authority, & developers on a PSH pipeline that aims to bring 5 new site-based PSH projects online over the next 4 years w/ 250+ units. Additionally, our CoC has partnered w/ housing developers to launch a Dedicated Units Program; developers sign MOUs to dedicate units, including those that are otherwise market-rate, to our housing programs at an affordable rate (aiming for Fair Market Rent or below). Our goal is to reach 500 dedicated units by October 2023; 50+ have been secured so far. These initiatives should increase our ability to quickly rehouse HH at the top of our queue & result in increased number of referrals CE is able to make to our programs.

2. Our CoC identifies & houses households w/ the longest LOT homeless thru our CE prioritization. A critical piece of the CE system includes our partnerships w/ street outreach providers (including bike patrol) to help document homeless histories & conduct outreach to hard-to-find & engage individuals. To this end, we've experienced success in engaging & housing those who are unsheltered

3. Our CoC & CE Managers & HOUSE Committee & PSH Sub-Committee are responsible for overseeing these strategies.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing—CoC's Strategy	
	NOFO Section VII.B.5.d.	
	In the field below:	
	1. describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;	
	2. describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.	

(limit 2,500 characters)



1. Our primary strategies to increase the rate households in ES, TH, & RRH exit to PH destinations is to increase the rate at which households served in ES and TH (we have no safe havens) are connected to the coordinated entry (CE) to be prioritized for RRH and PSH and to continue to provide intensive TA to the staff responsible for HMIS ES data entry. CE meets at least weekly w/ our shelters to ensure quick connections from the shelter to CE for those households that are not likely to self-resolve. Further, the ES continues to hold a weekly time that brings court services, probation check-in, GED, life-skills, & substance use treatment classes, ID replacement, & our local health & welfare dept to the shelter to provide these services & overcome barriers to PH. SSI also attends & then clients are taken to the DMV & SS offices to complete paperwork. 2. First, our CoC has identified four additional funding sources (Homeless Services Grant, City of Boise CoC capacity general fund dollars, Boise HOME-ARP funding, & Campaign to End Family Homelessness) to scale up the support services we can provide clients to increase the likelihood of achieving housing stability in all CoC housing programs. This allows us to provide a higher level of support services than ever before. Our CoC also continues to educate providers on effective progressive engagement & trauma-informed care. The progressive engagement model allows providers to more quickly identify what supports a household will need, either support services or rental assistance, to maintain housing stability, and start making the shifts necessary to ensure that is provided. Our RRH provider has loosened their restrictions on the amount of rental assistance allowed to accommodate households w/ higher vulnerabilities who may need longer time in the program or to be bridged to PSH & our CoC is working with the HOUSE committee to identify opportunities to create more bridges from every program to permanent housing destinations through partner coordination. Finally, our CoC is working on several opportunities to increase the number of permanent destinations, including a PSH Plan to bring online 250+ new PSH units and working with local governments investing in affordable housing to dedicate units to our CoC so we can rehouse folks in affordable settings that increases likelihood of stability & permanence. 3. Our CoC & CE Managers & HOUSE Committee & PSH Sub-Committee are responsible for overseeing these strategies.

2C-4.	Returns to Homelessness—CoC's Strategy to Reduce Rate.	
	NOFO Section VII.B.5.e.	
	In the field below:	
1.	describe your CoC's strategy to identify individuals and families who return to homelessness;	
2.	describe your CoC's strategy to reduce the rate of additional returns to homelessness; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.	

(limit 2,500 characters)

1. Our CoC's strategy to identify households who return to homelessness is to use our data monitoring tool, which tracks returns to homelessness by identifying clients that have been served in the system within the past 24 months. The tool allows us to see the immediate prior living situation of clients who enter the system, what services the HH is currently using in our system (where they entered), and where they had previously been exited from the system (last recorded successful intervention). Identifying client returns is critical so we can leverage the relationships we have at our coordinated entry (CE) access point to quickly re-serve anyone who may fall back into homelessness & who was previously or recently served by our system. The nature of the CE's partnership with the emergency shelter & our prevention provider is such that if a household returns, the CE access point is notified right away to re-create a housing stability plan to get that household back into PH immediately, if possible. 2. Our strategy to reduce the rate at which households return to homelessness is to continue to deepen our case managers' knowledge base & expertise in progressive engagement & to create bridge funding (& associated policies & procedures) with non-CoC dollars between housing intervention types (i.e., prevention to RRH or RRH to PSH) for those households that may need additional resources to prevent a return to homelessness & stay stably housed. 3. Our CoC Manager, CONNECT Committee, HOUSE Committee are responsible to oversee efforts to reduce these rates and, in our case, keep them as low as they are.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section VII.B.5.f.	
	In the field below:	
1.	describe your CoC's strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.	

(limit 2,500 characters)

1. The primary strategies used to increase employment income & access to employment is work w/ mainstream employment organizations to increase cash income & facilitation of access to employment opportunities thru a) weekly meet-ups at the emergency shelter where clients can sign up for various types of benefits & a work program run as a partnership between the shelter & city, b) as part of the housing plan created with coordinated entry staff at the time of assessment, & c) thru case management after the individual or household is referred to a program. Case mgmt. for clients, including those in PSH, includes job search assistance & referral to community resources, transportation to & from employment opportunities, employment screening, assessment, or testing, structured job skills & job-seeking skills, special training & tutoring, including literacy & prevocational training; books & instructional material, & counseling or job coaching. All clients participate in an employment assessment at least annually. The results of this assessment are used to inform household goals. In each CoC partner office, community job leads, flyers from partner employment agencies, & info about job fairs & training resources are posted. Computers & a phone for job search are also available. Our case mgmt. office also hosts low-income Title V work placements & Voc Rehab work trainees. CE staff conduct outreach to employers w/ a history of hiring our clients & connects clients to their job fairs. Specifically, at our site-based PSH project, residents are employed by the property mgmt. company to do maintenance/janitorial & another resident serves on the medical care provider's board (as a volunteer) but is learning job-related skills thru that opportunity. 2. Employment goals are part of the housing & service plans; barriers & tasks to overcome them are defined. Case management links clients with employment organizations to help clients increase income & self-sufficiency. Case managers also help w/ job searches, applications, resumes, interview skills, clothes, grooming & transportation. Coordination of & access to employment income & opportunities has improved thru coordinated entry and case conferencing. Partner agencies are comfortable receiving warm hand offs & other referrals, & Dept of Labor staff participate in weekly case conferencing & are active CoC members. 3. Our CoC & CE Program Managers & CE staff for these strategies.

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section VII.B.5.f.	
	In the field below:	
	1. describe your CoC's strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

(limit 2,500 characters)

1. The primary strategies used to increase non-employment cash income & to increase access to non-employment cash sources in some ways mirror the strategies used to increase employment income & opportunities: a) weekly meet-ups at the emergency shelter where clients can sign up for various types of non-employment benefits, b) as part of the housing plan created with coordinated entry staff at the time of assessment, & c) thru case management after the individual or household is referred to a program. Coordination of & access to mainstream benefits are part of the housing & service plans developed with case managers; barriers & tasks to overcome them are defined. Case managers facilitate access to mainstream benefits including, for example, food stamps, Medicaid, SSI/SSDI, unemployment, WIC, BPA, & ICCP. Income assessments performed after a referral is made to a program help identify any benefits for which the program participant may still be eligible but has not yet accessed. 2. Our CoC & CE Program Managers & CE staff for these strategies.

## 3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section VII.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes
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3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section VII.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes
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3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections VII.B.6.a. and VII.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
New Path Communit...	PH-PSH	4	Both

### 3A-3. List of Projects.

1. What is the name of the new project? New Path Community Housing

2. Enter the Unique Entity Identifier (UEI): CMD6ZG7X83M8

3. Select the new project type: PH-PSH

4. Enter the rank number of the project on your CoC's Priority Listing: 4

5. Select the type of leverage: Both

### 3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section VII.B.1.s.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section VII.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD's implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

## 3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section VII.C.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
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3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section VII.C.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)



## 4A. DV Bonus Project Applicants

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applications.	
	NOFO Section II.B.11.e.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	Yes
--	--	-----

4A-1a.	DV Bonus Project Types.	
	NOFO Section II.B.11.e.	

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2022 Priority Listing.

	Project Type	
1.	SSO Coordinated Entry	No
2.	PH-RRH or Joint TH and PH-RRH Component	Yes

**You must click "Save" after selecting Yes for element 1 SSO Coordinated Entry to view questions 4A-2, 4A-2a. and 4A-2b.**

4A-3.	Assessing Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects in Your CoC's Geographic Area.	
	NOFO Section II.B.11.(e)(1)(c)	

1.	Enter the number of survivors that need housing or services:	789
2.	Enter the number of survivors your CoC is currently serving:	144
3.	Unmet Need:	645

4A-3a.	How Your CoC Calculated Local Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(c)	

Describe in the field below:

1.	how your CoC calculated the number of DV survivors needing housing or services in question 4A-3 element 1 and element 2; and
2.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects); or
3.	if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.

(limit 2,500 characters)

1. We calculated the number of DV survivors needing housing or services by including (i.e., counting) all DV survivors currently active in coordinated entry. To calculate the number our CoC is currently serving, we conducted a de-duplicated count of those DV survivors being served currently in any project type (active in RRH, PSH) 2. The data source we used was HMIS. 3. Barriers to meeting the needs include access to RRH funding resources and available housing units.

4A-3b.	Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects—only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.

<b>Applicant Name</b>
Charitable Assist...

## Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-3b.	Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

Enter information in the chart below on the project applicant applying for one or more New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects included on your CoC's FY 2022 Priority Listing:

1.	Applicant Name	Charitable Assistance to Community's Homeless, Inc.
2.	Project Name	CATCH Ada DV Bonus
3.	Project Rank on the Priority Listing	5
4.	Unique Entity Identifier (UEI)	EU98BC5DU8M9
5.	Amount Requested	\$76,852
6.	Rate of Housing Placement of DV Survivors-Percentage	71%
7.	Rate of Housing Retention of DV Survivors-Percentage	94%

4A-3b.1.	Applicant Experience in Housing Placement and Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(c)	

For the rate of housing placement and rate of housing retention of DV survivors reported in question 4B-3b., describe in the field below

1.	how the project applicant calculated both rates;
2.	whether the rates accounts for exits to safe housing destinations; and
3.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects).

(limit 1,500 characters)

1. We calculated the rate of housing placement as the number of clients served that identified as DV survivors, then the % placed in housing based on Housing Move-In Date or exited directly to permanent housing. We calculated the rate of housing retention as the percentage of households who identified as DV survivors who are either still actively served in a housing program or exited to a permanent destination. 2. All housing destinations utilized by CE & RRH program staff are safe, by design, so this counts for exists to safe housing destinations. 3. The data source we used was HMIS.

4A-3c.	Applicant Experience in Providing Housing to DV Survivor for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

	Describe in the field below how the project applicant:
1.	ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing;
2.	prioritized survivors—you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC's emergency transfer plan, etc.;
3.	determined which supportive services survivors needed;
4.	connected survivors to supportive services; and
5.	moved clients from assisted housing to housing they could sustain—address housing stability after the housing subsidy ends.

(limit 2,500 characters)

The project applicant (our RRH provider) has a formal partnership with our DV provider that ensures DV survivors experiencing homelessness are assisted to quickly move into PH. We are able to capture additional efficiencies as a result of this partnership b/c our RRH provider is co-located with our coordinated entry (CE) access point. CE initially collects DV status as part of the phased assessment process pre-screen & connects the survivor with the DV provider if they are not already accessing support services there. If, for some reason, the survivor does not want to access services thru the DV provider, the DV provider has trained CE and RRH staff to provide safety plans and assess DV risk. For those survivors already working with the DV provider, CE receives referrals directly from our DV provider that qualify as Category 4. The DV provider also connects the survivor to the Financial Empowerment Educator to begin work immediately on financial barriers to housing. CE then provides a warm handoff to the RRH provider once there is an RRH program opening. The RRH housing support specialist & the DV provider's case managers work directly with the survivor to secure PH and provide other needed services to maintain housing once it is re-gained.

4A-3d.	Applicant Experience in Ensuring DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

	Describe in the field below examples of how the project applicant ensured the safety and confidentiality of DV survivors experiencing homelessness by:
1.	taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors;
2.	making determinations and placements into safe housing;
3.	keeping information and locations confidential;
4.	training staff on safety and confidentiality policies and practices; and
5.	taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality.

(limit 2,500 characters)

1. Intakes occur in a private room at the coordinated entry access point, at the DV shelter, &/or in a safe location identified by the survivor. All of these spaces are confidential, secure, and safe (i.e., adequate lighting, locked, nondisclosed locations). In the case where a couple is referred for an intake, interviews are conducted separately. 2&3&5. All clients are treated with respect and autonomy to make their own decisions for their family and the housing support specialist talks thru with the survivor risks and preferences before looking for housing. The survivor always chooses where they want to live. The RRH provider keeps confidential any information that the household provides unless they give written permission to release the information on a time limited basis, or disclosure of the information is required by law or required for use in an eviction proceeding or hearing regarding termination of assistance from the covered program. This includes keeping confidential the new location of the dwelling unit of the tenant, if one is provided, from the person(s) that committed an act(s) of domestic violence, dating violence, sexual assault, or stalking against the tenant. See the Notice of Occupancy Rights under the Violence Against Women Act For All Tenants for more information about RRH provider's responsibility to maintain the confidentiality of information related to incidents of domestic violence, dating violence, sexual assault, or stalking. At intake our CoC provides clients with an Emergency Transfer Request and Emergency Transfer Plan, review these documents with them to explain what our CoC's program can do to accommodate moving them if their abuser finds them. The clients sign an acknowledgement that they received that information and that their questions were answered. The service provider also reviews lease addendums which tells them their rights as a tenant with a landlord if they experience domestic violence. Finally, those entering the program that are fleeing domestic violence complete a safety plan with their case manager detailing who their support people are and when to contact them and/or their case manager if they suspect they are in danger. 4. The project applicant has been and will continue to be trained annually by our DV provider on safety planning & confidentiality policies & procedures, including when to refer the survivor to the DV provider for additional &/or more complex support.

4A-3d.1.	Applicant Experience in Evaluating Their Ability to Ensure DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	
	Describe in the field below how the project has evaluated its ability to ensure the safety of DV survivors the project served in the project, including any areas identified for improvement during the course of the proposed project.	

(limit 2,500 characters)

Our CoC's rapid rehousing program has served households fleeing domestic violence since 2010 but began a specialized partnership with the local domestic violence provider in 2019 to offer rapid rehousing with closer ties to domestic violence provider specific services. Their depth of experience & program track record has demonstrated an excellent level of care & consideration that ensure the safety of DV survivors served through their program. CoC tracks the program's safety outcomes through RRH/PH placement and retention rates, drawing the conclusion that PH will not or cannot be maintained if the safety of the survivor is not ensured. Participant feedback is solicited continually and sought in a trauma-informed manner. Formally, participant feedback is received at intake and at 3 months after graduation from the RRH program, among the components requested for feedback is safety. The CoC asks for updates on any identification of ongoing safety issues, and if any are reported, requires the provider to follow up with report on how the issues has been resolved through either policy adjustment or program implementation change.

4A-3e.	Applicant Experience in Trauma-Informed, Victim-Centered Approaches for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	
	Describe in the field below examples of the project applicant's experience using trauma-informed, victim-centered approaches to meet needs of DV survivors by:	
1.	prioritizing placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs;	
2.	establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;	
3.	providing program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;	
4.	emphasizing program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations;	
5.	centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;	
6.	providing a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and	
7.	offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.	

(limit 5,000 characters)

1. The project applicant (our RRH provider) has served DV survivors since opening in 2006. A cornerstone of the RRH provider (and our CoC) is trauma-informed care and nearly 2/3 of the clients served by our RRH provider are DV survivors. All RRH staff understand trauma & the impacts of trauma on the survivor & family unit, how trauma impacts victims' responses & behavior, & how victims of trauma may respond to staff; additionally, all RRH staff receive at least annual training on trauma-informed, victim-centered best practices. If funded, the project will continue to emphasize and create opportunities for client choice & focus on the family unit's strengths. The participant will always choose where they want to live & staff will educate, advocate, & empower the participant to make the choice they feel is best for their family & meets their safety needs to maximize their ability and opportunity to stabilize in permanent housing. 2. Expectations for staff include that all participants are treated with respect & dignity, using trauma-informed care to help rebuild positive attachments & neural pathways that empower the participant and build safety, choice, empowerment, collaboration, & trust. Staff will be transparent and communicate clearly so participants don't experience unexpected change. Punitive interventions are not part of the program's curriculum or philosophy. 3&6&7. Program participants will receive access to information on trauma, including the crisis response line operated by our DV shelter provider, and by being offered a wide range of trauma-specific treatment services such as parenting supports & childcare, support groups, educational groups, peer support, court advocacy, childcare, traditional & non-traditional therapies, case management services, and spiritual services. 4. Emphasis on the participant's strengths, including strengths-based coaching & assessment tools are based upon the Strengthening Families Framework & deployed thru a trauma-informed lens. Case plans & goals focus on strengths & avoid focusing on perceived deficits. 5. Staff receive cultural responsiveness & inclusivity training at hire & annually thereafter to understand cultural aspects of trauma, how culture may affect resiliency, how/why a participant may choose to engage or disengage, and how they may feel about accessing community resources. The project will provide training on cultural competency, equal access and non-discrimination practices. The project has a non-discrimination and equal access policy.

4A-3f.	Applicant Experience in Meeting Service Needs of DV Survivors for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

Describe in the field below examples of supportive services the project provided to domestic violence survivors while quickly moving them into permanent housing and addressing their safety needs.

(limit 5,000 characters)

Our CoC's rapid rehousing program has served households fleeing domestic violence since 2010 but began a specialized partnership with the local domestic violence provider in 2019 to offer rapid rehousing with closer ties to domestic violence provider specific services. The program staff collaborate with local DV providers regularly on specific client cases, Case Managers from both organizations attend case conferencing bi-monthly and provide annual trainings on boundaries and trauma informed care. In each case, the RRH and DV shelter provider proactively plan around & make referrals for each household based on the most appropriate & needed resources on an individualized basis. Program participants will receive access to a variety of support resources including the crisis response line operated by our DV shelter provider and a wide range of trauma-specific treatment services such as parenting supports & childcare, support groups, educational groups, peer support, court advocacy, childcare, traditional & non-traditional therapies, case management services, and spiritual services.

4A-3g.	Plan for Trauma-Informed, Victim-Centered Approaches for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(e)	

	Provide examples in the field below of how the new project will:
1.	prioritize placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs;
2.	establish and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
3.	provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
4.	emphasize program participants' strengths—for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans works towards survivor-defined goals and aspirations;
5.	center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
6.	provide a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
7.	offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)



1. The project applicant (our RRH provider) has served DV survivors since opening in 2006. A cornerstone of the RRH provider (and our CoC) is trauma-informed care and nearly 2/3 of the clients served by our RRH provider are DV survivors. All RRH staff understand trauma & the impacts of trauma on the survivor & family unit, how trauma impacts victims' responses & behavior, & how victims of trauma may respond to staff; additionally, all RRH staff receive at least annual training on trauma-informed, victim-centered best practices. If funded, the project will continue to emphasize and create opportunities for client choice & focus on the family unit's strengths. The participant will always choose where they want to live & staff will educate, advocate, & empower the participant to make the choice they feel is best for their family & meets their safety needs to maximize their ability and opportunity to stabilize in permanent housing. 2. Expectations for staff include that all participants are treated with respect & dignity, using trauma-informed care to help rebuild positive attachments & neural pathways that empower the participant and build safety, choice, empowerment, collaboration, & trust. Staff will be transparent and communicate clearly so participants don't experience unexpected change. Punitive interventions are not part of the program's curriculum or philosophy. 3&6&7. Program participants will receive access to information on trauma, including the crisis response line operated by our DV shelter provider, and by being offered a wide range of trauma-specific treatment services such as parenting supports & childcare, support groups, educational groups, peer support, court advocacy, childcare, traditional & non-traditional therapies, case management services, and spiritual services. 4. Emphasis on the participant's strengths, including strengths-based coaching & assessment tools are based upon the Strengthening Families Framework & deployed thru a trauma-informed lens. Case plans & goals focus on strengths & avoid focusing on perceived deficits. 5. Staff receive cultural responsiveness & inclusivity training at hire & annually thereafter to understand cultural aspects of trauma, how culture may affect resiliency, how/why a participant may choose to engage or disengage, and how they may feel about accessing community resources. The project will provide training on cultural competency, equal access and non-discrimination practices. The project has a non-discrimination and equal access policy.

4A-3h.	Plan for Involving Survivors in Policy and Program Development of New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(f)	

Describe in the field below how the new project(s) will involve survivors with a range of lived expertise in policy and program development throughout the project's operation.

(limit 2,500 characters)

Our RRH service provider that works w/ survivor households completes exit interviews w/ each household that exits the program and utilizes their feedback in adjusting the program & CoC's policies & procedures on ongoing basis. The service provider also hosts an annual focus group with households that were fleeing domestic violence who participated in the program to gather feedback about areas for improvement related to the program & policies around safety & trauma-informed care. Both strategies result in concrete, participant centered feedback to enables our CoC to make ongoing changes and adjustments to programs that allow the system to better serve survivor households.

## 4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1.	You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2.	You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3.	We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4.	Attachments must match the questions they are associated with.
5.	Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6.	If you cannot read the attachment, it is likely we cannot read it either.
	. We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
	. We must be able to read everything you want us to consider in any attachment.
7.	After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	09/28/2022
1C-7. PHA Moving On Preference	No	PHA Moving on Pre...	09/28/2022
1E-1. Local Competition Deadline	Yes	Local Competition...	09/28/2022
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	09/28/2022
1E-2a. Scored Renewal Project Application	Yes	Scored Forms for ...	09/28/2022
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	09/28/2022
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	09/28/2022
1E-5b. Final Project Scores for All Projects	Yes	Final Project Sco...	09/28/2022
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes	Web Posting—CoC-A...	09/28/2022
1E-5d. Notification of CoC-Approved Consolidated Application	Yes	Notification of C...	09/28/2022
3A-1a. Housing Leveraging Commitments	No	Housing Leveragin...	09/28/2022

3A-2a. Healthcare Formal Agreements	No	Healthcare Formal...	09/28/2022
3C-2. Project List for Other Federal Statutes	No		

## **Attachment Details**

**Document Description:** PHA Homeless Preference

## **Attachment Details**

**Document Description:** PHA Moving on Preference

## **Attachment Details**

**Document Description:** Local Competition Deadline

## **Attachment Details**

**Document Description:** Local Competition Scoring Tool

## **Attachment Details**

**Document Description:** Scored Forms for One Project

## **Attachment Details**

**Document Description:** Notification of Projects Rejected-Reduced

## **Attachment Details**

**Document Description:** Notification of Projects Accepted

## **Attachment Details**

**Document Description:** Final Project Scores for All Projects

## **Attachment Details**

**Document Description:** Web Posting—CoC-Approved Consolidated Application

## **Attachment Details**

**Document Description:** Notification of CoC-Approved Consolidated Application

## **Attachment Details**

**Document Description:** Housing Leveraging Commitments

## **Attachment Details**

**Document Description:** Healthcare Formal Agreements

## **Attachment Details**

**Document Description:**

## Submission Summary

**Ensure that the Project Priority List is complete prior to submitting.**

Page	Last Updated
1A. CoC Identification	09/26/2022
1B. Inclusive Structure	09/26/2022
1C. Coordination and Engagement	09/28/2022
1D. Coordination and Engagement Cont'd	09/28/2022
1E. Project Review/Ranking	Please Complete
2A. HMIS Implementation	09/27/2022
2B. Point-in-Time (PIT) Count	09/26/2022
2C. System Performance	09/26/2022
3A. Coordination with Housing and Healthcare	09/26/2022
3B. Rehabilitation/New Construction Costs	09/26/2022
3C. Serving Homeless Under Other Federal Statutes	09/26/2022

<b>4A. DV Bonus Project Applicants</b>	09/26/2022
<b>4B. Attachments Screen</b>	09/28/2022
<b>Submission Summary</b>	No Input Required





2022 CONSOLIDATED CONTINUUM OF CARE APPLICATION:

## **PHA Homeless Preference**

**TO:** HUD REVIEW TEAM

**FROM:** Casey Mattoon

Manager, Our Path Home/Boise City

DESIGNATED HUD CONTACT FOR THE COLLABORATIVE APPLICANT

**SUBJECT:** 1C-7.

**ATTACHMENT NAME:** PHA HOMELESS PREFERENCE

**DATE:** SEPTEMBER 28, 2022

### **Attachment Description**

Attached is a letter from the PHA(s) verifying homeless preference.

1001 S. Orchard Street  
Boise, Idaho 83705

Phone (208) 345-4907  
Fax (208) 345-4909  
[www.bcacha.org](http://www.bcacha.org)

September 2, 2022

Boise City/Ada County Continuum of Care  
Attn: Casey Mattoon  
PO Box 500  
Boise, ID 83701-0500

Dear Boise City/Ada County Continuum of Care,

The Boise City & Ada County Housing Authorities (BCACHA) have established admission preferences under the Housing Choice Voucher Program to give priority to serving individuals and families experiencing homelessness. The following homeless preferences apply:

- **Section 811 Mainstream Vouchers:** Non-elderly persons with disabilities who are transitioning out of institutional settings, at serious risk of institutionalization, currently experiencing homelessness, or at risk of homelessness.
- **Transitional Housing / Rapid Re-Housing Preference:** Families who are exiting a transitional housing or rapid re-housing program designed to provide housing and supportive services to homeless persons to facilitate movement to independent living.
- **Emergency Housing Vouchers:** Individuals and families who are (1) homeless, (2) at risk of homelessness, (3) fleeing, or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking, or (4) recently homeless.

We are committed to the goal of ending homelessness by quickly re-housing homeless individuals, offering services and housing advocacy, utilizing mainstream programs, and working with local service providers to address barriers that are preventing those experiencing homelessness from attaining a higher level of self-sufficiency. We value our partnership with our Continuum of Care and will continue to collaborate on current and future projects designed to reduce homelessness in our community.

Please feel free to contact me if you have any questions. Thank you.

Sincerely,



Jillian Patterson  
Deputy Director  
Phone: (208) 287-1051  
Email: [jpatterson@bcacha.org](mailto:jpatterson@bcacha.org)



2022 CONSOLIDATED CONTINUUM OF CARE APPLICATION:

## **PHA Moving-On Preference**

**TO:** HUD REVIEW TEAM

**FROM:** Casey Mattoon

Manager, Our Path Home/Boise City

DESIGNATED HUD CONTACT FOR THE COLLABORATIVE APPLICANT

**SUBJECT:** 1C-7.

**ATTACHMENT NAME:** PHA MOVING-ON PREFERENCE

**DATE:** SEPTEMBER 28, 2022

### **Attachment Description**

Attached is a copy of an excerpt from the PHA(s) administrative planning document(s) confirming Moving On preference which the CoC adopts in programs with connection to PHA programs.

<b>Annual PHA Plan</b> <i>(Standard PHAs and Troubled PHAs)</i>	<b>U.S. Department of Housing and Urban Development</b> <b>Office of Public and Indian Housing</b>	<b>OMB No. 2577-0226</b> <b>Expires: 02/29/2016</b>
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**Purpose.** The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families.

**Applicability.** Form HUD-50075-ST is to be completed annually by **STANDARD PHAs or TROUBLED PHAs**. PHAs that meet the definition of a High Performer PHA, Small PHA, HCV-Only PHA or Qualified PHA do not need to submit this form.

**Definitions.**

- (1) **High-Performer PHA** – A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers, and was designated as a high performer on both of the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments if administering both programs, or PHAS if only administering public housing.
- (2) **Small PHA** - A PHA that is not designated as PHAS or SEMAP troubled, or at risk of being designated as troubled, that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceeds 550.
- (3) **Housing Choice Voucher (HCV) Only PHA** - A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment and does not own or manage public housing.
- (4) **Standard PHA** - A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceeds 550, and that was designated as a standard performer in the most recent PHAS or SEMAP assessments.
- (5) **Troubled PHA** - A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
- (6) **Qualified PHA** - A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined, and is not PHAS or SEMAP troubled.

A.	PHA Information.																																
A.1	<p> <b>PHA Name:</b> <u>Boise City Housing Authority</u> <b>PHA Code:</b> <u>ID013</u>  <b>PHA Type:</b> <input checked="" type="checkbox"/> Standard PHA <input type="checkbox"/> Troubled PHA  <b>PHA Plan for Fiscal Year Beginning:</b> (MM/YYYY): <u>10/2021</u>  <b>PHA Inventory</b> (Based on Annual Contributions Contract (ACC) units at time of FY beginning, above)  <b>Number of Public Housing (PH) Units</b> <u>160</u> <b>Number of Housing Choice Vouchers (HCVs)</b> <u>1,434</u> <b>Total Combined Units/Vouchers</b> <u>1,594</u>  <b>PHA Plan Submission Type:</b> <input checked="" type="checkbox"/> Annual Submission <input type="checkbox"/> Revised Annual Submission </p> <p> <b>Availability of Information.</b> PHAs must have the elements listed below in sections B and C readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official website. PHAs are also encouraged to provide each resident council a copy of their PHA Plans. </p> <p> The PHA Annual Plan and policy documents may be obtained on the Boise City Housing Authority's website at <a href="http://www.bcacha.org">www.bcacha.org</a>, at the Administrative Office located at 1001 S. Orchard St. Boise, ID 83705, and at all Public Housing properties. </p> <p> <input type="checkbox"/> <b>PHA Consortia:</b> (Check box if submitting a Joint PHA Plan and complete table below) </p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">Participating PHAs</th> <th rowspan="2">PHA Code</th> <th rowspan="2">Program(s) in the Consortia</th> <th rowspan="2">Program(s) not in the Consortia</th> <th colspan="2">No. of Units in Each Program</th> </tr> <tr> <th>PH</th> <th>HCV</th> </tr> </thead> <tbody> <tr> <td>Lead PHA:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program		PH	HCV	Lead PHA:																							
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		PH	HCV																														
Lead PHA:																																	

<b>B.</b>	<b>Annual Plan Elements</b>
<b>B.1</b>	<p><b>Revision of PHA Plan Elements.</b></p> <p>(a) Have the following PHA Plan elements been revised by the PHA?</p> <p>Y   N</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Statement of Housing Needs and Strategy for Addressing Housing Needs</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Financial Resources.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Rent Determination.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Operation and Management.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Grievance Procedures.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Homeownership Programs.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Community Service and Self-Sufficiency Programs.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Safety and Crime Prevention.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Pet Policy.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Asset Management.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Substantial Deviation.</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/> Significant Amendment/Modification</p> <p>(b) If the PHA answered yes for any element, describe the revisions for each revised element(s):</p> <p>Significant Amendment(s) are defined as discretionary changes in the plans or policies of the Boise Coty Housing Authority that fundamentally change the mission, goals, objectives, or plans of the agency and which require approval of the Boise City Housing Authority Board of Commissioners. See Attachment A for a complete list of revisions under the BCHA Admissions and Continued Occupancy Plan.</p> <p>(c) The PHA must submit its Deconcentration Policy for Field Office review.</p> <p><b>For the Deconcentration Policy, see Attachment B</b></p>
<b>B.2</b>	<p><b>New Activities</b></p> <p>(a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year?</p> <p>Y   N</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Hope VI or Choice Neighborhoods.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Mixed Finance Modernization or Development.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Demolition and/or Disposition.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Designated Housing for Elderly and/or Disabled Families.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Conversion of Public Housing to Tenant-Based Assistance.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Conversion of Public Housing to Project-Based Assistance under RAD.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Occupancy by Over-Income Families.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Occupancy by Police Officers.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Non-Smoking Policies.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Project-Based Vouchers.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Units with Approved Vacancies for Modernization.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants).</p> <p>(b) If any of these activities are planned for the current Fiscal Year, describe the activities. For new demolition activities, describe any public housing development or portion thereof, owned by the PHA for which the PHA has applied or will apply for demolition and/or disposition approval under section 18 of the 1937 Act under the separate demolition/disposition approval process. If using Project-Based Vouchers (PBVs), provide the projected number of project based units and general locations, and describe how project basing would be consistent with the PHA Plan.</p>
<b>B.3</b>	<p><b>Civil Rights Certification.</b></p> <p>Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>
<b>B.4</b>	<p><b>Most Recent Fiscal Year Audit.</b></p> <p>(a) Were there any findings in the most recent FY Audit?</p> <p>Y   N</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/></p> <p>(b) If yes, please describe:</p>

<b>B.5</b>	<p><b>Progress Report.</b></p> <p>Provide a description of the PHA's progress in meeting its Mission and Goals described in the PHA 5-Year and Annual Plan.</p> <p>See Attachment C</p>
<b>B.6</b>	<p><b>Resident Advisory Board (RAB) Comments.</b></p> <p>(a) Did the RAB(s) provide comments to the PHA Plan?</p> <p>Y <input type="checkbox"/> N <input checked="" type="checkbox"/></p> <p>(c) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.</p>
<b>B.7</b>	<p><b>Certification by State or Local Officials.</b></p> <p><a href="#">Form HUD 50077-SL</a>, <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>
<b>B.8</b>	<p><b>Troubled PHA.</b></p> <p>(a) Does the PHA have any current Memorandum of Agreement, Performance Improvement Plan, or Recovery Plan in place?</p> <p>Y <input type="checkbox"/> N <input type="checkbox"/> N/A <input checked="" type="checkbox"/></p> <p>(b) If yes, please describe:</p>
<b>C.</b>	<p><b>Statement of Capital Improvements.</b> Required for all PHAs completing this form that administer public housing and receive funding from the Capital Fund Program (CFP).</p>
<b>C.1</b>	<p><b>Capital Improvements.</b> Include a reference here to the most recent HUD-approved 5-Year Action Plan (HUD-50075.2) and the date that it was approved by HUD.</p> <p>See Attachment E- HUD form 50075.2 approved by HUD on 8/19/2021.</p>

# **Boise City Housing Authority**

## **Admissions & Continued Occupancy Policy**

### ***Revisions***

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#### **Applying for Assistance**

Any family that wishes to reside in public housing must apply for admission to the program [24 CFR 1.4(b)(2)(ii), 24 CFR 960.202(a)(2)(iv), and PH Occ GB, p. 68]. HUD permits the PHA to determine the format and content of its applications, as well how such applications will be made available to interested families and how applications will be accepted by the PHA. In order to provide more accessibility to applicants to the program, the BCHA made the following revision to the ACAP:

- Depending upon the length of time between the date of application and the availability of housing, the PHA may use a one- or two-step application process.
- A one-step process will be used when it is expected that a family will be selected from the waiting list within 60 days of the date of application. At application, the family must provide all of the information necessary to establish family eligibility and the amount of rent the family will pay.
- A two-step process will be used when it is expected that a family will not be selected from the waiting list for at least 60 days from the date of application. Under the two-step application process, the PHA initially will require families to provide only the information needed to make an initial assessment of the family's eligibility, and to determine the family's placement on the waiting list. The family will be required to provide all of the information necessary to establish family eligibility and the amount of rent the family will pay when selected from the waiting list.
- Families may obtain application forms from the PHA's office during normal business hours, request by telephone or email that an application be mailed via first class mail, or by visiting [www.bcacha.org](http://www.bcacha.org) to download or complete the application
- Completed applications must be returned to the PHA by mail, electronically, by fax, or submitted in person during normal business hours. Applications filled out online at [www.bcacha.org](http://www.bcacha.org) will be submitted automatically upon completion. Applications must be filled out completely in order to be accepted by the PHA for processing. If an application is incomplete, the PHA will notify the family of the additional information required.

# Boise City Housing Authority

## Admissions & Continued Occupancy Policy

### *Deconcentration Policy*

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#### **Deconcentration of Poverty and Income-Mixing [24 CFR 903.1 and 903.2]**

The PHA's admission policy must be designed to provide for deconcentration of poverty and income-mixing by bringing higher income tenants into lower income projects and lower income tenants into higher income projects. A statement of the PHA's deconcentration policies must be included in its annual plan [24 CFR 903.7(b)].

The PHA's deconcentration policy must comply with its obligation to meet the income targeting requirement [24 CFR 903.2(c)(5)].

Developments subject to the deconcentration requirement are referred to as 'covered developments' and include general occupancy (family) public housing developments. The following developments are not subject to deconcentration and income mixing requirements: developments operated by a PHA with fewer than 100 public housing units; mixed population or developments designated specifically for elderly or disabled families; developments operated by a PHA with only one general occupancy development; developments approved for demolition or for conversion to tenant-based public housing; and developments approved for a mixed-finance plan using HOPE VI or public housing funds [24 CFR 903.2(b)].

#### **Steps for Implementation [24 CFR 903.2(c)(1)]**

To implement the statutory requirement to deconcentrate poverty and provide for income mixing in covered developments, the PHA must comply with the following steps:

Step 1. The PHA must determine the average income of all families residing in all the PHA's covered developments. The PHA may use the median income, instead of average income, provided that the PHA includes a written explanation in its annual plan justifying the use of median income.

##### BCACHA Policy

The BCACHA will determine the average income of all families in all covered developments on an annual basis.

Step 2. The PHA must determine the average income (or median income, if median income was used in Step 1) of all families residing in each covered development. In determining average income for each development, the PHA has the option of adjusting its income analysis for unit size in accordance with procedures prescribed by HUD.

##### BCACHA Policy

The BCACHA will determine the average income of all families residing in each covered development (not adjusting for unit size) on an annual basis.

Step 3. The PHA must then determine whether each of its covered developments falls above, within, or below the established income range (EIR), which is from 85% to 115% of the average family income determined in Step 1. However, the upper limit must never be less than the income at which a family would be defined as an extremely low-income family (federal poverty level or 30 percent of median income, whichever number is higher).

Step 4. The PHA with covered developments having average incomes outside the EIR must then determine whether or not these developments are consistent with its local goals and annual plan.

Step 5. Where the income profile for a covered development is not explained or justified in the annual plan submission, the PHA must include in its admission policy its specific policy to provide for deconcentration of poverty and income mixing.

- Depending on local circumstances the PHA's deconcentration policy may include, but is not limited to the following:
- Providing incentives to encourage families to accept units in developments where their income level is needed, including rent incentives, affirmative marketing plans, or added amenities
- Targeting investment and capital improvements toward developments with an average income below the EIR to encourage families with incomes above the EIR to accept units in those developments
- Establishing a preference for admission of working families in developments below the EIR
- Skipping a family on the waiting list to reach another family in an effort to further the goals of deconcentration



- Providing other strategies permitted by statute and determined by the PHA in consultation with the residents and the community through the annual plan process to be responsive to local needs and PHA strategic objectives

A family has the sole discretion whether to accept an offer of a unit made under the PHA's deconcentration policy. The PHA must not take any adverse action toward any eligible family for choosing not to accept an offer of a unit under the PHA's deconcentration policy [24 CFR 903.2(c)(4)].

If, at annual review, the average incomes at all general occupancy developments are within the EIR, the PHA will be considered to be in compliance with the deconcentration requirement and no further action is required.

BCACHA Policy

For developments outside the EIR the BCACHA will take the following actions to provide for deconcentration of poverty and income mixing:

***The BCACHA has no developments outside the EIR.***

**Order of Selection [24 CFR 960.206(e)]**

The PHA system of preferences may select families either according to the date and time of application or by a random selection process.

BCACHA Policy

Families will be selected from the waiting list based on preference. Among applicants with the same preference, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the BCACHA. When selecting applicants from the waiting list, the BCACHA will match the characteristics of the available unit (unit size, accessibility features, unit type) to the applicants on the waiting lists. The BCACHA will offer the unit to the highest ranking applicant who qualifies for that unit size or type, or that requires the accessibility features. By matching unit and family characteristics, it is possible that families who are lower on the waiting list may receive an offer of housing ahead of families with an earlier date and time of application or higher preference status. Factors such as deconcentration or income mixing and income targeting will also be considered in accordance with HUD requirements and BCACHA policy.

**12-IV.E. DECONCENTRATION**

BCACHA Policy

If subject to deconcentration requirements, the BCACHA will consider its deconcentration goals when transfer units are offered. When feasible, families above the Established Income Range will be offered a unit in a development that is below the Established Income Range, and vice versa, to achieve the BCACHA's deconcentration goals. A deconcentration offer will be considered a "bonus" offer; that is, if a resident refuses a deconcentration offer, the resident will receive one additional transfer offer.

# Boise City Housing Authority

## *Progress Report*

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The PHA continues to provide quality housing that is affordable to the low, very low, and extremely low-income households. Strategies pursued by the PHA as outlined in the 5 year PHA plan continue to be successful and allows the authority to meet our Mission to promote adequate and affordable housing, economic opportunities, and a suitable living environment free from discrimination.

### **Goal #1: Expand the Supply of Assisted Housing**

- HUD awarded BCHA 41 Emergency Housing Vouchers in July 2021. These vouchers will be used to provide housing and supportive services for an individual or family who are homeless, at risk of homelessness; fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking or human trafficking, and recently homeless and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability (Households who are currently in a Transitional or Rapid Re-Housing Program who are in need of longer term assistance).
- BCHA launched a Landlord Incentive Program aimed at increasing affordable housing options for voucher holders. The program resulted in housing an additional 89 households within 6 months. Staff also conducted outreach to local landlords to develop and enhance relationships in order to increase the number of participating landlords. BCHA attended local property management meetings to promote the program to existing property management companies and local owners. BCHA initiated a Landlord Advisory Council and hosted meetings with a group of participating landlords on various program topics related to landlord participation in rental assistance programs administered by BCHA.
- The BCHA entered into a sub-recipient agreement with the City of Boise, to administer \$11.5 million of the Emergency Rental Assistance Program (ERAP) to help Boise residents pay rent and utility costs in order to maintain housing stability. As of 8/31/21, the BCHA distributed \$7.5 million and assisted 1319 households.

### **Goal #2: Improve the Quality of Assisted Housing**

- BCHA Low Rent Public Housing program has maintained a HUD "High Performer" status under the Public Housing Management Assessment (PHAS) score;
- BCHA's non-HUD financed/supported housing have maintained affordable rents for both low income households that have rental assistance, and those without assistance.
- Installed threshold risers for accessibility to balconies at both Capitol Plaza and Franklin Plaza.
- Sealed the exterior brick at both Capitol Plaza and Franklin Plaza.

### **Goal #3: Operate at a High Level of Efficiency**

- In the past year, and during COVID-19, BCHA has developed effective ways to communicate and provide customer service. These systems and technologies include laptops and phone systems to allow staff to safely work with clients during the pandemic. Video and audio systems have been installed to facilitate online meetings with residents, the public, and board members.
- BCHA continues to explore software systems and technologies that will better serve our needs and goals of providing better customer service and program functionality and performance. Over the last year, multiple software companies have conducted demos for BCHA, which has allowed staff to identify options and opportunities to improve workflow and customer service.
- BCHA staff is in the process of meeting with HUD Technical Assistance providers to determine whether or not the Rental Assistance Demonstration (RAD) program would be beneficial to the agency and residents.
- BCHA has sustained staff performance and satisfaction by providing the following trainings: Fair Housing, HCV Rent Calculations, Motivational Interviewing, Service Coordinator Assessments, Fire Preparedness, Urban Land-Mixing Incomes, Front Desk Security, Operating Fund, RAD Toolkit, FMLA Compliance, Cultural Awareness, UPCS and CFP. BCHA has access to weekly Nelrod trainings. Staff are able to take advantage of any weekly course that applies to their work, or interests.

### **Goal #4: Promote Self-Sufficiency and Asset Development of Assisted Households**

- BCHA actively marketed the Family Self-Sufficiency (FSS) program to existing voucher holders through quarterly newsletters, attending the annual recertification meetings for voucher holders to explain the programs, and regular outreach. BCHA served a total of 130 families over the last year, 19 of them being new enrollments.
- The FSS program provided quarterly workshops for all participants that included topics such as debt reduction, job search and training, budgeting, and homeownership;
- BCHA successfully graduated 3 families from the FSS program after working with them to increase their earned income. The average amount of escrow that was disbursed to graduates was \$6,880.

- Out of the 130 families that were served, 42% have escrow balances that were accrued by increasing their earned income.
- FSS Coordinators connected families to partnering agencies in order to improve families' employability. Partnering agencies include Dress for Success, Idaho Department of Labor, Small Business Administration, Deseret Industries, Disability Rights of Idaho, and Create Common Good.

#### **Goal #5: Promote Homeownership Opportunities**

- BCHA referred 6 families who were interested in homeownership to first-time homebuyer workshops covering the following topics: benefits of and preparation for homeownership, credit analysis, FICO scoring methodology, mortgage types and requirements, private mortgage insurance, loan to value ratio, down payment assistance programs, escrow and title process, property taxes, home maintenance and homeowner responsibilities.
- BCHA actively promoted the Homeownership program to all existing voucher holders through quarterly newsletters and by attending weekly voucher briefings meetings for new households.

#### **Goal #6: Ensure Equal Opportunity and Affirmatively Further Fair Housing**

- BCHA was able to improve the availability of Limited English Proficiency (LEP) resources for applicants and participants, by expanding our comprehensive list of interpreters, translators, and Language Line capabilities. BCHA also utilized additional HUD pamphlets, flyers, and posters in varying languages.
- With the addition of the Emergency Rental Assistance Program, the BCHA translated application materials into six different languages including Spanish, Arabic, Farsi, Russian, Somali, and Swahili. BCHA worked closely with local agencies to create video messages in various languages and post on social media sites.
- Training of employees is an essential element to ensure compliance to regulations, consistency in the provision of services, and improvement in the quality of program management. All employees participated in webinars or in-person training including:
  - ✓ Fair Housing and Reasonable Accommodation
  - ✓ FMLA Compliance
  - ✓ LEP Plan Requirements and Processes
  - ✓ Preventing Fraud in Housing: Effective Interviewing for Program Integrity
  - ✓ Homeless Management and Information Services



**2022 CONSOLIDATED CONTINUUM OF CARE APPLICATION:**

## **Local Competition Deadline**

**TO:** HUD REVIEW TEAM

**FROM:** Casey Mattoon

Manager, Our Path Home/Boise City

DESIGNATED HUD CONTACT FOR THE COLLABORATIVE APPLICANT

**SUBJECT:** 1E-1.

**ATTACHMENT NAME:** LOCAL COMPETITION DEADLINE

**DATE:** SEPTEMBER 28, 2022

### **Attachment Description**

Attached are screen shots confirming public declaration of the Local Competition Deadline on the Collaborative Applicant, Boise City's, website. The screen shot demonstrates the announcement that Boise City was accepting project applications. The screen shot also includes information about the objective ranking criteria for the ranking and review process, which aligns with Section 4 5A of the COC Written Standards. Links to HUD's official NOFO are included in the announcement as well. Finally, the screenshot shows that the deadline for the local competition was clearly posted for all potential applicants. Attached are also listserv email that announcement the local competition as well as social media post screenshots.



FY22 CoC COMPETITION

2022 CoC Competition is Now Open

Our Path Home, the Boise City/Ada County Consortium of Care (CoC), is requesting project applications for the Fiscal Year 2022 (FY22) CoC Program opportunities.

The CoC is eligible to submit a Collaborative Application for funding to support housing and services for homelessness experiencing homelessness. For FY22, the CoC is accepting applications for projects for permanent housing projects only.

The CoC's estimated single renewal demand is \$1,200,807. Additionally, the CoC is eligible to apply for a CoC Bonus and a Domestic Violence (DV) victim project. HUD will post a report that lists the available money for each CoC's FY22, estimated ARO, Tier 1, CoC Planning, CoC Bonus, and DV Allocation in HUD's website on the line of this update (the HUD FY 2022 CoC Program Competition Estimated Annual Renewable Demand Report was not available). Please note, CoC planning grants are not ranked.

Policies and Procedures

FY22 Review Score Rank PR



PSH Renewal Scoring Tool

Download PDF

RRH Renewal Scoring Tool

Download PDF

New Projects Scoring Tool

Download PDF

FY 22 CoC NOFO Local Competition Timeline

August

- August 9: FY22 CoC NOFO made available
- August 10: Announcement competition for FY22 CoC NOFO via email and publicly post these out CoC will review, rank, and select projects on Our Path Home's FY22 CoC NOFO webpage.
- August 10 - August 24: New and renewal project applications should contact the Our Path Home Manager via email (jortemooj@cityofboise.org) to request CoC Program grant technical assistance should it be needed.
- August 24: No later than August 24, the Our Path Home Manager will provide the final scoring report to renewal project applicants.
- August 30: Project applications due. Submit to Our Path Home Manager via email to jortemooj@cityofboise.org.

September

- September 7: The Score and Rank Committee will meet no later than September 7 to review all project applications and make a project ranking recommendation to the Our Path Home Executive Committee.
- September 15: The Our Path Home Manager will notify project applicants of scores no later than September 15 via email, to include whether applications are accepted, reduced, or rejected and if applicable the ranked position of the project applications. Our Path Home will post accepted projects on Our Path Home's FY22 CoC NOFO webpage.
- September 20: Project applicants finalize all project applications accepted and ranked in the priority listing in e-merge.
- September 20: Our Path Home Executive Committee Approval to Submit FY22 CoC NOFO.
- September 20: Publicly post the final version of the Consolidated Application on Our Path Home's FY22 CoC NOFO webpage.
- September 20: Submit FY22 CoC NOFO.
- September 30: FY22 CoC NOFO OLS - 600 p.m. EDT.

Funding Priorities

The CoC endorses the policy priorities outlined in the FY22 CoC NOFO to:

- Ending homelessness for all persons.
- Use a Housing First approach.
- Reducing unsheltered homelessness.
- Improving System Performance.
- Partnering with Housing, Health, and Service agencies.
- Racial Equity.
- Improving Assistance to LGBTQ+ Individuals.
- Persons with lived experience.
- Increasing Affordable Housing Supply.



To better reflect the CoC's policy priorities and position the CoC to meet its highest needs, Our Path Home has incorporated the following priorities in the following order:

- Permanent housing projects that have, with CoC support, voluntarily relocated to better serve a local need reflected in the CoC's suite of data monitoring tools.
- Permanent supportive housing projects that serve persons meeting the eligibility criteria of Dedicated PLUS or chronic homelessness at the time of entry.
- Rapid rehousing projects.

Note: new projects will only be funded through reallocation of renewal projects that the CoC evaluates and serve as part of its local competition or through the local project processes.

Competition Resources

NOFA and Notices

Grant Inventory Worksheet

CoC Program Overview

Past CoC Competition Reports

FY21 CoC Competition

Our Path Home  
150 N. Capitol Blvd, Suite 100  
Boise, ID 83725  
Email: info@ourpathhome.org



## FY22 COC COMPETITION

[Home](#)

## 2022 CoC Competition is Now Open

Our Path Home, the Boise City/Ada County Continuum of Care (CoC), is requesting project applications for the Fiscal Year 2022 (FY21) CoC Program competition.

The CoC is eligible to submit a Collaborative Application for funding to support housing and services for households experiencing homelessness. For FY22, the CoC is accepting and soliciting project applications for permanent housing projects only.

The CoCs estimated annual renewal demand is \$1,509,897. Additionally, the CoC is eligible to apply for a CoC Bonus and a Domestic Violence (DV) bonus project. HUD will post a report that lists the available amounts for each CoC's PPRN, estimated ARD, Tier 1, CoC Planning, CoC Bonus, and DV Bonus on HUD's website (at the time of this update the HUD FY 2022 CoC Program Competition Estimated Annual Renewable Demand Report was not available). Please note, CoC planning grants are not ranked.



## Policies and Procedures

FY22 Review Score Rank PP

PSH Renewal Scoring  
Tool

Download PDF

RRH Renewal Scoring  
Tool[Download PDF](#)

## New Projects Scoring Tool

Download PDF

## FY 22 CoC NOFO Local Competition Timeline

## August

- **August 1:** FY22 CoC NOFO made available
- **August 10:** Announce local competition for FY22 CoC NOFO via email and publicly post how our CoC will review, rank, and select projects on Our Path Home's FY22 CoC NOFO webpage.
- **August 10 - August 31:** New and renewal project applications should contact the Our Path Home Manager via email ([cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org)) to request CoC Program grant technical assistance should it be needed.
- **August 24:** No later than August 24, the Our Path Home Manager will provide the final scoring report to renewal project applicants.
- **August 31:** Project applications due. Submit to Our Path Home Manager via email at [cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org).

## September

- **September 7:** The Score and Rank Committee will meet no later than September 7 to review all project applications and make a project ranking recommendation to the Our Path Home Executive Committee.
- **September 15:** The Our Path Home Manager will notify project applicants of action no later than September 15 via email, to include whether applications are accepted, reduced, or rejected and if applicable the ranked position of the project applications. Our Path Home will post accepted projects on Our Path Home's FY22 CoC NOFO webpage.
- **September 22:** Project applicants finalize all project applications accepted and ranked in the priority listing in e-snaps.
- **September 26:** Our Path Home Executive Committee Approval to Submit FY22 CoC NOFO
- **September 28:** Publicly post the final version of the Consolidated Application on Our Path Home's FY22 CoC NOFO webpage
- **September 28:** Submit FY22 CoC NOFO
- **September 30:** FY22 CoC NOFO DUE – 8:00 p.m. EST



# Funding Priorities

The CoC embraces the policy priorities outlined in the FY22 CoC NOFO to:

- Ending homelessness for all persons.
- Use a Housing First approach.
- Reducing unsheltered homelessness.
- Improving System Performance.
- Partnering with Housing, Health, and Service agencies.
- Racial Equity.
- Improving Assistance to LGBTQ+ Individuals.
- Persons with Lived Experience.
- Increasing Affordable Housing Supply.



To best reflect the CoC's policy priorities and position the CoC to meet its highest needs, Our Path Home has operationalized its local funding priorities in the following order:

- Permanent housing projects that have, with CoC support, voluntarily reallocated to better serve a local need reflected in the CoC's suite of data monitoring tools.
- Permanent supportive housing projects that serve persons meeting the eligibility criteria of DedicatedPLUS or chronic homelessness at the time of entry.
- Rapid re-housing projects.

Note: new projects will only be funded through reallocation of renewal projects that the CoC evaluates and ranks as part of its local competition or through the bonus project processes.

## Competition Resources

[NOFA and Notices](#)

[Grant Inventory Worksheet](#)

[CoC Program Overview](#)

## Past CoC Competition Reports

[FY21 CoC Competition](#)



**Our Path Home**

150 N. Capitol Blvd, Boise ID 83702

Email: [Info@ourpathhome.org](mailto:Info@ourpathhome.org)

**From:** [Our Path Home](#)  
**To:** [Casey Mattoon](#)  
**Subject:** [External] FY22 CoC Program NOFO - Call for Applications  
**Date:** Wednesday, August 10, 2022 3:12:10 PM

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# FY22 CoC Program NOFO Call for Applications

Our Path Home is now accepting applications for permanent housing projects for the FY22 CoC Program NOFO local competition. The application invitation, process and instructions are publicly available on our [website](#). The competition timeline is also included below for



your reference.

For questions and/or technical assistance, please contact the team at [info@ourpathhome.org](mailto:info@ourpathhome.org) or Our Path Home Manager, Casey Mattoon, at [cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org).

## FY 22 CoC NOFO Local Competition Timeline

### August

- **August 1:** FY22 CoC NOFO made available
- **August 10:** Announce local competition for FY22 CoC NOFO via email and publicly post how our CoC will review, rank, and select projects on Our Path Home's FY22 CoC NOFO webpage.
- **August 10 - August 31:** New and renewal project applications should contact the Our Path Home Manager via email ([cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org)) to request CoC Program grant technical assistance should it be needed.
- **August 24:** No later than August 24, the Our Path Home Manager will provide the final scoring report to renewal project applicants.
- **August 31:** Project applications due. Submit to Our Path Home Manager via email at [cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org).

### September

- **September 7:** The Score and Rank Committee will meet no later than September 7 to review all project applications and make a project ranking recommendation to the Our Path Home Executive Committee.
- **September 15:** The Our Path Home Manager will notify project applicants of action no later than September 15 via email, to include whether applications are accepted, reduced, or rejected and if applicable the ranked position of the project applications. Our Path Home will post accepted projects on Our Path Home's FY22 CoC NOFO webpage.
- **September 22:** Project applicants finalize all project applications accepted and ranked in the priority listing in [e-snaps](#).
- **September 26:** Our Path Home Executive Committee Approval to Submit FY22 CoC NOFO
- **September 28:** Publicly post the final version of the Consolidated Application on Our Path Home's FY22 CoC NOFO webpage
- **September 28:** Submit FY22 CoC NOFO
- **September 30:** FY22 CoC NOFO DUE – 8:00 p.m. EST

Contact [info@ourpathhome.org](mailto:info@ourpathhome.org) with any questions or concerns, including membership information.

For more information, visit: [ourpathhome.org](http://ourpathhome.org)

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Our Path Home, the public-private partnership working to end homelessness in Ada County, is requesting project application for federal Continuum of Care program funds. Applications are specifically focused on permanent housing for persons experiencing homelessness.

Our Path Home's local competition for these funds closes on August 31. For more information, please visit [www.ourpathhome.org](http://www.ourpathhome.org)



OURPATHHOME.ORG

## FY22 CoC Competition | Our Path Home

Our Path Home, the Boise City/Ada County Continuum of Care (CoC), is requesting project applications for the Fiscal Year 2022 (FY21) CoC...

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2022 CONSOLIDATED CONTINUUM OF CARE APPLICATION:

## **Local Competition Scoring Tool**

**TO:** HUD REVIEW TEAM

**FROM:** Casey Mattoon

Manager, Our Path Home/Boise City

DESIGNATED HUD CONTACT FOR THE COLLABORATIVE APPLICANT

**SUBJECT:** 1E-2.

**ATTACHMENT NAME:** LOCAL COMPETITION SCORING TOOL

**DATE:** SEPTEMBER 28, 2022

### **Attachment Description**

Included in this attachment is the blank scoring tool used for evaluation in the local competition to score new and renewal ranked projects and all project application types.

<b>2022 Scoring Tool - Permanent Supportive Housing (PSH) RENEWAL</b>	
<b>NOTICE: Use HMIS (Homeless Management Information System) Data or Data from a Comparable Database, if a Victim Service Provider Jan 1, 2020 - Dec 31, 2021 (2-year timeframe to reflect COVID-19 impact)</b>	
Orange cells are input cells. Green cells are populated by HMIS or comparable database data for the specific project. Other cells populate from formulas or provide information about the measurement.	

<div style="display: flex; justify-content: space-between;"> <div style="width: 40%;"> <b>AGENCY:</b> <div style="background-color: #fff9c4; border: 1px solid black; height: 20px; width: 100%;"></div> <b>PROJECT NAME:</b> <div style="background-color: #fff9c4; border: 1px solid black; height: 20px; width: 100%;"></div> <b>RENEWAL GRANT #:</b> <div style="background-color: #fff9c4; border: 1px solid black; height: 20px; width: 100%;"></div> </div> <div style="width: 50%; text-align: right;"> <b>Last Updated:</b>  <div style="background-color: #c8e6c9; border: 1px solid black; padding: 2px;">Aug 2022</div> </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 40%;"></div> <div style="width: 50%; text-align: right;"> Total Number Served  Total Number of Households  Total Number of Adults </div> </div>	
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<b>TOTAL POINTS POSSIBLE</b>		<b>Points Earned:</b>	<b>0</b>	<b>Potential:</b>	<b>100</b>
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Section I: Threshold Criteria			
Formally partners with and participates in coordinated entry	MOU w/ CES; Our Path Home CONNECT Director	SELECT YES OR NO	
Commitment to Housing First	Project application; review of project eligibility requirements	SELECT YES OR NO	
Acceptable HUD or CoC monitoring results (any findings have been resolved)	Most recent monitoring results	SELECT YES OR NO	
Documented, secured minimum match	Project application	SELECT YES OR NO	
Financially feasible project	Project application	SELECT YES OR NO	
Active CoC participant	Our Path Home Manager	SELECT YES OR NO	
Complete project application	Our Path Home Manager	SELECT YES OR NO	
Data quality at or above 90%	HMIS System Administrator	SELECT YES OR NO	
Bed/unit utilization rate at or above 90%	PIT-HIC 2020	SELECT YES OR NO	
Project staff trained in trauma-informed care techniques	Project application	SELECT YES OR NO	
Projects that serve DV clients engage in ongoing safety planning	Project application	SELECT YES OR NO	

Section II: Project Performance & Outcomes			Section Points Earned:	0	Potential:	70
Input	Source	Raw Data	Measurement Intervals	Points Earned	Corresponding Points	
<b>#1 - Housing Stability Measure</b>						
<b>#1a - Percent households who remained in PSH 6 months or more, OR who had an exit to other permanent housing</b>			Earned: 0		Potential:	30
Total # households			0% - 74%			0
Total # leavers to institutional settings			75% - 79%			15
Total # leavers deceased			80% - 84%			20
Total # households included in measure			85% - 89%			25
Total # households who accomplished measure			90% + Above			30

Percent remained in PSH for 6 months or more OR exited to other permanent housing	#DIV/0!
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#1b - Percent exited households that return to homelessness within 12 months			Earned: 0	Potential: 20
Total # households			25% + Above	0
Total # leavers			21% - 25%	5
Total # leavers to institutional settings			16% - 20%	10
Total # leavers deceased			15% - 11%	15
Total # households included in this measure			10% + Below	20
Total # households returned to homelessness within 12 months				
Percent exited that return to homelessness within 12 months		#DIV/0!		

#2 - Total Income Measure					
#2a - Earned Income - Adult Project Stayers			Earned: 0	Potential: 5	
Minimum new or increased earned income for project stayers	APR Q19a1 - includes all adults		0% - 3%		0
Total # adult project stayers	APR Q5a9		4% - 7%		2.5
Percent adults achieving measure			8% + Above		5

#2b - Earned Income - Adult Project Leavers			Earned: 0	Potential: 5
Minimum new or increased earned income for project stayers	APR Q19a2 - includes all adults		0% - 3%	0
Total # adult project leavers	APR Q5a6		4% - 7%	2.5
Percent adults achieving measure			8% + Above	5

#2c - Non-employment Income - Adult Project Stayers			Earned: 0	Potential: 5
Minimum new or increased earned income for project stayers	APR Q19a1 - includes all adults		0% - 4%	0
Total # adult project stayers	APR Q5a9		5% - 9%	2.5
Percent adults achieving measure			10% + Above	5

#2d - Non-employment Income - Adult Project Leavers			Earned: 0	Potential: 5
Minimum new or increased earned income for project stayers	APR Q19a2 - includes all adults		0% - 4%	0
Total # adult project leavers	APR Q5a6		5% - 9%	2.5

Percent adults achieving measure			10% + Above		5
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<b>Section III: Resource Utilization</b>	<b>Section Points Earned:</b>	<b>0</b>	<b>Potential:</b>	<b>20</b>
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Input	Source	Raw Data	Measurement Intervals	Points Earned	Corresponding Points
<b>#3 - Grant Expenditure</b>					
<b>#3a - Grant Spend Out (for most recent grant year completed)</b>			<b>Earned: 0</b>	<b>Potential:</b>	<b>2.5</b>
Total grant			0% - 94%		0
Total expenditure			95% + Above		3
Percent spend out		#DIV/0!			

<b>#3b - Have any funds been recaptured by HUD? (for most recent grant year completed)</b>			<b>Earned: 0</b>	<b>Potential:</b>	<b>2.5</b>
If yes, please indicate the total amount recaptured: <b>HERE</b>	SELECT YES OR NO	Yes			0
If yes, in the program narrative please explain the circumstances that led to the recapture.		No			2.5

<b>#4 - Reasonable Cost Per Unit</b>			<b>Earned:</b>	<b>Potential:</b>	<b>5</b>
Total # units					
Total CoC Program funds request					
Total budget					
Cost per unit		#DIV/0!			
<b>FY21 competition cost</b>	<b>\$6,052.26 per household</b>				

<b>#5 - Serve High Need Populations</b>			<b>Earned:</b>	<b>Potential:</b>	<b>10</b>
Extremely low to no income	30% or more				2.5
Chronicity	50% or more				2.5
Disability (e.g., physical or mental health, substance use, etc)	50% or more				2.5
Project vacancies filled by coordinated entry referral	100%				10

<b>Section IV: Applicant Narrative</b>	<b>Section Points Earned:</b>		<b>Potential:</b>	<b>10</b>
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The narrative should minimally (limited to four, double-spaced pages) explain the following. Each section is worth 2 points and should be identified clearly in narrative by including sub-header. 1) SCOPE: The proposed scope of the project, including the target population, and experience with successfully implementing a Housing First approach. 2) COORDINATED ENTRY: How the project interfaces with coordinated entry to re-house the most vulnerable, high need populations as quickly as possible. 3) SUPPORT SERVICES: How the project maintains and provides cost-effective, trauma-informed support services. 4) ADVANCE EQUITY: How the project and organization: a) Identifies barriers to participation faced by persons of different races or ethnicities, particularly Black, Native American, Native Alaskan, Native Hawaiian/Pacific Islanders who are overrepresented in the CoC's homeless population and steps the project takes to address them b) Involves persons with lived experience in program feedback and decision making. 5) OTHER: Any other information the applicant deems pertinent for the Score and Rank Committee to know and understand.



## 2022 Scoring Tool - Rapid Re-Housing (RRH) RENEWAL

**NOTICE: Use HMIS (Homeless Management Information System) Data or Data from a Comparable Database, if a Victim Service Provider  
Jan 1, 2020 - Dec 31, 2021 (2-year timeframe to reflect COVID-19 impact)**

Orange cells are input cells. Green cells are populated by HMIS data for the specific project. Other cells populate from formulas or provide information about the measurement.

AGENCY:

PROJECT NAME:

RENEWAL GRANT #:

Last Updated: Aug 2022
Total Number Served
Total Number of Households
Total Number of Adults

<b>TOTAL POINTS POSSIBLE</b>	<b>Points Earned:</b>	<b>0</b>	<b>Potential:</b>	<b>100</b>
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Section I: Threshold Criteria			
Formally partners with and participates in coordinated entry	MOU w/ CES; CES Director	SELECT YES OR NO	
Commitment to Housing First principles	Project application; review of project eligibility requirements	SELECT YES OR NO	
Acceptable HUD or CoC monitoring results (any findings have been resolved)	Most recent monitoring results	SELECT YES OR NO	
Documented, secured minimum match	Project application	SELECT YES OR NO	
Financially feasible project	Project application	SELECT YES OR NO	
Active CoC participant	CoC Program Manager	SELECT YES OR NO	
Complete project application	CoC Program Manager	SELECT YES OR NO	
Data quality at or above 90%	HMIS System Administrator	SELECT YES OR NO	
Bed/unit utilization rate at or above 90%	PIT-HIC-2020	SELECT YES OR NO	NA for RRH
Project staff trained in trauma-informed care techniques	Project application	SELECT YES OR NO	
Projects that serve DV clients engage in ongoing safety planning	Project application	SELECT YES OR NO	

Section II: Project Performance & Outcomes			Section Points Earned:	0	Potential:	70
Input	Source	Raw Data	Measurement Intervals	Points Earned	Corresponding Points	
#1 - Housing Stability Measure						
#1a - Percent households who exited to permanent housing			Earned: 0	Potential:	25	
Total # households			0% - 49%		0	
Total # leavers to institutional settings			50% - 59%		10	
Total # leavers deceased			60% - 69%		15	
Total # households included in measure			70% - 79%		20	
Total # households who accomplished measure			80% + Above		25	
Percent who exited to permanent housing		#DIV/0!				

#1b - Percent exited households that return to homelessness within 12 months			Earned: 0	Potential: 25
Total # households			25% + Above	0
Total # leavers			21% - 25%	10
Total # leavers to institutional settings			16% - 20%	15
Total # leavers deceased			15% - 11%	20
Total # households included in this measure			10% + Below	25
Total # households returned to homelessness within 12 months				
Percent exited that return to homelessness within 12 months		#DIV/0!		

#2 - Total Income Measure					
#2a - Earned Income - Adult Project Stayers			Earned: 0	Potential: 5	
Minimum new or increased earned income for project stayers	APR Q19a1 - includes all adults		0% - 3%		0
Total # adult project stayers	APR Q5a9		4% - 7%		2.5
Percent adults achieving measure			8% + Above		5

#2b - Earned Income - Adult Project Leavers			Earned: 0	Potential: 5
Minimum new or increased earned income for project stayers	APR Q19a2 - includes all adults		0% - 3%	0
Total # adult project leavers	APR Q5a6		4% - 7%	2.5
Percent adults achieving measure			8% + Above	5

#2c - Non-employment Income - Adult Project Stayers			Earned: 0	Potential: 5
Minimum new or increased earned income for project stayers	APR Q19a1 - includes all adults		0% - 4%	0
Total # adult project stayers	APR Q5a9		5% - 9%	2.5
Percent adults achieving measure			10% + Above	5

#2d - Non-employment Income - Adult Project Leavers			Earned: 0	Potential: 5
Minimum new or increased earned income for project stayers	APR Q19a2 - includes all adults		0% - 4%	0
Total # adult project leavers	APR Q5a6		5% - 9%	2.5
Percent adults achieving measure			10% + Above	5

Section III: Resource Utilization			Section Points Earned:	0	Potential:	20
Input	Source	Raw Data	Measurement Intervals	Points Earned	Corresponding Points	

#3 - Grant Expenditure					
#3a - Grant Spend Out (for most recent grant year completed)			Earned: 0	Potential: 2.5	
Total grant			0% - 94%		0
Total expenditure			95% + Above		3
Percent spend out		#DIV/0!			

#3b - Have any funds been recaptured by HUD? (for most recent grant year completed)			Earned: 0	Potential: 2.5	
If yes, please indicate the total amount recaptured: <a href="#">HERE</a>	SELECT YES OR NO	Yes			0
If yes, in the program narrative please explain the circumstances that led to the recapture.			No		2.5

#4 - Reasonable Cost Per Household					
			Earned: 0	Potential: 5	
Total # households served					
Total # households exited to permanent housing					
Total CoC Program funds request					
Total budget					
Cost per permanent housing exit		#DIV/0!			
FY21 competition cost	\$5,489.56 per household				

#5 - Serve High Need Populations					
			Earned: 0	Potential: 10	
Extremely low to no income	30% or more				2.5
Chronicity	30% or more				2.5
Disability (e.g., physical or mental health, substance use, etc)	30% or more				2.5
Project vacancies filled by coordinated entry referral	100%				10

Section IV: Applicant Narrative			Section Points Earned: 0	Potential: 10
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The narrative should minimally (limited to four, double-spaced pages) explain the following. Each section is worth 2 points and should be identified clearly in narrative by including sub-header. 1) SCOPE: The proposed scope of the project, including the target population, and experience with successfully implementing a Housing First approach. 2) COORDINATED ENTRY: How the project interfaces with coordinated entry to re-house the most vulnerable, high need populations as quickly as possible. 3) SUPPORT SERVICES: How the project maintains and provides cost-effective, trauma-informed support services. 4) ADVANCE EQUITY: How the project and organization: a) Identifies barriers to participation faced by persons of different races or ethnicities, particularly Black, Native American, Native Alaskan, Native Hawaiian/Pacific Islanders who are overrepresented in the CoC's homeless population and steps the project takes to address them b) Involves persons with lived experience in program feedback and decision making. 5) OTHER: Any other information the applicant deems pertinent for the Score and Rank Committee to know and understand.

|

2022 Scoring Tool - New Permanent Housing Projects			
NOTICE: use HMIS (Homeless Management Information System) Data or Data from a Comparable Database, if a Victim Services Provider Jan 1, 2020 - Dec 31, 2021 (2-year timeframe to reflect COVID-19 impact)			
AGENCY:			
PROJECT NAME:			
			TOTAL POINTS POSSIBLE
			Points Earned
			Possible
			Earned
<b>Section I: Experience</b>			
A. Describe experience of the applicant and any sub-recipients in working with the proposed population and in providing housing similar to that proposed in the application. Please also describe the agency's participation in the CoC including with Coordinated Entry.	-	10	
B. Describe experience with using and successfully implementing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. New project applicants must demonstrate: (10 points total)	-		
a. There are no preconditions to entry, allowing entry regardless of current or past substance use, income, criminal records (except wherein federal, state, or local law or ordinance imposes restrictions), history of victimization (e.g., domestic abuse) marital or familial status, actual or perceived sexual orientation, or gender identity.		7	
b. There is a process to address situations that may jeopardize housing or project assistance to ensure that participation is terminated in only the most severe cases.		3	
C. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including proof of active SAM registration/DUNS number, satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of any sub-recipients, regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants.		3	
D. Confirm ability to provide HUD requirements, including the provision of required forms, outlined in NOFO section VI.2 for Project Applications.		2	
<b>Section II: Design of Housing &amp; Supportive Services</b>			
A. Extent to which the applicant demonstrates: (10 points total)	-		
a. Understanding of the needs of the clients to be served, including the needs of survivors of domestic violence, dating violence, sexual assault, stalking, or human trafficking		6	
b. The type, scale, and location of the housing fit the needs of the clients to be served		2	
c. The type and scale of all of the supportive services, regardless of funding source, are trauma-informed and meet the needs of the clients to be served		2	
B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs.		5	
C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently.		5	
<b>Section III: Timeliness</b>			
A. Describe the plan for rapid implementation of the project, documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60, 120, and 180 days after grant award.		5	
<b>Section IV: Financial</b>			
A. Project costs are comparable to other project applicants (including new and renewal)		5	
B. Applicant's most recent audit found: (10 points total)	-		
a. No exceptions to standard practices		3	
b. Identified agency as "low risk"		3	
c. Indicates no findings		4	
C. Documented match amount meets HUD threshold requirements		5	
D. Budgeted costs are reasonable, allocable, and allowable		15	
<b>Section V: Effectiveness</b>			
A. Applicant must demonstrate: (15 points total)	-		
a. Commitment to receive referrals from the coordinated entry access point to fill project vacancies		5	
b. Commitment to enter data into HMIS or comparable database (for victim service providers)		5	
c. That performance measures for housing and income are objective, measurable, trackable and meet or exceed established HUD and CoC benchmarks		5	
			100
			0



2022 CONSOLIDATED CONTINUUM OF CARE APPLICATION:

## **Scored Forms for One Project**

**TO:** HUD REVIEW TEAM

**FROM:** Casey Mattoon

Manager, Our Path Home/Boise City

DESIGNATED HUD CONTACT FOR THE COLLABORATIVE APPLICANT

**SUBJECT:** 1E-2a.

**ATTACHMENT NAME:** SCORED FORMS FOR ONE PROJECT

**DATE:** SEPTEMBER 28, 2022

### **Attachment Description**

Included in this attachment one scored renewal project during the local CoC competition. Our CoC used three different scoring forms, one for Rapid Rehousing Projects renewals, one for Permanent Supportive Housing renewals, and one for new projects. However, the most common application was a Rapid Rehousing renewal, so attached is an example of one of these scored projects.

## 2022 Scoring Tool - Rapid Re-Housing (RRH) RENEWAL

**NOTICE: Use HMIS (Homeless Management Information System) Data or Data from a Comparable Database, if a Victim Service Provider  
Jan 1, 2020 - Dec 31, 2021 (2-year timeframe to reflect COVID-19 impact)**

Orange cells are input cells. Green cells are populated by HMIS data for the specific project. Other cells populate from formulas or provide information about the measurement.

AGENCY: **CATCH**  
PROJECT NAME: **HUD CoC & ESG Rapid Rehousing RRH**  
RENEWAL GRANT #:

	<b>Last Updated: Aug 2022</b>
Total Number Served	327
Total Number of Households	103
Total Number of Adults	137

<b>TOTAL POINTS POSSIBLE</b>	<b>Points Earned:</b>	<b>79</b>	<b>Potential:</b>	<b>100</b>
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### Section I: Threshold Criteria

Formally partners with and participates in coordinated entry	MOU w/ CES; CES Director	YES	
Commitment to Housing First principles	Project application; review of project eligibility requirements	YES	
Acceptable HUD or CoC monitoring results (any findings have been resolved)	Most recent monitoring results	YES	
Documented, secured minimum match	Project application	YES	
Financially feasible project	Project application	YES	
Active CoC participant	CoC Program Manager	YES	
Complete project application	CoC Program Manager	YES	
Data quality at or above 90%	HMIS System Administrator	YES	Overall DC for 2020-2021: 98.48%
Bed/unit utilization rate at or above 90%	PIT HIC 2020	SELECT YES OR NO	NA for RRH
Project staff trained in trauma-informed care techniques	Project application	YES	
Projects that serve DV clients engage in ongoing safety planning	Project application	YES	

### Section II: Project Performance & Outcomes

**Section Points Earned: 50 Potential: 70**

Input	Source	Raw Data	Measurement Intervals	Points Earned	Corresponding Points
<b>#1 - Housing Stability Measure</b>					
<b>#1a - Percent households who exited to permanent housing</b>			<b>Earned: 20</b>	<b>Potential: 25</b>	
Total # households	Base Household count served & same as cell H6	103	0% - 49%		0
Total # leavers to institutional settings	Household count (apply HoH to household?)	0	50% - 59%		10
Total # leavers deceased	Household count (apply HoH to household?)	1	60% - 69%		15
Total # households included in measure	Households in measure = Remove deceased/institutional subpopulations from base	102	70% - 79%	20	20
Total # households who accomplished measure	Apply measure statistic on households in measure (ONLY those served 6+ mo. Or perm)	78	80% + Above		25
Percent who exited to permanent housing		76%			

### #1b - Percent exited households that return to homelessness within 12 months

**Earned: 15 Potential: 25**

Total # households			25% + Above		0
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Total # leavers	Household count - exit date in period + prior year	120	21% - 25%		10
Total # leavers to institutional settings	Household count - in category, w/prior year	3	16% - 20%	15	15
Total # leavers deceased	Household count - in category, w/prior year	1	15% - 11%		20
Total # households included in this measure	Households in measure = Remove deceased/institutional subpopulations from base	116	10% + Below		25
Total # households returned to homelessness within 12 months	Apply measure statistic on households in measure	18			
Percent exited that return to homelessness within 12 months		16%			

#2 - Total Income Measure					
#2a - Earned Income - Adult Project Stayers			Earned: 2.5	Potential: 5	
Minimum new or increased earned income for project stayers	APR Q19a1 - includes all adults	2	0% - 3%		0
Total # adult project stayers	APR Q5a9	33	4% - 7%	2.5	2.5
Percent adults achieving measure		6%	8% + Above		5

#2b - Earned Income - Adult Project Leavers			Earned: 5	Potential: 5	
Minimum new or increased earned income for project stayers	APR Q19a2 - includes all adults	28	0% - 3%		0
Total # adult project leavers	APR Q5a6	98	4% - 7%		2.5
Percent adults achieving measure		29%	8% + Above	5	5

#2c - Non-employment Income - Adult Project Stayers			Earned: 2.5	Potential: 5	
Minimum new or increased Other income for project stayers	APR Q19a1 - includes all adults	2	0% - 4%		0
Total # adult project stayers	APR Q5a9	33	5% - 9%	2.5	2.5
Percent adults achieving measure		6%	10% + Above		5

#2d - Non-employment Income - Adult Project Leavers			Earned: 5	Potential: 5	
Minimum new or increased Other income for project stayers	APR Q19a2 - includes all adults	22	0% - 4%		0
Total # adult project leavers	APR Q5a6	98	5% - 9%		2.5
Percent adults achieving measure		22%	10% + Above	5	5

Section III: Resource Utilization			Section Points Earned:	20	Potential:	20
Input	Source	Raw Data	Measurement Intervals	Points Earned	Corresponding Points	
#3 - Grant Expenditure						
#3a - Grant Spend Out (for most recent grant year completed)			Earned: 2.5	Potential: 2.5		
Total grant		152,795	0% - 94%			0
Total expenditure		152,795	95% + Above	2.5		2.5
Percent spend out		100%				

#3b - Have any funds been recaptured by HUD? (for most recent grant year completed)		Earned: 2.5		Potential: 2.5
If yes, please indicate the total amount recaptured: <b>HERE</b>	NO	Yes		0
If yes, in the program narrative please explain the circumstances that led to the recapture.		No	2.5	2.5

#4 - Reasonable Cost Per Household		Earned: 5		Potential: 5
Total # households served		103		
Total # households exited to permanent housing		78		
Total CoC Program funds request		\$152,795		
Total budget		\$813,679		
Cost per household permanent housing exit	UPDATED to: Row 79 (HH Exits to Permanent) / Row 81 (Total Budget)	\$10,431.78		
FY21 competition cost	\$5,489.56 per household			

#5 - Serve High Need Populations		Earned: 10		Potential: 10
Extremely low to no income	30% or more	92 HHs :: 89.3% of households		2.5
Chronicity	30% or more	75 HHs :: 73.5% of households		2.5
Disability (e.g., physical or mental health, substance use, etc)	30% or more	121 Clients :: 68.8% of clients		2.5
Project vacancies filled by coordinated entry referral	100%	99% of households entering in the report period have CE referral to this Agency (all but 1 household)		2.5

<b>Section IV: Applicant Narrative</b>	<b>Section Points Earned:</b>	<b>8.6</b>	<b>Potential:</b>	<b>10</b>
--	-------------------------------	------------	-------------------	-----------

The narrative should minimally (limited to four, double-spaced pages) explain the following. Each section is worth 2 points and should be identified clearly in narrative by including sub-header. 1) SCOPE: The proposed scope of the project, including the target population, and experience with successfully implementing a Housing First approach. 2) COORDINATED ENTRY: How the project interfaces with coordinated entry to re-house the most vulnerable, high need populations as quickly as possible. 3) SUPPORT SERVICES: How the project maintains and provides cost-effective, trauma-informed support services. 4) ADVANCE EQUITY: How the project and organization: a) Identifies barriers to participation faced by persons of different races or ethnicities, particularly Black, Native American, Native Alaskan, Native Hawaiian/Pacific Islanders who are overrepresented in the CoC's homeless population and steps the project takes to address them b) Involves persons with lived experience in program feedback and decision making. 5) OTHER: Any other information the applicant deems pertinent for the Score and Rank Committee to know and understand.

|



**2022 CATCH Rapid Rehousing Renewal Application Narrative  
For Our Path Home Boise City/Ada County Continuum of Care**

**SCOPE**

The mission of Charitable Assistance to Community's Homeless, Inc. (CATCH) is to end homelessness for families in the Treasure Valley by inspiring stable housing, financial independence, and resilience. We carry out this mission in Ada County through our Rapid Rehousing Program, Taking Root, with a target population of families with children under 18 experiencing homelessness in Ada County. Our rapid re-housing services utilize a Housing First, Progressive Engagement approach.

Families are assisted with locating housing to meet their needs and provided upfront move-in costs (application fees, deposits, etc.) and basic furnishings and household items. Once housed, they are provided 1 to 24 months of rental assistance (8 months on average) as they work to stabilize and afford their permanent housing. Case managers assist families in creating personalized goals to address barriers to stability. They refer participants to stabilizing social services such as food stamps, child care assistance, counseling, and medical services, assist with job search efforts, provide work supports (such as bus passes, cell phones, and job appropriate clothing), and teach basic financial literacy skills (including budgeting and utilizing our CATCH Match savings program). CATCH Match encourages families to commit to saving a minimum of \$25 a month of earned income which will be matched dollar for dollar up to \$500.

CATCH, Inc. was created in 2010 and has housed and served over 750 households to date through Taking Root and the Linda Fund program. CATCH's Taking Root Rapid Rehousing program in Ada and Canyon County, provided rental assistance to 110 families in 2021, 54 of whom signed a new lease and moved into housing, 48 successfully graduated during 2021 and are stably housed, and 12 were unable to sustain their housing beyond our support. All families receive budgeting assistance and job search assistance if unemployed. Our case managers have

good working relationships with other area agencies to connect families to appropriate community resources, including the Dept. of Health and Welfare, Dept. of Labor, Probation and Parole, Ada County Drug Court, Terry Reilly Health Services, homeless liaisons in local schools, the YMCA, the Lion's Club, Love INC, The Salvation Army, and El-Ada. CATCH works well with a host of local landlords and has implemented a Landlord Partnership Program which helps recruit and incentivize companies to work with CATCH families.

### COORDINATED ENTRY

CATCH provides operations for the Ada County Coordinated Entry system, Our Path Home Connect. Ada County's Taking Root only accepts prioritized referrals from Our Path Home Connect. These are prioritized based on one's severity of service need and length of time experiencing homelessness. All referrals for the Domestic Violence arm of the Taking Root program are actively fleeing domestic violence. This ensures that those families fleeing domestic violence that need housing support the most will be prioritized through this process.

### SUPPORTIVE SERVICES

Taking Root participants are assessed to determine housing barriers and supportive service needs. Our staff specialize in landlord engagement, housing search, and placement, with the goal of expediting the rapid re-housing process. We provide necessary upfront housing costs (deposits, application fees, retiring past arrears, etc). Using the evidence-based Progressive Engagement model, rental and case management support are layered based on a family's level of service needs. Every family is afforded the same initial support (housing location and move-in assistance), but additional support prioritizes those with the most significant vulnerabilities. Families may be provided 1-24 months of rental assistance, based on a monthly re-assessment of a family's stability. By providing additional support based on those who need it most, this increases our cost effectiveness and efficiency.

Case managers offer support to families by assessing and working with the family to address individualized goals and obstacles to long-term stability. Through weekly engagement, case managers also connect families with other community resources, including the Department of Health and Welfare (Navigators, Food Stamps, SSI/SSD, ICCP, TANF), Terry Reilly Health Services (medical/mental health services), Head Start Programs (Infant/toddler and Preschool Programs), and homeless liaisons within school districts (homeless student transportation/academic needs). Our case managers are trained in using trauma-informed care, ensuring that we recognize the level of trauma that these adults and children are experiencing. This training gives us a person-centered approach, embracing how a simple form or a simple question can create a lasting impression for a family.

We have incorporated Quality of Life Surveys of our families that help us assess and track four domains: physical health, psychological health, social health, and environmental health. At intake, entry, after being housed, and at program exit, the families voluntarily fill out this survey. Case managers use this to address the root concerns of the family's homelessness, instead of merely addressing the external issues of housing stability and income. The survey is then used to demonstrate progress made following the housing intervention.

#### ADVANCE EQUALITY

On the system level, CATCH has been participating in, and in some cases leading, Our Path Home's Connect Committee efforts to conduct a racial equity analysis of the homeless services system and program interaction, and incorporating individuals with lived experience at every level of decision-making. Our outreach team has been collecting surveys to identify those who are interested in being involved in this work and how they would like to be involved. Internally, CATCH has a family member that graduated from our rapid rehousing program in 2020 serving on its Board of Directors to help inform decisions made by the Board. We also

conduct exit interviews when people leave our program to identify what those that we serve find helpful and or a hindrance from the program structure side and make needed adjustments.

CATCH has committed to developing a philosophy of service and goals that incorporate diversity, equity and inclusion efforts at all levels. In 2020 CATCH staff advocated to create a Racial Justice Work Group to begin to take a look at how CATCH could help advance anti-racist work in the homelessness arena. During its first year the Work Group created an action plan that included goals such as consultation to inform how to best support, serve and advocate for communities of color, conducting a racial equity and disparity impact analysis, and using our data for community education and document translation. Several of these goals were completed (some consultation completed and the racial equity and disparity impact analysis). In 2022, the Board of Directors was involved in this conversation and has supported our staff efforts.

#### OTHER

In assessing the impact of this program it will be important for the score and rank committee to know that we have noticed a marked difference in the level of mental health and physical health struggles that the families that we are serving are experiencing. We have also noticed difficulty getting households connected to needed resources to address these needs. This has affected our success rate at getting families housed and helping them stabilize long-term. Since COVID we have seen our lowest success rates in CATCH history. We are looking at ways to adjust our program to better meet the needs of the families that we serve.

This application supports our Taking Root program to end homelessness for 18 Ada county families, around 65 individuals, in the coming program year. Given our current success rate of 73% for long-term stabilization, rental assistance in this application will support the long-term stabilization of at least 13 families.



2022 CONSOLIDATED CONTINUUM OF CARE APPLICATION:

## **Notification of Projects Rejected- Reduced**

**TO:** HUD REVIEW TEAM

**FROM:** Casey Mattoon

Manager, Our Path Home/Boise City

DESIGNATED HUD CONTACT FOR THE COLLABORATIVE APPLICANT

**SUBJECT:** 1E-5.

**ATTACHMENT NAME:** NOTIFICATION OF PROJECTS REJECTED-REDUCED

**DATE:** SEPTEMBER 28, 2022

### **Attachment Description**

ID-500 CoC did not have any projects that were rejected or reduced by the CoC, as indicated in the attachment.

- ✓ The CoC did not reject or reduce any projects in this year's competition. All project applicants that were reviewed were rated, ranked and notified that their applications were accepted.

## Casey Mattoon

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**From:** Our Path Home <info@ourpathhome.org>  
**Sent:** Wednesday, September 14, 2022 11:09 AM  
**To:** Casey Mattoon  
**Subject:** [External] FY22 CoC NOFO Competition - Accepted Projects Announcement



**Our Path Home**  
**FUND**

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## **FY22 CoC NOFO Competition:** *Accepted Projects Announcement with Rating and Ranking*

The Our Path Home Executive Committee voted to approve the recommendation of the Score and Rank Committee for this year's project applications. The approved projects that will be ranked in our CoC's priority listing have been notified and the final ranking is posted on our website - <https://www.ourpathhome.org/fund/fy22-coc-competition/>.

**We are set to apply for more than \$1.6 million this year - the most in our history!**

All project applications are due in e-snaps by September 22, 2022.

The final draft of the CoC Application and Priority Listing will be made available on the website on September 28, 2022 before the final Collaborative Application submittal due date for Housing and Urban Development.

If you have questions or concerns, please reach out to us at [info@ourpathhome.org](mailto:info@ourpathhome.org).

Contact [info@ourpathhome.org](mailto:info@ourpathhome.org) with any questions or concerns, including membership information.

For more information, visit: [ourpathhome.org](http://ourpathhome.org)

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Our Path Home · 150 N Capitol Blvd · Boise, ID 83702-5920 · USA





## 2022 CoC Competition Final Project Ranking Now Posted

The final project ranking that will be submitted for CoC Program funding in the Priority Listing is posted here. The CoC’s Score and Rank Committee met September 6, 2022 to review and rank the applications, guided by the CoC’s funding priorities and policies and procedures, and submitted those recommendations to the Executive Committee for approval on September 12, 2022.

The CoC’s estimated annual renewal demand is \$1,509,897. Additionally, the CoC is eligible to apply for a CoC Bonus project in the amount of \$75,495 and a Domestic Violence (DV) bonus project in the amount of \$76,852. All project applications will be ranked in two tiers, defined below. Please note, CoC planning grants are not scored.

- Tier 1: \$1,434,402
- Tier 2: \$75,495
- CoC Bonus: \$75,495
- DV Bonus: \$76,852
- CoC Planning: \$45,297

[Review Accepted Projects Rating and Ranking](#) (PDF)

*Available in accessible format by request*

### Policies and Procedures

FY22 Review Score Rank PP



PSH Renewal Scoring  
Tool

Download PDF

RRH Renewal Scoring  
Tool

Download PDF

New Projects Scoring  
Tool

Download PDF



## FY2022 Project Ranking

				Threshold				
	Agency	Project Type	Requested	Criteria	Rating	Rank	Recommendation	Tier
BCACHA - CHOIS PSH Renewal	BCACHA	PSH-renewal	\$ 1,026,213.00	Y	87	1		Tier 1
CATCH CoC & ESG RRH Renewal	CATCH	RRH-renewal	\$ 184,487.00	Y	79	2	rank to max benefit pop	Tier 1
CATCH DV Renewal	CATCH	RRH-renewal	\$ 299,197.00	Y	83.6	3		Tier 1 + 2
TRHS CoC Bonus	TRHS	PSH-new bonus	\$ 75,795.00	Y	91	4		Regular CoC Bonus
CATCH DV Bonus-Expansion	CATCH	RRH-new bonus	\$ 76,852.00	Y	83.6	5		DV Bonus
<b>Total ARD</b>			<b>\$ 1,509,897.00</b>					
<b>Total Requested</b>			<b>\$ 1,662,544.00</b>					
<b>Total Recommended</b>			<b>\$ 1,662,544.00</b>					

### Annual Renewal Demand Report

<b>Total Tier 1</b>	\$ 1,434,402.00
<b>Total Tier 2</b>	\$ 75,495.00
<b>DV Bonus</b>	\$ 76,852.00
<b>Bonus Project</b>	\$ 75,495.00
<b>CoC Planning Grant</b>	\$ 45,297.00

1. All projects listed will be recommended to HUD for funding in the CoC's Priority Listing
2. The CoC planning grant is not ranked but will be submitted to HUD for funding
3. The CoC, per its policies and procedures, ranks renewal projects that meet threshold above new projects.

## Casey Mattoon

---

**From:** Casey Mattoon  
**Sent:** Tuesday, September 13, 2022 4:20 PM  
**To:** Jillian Patterson  
**Cc:** Maureen Brewer  
**Subject:** FY 22 CoC Program Acceptance Notification  
**Attachments:** FY22 CoC Projects Accepted Notification - BCACHA.pdf

Dear Jillian,

Please see the attached notification letter regarding the acceptance, rating, and raking of your organization's application for the FY22 CoC Program Competition Funds.

Please proceed to ensure your application is in e-snaps by September 22 in line with the timeline laid out here:  
<https://www.ourpathhome.org/fund/fy22-coc-competition/>

Thanks,



Casey Mattoon  
*Our Path Home Manager*  
*any gender pronouns*  
[cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org) | [cityofboise.org](http://cityofboise.org)  
[info@ourpathhome.org](mailto:info@ourpathhome.org) | [ourpathhome.org](http://ourpathhome.org)  
office 208.570.6839 | cell 208.371.9527

Use this form to [register as an Our Path Home member](#) to stay up to date with our work to end homelessness in Ada County!

*Creating a city for everyone.*



Date: September 13, 2022

Dear Jillian,

This letter is to notify you that each of the project applications submitted by AGENCY were approved and ranked for inclusion on the CoC's Priority Listing by the Executive Committee of the CoC. The CoC's Score and Rank Committee met September 6, 2022 to review and rank the applications, guided by the CoC's funding priorities and policies and procedures, and submitted those recommendations to the Executive Committee for approval on September 12, 2022.

Project application request for funds totaled to \$1,662,544.00, and the CoC is eligible to apply for that same amount. BCACHA's application was scored and ranked (among 5 total applications) as follows:

- BCACHA - CHOIS PSH Renewal
  - Score: 87
  - Rank: 1

If you wish to see a detailed breakdown of your project's scoring, please contact the Continuum of Care Program Manager at [cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org).

If you feel that your organization has been unfairly eliminated from the local competitions, that a decision made by the Scoring and Ranking Committee regarding the ranking, rejection, or funding of your project was prejudicial, unsubstantiated by project performance, or in violation of the CoC's Governance Charter and published policies and procedures related to this year's competition, you may contact Casey Mattoon within 24 hours of receipt of this correspondence.

Sincerely,

A handwritten signature in black ink, appearing to read "Casey Mattoon", with a stylized flourish at the end.

Casey Mattoon  
Our Path Home Manager  
Planning and Development Services  
Office: 208-570-6830 | [cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org)  
[cityofboise.org](http://cityofboise.org) | [ourpathhome.org](http://ourpathhome.org)

## Casey Mattoon

---

**From:** Casey Mattoon  
**Sent:** Tuesday, September 13, 2022 4:21 PM  
**To:** Stephanie Day  
**Cc:** Maureen Brewer  
**Subject:** FY22 CoC Program Competition Acceptance Notification  
**Attachments:** FY22 CoC Projects Accepted Notification - CATCH.pdf

Dear Stephanie,

Please see the attached notification letter regarding the acceptance, rating, and raking of your organization's applications for the FY22 CoC Program Competition Funds.

Please proceed to ensure your application is in e-snaps by September 22 in line with the timeline laid out here:  
<https://www.ourpathhome.org/fund/fy22-coc-competition/>

Thanks,



Casey Mattoon  
*Our Path Home Manager*  
*any gender pronouns*  
[cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org) | [cityofboise.org](http://cityofboise.org)  
[info@ourpathhome.org](mailto:info@ourpathhome.org) | [ourpathhome.org](http://ourpathhome.org)  
office 208.570.6839 | cell 208.371.9527

Use this form to [register as an Our Path Home member](#) to stay up to date with our work to end homelessness in Ada County!

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Date: September 13, 2022

Dear Stephanie:

This letter is to notify you that each of the project applications submitted by AGENCY were approved and ranked for inclusion on the CoC's Priority Listing by the Executive Committee of the CoC. The CoC's Score and Rank Committee met September 6, 2022 to review and rank the applications, guided by the CoC's funding priorities and policies and procedures, and submitted those recommendations to the Executive Committee for approval on September 12, 2022.

Project application request for funds totaled to \$1,662,544.00, and the CoC is eligible to apply for that same amount. CATCH's applications were scored and ranked (among 5 total applications) as follows:

- CATCH CoC & ESG RRH Renewal
  - Score: 79
  - Rank: 2
- CATCH DV RRH Renewal
  - Score: 83.6
  - Rank: 3
- CATCH DV Bonus
  - Score: 83.6
  - Rank: 5

If you wish to see a detailed breakdown of your project's scoring, please contact the Continuum of Care Program Manager at [cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org).

If you feel that your organization has been unfairly eliminated from the local competitions, that a decision made by the Scoring and Ranking Committee regarding the ranking, rejection, or funding of your project was prejudicial, unsubstantiated by project performance, or in violation of the CoC's Governance Charter and published policies and procedures related to this year's competition, you may contact Casey Mattoon within 24 hours of receipt of this correspondence.

Sincerely,

Casey Mattoon  
Our Path Home Manager  
Planning and Development Services  
Office: 208-570-6830 | [cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org)  
[cityofboise.org](http://cityofboise.org) | [ourpathhome.org](http://ourpathhome.org)

## Casey Mattoon

---

**From:** Casey Mattoon  
**Sent:** Tuesday, September 13, 2022 4:19 PM  
**To:** Kendra Lutes  
**Cc:** Maureen Brewer  
**Subject:** FY22 CoC Program Competition Acceptance Notification  
**Attachments:** FY22 CoC Projects Accepted Notification - TRHS.pdf

Dear Kendra,

Please see the attached notification letter regarding the acceptance, rating, and raking of your organization's application for the FY22 CoC Program Competition Funds.

Please proceed to ensure your application is in e-snaps by September 22 inline with the timeline laid out here:  
<https://www.ourpathhome.org/fund/fy22-coc-competition/>

Thanks,



Casey Mattoon  
*Our Path Home Manager*  
*any gender pronouns*  
[cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org) | [cityofboise.org](http://cityofboise.org)  
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office 208.570.6839 | cell 208.371.9527

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Date: September 13, 2022

Dear Kendra:

This letter is to notify you that each of the project applications submitted by AGENCY were approved and ranked for inclusion on the CoC's Priority Listing by the Executive Committee of the CoC. The CoC's Score and Rank Committee met September 6, 2022 to review and rank the applications, guided by the CoC's funding priorities and policies and procedures, and submitted those recommendations to the Executive Committee for approval on September 12, 2022.

Project application request for funds totaled to \$1,662,544.00, and the CoC is eligible to apply for that same amount. Terry Reilly Health Services' application was scored and ranked (among 5 total applications) as follows:

- TRHS CoC Bonus PSH
  - Score: 91
  - Rank: 4

If you wish to see a detailed breakdown of your project's scoring, please contact the Continuum of Care Program Manager at [cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org).

If you feel that your organization has been unfairly eliminated from the local competitions, that a decision made by the Scoring and Ranking Committee regarding the ranking, rejection, or funding of your project was prejudicial, unsubstantiated by project performance, or in violation of the CoC's Governance Charter and published policies and procedures related to this year's competition, you may contact Casey Mattoon within 24 hours of receipt of this correspondence.

Sincerely,

A handwritten signature in black ink, appearing to read "Casey Mattoon", with a stylized flourish at the end.

Casey Mattoon  
Our Path Home Manager  
Planning and Development Services  
Office: 208-570-6830 | [cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org)  
[cityofboise.org](http://cityofboise.org) | [ourpathhome.org](http://ourpathhome.org)



**2022 CONSOLIDATED CONTINUUM OF CARE APPLICATION:**

## **Notification of Projects Accepted**

**TO:** HUD REVIEW TEAM

**FROM:** Casey Mattoon

Manager, Our Path Home/Boise City

DESIGNATED HUD CONTACT FOR THE COLLABORATIVE APPLICANT

**SUBJECT:** 1E-5a.

**ATTACHMENT NAME:** NOTIFICATION OF PROJECTS ACCEPTED

**DATE:** SEPTEMBER 28, 2022

### **Attachment Description**

Attached is a screen shot of Boise City's website announcement of all accepted CoC renewal projects on September 14, 2022, which is more than 15 days before HUD's FY 2022 CoC Program Competition Application submission deadline of September 30, 2022. The public posting includes all accepted project applications to be submitted to HUD, including their rating and ranking. Email messages and letters notifying subrecipients of their qualifying status are also included. Also included is listserv message to community members and stakeholders notifying about the projects accepted announcement on the website.



## Casey Mattoon

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**From:** Our Path Home <info@ourpathhome.org>  
**Sent:** Wednesday, September 14, 2022 11:09 AM  
**To:** Casey Mattoon  
**Subject:** [External] FY22 CoC NOFO Competition - Accepted Projects Announcement



**Our Path Home**  
**FUND**

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### **FY22 CoC NOFO Competition:** ***Accepted Projects Announcement with Rating and Ranking***

The Our Path Home Executive Committee voted to approve the recommendation of the Score and Rank Committee for this year's project applications. The approved projects that will be ranked in our CoC's priority listing have been notified and the final ranking is posted on our website - <https://www.ourpathhome.org/fund/fy22-coc-competition/>.

**We are set to apply for more than \$1.6 million this year - the most in our history!**

All project applications are due in e-snaps by September 22, 2022.

The final draft of the CoC Application and Priority Listing will be made available on the website on September 28, 2022 before the final Collaborative Application submittal due date for Housing and Urban Development.

If you have questions or concerns, please reach out to us at [info@ourpathhome.org](mailto:info@ourpathhome.org).

Contact [info@ourpathhome.org](mailto:info@ourpathhome.org) with any questions or concerns, including membership information.

For more information, visit: [ourpathhome.org](http://ourpathhome.org)

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Our Path Home · 150 N Capitol Blvd · Boise, ID 83702-5920 · USA



The CoC's estimated annual renewal demand is \$1,509,897. Additionally, the CoC is eligible to apply for a CoC Bonus project in the amount of \$75,495 and a Domestic Violence (DV) bonus project in the amount of \$76,852. All project applications will be ranked in two tiers, defined below. Please note, CoC planning grants are not scored.

- [Review Accepted Projects Rating and Ranking \(PDF\)](#)

*Available in accessible format by request*

## FY22 Review Score Rank PP

[Download PDF](#)[Download PDF](#)[Download PDF](#)

## FY2022 Project Ranking

				Threshold				
	Agency	Project Type	Requested	Criteria	Rating	Rank	Recommendation	Tier
BCACHA - CHOIS PSH Renewal	BCACHA	PSH-renewal	\$ 1,026,213.00	Y	87	1		Tier 1
CATCH CoC & ESG RRH Renewal	CATCH	RRH-renewal	\$ 184,487.00	Y	79	2	rank to max benefit pop	Tier 1
CATCH DV Renewal	CATCH	RRH-renewal	\$ 299,197.00	Y	83.6	3		Tier 1 + 2
TRHS CoC Bonus	TRHS	PSH-new bonus	\$ 75,795.00	Y	91	4		Regular CoC Bonus
CATCH DV Bonus-Expansion	CATCH	RRH-new bonus	\$ 76,852.00	Y	83.6	5		DV Bonus
<b>Total ARD</b>			<b>\$ 1,509,897.00</b>					
<b>Total Requested</b>			<b>\$ 1,662,544.00</b>					
<b>Total Recommended</b>			<b>\$ 1,662,544.00</b>					

### Annual Renewal Demand Report

<b>Total Tier 1</b>	\$ 1,434,402.00
<b>Total Tier 2</b>	\$ 75,495.00
<b>DV Bonus</b>	\$ 76,852.00
<b>Bonus Project</b>	\$ 75,495.00
<b>CoC Planning Grant</b>	\$ 45,297.00

1. All projects listed will be recommended to HUD for funding in the CoC's Priority Listing
2. The CoC planning grant is not ranked but will be submitted to HUD for funding
3. The CoC, per its policies and procedures, ranks renewal projects that meet threshold above new projects.

## Casey Mattoon

---

**From:** Casey Mattoon  
**Sent:** Tuesday, September 13, 2022 4:20 PM  
**To:** Jillian Patterson  
**Cc:** Maureen Brewer  
**Subject:** FY 22 CoC Program Acceptance Notification  
**Attachments:** FY22 CoC Projects Accepted Notification - BCACHA.pdf

Dear Jillian,

Please see the attached notification letter regarding the acceptance, rating, and raking of your organization's application for the FY22 CoC Program Competition Funds.

Please proceed to ensure your application is in e-snaps by September 22 in line with the timeline laid out here:  
<https://www.ourpathhome.org/fund/fy22-coc-competition/>

Thanks,



Casey Mattoon  
*Our Path Home Manager*  
*any gender pronouns*  
[cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org) | [cityofboise.org](http://cityofboise.org)  
[info@ourpathhome.org](mailto:info@ourpathhome.org) | [ourpathhome.org](http://ourpathhome.org)  
office 208.570.6839 | cell 208.371.9527

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*Creating a city for everyone.*





Date: September 13, 2022

Dear Jillian,

This letter is to notify you that each of the project applications submitted by AGENCY were approved and ranked for inclusion on the CoC's Priority Listing by the Executive Committee of the CoC. The CoC's Score and Rank Committee met September 6, 2022 to review and rank the applications, guided by the CoC's funding priorities and policies and procedures, and submitted those recommendations to the Executive Committee for approval on September 12, 2022.

Project application request for funds totaled to \$1,662,544.00, and the CoC is eligible to apply for that same amount. BCACHA's application was scored and ranked (among 5 total applications) as follows:

- BCACHA - CHOIS PSH Renewal
  - Score: 87
  - Rank: 1

If you wish to see a detailed breakdown of your project's scoring, please contact the Continuum of Care Program Manager at [cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org).

If you feel that your organization has been unfairly eliminated from the local competitions, that a decision made by the Scoring and Ranking Committee regarding the ranking, rejection, or funding of your project was prejudicial, unsubstantiated by project performance, or in violation of the CoC's Governance Charter and published policies and procedures related to this year's competition, you may contact Casey Mattoon within 24 hours of receipt of this correspondence.

Sincerely,

A handwritten signature in black ink, appearing to read "Casey Mattoon", with a stylized flourish at the end.

Casey Mattoon  
Our Path Home Manager  
Planning and Development Services  
Office: 208-570-6830 | [cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org)  
[cityofboise.org](http://cityofboise.org) | [ourpathhome.org](http://ourpathhome.org)

## Casey Mattoon

---

**From:** Casey Mattoon  
**Sent:** Tuesday, September 13, 2022 4:21 PM  
**To:** Stephanie Day  
**Cc:** Maureen Brewer  
**Subject:** FY22 CoC Program Competition Acceptance Notification  
**Attachments:** FY22 CoC Projects Accepted Notification - CATCH.pdf

Dear Stephanie,

Please see the attached notification letter regarding the acceptance, rating, and raking of your organization's applications for the FY22 CoC Program Competition Funds.

Please proceed to ensure your application is in e-snaps by September 22 in line with the timeline laid out here:  
<https://www.ourpathhome.org/fund/fy22-coc-competition/>

Thanks,



Casey Mattoon  
*Our Path Home Manager*  
*any gender pronouns*  
[cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org) | [cityofboise.org](http://cityofboise.org)  
[info@ourpathhome.org](mailto:info@ourpathhome.org) | [ourpathhome.org](http://ourpathhome.org)  
office 208.570.6839 | cell 208.371.9527

Use this form to [register as an Our Path Home member](#) to stay up to date with our work to end homelessness in Ada County!

*Creating a city for everyone.*



Date: September 13, 2022

Dear Stephanie:

This letter is to notify you that each of the project applications submitted by AGENCY were approved and ranked for inclusion on the CoC's Priority Listing by the Executive Committee of the CoC. The CoC's Score and Rank Committee met September 6, 2022 to review and rank the applications, guided by the CoC's funding priorities and policies and procedures, and submitted those recommendations to the Executive Committee for approval on September 12, 2022.

Project application request for funds totaled to \$1,662,544.00, and the CoC is eligible to apply for that same amount. CATCH's applications were scored and ranked (among 5 total applications) as follows:

- CATCH CoC & ESG RRH Renewal
  - Score: 79
  - Rank: 2
- CATCH DV RRH Renewal
  - Score: 83.6
  - Rank: 3
- CATCH DV Bonus
  - Score: 83.6
  - Rank: 5

If you wish to see a detailed breakdown of your project's scoring, please contact the Continuum of Care Program Manager at [cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org).

If you feel that your organization has been unfairly eliminated from the local competitions, that a decision made by the Scoring and Ranking Committee regarding the ranking, rejection, or funding of your project was prejudicial, unsubstantiated by project performance, or in violation of the CoC's Governance Charter and published policies and procedures related to this year's competition, you may contact Casey Mattoon within 24 hours of receipt of this correspondence.

Sincerely,

A handwritten signature in black ink, appearing to read 'Casey Mattoon', with a stylized flourish at the end.

Casey Mattoon  
Our Path Home Manager  
Planning and Development Services  
Office: 208-570-6830 | [cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org)  
[cityofboise.org](http://cityofboise.org) | [ourpathhome.org](http://ourpathhome.org)



## Casey Mattoon

---

**From:** Casey Mattoon  
**Sent:** Tuesday, September 13, 2022 4:19 PM  
**To:** Kendra Lutes  
**Cc:** Maureen Brewer  
**Subject:** FY22 CoC Program Competition Acceptance Notification  
**Attachments:** FY22 CoC Projects Accepted Notification - TRHS.pdf

Dear Kendra,

Please see the attached notification letter regarding the acceptance, rating, and raking of your organization's application for the FY22 CoC Program Competition Funds.

Please proceed to ensure your application is in e-snaps by September 22 inline with the timeline laid out here:  
<https://www.ourpathhome.org/fund/fy22-coc-competition/>

Thanks,



Casey Mattoon  
*Our Path Home Manager*  
*any gender pronouns*  
[cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org) | [cityofboise.org](http://cityofboise.org)  
[info@ourpathhome.org](mailto:info@ourpathhome.org) | [ourpathhome.org](http://ourpathhome.org)  
office 208.570.6839 | cell 208.371.9527

Use this form to [register as an Our Path Home member](#) to stay up to date with our work to end homelessness in Ada County!

*Creating a city for everyone.*



Date: September 13, 2022

Dear Kendra:

This letter is to notify you that each of the project applications submitted by AGENCY were approved and ranked for inclusion on the CoC's Priority Listing by the Executive Committee of the CoC. The CoC's Score and Rank Committee met September 6, 2022 to review and rank the applications, guided by the CoC's funding priorities and policies and procedures, and submitted those recommendations to the Executive Committee for approval on September 12, 2022.

Project application request for funds totaled to \$1,662,544.00, and the CoC is eligible to apply for that same amount. Terry Reilly Health Services' application was scored and ranked (among 5 total applications) as follows:

- TRHS CoC Bonus PSH
  - Score: 91
  - Rank: 4

If you wish to see a detailed breakdown of your project's scoring, please contact the Continuum of Care Program Manager at [cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org).

If you feel that your organization has been unfairly eliminated from the local competitions, that a decision made by the Scoring and Ranking Committee regarding the ranking, rejection, or funding of your project was prejudicial, unsubstantiated by project performance, or in violation of the CoC's Governance Charter and published policies and procedures related to this year's competition, you may contact Casey Mattoon within 24 hours of receipt of this correspondence.

Sincerely,

A handwritten signature in black ink, appearing to read "Casey Mattoon", with a stylized flourish at the end.

Casey Mattoon  
Our Path Home Manager  
Planning and Development Services  
Office: 208-570-6830 | [cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org)  
[cityofboise.org](http://cityofboise.org) | [ourpathhome.org](http://ourpathhome.org)



**2022 CONSOLIDATED CONTINUUM OF CARE APPLICATION:**

## **Final Project Scores for All Projects**

**TO:** HUD REVIEW TEAM

**FROM:** Casey Mattoon

Manager, Our Path Home/Boise City

DESIGNATED HUD CONTACT FOR THE COLLABORATIVE APPLICANT

**SUBJECT:** 1E-5b.

**ATTACHMENT NAME:** FINAL PROJECT SCORES FOR ALL PROJECTS

**DATE:** SEPTEMBER 28, 2022

### **Attachment Description**

Attached is a spreadsheet of all Boise City's considered CoC projects and their final scores received during the local competition, all submitted projects were accepted. The following elements are included in the attachment:

1. Applicant Name
2. Project Name
3. Project Score
4. Project Rank
5. Award amount

## FY2022 Project Ranking

				Threshold				
	Agency	Project Type	Requested	Criteria	Rating	Rank	Recommendation	Tier
BCACHA - CHOIS PSH Renewal	BCACHA	PSH-renewal	\$ 1,026,213.00	Y	87	1		Tier 1
CATCH CoC & ESG RRH Renewal	CATCH	RRH-renewal	\$ 184,487.00	Y	79	2	rank to max benefit pop	Tier 1
CATCH DV Renewal	CATCH	RRH-renewal	\$ 299,197.00	Y	83.6	3		Tier 1 + 2
TRHS CoC Bonus	TRHS	PSH-new bonus	\$ 75,795.00	Y	91	4		Regular CoC Bonus
CATCH DV Bonus-Expansion	CATCH	RRH-new bonus	\$ 76,852.00	Y	83.6	5		DV Bonus
<b>Total ARD</b>			<b>\$ 1,509,897.00</b>					
<b>Total Requested</b>			<b>\$ 1,662,544.00</b>					
<b>Total Recommended</b>			<b>\$ 1,662,544.00</b>					

### Annual Renewal Demand Report

<b>Total Tier 1</b>	\$ 1,434,402.00
<b>Total Tier 2</b>	\$ 75,495.00
<b>DV Bonus</b>	\$ 76,852.00
<b>Bonus Project</b>	\$ 75,495.00
<b>CoC Planning Grant</b>	\$ 45,297.00

1. All projects listed will be recommended to HUD for funding in the CoC's Priority Listing
2. The CoC planning grant is not ranked but will be submitted to HUD for funding
3. The CoC, per its policies and procedures, ranks renewal projects that meet threshold above new projects.



2022 CONSOLIDATED CONTINUUM OF CARE APPLICATION:

# **Web Posting CoC-Approved Consolidated Application**

**TO:** HUD REVIEW TEAM

**FROM:** Casey Mattoon

Manager, Our Path Home/Boise City

DESIGNATED HUD CONTACT FOR THE COLLABORATIVE APPLICANT

**SUBJECT:** 1E-5c.

**ATTACHMENT NAME:** WEB POSTING CoC-APPROVED CONSOLIDATED APPLICATION

**DATE:** SEPTEMBER 28, 2022

## **Attachment Description**

Included in this attachment are screenshots the Boise City website posting of both the CoC-approved Consolidated Application and Priority Listing, clearly showing date marked as September 28, 2022 2 days before the FY22 CoC Program application submission deadline of September 30, 2022.





Donate

search ...

Q



# FY22 COC COMPETITION

Home / FUND

## 2022 CoC Competition Final Consolidated Application & Priority Listing Now Posted

The final drafts of the Consolidated Application & Priority Listing are now posted. We plan to submit the final application no later than Wednesday September 28, 2022.

- [Review Final Consolidated Application \(PDF\)](#)
- [Review Final Priority Listing \(PDF\)](#)

The CoC's estimated annual renewal demand is \$1,509,897. Additionally, the CoC is eligible to apply for a CoC Bonus project in the amount of \$75,495 and a Domestic Violence (DV) bonus project in the amount of \$76,852. All project applications will be ranked in two tiers, defined below. Please note, CoC planning grants are not scored.

- Tier 1: \$1,434,402
- Tier 2: \$75,495
- CoC Bonus: \$75,495
- DV Bonus: \$76,852
- CoC Planning: \$45,297

[Review Accepted Projects Rating and Ranking \(PDF\)](#)

*Available in accessible format by request*

### Policies and Procedures

[FY22 Review Score Rank PP](#)



PSH Renewal Scoring  
Tool

RRH Renewal Scoring  
Tool

New Projects Scoring  
Tool









1



2



3



4



**Applicant:** Boise/Ada County CoC ID-500  
**Project:** ID-500 CoC Registration FY 2022 COC\_REG\_2022\_192210

## Before Starting the Project Listings for the CoC Priority Listing

**The CoC Consolidated Application requires TWO submissions. Both this Project Priority Listing AND the CoC Application MUST be completed and submitted prior to the CoC Program Competition submission deadline stated in the NOFO.**

- The CoC Priority Listing includes:
- Reallocation forms – must be completed if the CoC is reallocating eligible renewal projects to create new projects or if a project applicant will transition from an existing component to an eligible new component.
  - Project Listings:
    - New;
    - Renewal;
    - UFA Costs;
    - CoC Planning;
    - YHPD Renewal; and
    - YHDP Replacement.
  - Attachment Requirement
  - HUD-2991, Certification of Consistency with the Consolidated Plan – Collaborative Applicants must attach an accurately completed, signed, and dated HUD-2991.
- Things to Remember:
- New and Renewal Project Listings – all project applications must be reviewed, approved and ranked, or rejected based on the local CoC competition process.
  - Project applications on the following Project Listings must be approved, they are not ranked per the FY 2022 CoC Program Competition NOFO:
    - UFA Costs Project Listing;
    - CoC planning Project Listing;
    - YHPD Renewal Project Listing; and
    - YHDP Replacement Project Listing.
  - Collaborative Applicants are responsible for ensuring all project applications accurately appear on the Project Listings and there are no project applications missing from one or more Project Listings.
  - For each project application rejected by the CoC the Collaborative Applicant must select the reason for the rejection from the dropdown provided.
  - If the Collaborative Applicant needs to amend a project application for any reason, the Collaborative Applicant MUST ensure the amended project is returned to the applicable Project Listing AND ranked BEFORE submitting the CoC Priority Listing to HUD in e-snaps.

Additional training resources are available online on HUD's website.  
[https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition)





2022 CONSOLIDATED CONTINUUM OF CARE APPLICATION:

## **Notification of CoC-Approved Consolidated Application**

**TO:** HUD REVIEW TEAM

**FROM:** Casey Mattoon

Manager, Our Path Home/Boise City

DESIGNATED HUD CONTACT FOR THE COLLABORATIVE APPLICANT

**SUBJECT:** 1E-5d.

**ATTACHMENT NAME:** NOTIFICATION OF CoC-APPROVED CONSOLIDATED APPLICATION

**DATE:** SEPTEMBER 28, 2022

### **Attachment Description**

Included in this attachment is listserv announcement notifying community members and key stakeholders that our CoC posted the CoC-approved Consolidated Application and Priority Listing posted 2 days before the FY22 CoC Program application submission deadline of September 30, 2022.

## Casey Mattoon

---

**From:** Our Path Home <info@ourpathhome.org>  
**Sent:** Wednesday, September 28, 2022 10:09 AM  
**To:** Casey Mattoon  
**Subject:** [External] FY22 CoC NOFO Competition - Final Consolidated Application & Priority Listing Now Posted!



# Our Path Home

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## FUND

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### FY22 CoC NOFO Competition - Final Consolidated Application & Priority Listing Now Posted!

The Our Path Home Executive Committee voted to approve the final FY22 CoC Competition Consolidated Application and Priority Ranking, paving the way for their final submission to Housing & Urban Development by September 28, 2022.

Both documents, along with all other competition information, are posted on Our Path Home's website - <https://www.ourpathhome.org/fund/fy22-coc-competition/>.

With that, we are applying for more than \$1.6 million this year - the most in our history!

If you have questions or concerns, please reach out to us at [info@ourpathhome.org](mailto:info@ourpathhome.org).

Contact [info@ourpathhome.org](mailto:info@ourpathhome.org) with any questions or concerns, including membership information.

For more information, visit: [ourpathhome.org](https://www.ourpathhome.org)

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## FY22 COC COMPETITION

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## 2022 CoC Competition Final Consolidated Application & Priority Listing Now Posted

The final drafts of the Consolidated Application & Priority Listing are now posted. We plan to submit the final application no later than Wednesday September 28, 2022.

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- [Review Final Priority Listing \(PDF\)](#)

The CoC's estimated annual renewal demand is \$1,509,897. Additionally, the CoC is eligible to apply for a CoC Bonus project in the amount of \$75,495 and a Domestic Violence (DV) bonus project in the amount of \$76,852. All project applications will be ranked in two tiers, defined below. Please note, CoC planning grants are not scored.

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- CoC Bonus: \$75,495
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- CoC Planning: \$45,297

[Review Accepted Projects Rating and Ranking \(PDF\)](#)

*Available in accessible format by request*

### Policies and Procedures

[FY22 Review Score Rank PP](#)



PSH Renewal Scoring Tool

RRH Renewal Scoring Tool

New Projects Scoring Tool









1



2



3



4



**Applicant:** Boise/Ada County CoC ID-500  
**Project:** ID-500 CoC Registration FY 2022 COC\_REG\_2022\_192210

## Before Starting the Project Listings for the CoC Priority Listing

**The CoC Consolidated Application requires TWO submissions. Both this Project Priority Listing AND the CoC Application MUST be completed and submitted prior to the CoC Program Competition submission deadline stated in the NOFO.**

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    - Renewal;
    - UFA Costs;
    - CoC Planning;
    - YHPD Renewal; and
    - YHDP Replacement.
  - Attachment Requirement
  - HUD-2991, Certification of Consistency with the Consolidated Plan – Collaborative Applicants must attach an accurately completed, signed, and dated HUD-2991.
- Things to Remember:
- New and Renewal Project Listings – all project applications must be reviewed, approved and ranked, or rejected based on the local CoC competition process.
  - Project applications on the following Project Listings must be approved, they are not ranked per the FY 2022 CoC Program Competition NOFO:
    - UFA Costs Project Listing;
    - CoC planning Project Listing;
    - YHPD Renewal Project Listing; and
    - YHDP Replacement Project Listing.
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Additional training resources are available online on HUD's website.  
[https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition)



2022 CONSOLIDATED CONTINUUM OF CARE APPLICATION:

## **Housing Leveraging Commitments**

**TO:** HUD REVIEW TEAM

**FROM:** Casey Mattoon

Manager, Our Path Home/Boise City

DESIGNATED HUD CONTACT FOR THE COLLABORATIVE APPLICANT

**SUBJECT:** 3A-1a.

**ATTACHMENT NAME:** HOUSING LEVERAGING COMMITMENT

**DATE:** SEPTEMBER 28, 2022

### **Attachment Description**

Attached is a letter of commitment from Public Housing Authority including project name, source of commitment, number of housing units, and dates units are available. Included also is the Housing Assistance Payment Contract for the project.

1001 S. Orchard Street  
Boise, Idaho 83705

Phone (208) 345-4907  
Fax (208) 345-4909  
[www.bcacha.org](http://www.bcacha.org)

September 26, 2022

Our Path Home  
150 N Capitol Blvd  
Boise, ID 83702

RE: Housing Leveraging Commitment

Dear Our Path Home,

Please accept this letter as certification that the Boise City Housing Authority commits to providing the following leverage support for the New Path Community Housing project as part of the FY 2022 CoC Program NOFO:

- Project Name: New Path Community Housing
- Source of Commitment: Housing Choice Voucher (HCV) Project-Based Vouchers
- Number of units: 40 (Subsidies will be provided for 100% of the units)
- New Funding: This PSH project has never been funded through the CoC or ESG programs
- Attachments: PBV Housing Assistance Payments Contract

We value our partnership with Our Path Home and will continue to collaborate on current and future projects designed to reduce homelessness in our community. Please feel free to contact me if you have any questions. Thank you.

Sincerely,



Jillian Patterson  
Deputy Director  
Boise City/Ada County Housing Authority



**U.S. Department Of Housing and Urban Development  
Office of Public and Indian Housing**

**SECTION 8 PROJECT-BASED VOUCHER PROGRAM**

**PBV HOUSING ASSISTANCE PAYMENTS CONTRACT  
NEW CONSTRUCTION OR REHABILITATION**

**PART 1 OF HAP CONTRACT**

This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number. Assurances of confidentiality are not provided under this collection.

---

**1. CONTRACT INFORMATION**

**a. Parties**

This housing assistance payments (HAP) contract is entered into between:

Boise City Housing Authority, an independent public body corporate and politic (PHA) and

Boise Pacific NIHC Associates, an Idaho Limited Partnership (owner).

**b. Contents of contract**

The HAP contract consists of Part 1, Part 2 and the contract exhibits listed in paragraph c.

**c. Contract exhibits**

The HAP contract includes the following exhibits:

**EXHIBIT A: TOTAL NUMBER OF UNITS IN PROJECT COVERED BY THIS HAP CONTRACT; INITIAL RENT TO OWNER; AND THE NUMBER AND DESCRIPTION OF THE CONTRACT UNITS. (See 24 CFR 983.203 for required items.) If this is a multi-stage project, this exhibit must include a description of the units in each completed phase.**

---

**Project-based Voucher Program  
HAP Contract for New Construction or Rehabilitation**

Previous editions are obsolete

EXHIBIT B: SERVICES, MAINTENANCE AND EQUIPMENT TO BE PROVIDED BY THE OWNER WITHOUT CHARGES IN ADDITION TO RENT TO OWNER

EXHIBIT C: UTILITIES AVAILABLE IN THE CONTRACT UNITS, INCLUDING A LISTING OF UTILITY SERVICES TO BE PAID BY THE OWNER (WITHOUT CHARGES IN ADDITION TO RENT TO OWNER) AND UTILITIES TO BE PAID BY THE TENANTS

EXHIBIT D: FEATURES PROVIDED TO COMPLY WITH PROGRAM ACCESSIBILITY FEATURES OF SECTION 504 OF THE REHABILITATION ACT OF 1973

ADDITIONAL EXHIBITS

**d. Single-Stage and Multi-Stage Contracts (Check the applicable box.)**

1. ☒ **Single-Stage Project**

This is a single-stage project.

For all contract units, the effective date of the HAP contract is:

12/21/2018

The PHA enters the effective date, and executes the HAP contract, after completion and PHA acceptance of all units in the single stage project.

2. ☐ **Multi-Stage Project**

This is a multi-stage project. The units in each completed stage are designated in Exhibit A.

The PHA enters the effective date for each stage after completion and PHA acceptance of all units in that stage. The PHA enters the effective date for each stage in the "Execution of HAP contract for contract units completed in stages" (starting on page 8).

The annual anniversary date of the HAP contract for all contract units in this multi-stage project is the anniversary of the effective date of the HAP contract for the contract units included in the first stage. The expiration date of the HAP contract for all of the contract units completed in stages must be concurrent with the end of the HAP contract term for the units included in the first stage. (See 24 CFR 983.206(c).)

**e. Term of the HAP contract**

**1. Beginning of Term**

The PHA may not enter into a HAP contract for any contract unit until the PHA has determined that the unit complies with the housing quality standards. The term of the HAP contract for any unit begins on the effective date of the HAP contract.

**2. Length of initial term**

- a. Subject to paragraph 2.b, the initial term of the HAP contract for any contract units is:  
15 years.

- b. The initial term of the HAP contract for any unit may not be less than one year, nor more than fifteen years.

**3. Extension of term**

The PHA and owner may agree to enter into an extension of the HAP contract at the time of initial HAP contract execution or any time prior to expiration of the contract. Any extension, including the term of such extension, must be in accordance with HUD requirements.

A PHA must determine that any extension is appropriate to achieve long-term affordability of the housing or expand housing opportunities.

**4. Requirement for sufficient appropriated funding**

- a. The length of the initial term and any extension term shall be subject to availability, as determined by HUD, or by the PHA in accordance with HUD requirements, of sufficient appropriated funding (budget authority), as provided in appropriations acts and in the PHA's annual contributions contract (ACC) with HUD, to make full payment of housing assistance payments due to the owner for any contract year in accordance with the HAP contract.
- b. The availability of sufficient funding must be determined by HUD or by the PHA in accordance with HUD requirements. If it is determined that there may not be sufficient funding to continue housing assistance payments for all contract units and for the full term of the HAP contract, the PHA has the right to terminate the HAP contract by notice to the owner for all or any of the contract units. Such action by the PHA shall be implemented in accordance with HUD requirements.

**Project-based Voucher Program  
HAP Contract for New Construction or Rehabilitation**

Previous editions are obsolete

**HUD S2530A Page - 3 -  
of Part 1  
(04/2015)**

**f. Occupancy and payment**

**1. Payment for occupied unit**

During the term of the HAP contract, the PHA shall make housing assistance payments to the owner for the months during which a contract unit is leased to and occupied by an eligible family. If an assisted family moves out of a contract unit, the owner may keep the housing assistance payment for the calendar month when the family moves out ("move-out month"). However, the owner may not keep the payment if the PHA determines that the vacancy is the owner's fault.

**2. Vacancy payment**

THE PHA HAS DISCRETION WHETHER TO INCLUDE THE VACANCY PAYMENT PROVISION (PARAGRAPH f.2), OR TO STRIKE THIS PROVISION FROM THE HAP CONTRACT FORM.

- a. If an assisted family moves out of a contract unit, the PHA may provide vacancy payments to the owner for a PHA-determined vacancy period extending from the beginning of the first calendar month after the move-out month for a period not exceeding two full months following the move-out month.
- b. The vacancy payment to the owner for each month of the maximum two-month period will be determined by the PHA, and cannot exceed the monthly rent to owner under the assisted lease, minus any portion of the rental payment received by the owner (including amounts available from the tenant's security deposit). Any vacancy payment may only cover the period the unit remains vacant.
- c. The PHA may only make vacancy payments to the owner if:
  - 1. The owner gives the PHA prompt, written notice certifying that the family has vacated the unit and the date when the family moved out (to the best of the owner's knowledge and belief);
  - 2. The owner certifies that the vacancy is not the fault of the owner and that the unit was vacant during the period for which payment is claimed;
  - 3. The owner certifies that it has taken every reasonable action to minimize the likelihood and length of vacancy; and

4. The owner provides any additional information required and requested by the PHA to verify that the owner is entitled to the vacancy payment.
- d. The PHA must take every reasonable action to minimize the likelihood and length of vacancy.
- e. The owner may refer families to the PHA, and recommend selection of such families from the PHA waiting list for occupancy of vacant units.
- f. The owner must submit a request for vacancy payments in the form and manner required by the PHA and must provide any information or substantiation required by the PHA to determine the amount of any vacancy payments.

**3. PHA is not responsible for family damage or debt to owner**

Except as provided in this paragraph f (Occupancy and Payment), the PHA will not make any other payment to the owner under the HAP contract. The PHA will not make any payment to owner for any damages to the unit, or for any other amounts owed by a family under the family's lease.

**g. Income-mixing requirement**

1. Except as provided in paragraphs g.2 and 3, the PHA will not make housing assistance payments under the HAP contract for more than 25 percent of the total number of dwelling units (assisted or unassisted) in any project. The term "project" means a single building, multiple contiguous buildings, or multiple buildings on contiguous parcels of land assisted under this HAP contract.
2. The limitation in paragraph g.1 does not apply to single-family buildings.
3. In referring eligible families to the owner for admission to the number of contract units in any project exceeding the 25 percent limitation under paragraph g.1, the PHA shall give preference to elderly or disabled families, or to families receiving supportive services, for the number of contract units designated for occupancy by such families. The owner shall rent the designated number of contract units to such families referred by the PHA from the PHA waiting list.
4. The PHA and owner must comply with all HUD requirements regarding income mixing.

5. The following specifies the number of contract units (if any):
- a. Designated for occupancy by disabled families;
  - b. Designated for occupancy by elderly families;
  - c. Designated for occupancy by elderly or disabled families; or
  - d. Designated for occupancy by families receiving supportive services.

☒ Check this box if any contract units are designated for disabled families.

The following number of contract units shall be rented to disabled families: 40.

☐ Check this box if any contract units are designated for elderly families.

The following number of contract units shall be rented to elderly families:

\_\_\_\_\_.

☐ Check this box if any contract units are designated for elderly or disabled families.

The following number of contract units shall be rented to elderly or disabled families:

\_\_\_\_\_.

☐ Check this box if any contract units are designated for families receiving supportive services.

The following number of contract units shall be rented to families receiving supportive services: \_\_\_\_\_.

\_\_\_\_\_

**Project-based Voucher Program  
HAP Contract for New Construction or Rehabilitation**

Previous editions are obsolete

**HUD 52530A Page - 6 -  
of Part 1  
(04/2015)**

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**EXECUTION OF HAP CONTRACT FOR SINGLE-STAGE PROJECT****PUBLIC HOUSING AGENCY (PHA)****Name of PHA (Print)**

Boise City Housing Authority

By: 

Signature of authorized representative

Deanna L. Watson, Executive Director

Name and official title (Print)

6-18-2019

Date

**OWNER****Name of Owner (Print)**

Boise Pacific NIHC Associates, an Idaho Limited Partnership

By: 

Signature of authorized representative

Caleb Roope, Manager of the Administrative General Partner

Name and title (Print)

6-14-19

Date

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**Project-based Voucher Program  
HAP Contract for New Construction or Rehabilitation**

Previous editions are obsolete

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**U.S. Department Of Housing and Urban Development  
Office of Public and Indian Housing**

**SECTION 8 PROJECT-BASED VOUCHER PROGRAM**

**PBV HOUSING ASSISTANCE PAYMENTS CONTRACT  
NEW CONSTRUCTION OR REHABILITATION**

**PART 2 OF HAP CONTRACT**

This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number. Assurances of confidentiality are not provided under this collection.

**2. DEFINITIONS**

**Agreement.** Agreement to enter into HAP Contract between the owner and the PHA. The HAP contract was entered into following new construction or rehabilitation of the contract units by the owner pursuant to an Agreement.

**Contract units.** The housing units covered by this HAP contract. The contract units are described in Exhibit A.

**Family.** The persons approved by the PHA to reside in a contract unit with assistance under the program.

**HAP contract.** This housing assistance payments contract between the PHA and the owner. The contract consists of Part 1, Part 2, and the contract exhibits (listed in section 1.c of the HAP contract).

**Housing assistance payment.** The monthly assistance payment by the PHA for a contract unit, which includes: (1) a payment to the owner for rent to the owner under the family's lease minus the tenant rent; and (2) an additional payment to or on behalf of the family if the utility allowance exceeds total tenant payment.

**Household.** The family and any PHA-approved live-in aide.

**Housing quality standards (HQS).** The HUD minimum quality standards for dwelling units occupied by families receiving project-based voucher program assistance.

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**Project-based Voucher Program  
HAP Contract for New Construction or Rehabilitation**

Previous editions are obsolete

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**HUD.** U.S. Department of Housing and Urban Development.

**HUD requirements.** HUD requirements which apply to the project-based voucher program. HUD requirements are issued by HUD headquarters, as regulations, Federal Register notices or other binding program directives.

**Newly constructed housing.** Housing units that do not exist on the proposal selection date and are developed after the date of selection pursuant to an Agreement between the PHA and owner for use under the project-based voucher program.

**Owner.** Any person or entity who has the legal right to lease or sublease a unit to a participant.

**Premises.** The building or complex in which a contract unit is located, including common areas or grounds.

**Principal or interested party.** This term includes a management agent and other persons or entities participating in project management, and the officers and principal members, shareholders, investors, and other parties having a substantial interest in the HAP contract, or in any proceeds or benefits arising from the HAP contract.

**Program.** The project-based voucher program (see authorization for project-based assistance at 42 U.S.C. 1437f(o)(13)).

**PHA.** Public Housing Agency. The agency that has entered into the HAP contract with the owner. The agency is a public housing agency as defined in the United States Housing Act of 1937 (42 U.S.C. 1437a(b)(6)).

**Proposal selection date.** The date the PHA gives written notice of proposal selection to the owner whose proposal is selected in accordance with the criteria established in the PHA's administrative plan.

**Rehabilitated housing.** Housing units that exist on the proposal selection date, but do not substantially comply with the HQS at that date, and are developed, pursuant to an Agreement between the PHA and owner, for use under the project-based voucher program.

**Rent to owner.** The total monthly rent payable to the owner under the lease for a contract unit. Rent to owner includes payment for any housing services, maintenance and utilities to be provided by the owner in accordance with the lease.

**Tenant.** The person or persons (other than a live-in aide) who executes the lease as a lessee of the dwelling unit.

**Tenant rent.** The portion of the rent to owner payable by the family, as determined by the PHA in accordance with HUD requirements. The PHA is not responsible for paying any part of the tenant rent.

**3. PURPOSE**

- a. This is a HAP contract between the PHA and the owner.
- b. The purpose of the HAP contract is to provide housing assistance payments for eligible families who lease contract units that comply with the HUD HQS from the owner.
- c. The PHA must make housing assistance payments to the owner in accordance with the HAP contract for contract units leased and occupied by eligible families during the HAP contract term. HUD provides funds to the PHA to make housing assistance payments to owners for eligible families.

**4. RENT TO OWNER; HOUSING ASSISTANCE PAYMENTS**

**a. Amount of initial rent to owner**

The initial rent to owner for each contract unit is stated in Exhibit A, which is attached to and made a part of the HAP contract. At the beginning of the HAP contract term, and until rent to owner is adjusted in accordance with section 5 of the HAP contract, the rent to owner for each bedroom size (number of bedrooms) shall be the initial rent to owner amount listed in Exhibit A.

**b. HUD rent requirements**

Notwithstanding any other provision of the HAP contract, the rent to owner may in no event exceed the amount authorized in accordance with HUD requirements. The PHA has the right to reduce the rent to owner, at any time, to correct any errors in establishing or adjusting the rent to owner in accordance with HUD requirements. The PHA may recover any overpayment from the owner.

**c. PHA payment to owner**

1. Each month the PHA must make a housing assistance payment to the owner for a unit under lease to and occupied by an eligible family in

accordance with the HAP contract.

2. The monthly housing assistance payment to the owner for a contract unit is equal to the amount by which the rent to owner exceeds the tenant rent.
3. Payment of the tenant rent is the responsibility of the family. The PHA is not responsible for paying any part of the tenant rent, or for paying any other claim by the owner against a family. The PHA is only responsible for making housing assistance payments to the owner on behalf of a family in accordance with the HAP contract.
4. The owner will be paid the housing assistance payment under the HAP contract on or about the first day of the month for which payment is due, unless the owner and the PHA agree on a later date.
5. To receive housing assistance payments in accordance with the HAP contract, the owner must comply with all the provisions of the HAP contract. Unless the owner complies with all the provisions of the HAP contract, the owner does not have a right to receive housing assistance payments.
6. If the PHA determines that the owner is not entitled to the payment or any part of it, the PHA, in addition to other remedies, may deduct the amount of the overpayment from any amounts due the owner, including amounts due under any other housing assistance payments contract.
7. The owner will notify the PHA promptly of any change of circumstances that would affect the amount of the monthly housing assistance payment, and will return any payment that does not conform to the changed circumstances.

**d. Termination of assistance for family**

The PHA may terminate housing assistance for a family under the HAP contract in accordance with HUD requirements. The PHA must notify the owner in writing of its decision to terminate housing assistance for the family in such case.

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**5. ADJUSTMENT OF RENT TO OWNER**

**a. PHA determination of adjusted rent**

1. At each annual anniversary during the term of the HAP contract, the PHA

shall adjust the amount of rent to owner, upon request to the PHA by the owner, in accordance with law and HUD requirements. In addition, the PHA shall adjust the rent to owner when there is a five percent or greater decrease in the published, applicable Fair Market Rent in accordance with 24 CFR 983.302.

2. The adjustment of rent to owner shall always be determined in accordance with all HUD requirements. The amount of the rent to owner may be adjusted up or down, in the amount defined by the PHA in accordance with HUD requirements.

**b. Reasonable rent**

The rent to owner for each contract unit, as adjusted by the PHA in accordance with 24 CFR 983.303, may at no time exceed the reasonable rent charged for comparable units in the private unassisted market. The reasonable rent shall be determined by the PHA in accordance with HUD requirements.

**c. No special adjustments**

The PHA will not make any special adjustments of the rent to owner.

**d. Owner compliance with HAP contract**

The PHA shall not approve, and the owner shall not receive, any increase of rent to owner unless all contract units are in accordance with the HQS, and the owner has complied with the terms of the assisted leases and the HAP contract.

**e. Notice of rent adjustment**

Rent to owner shall be adjusted by written notice by the PHA to the owner in accordance with this section. Such notice constitutes an amendment of the rents specified in Exhibit A.

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**6. OWNER RESPONSIBILITY**

The owner is responsible for:

- a. Performing all management and rental functions for the contract units.
- b. Maintaining the units in accordance with HQS.

- c. Complying with equal opportunity requirements.
- d. Enforcing tenant obligations under the lease.
- e. Paying for utilities and housing services (unless paid by the family under the lease).
- f. Collecting from the tenant:
  - 1. Any security deposit;
  - 2. The tenant rent; and
  - 3. Any charge for unit damage by the family.

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**7. OWNER CERTIFICATION**

The owner certifies that at all times during the term of the HAP contract:

- a. All contract units are in good and tenantable condition. The owner is maintaining the premises and all contract units in accordance with the HQS.
- b. The owner is providing all the services, maintenance and utilities as agreed to under the HAP contract and the leases with assisted families.
- c. Each contract unit for which the owner is receiving housing assistance payments is leased to an eligible family referred by the PHA, and the lease is in accordance with the HAP contract and HUD requirements.
- d. To the best of the owner's knowledge, the members of the family reside in each contract unit for which the owner is receiving housing assistance payments, and the unit is the family's only residence.
- e. The owner (including a principal or other interested party) is not the parent, child, grandparent, grandchild, sister, or brother of any member of a family residing in a contract unit.
- f. The amount of the housing assistance payment is the correct amount due under the HAP contract.
- g. The rent to owner for each contract unit does not exceed rents charged by the owner for other comparable unassisted units.

- h. Except for the housing assistance payment and the tenant rent as provided under the HAP contract, the owner has not received and will not receive any payments or other consideration (from the family, the PHA, HUD, or any other public or private source) for rental of the contract unit.
- i. The family does not own, or have any interest in the contract unit. If the owner is a cooperative, the family may be a member of the cooperative.

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**8. CONDITION OF UNITS**

**a. Owner maintenance and operation**

The owner must maintain and operate the contract units and premises to provide decent, safe and sanitary housing in accordance with the HQS, including performance of ordinary and extraordinary maintenance. The owner must provide all the services, maintenance and utilities set forth in Exhibits B and C, and in the lease with each assisted family.

**b. PHA inspections**

- 1. The PHA must inspect each contract unit before execution of the HAP contract. The PHA may not enter into a HAP contract covering a unit until the unit fully complies with the HQS.
- 2. Before providing assistance to a new family in a contract unit, the PHA must inspect the unit. The PHA may not provide assistance on behalf of the family until the unit fully complies with the HQS.
- 3. At least annually during the term of the HAP contract, the PHA must inspect a random sample, consisting of at least 20 percent of the contract units in each building, to determine if the contract units and the premises are maintained in accordance with the HQS. Turnover inspections pursuant to paragraph 2 of this section are not counted towards meeting this annual inspection requirement.
- 4. If more than 20 percent of the annual sample of inspected contract units in a building fail the initial inspection, the PHA must reinspect 100 percent of the contract units in the building.
- 5. The PHA must inspect contract units whenever needed to determine that the contract units comply with the HQS and that the owner is providing

maintenance, utilities, and other services in accordance with the HAP contract. The PHA must take into account complaints and any other information that comes to its attention in scheduling inspections.

**c. Violation of the housing quality standards**

1. If the PHA determines a contract unit is not in accordance with the HQS, the PHA may exercise any of its remedies under the HAP contract for all or any contract units. Such remedies include termination, suspension or reduction of housing assistance payments, and termination of the HAP contract.
2. The PHA may exercise any such contractual remedy respecting a contract unit even if the family continues to occupy the unit.
3. The PHA shall not make any housing assistance for a dwelling unit that fails to meet the HQS, unless the owner corrects the defect within the period specified by the PHA and the PHA verifies the correction. If a defect is life threatening, the owner must correct the defect within no more than 24 hours. For other defects, the owner must correct the defect within no more than 30 calendar days (or any PHA-approved extension).

**d. Maintenance and replacement—owner's standard practice**

Maintenance and replacement (including redecoration) must be in accordance with the standard practice for the building concerned as established by the owner.

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**9. LEASING CONTRACT UNITS**

**a. Selection of tenants**

1. During the term of the HAP contract, the owner must lease all contract units to eligible families selected and referred by the PHA from the PHA waiting list. (See 24 CFR 983.251.)
2. The owner is responsible for adopting written tenant selection procedures that are consistent with the purpose of improving housing opportunities for very low-income families and reasonably related to program eligibility and an applicant's ability to perform the lease obligations.
3. Consistent with HUD requirements, the owner may apply its own admission procedures in determining whether to admit a family referred

by the PHA for occupancy of a contract unit. The owner may refer families to the PHA, and recommend selection of such families from the PHA waiting list for occupancy of vacant units.

4. The owner must promptly notify in writing any rejected applicant of the grounds for rejection.
5. The PHA must determine family eligibility in accordance with HUD requirements.
6. The contract unit leased to each family must be appropriate for the size of the family under the PHA's subsidy standards.
7. If a contract unit was occupied by an eligible family at the time the unit was selected by the PHA, or is so occupied on the effective date of the HAP contract, the owner must offer the family the opportunity to lease the same or another appropriately-sized contract unit with assistance under the HAP contract.
8. The owner is responsible for screening and selecting tenants from the families referred by the PHA from its waiting list.

**b. Vacancies**

1. The owner must promptly notify the PHA of any vacancy in a contract unit. After receiving the owner notice, the PHA shall make every reasonable effort to refer a sufficient number of families for owner to fill the vacancy.
2. The owner must rent vacant contract units to eligible families on the PHA waiting list referred by the PHA.
3. The PHA and the owner must make reasonable good faith efforts to minimize the likelihood and length of any vacancy.
4. If any contract units have been vacant for a period of 120 or more days since owner notice of vacancy (and notwithstanding the reasonable good faith efforts of the PHA to fill such vacancies), the PHA may give notice to the owner amending the HAP contract to reduce the number of contract units by subtracting the number of contract units (by number of bedrooms) that have been vacant for such period.



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## **10. TENANCY**

### **a. Lease**

The lease between the owner and each assisted family must be in accordance with HUD requirements. In all cases, the lease must include the HUD-required tenancy addendum. The tenancy addendum must include, word-for-word, all provisions required by HUD.

### **b. Termination of tenancy**

1. The owner may only terminate a tenancy in accordance with the lease and HUD requirements.
2. The owner must give the PHA a copy of any owner eviction notice to the tenant at the same time that the owner gives notice to the tenant. Owner eviction notice means a notice to vacate, or a complaint or other initial pleading used to commence an eviction action under State or local law.

### **c. Family payment**

1. The portion of the monthly rent to owner payable by the family ("tenant rent") will be determined by the PHA in accordance with HUD requirements. The amount of the tenant rent is subject to change during the term of the HAP contract. Any changes in the amount of the tenant rent will be effective on the date stated in a notice by the PHA to the family and the owner.
2. The amount of the tenant rent as determined by the PHA is the maximum amount the owner may charge the family for rent of a contract unit, including all housing services, maintenance and utilities to be provided by the owner in accordance with the HAP contract and the lease.
3. The owner may not demand or accept any rent payment from the tenant in excess of the tenant rent as determined by the PHA. The owner must immediately return any excess rent payment to the tenant.
4. The family is not responsible for payment of the portion of the contract rent covered by the housing assistance payment under the HAP contract. The owner may not terminate the tenancy of an assisted family for nonpayment of the PHA housing assistance payment.

5. The PHA is only responsible for making the housing assistance payments to the owner on behalf of the family in accordance with the HAP contract. The PHA is not responsible for paying the tenant rent, or any other claim by the owner.

**d. Other owner charges**

1. Except as provided in paragraph 2, the owner may not require the tenant or family members to pay charges for meals or supportive services. Nonpayment of such charges is not grounds for termination of tenancy.
2. In assisted living developments receiving project-based voucher assistance, owners may charge tenants, family members, or both for meals or supportive services. These charges may not be included in the rent to owner, nor may the value of meals and supportive services be included in the calculation of reasonable rent. Non-payment of such charges is grounds for termination of the lease by the owner in an assisted living development.
3. The owner may not charge the tenant or family members extra amounts for items customarily included in rent in the locality or provided at no additional cost to the unsubsidized tenant in the premises.

**e. Security deposit**

1. The owner may collect a security deposit from the family.
2. The owner must comply with HUD and PHA requirements, which may change from time to time, regarding security deposits from a tenant.
3. The PHA may prohibit security deposits in excess of private market practice, or in excess of amounts charged by the owner to unassisted families.
4. When the family moves out of the contract unit, the owner, subject to State and local law, may use the security deposit, including any interest on the deposit, in accordance with the lease, as reimbursement for any unpaid tenant rent, damages to the unit or other amounts which the family owes under the lease. The owner must give the family a written list of all items charged against the security deposit and the amount of each item. After deducting the amount used as reimbursement to the owner, the owner must

promptly refund the full amount of the balance to the family.

5. If the security deposit is not sufficient to cover amounts the family owes under the lease, the owner may seek to collect the balance from the family. However, the PHA has no liability or responsibility for payment of any amount owed by the family to the owner.

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#### **11. FAMILY RIGHT TO MOVE**

- a. The family may terminate its lease at any time after the first year of occupancy. The family must give the owner advance written notice of intent to vacate (with a copy to the PHA) in accordance with the lease. If the family has elected to terminate the lease in this manner, the PHA must offer the family the opportunity for tenant-based rental assistance in accordance with HUD requirements.
- b. Before providing notice to terminate the lease under paragraph a, the family must first contact the PHA to request tenant-based rental assistance if the family wishes to move with continued assistance. If tenant-based rental assistance is not immediately available upon lease termination, the PHA shall give the family priority to receive the next available opportunity for tenant-based rental assistance.

#### **12. OVERCROWDED, UNDER-OCCUPIED, AND ACCESSIBLE UNITS**

The PHA subsidy standards determine the appropriate unit size for the family size and composition. The PHA and owner must comply with the requirements in 24 CFR 983.259.

#### **13. PROHIBITION OF DISCRIMINATION**

- a. The owner may not refuse to lease contract units to, or otherwise discriminate against any person or family in leasing of a contract unit, because of race, color, religion, sex, national origin, disability, age or familial status.
- b. The owner must comply with the following requirements: The Fair Housing Act (42 U.S.C. 3601–19) and implementing regulations at 24 CFR part 100 *et seq.* ; Executive Order 11063, as amended by Executive Order 12259 (3 CFR, 1959–1963 Comp., p. 652 and 3 CFR, 1980 Comp., p. 307) (Equal Opportunity in Housing Programs) and implementing regulations at 24 CFR part 107; title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-2000d-4) (Nondiscrimination in Federally Assisted Programs) and implementing regulations at 24 CFR part 1; the

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Age Discrimination Act of 1975 (42 U.S.C. 6101–6107) and implementing regulations at 24 CFR part 146; section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and implementing regulations at part 8 of this title; title II of the Americans with Disabilities Act, 42 U.S.C. 12101 *et seq.* ; 24 CFR part 8; section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR part 135; Executive Order 11246, as amended by Executive Orders 11375, 11478, 12086, and 12107 (3 CFR, 1964–1965 Comp., p. 339; 3 CFR, 1966–1970 Comp., p. 684; 3 CFR, 1966–1970 Comp., p. 803; 3 CFR, 1978 Comp., p. 230; and 3 CFR, 1978 Comp., p. 264, respectively) (Equal Employment Opportunity Programs) and implementing regulations at 41 CFR chapter 60; Executive Order 11625, as amended by Executive Order 12007 (3 CFR, 1971–1975 Comp., p. 616 and 3 CFR, 1977 Comp., p. 139) (Minority Business Enterprises); Executive Order 12432 (3 CFR, 1983 Comp., p. 198) (Minority Business Enterprise Development); and Executive Order 12138, as amended by Executive Order 12608 (3 CFR, 1977 Comp., p. 393 and 3 CFR, 1987 Comp., p. 245) (Women's Business Enterprise).

- c. The PHA and the owner must cooperate with HUD in the conducting of compliance reviews and complaint investigations pursuant to all applicable civil rights statutes, Executive Orders, and all related rules and regulations.

#### **14. PHA DEFAULT AND HUD REMEDIES**

If HUD determines that the PHA has failed to comply with the HAP contract, or has failed to take appropriate action to HUD's satisfaction or as directed by HUD, for enforcement of the PHA's rights under the HAP contract, HUD may assume the PHA's rights and obligations under the HAP contract, and may perform the obligations and enforce the rights of the PHA under the HAP contract.

#### **15. OWNER DEFAULT AND PHA REMEDIES**

##### **a. Owner default**

Any of the following is a default by the owner under the HAP contract:

1. The owner has failed to comply with any obligation under the HAP contract, including the owner's obligations to maintain all contract units in accordance with the housing quality standards.
2. The owner has violated any obligation under any other housing assistance payments contract under Section 8 of the United States Housing Act of 1937 (42 U.S.C. 1437f).

3. The owner has committed any fraud or made any false statement to the PHA or HUD in connection with the HAP contract.
4. The owner has committed fraud, bribery or any other corrupt or criminal act in connection with any Federal housing assistance program.
5. If the property where the contract units are located is subject to a lien or security interest securing a HUD loan or a mortgage insured by HUD and:
  - A. The owner has failed to comply with the regulations for the applicable mortgage insurance or loan program, with the mortgage or mortgage note, or with the regulatory agreement; or
  - B. The owner has committed fraud, bribery or any other corrupt or criminal act in connection with the HUD loan or HUD-insured mortgage.
6. The owner has engaged in any drug-related criminal activity or any violent criminal activity.

**b. PHA remedies**

1. If the PHA determines that a breach has occurred, the PHA may exercise any of its rights or remedies under the HAP contract.
2. The PHA must notify the owner in writing of such determination. The notice by the PHA to the owner may require the owner to take corrective action (as verified by the PHA) by a time prescribed in the notice.
3. The PHA's rights and remedies under the HAP contract include recovery of overpayments, termination or reduction of housing assistance payments, and termination of the HAP contract.

**c. PHA remedy is not waived**

The PHA's exercise or non-exercise of any remedy for owner breach of the HAP contract is not a waiver of the right to exercise that remedy or any other right or remedy at any time.

**16. OWNER DUTY TO PROVIDE INFORMATION AND ACCESS  
REQUIRED BY HUD OR PHA**

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**a. Required information**

The owner must prepare and furnish any information pertinent to the HAP contract as may reasonably be required from time to time by the PHA or HUD. The owner shall furnish such information in the form and manner required by the PHA or HUD.

**b. PHA and HUD access to premises**

The owner must permit the PHA or HUD or any of their authorized representatives to have access to the premises during normal business hours and, for the purpose of audit and examination, to have access to any books, documents, papers and records of the owner to the extent necessary to determine compliance with the HAP contract, including the verification of information pertinent to the housing assistance payments or the HAP contract.

**17. PHA AND OWNER RELATION TO THIRD PARTIES**

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**a. Injury because of owner action or failure to act**

The PHA has no responsibility for or liability to any person injured as a result of the owner's action or failure to act in connection with the implementation of the HAP contract, or as a result of any other action or failure to act by the owner.

**b. Legal relationship**

The owner is not the agent of the PHA. The HAP contract does not create or affect any relationship between the PHA and any lender to the owner or any suppliers, employees, contractors or subcontractors used by the owner in connection with the implementation of the HAP contract.

**c. Exclusion of third party claims**

Nothing in the HAP contract shall be construed as creating any right of a family or other third party (other than HUD) to enforce any provision of the HAP contract, or to assert any claim against HUD, the PHA or the owner under the HAP contract.

**d. Exclusion of owner claims against HUD**

Nothing in the HAP contract shall be construed as creating any right of the owner to assert any claim against HUD.

**18. PHA-OWNED UNITS**

Notwithstanding Section 17 of this HAP contract, a PHA may own units assisted under the project-based voucher program, subject to the special requirements in 24 CFR 983.59 regarding PHA-owned units.

**19. CONFLICT OF INTEREST**

**a. Interest of members, officers, or employees of PHA, members of local governing body, or other public officials**

1. No present or former member or officer of the PHA (except tenant-commissioners), no employee of the PHA who formulates policy or influences decisions with respect to the housing choice voucher program or project-based voucher program, and no public official or member of a governing body or State or local legislator who exercises functions or responsibilities with respect to these programs, shall have any direct or indirect interest, during his or her tenure or for one year thereafter, or in the HAP contract.
2. HUD may waive this provision for good cause.

**b. Disclosure**

The owner has disclosed to the PHA any interest that would be a violation of the HAP contract. The owner must fully and promptly update such disclosures.

**c. Interest of member of or delegate to Congress**

No member of or delegate to the Congress of the United States of America or resident-commissioner shall be admitted to any share or part of this HAP contract or to any benefits arising from the contract.

## **20. EXCLUSION FROM FEDERAL PROGRAMS**

### **a. Federal requirements**

The owner must comply with and is subject to requirements of 2 CFR part 2424.

### **b. Disclosure**

The owner certifies that:

1. The owner has disclosed to the PHA the identity of the owner and any principal or interested party.
2. Neither the owner nor any principal or interested party is listed on the U.S. General Services Administration list of parties excluded from Federal procurement and nonprocurement programs; and none of such parties are debarred, suspended, subject to a limited denial of participation or otherwise excluded under 2 CFR part 2424.

## **21. TRANSFER OF THE CONTRACT OR PROPERTY**

### **a. When consent is required**

1. The owner agrees that neither the HAP contract nor the property may be transferred without the advance written consent of the PHA in accordance with HUD requirements.
2. "Transfer" includes:
  - A. Any sale or assignment or other transfer of ownership, in any form, of the HAP contract or the property;
  - B. The transfer of any right to receive housing assistance payments that may be payable pursuant to the HAP contract;
  - C. The creation of a security interest in the HAP contract or the property;
  - D. Foreclosure or other execution on a security interest; or
  - E. A creditor's lien, or transfer in bankruptcy.

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3. If the owner is a corporation, partnership, trust or joint venture, the owner is not required to obtain advance consent of the PHA pursuant to paragraph a for transfer of a passive and non-controlling interest in the ownership entity (such as a stock transfer or transfer of the interest of a limited partner), if any interests so transferred cumulatively represent less than half the beneficial interest in the HAP contract or the property. The owner must obtain advance consent pursuant to paragraph a for transfer of any interest of a general partner.

**b Transferee assumption of HAP contract**

No transferee (including the holder of a security interest, the security holder's transferee or successor in interest, or the transferee upon exercise of a security interest) shall have any right to receive any payment of housing assistance payments pursuant to the HAP contract, or to exercise any rights or remedies under the HAP contract, unless the PHA has consented in advance, in writing to such transfer, and the transferee has agreed in writing, in a form acceptable to the PHA in accordance with HUD requirements, to assume the obligations of the owner under the HAP contract, and to comply with all the terms of the HAP contract.

**c. Effect of consent to transfer**

1. The creation or transfer of any security interest in the HAP contract is limited to amounts payable under the HAP contract in accordance with the terms of the HAP contract.
2. The PHA's consent to transfer of the HAP contract or the property does not to change the terms of the HAP contract in any way, and does not change the rights or obligations of the PHA or the owner under the HAP contract.
3. The PHA's consent to transfer of the HAP contract or the property to any transferee does not constitute consent to any further transfers of the HAP contract or the property, including further transfers to any successors or assigns of an approved transferee.

**d. When transfer is prohibited**

The PHA will not consent to the transfer if any transferee, or any principal or interested party is debarred, suspended subject to a limited denial of participation, or otherwise excluded under 2 CFR part 2424, or is listed on the

U.S. General Services Administration list of parties excluded from Federal procurement or nonprocurement programs.

## **22. SUBSIDY LAYERING**

### **a. Owner disclosure**

The owner must disclose to the PHA, in accordance with HUD requirements, information regarding any related assistance from the Federal Government, a State, or a unit of general local government, or any agency or instrumentality thereof, that is made available or is expected to be made available with respect to the contract units. Such related assistance includes, but is not limited to, any loan, grant, guarantee, insurance, payment, rebate, subsidy, credit, tax benefit, or any other form of direct or indirect assistance.

### **b. Limit of payments**

Housing assistance payments under the HAP contract must not be more than is necessary, as determined in accordance with HUD requirements, to provide affordable housing after taking account of such related assistance. The PHA will adjust in accordance with HUD requirements the amount of the housing assistance payments to the owner to compensate in whole or in part for such related assistance.

## **23. OWNER LOBBYING CERTIFICATIONS**

### **a. The owner certifies, to the best of owner's knowledge and belief, that:**

1. No Federally appropriated funds have been paid or will be paid, by or on behalf of the owner, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of the HAP contract, or the extension, continuation, renewal, amendment, or modification of the HAP contract.
2. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the HAP contract, the owner must complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in

**Project-based Voucher Program  
HAP Contract for New Construction or Rehabilitation**

accordance with its instructions.

- b. This certification by the owner is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352.

**24. COMPLETION AND ACCEPTANCE OF CONTRACT UNITS**

The owner certifies that the contract units have been completed in accordance with the Agreement. Completion and acceptance of the units is subject to the provisions of the Agreement.

**25. TERMINATION OF HAP CONTRACT FOR WRONGFUL SELECTION OF CONTRACT UNITS**

The HAP contract may be terminated upon at least 30 days notice to the owner by the PHA or HUD if the PHA or HUD determines that the contract units were not eligible for selection in conformity with HUD requirements.

**26. NOTICES AND OWNER CERTIFICATIONS**

- a. Where the owner is required to give any notice to the PHA pursuant to the HAP contract or any other provision of law, such notice must be in writing and must be given in the form and manner required by the PHA.
- b. Any certification or warranty by the owner pursuant to the HAP contract shall be deemed a material representation of fact upon which reliance was placed when this transaction was made or entered into.

**27. ENTIRE AGREEMENT; INTERPRETATION**

- a. The Agreement and the HAP contract, including the exhibits, is the entire agreement between the PHA and the owner.
- b. The Agreement and the HAP contract must be interpreted and implemented in accordance with all statutory requirements, and with all HUD requirements, including amendments or changes in HUD requirements during the term of the HAP contract. The owner agrees to comply with all such laws and HUD requirements.

## EXHIBIT A

Total Number of Units in the Project: 41

Total Contract Units: 40 (36 studio units and 4 one bedroom units)

Initial Rent to Owner: Studio units- \$538; One Bedroom Units- \$592

Description of Contract Units:

<u>Unit #</u>	<u>Sq Ft.</u>	<u>Bedrooms</u>	<u>Baths</u>	<u>ADA</u>	<u>Unit #</u>	<u>Sq Ft.</u>	<u>Bedrooms</u>	<u>Baths</u>	<u>ADA</u>
101	460	1	1		409	460	Studio	1	
103	460	Studio	1		411	460	Studio	1	
105	460	Studio	1		412	460	Studio	1	
107	460	Studio	1	X	414	460	Studio	1	
201	460	1	1		416	460	Studio	1	
203	460	Studio	1	X	418	460	Studio	1	
205	460	Studio	1		420	460	Studio	1	X
207	460	Studio	1		422	460	Studio	1	
209	460	Studio	1						
211	460	Studio	1						
212	460	Studio	1						
214	460	Studio	1						
216	460	Studio	1						
218	460	Studio	1						
220	460	Studio	1						
222	460	Studio	1						
301	460	1	1						
303	460	Studio	1						
305	460	Studio	1						
307	460	Studio	1						
309	460	Studio	1						
311	460	Studio	1						
312	460	Studio	1						
314	460	Studio	1						
316	460	Studio	1						
318	460	Studio	1						
320	460	Studio	1	X					
322	460	Studio	1						
401	460	1	1						
403	460	Studio	1	X					
405	460	Studio	1						
407	460	Studio	1						

## **EXHIBIT B**

**Services, maintenance, and equipment to be provided by the owner without charges in addition to the rent to owner:**

- ♦ Parking
- ♦ Shared laundry facilities on the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> floors
- ♦ Shared community room with a full kitchen for use by the residents and service providers
- ♦ Two private meeting rooms for service providers to work with residents
- ♦ Multi-purpose indoor recreational room that will be utilized for exercise classes, including fitness equipment.
- ♦ ~~24-hour~~ surveillance system with controlled entry
- ♦ Computers with internet, word processing, spreadsheet software, and printers
- ♦ All residential units will be full<sup>y</sup> furnished including a bed, couch, and kitchen table.
- ♦ Doorbell and videophone system for each unit

### **EXHIBIT C**

**Utilities available in the contract units, including a listing of utility services to be paid by the owner (without charges in addition to the rent to owner) and utilities to be paid by the tenants**

Water, Sewer, Trash, and Gas Water Heating will be paid by the Owner

Tenant will be responsible for paying for all electric utilities including cooking and heating.

<b>Row House/Garden Apt</b>	<b>Tenant</b>	<b>Owner</b>
Heating- Electric	X	
Cooking- Electric	X	
Other Electricity	X	
Water Heating- Natural Gas		X
Water		X
Sewer		X
Trash		X
Range		X
Refrigerator		X

### **EXHIBIT D**

#### **Features provided to comply with program accessibility features of Section 504 of the Rehabilitation Act of 1973:**

There are 5 units designed to comply with ADA standards.

The following items throughout the building comply with Universal Design Standards:

All interior doors are 36 inches

Front loading washers and dryers

Automatic door openers at main entrance of building

Handrails on both sides of common hallways

Additional accessibility features are located throughout the building for persons who are deaf, and/or hard of hearing including:

## **EXHIBIT E**

The owner must provide the following supportive services to residents living at New Path. A Memorandum of Understanding (MOU) governing the relationship between the Developer/Owner, property management, supportive service partner, and the Housing Authority, and the Supportive Services Plan is part of this Exhibit. In the event that a supportive service partner rescinds their commitment, or is unable to fulfill the responsibilities of a service provider, the Developer/Applicant must be able to secure a replacement supportive service partner.

The owner must ensure the property management and service providers disclose any information that BCHA or HUD determines to be necessary in the administration of the program.

1. **Case Management/Service Coordination/Tenant Advocacy-** The case manager assesses service needs and makes recommendations as to the types of services from which the tenant could benefit. They then assist in connecting the tenant with the service. Should the tenant deny participation, the Case Manager/Service Coordinator will continuously encourage the tenant to participate. This role is also responsible for assisting the tenant in meeting their tenancy and mainstream resources obligations. This includes assisting tenants with annual and interim recertification paperwork, reporting changes in income and household composition, addressing Housing Quality Standards breach caused by the tenant or guests, and any other requirements the tenant must adhere to under the lease, tenancy addendum, or other Housing Choice Voucher Family Obligations.
2. **Mental Health Services-** The offering of this service will assist in improving the tenants' mental health, resulting in improved stability, living skills, and social accountability. This may include psychosocial assessments, counseling, and peer support, among other interventions.
3. **Health/Medical Services-** The offering of this service will assist in access to health care, including preventative treatment is crucial to the improved health and stability of this population as many illnesses and conditions go untreated when experiencing homelessness. This may include routine care/check-ups, medication management, and nutrition counseling, among other forms of health/medical care.
4. **Independent Living Skills-** The offering of this service will assist individuals with mental illnesses and/or those that have lived without modern amenities for an extended period of time may need assistance in regaining life skills and independence. This may include self care, budgeting, paying rent, meal preparation, renter education, personal hygiene, and housekeeping, among other skills.
5. **Education-** PSH is designed to be permanent housing. However, some individuals will regain a level of independent functioning above the level of support provided in the PSH project. Access to increased education or technical proficiency is one way to assist tenants in graduating from the project and remaining independently and stably housed elsewhere.
6. **Employment Services-** If a tenant achieves improved independence and stability, and aspires to a more independent living environment, increased income is one way to prepare the tenant for



alternative stable housing. Services may include vocational counseling, job placement, and being a liaison between the tenant and employer.

7. **Substance Use and Addiction Services-** Many chronically homeless individuals live with co-occurring disorders, including substance abuse. Treatment may include relapse prevention, recovery planning, counseling, harm reduction, and inpatient treatment, among services.
8. **Transportation Services,** whenever possible, should be delivered on-site; however, other responsibilities and obligations must be met that require off-site travel and/or coordination. These may include program/benefit recertifications, employment, and grocery shopping, among other activities. Transportation resources should be made available to project residents.

## **EXHIBIT F**

### **Boise City Housing Authority**

#### **ADDENDUM TO SECTION 8 PROJECT-BASED VOUCHER PROGRAM PBV HOUSING ASSISTANCE PAYMENTS CONTRACT NEW CONSTRUCTION OR REHABILITATION BETWEEN BOISE CITY HOUSING AUTHORITY AND BOISE PACIFIC NIHC ASSOCIATES, AN IDAHO LIMITED PARTNERSHIP**

This Addendum to Section 8 Project-Based Voucher Program PBV Housing Assistance Payments Contract New Construction or Rehabilitation is entered into by and between the Boise City Housing Authority, an independent public body corporate and politic (PHA), and Boise Pacific NIHC associates, an Idaho Limited Partnership (owner). This Addendum is entered into contemporaneously with the U.S. Department Of Housing and Urban Development (HUD) Section 8 Project-Based Voucher Program PBV Housing Assistance Payments Contract for New Construction or Rehabilitation between the PHA and the owner (HAP Contract), and is intended to modify and supplement the HAP Contract as set forth below.

In consideration of the covenants, conditions and terms contained in the HAP Contract and herein, the PHA and owner agree that the HAP Contract is modified and supplemented as follows:

##### **Part 1, Section 1.f.2.c.1: Vacancy payment**

- ♦ The written notice to the PHA required of owner by Part 1, Section 1.f.2.c.1 of the HAP Contract for purposes of vacancy payments must be submitted to the PHA as soon as possible, but in no event later than three (3) business days after the date the family vacated the unit.

##### **Part 2, Section 4.c.7: PHA payment to owner**

- ♦ The notification to the PHA required of owner by Part 2, Section 4.c.7 of the HAP Contract when there has been a change in circumstances that would affect the amount of the monthly housing assistance payment must be given as soon as possible, but in no event later than three (3) business days following the change of circumstances that would affect the amount of monthly assistance.

##### **Part 2, Section 5.a: PHA determination of adjusted rent**

- ♦ Any rent adjustments requested by the owner under Part 2, Section 5.a of the HAP Contract will be reviewed and analyzed by the PHA to determine the appropriateness of the request. The PHA will rely on applicable law, HUD regulations and requirements, PHA rules, and supporting documentation, including, but not limited to, rent rolls, financial statements, operating costs, and other funding sources, to perform its review and analysis.

- ♦ Any rent adjustments requested by the owner under Part 2, Section 5.a of the HAP Contract must be submitted, in writing, to the PHA at least sixty (60) calendar days prior to the annual anniversary of the HAP Contract.

#### **Part 2, Section 8.b: PHA Inspections**

- ♦ In addition to the minimum inspection requirements found in Part 2, Section 8.b of the HAP Contract, the PHA reserves the right, in its sole discretion, to inspect any or all contract units at any time with prior written notice to determine that the contract units comply with the HUD housing quality standards and that the owner is complying with the terms of the HAP Contract, including the provision of maintenance, utilities, and other services in accordance with the HAP Contract. The PHA intends to conduct inspections of all contract units on an annual basis initially, and reserves the right to adjust the percentage of contract units the PHA will inspect thereafter based on inspection results and in accordance with the inspection requirements of Part 2, Section 8.b of the HAP Contract. The owner shall cooperate with the PHA to facilitate such inspection of the contract units.

#### **Owner documents**

The owner shall provide or make available the following documentation to the PHA within the applicable timeframes set forth below:

- ♦ The owner must submit to the PHA its year-end financial statements within ninety (90) calendar days after the end of owner's fiscal year, and other financial statements as requested by the PHA.
- ♦ The owner must make rent rolls available for review, as needed or requested by the PHA.
- ♦ The owner must submit to the PHA all Idaho Housing and Finance Association (IHFA) compliance inspection results for contract units within sixty (60) calendar days of completion of the IHFA inspection.

#### **Quality assurance**


The owner acknowledges that the PHA will conduct an annual Quality Assurance review of the contract units. The following areas will be reviewed for each contract unit: inspections, tenant files, owner's policies and procedures, reasonable accommodation requests, and any other terms listed in the HAP Contract the PHA deems necessary.

Except as identified and modified herein, this Addendum shall not alter, modify or change the HAP Contract in any other respect and all of the terms and conditions of the HAP Contract shall remain in full force and effect.

**PUBLIC HOUSING AGENCY (PHA)**

**Name of PHA**

Boise City Housing Authority

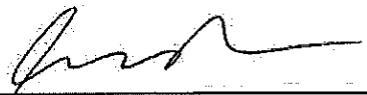
By:   
Deanna Watson, Executive Director

Date: 6-18-2019

**OWNER**

**Name of Owner**

Boise Pacific NIHC Associates, an Idaho Limited Partnership

By:   
Caleb Roope, Manager of the Administrative General Partner

Date: 6-14-19



**2022 CONSOLIDATED CONTINUUM OF CARE APPLICATION:**

## **Healthcare Formal Agreements**

**TO:** HUD REVIEW TEAM

**FROM:** Casey Mattoon

Manager, Our Path Home/Boise City

DESIGNATED HUD CONTACT FOR THE COLLABORATIVE APPLICANT

**SUBJECT:** 3A-2a.

**ATTACHMENT NAME:** HEALTHCARE FORMAL AGREEMENTS

**DATE:** SEPTEMBER 28, 2022

### **Attachment Description**

Attached is a letter from healthcare provider about the project, value of their commitment, services provided and statement of project eligibility from coordinated entry. Other items included are other documents which are indicative of formal agreements, including dates of services for next fiscal year and beyond:

- Formal Contract for Services
- Scope of Work
- Budget
- Fiscal Sponsorship Agreement

September 23, 2022

Project Name:

**New Path Community Housing**

Dear Boise City/Ada County Continuum of Care,

Terry Reilly Health Services (TRHS) is a fully integrated Federally Funded Qualified Health Center that has been in operation for 51 years and is committed to serving low income and underserved communities. TRHS receives Healthcare for the Homeless (HCH) funding to provide medical, dental, and behavioral health services to people experiencing homelessness in several counties in Southwest Idaho.

TRHS provides direct services onsite at New Path Community Housing (New Path). Services include mental health and substance misuse related treatment provided by licensed/certified social work and peer support staff, as well as health education and care management provided by a licensed practical nurse (LPN). The LPN connects residents to specialty care, facilitates transitions from higher levels of care and institutions, and acts as a liaison, as needed, between residents and their local care providers within TRHS or in the community. TRHS has a medical clinic with primary care, urgent care, psychiatric and pharmacy services, within a block of the New Path facility where residents can easily access care, as needed. Case management and housing support services are also provided onsite at New Path. Mental health and substance misuse services are available to all residents who choose those services. TRHS is committed to providing services to residents of New Path for the term of the grant.

TRHS works closely with the local coordinated entry (CE) site and takes referrals directly from CE to fill vacancies that arise at New Path, and project eligibility is based on Continuum of Care program guidelines.

The total costs of services provided by TRHS at New Path not covered by the budget are \$557,755. Services provided onsite to residents at New Path Community Housing are valued at \$633,550 annually, where the \$75,795 request as part of this grant represents only 12% of the total health services costs. TRHS secures funding from various private and governmental, local, state, and federal funding sources to meet all operational and contractual obligations.

Sincerely,



Heidi Hart, CEO

Terry Reilly Health Services

## PROFESSIONAL SERVICES CONTRACT AGREEMENT

Project: **Housing First Clinical Supportive Services at New Path Community Housing**  
Provider: **Community Health Clinics, Inc., an Idaho non-profit corporation d.b.a. Terry Reilly Health Services**  
Owner: **Department of Planning and Development Services, City of Boise, Ada County, Idaho, a municipal corporation**

**THIS AGREEMENT** made this \_\_\_\_ day of \_\_\_\_ by and between the city of Boise City, an Idaho municipal corporation organized under the laws of the State of Idaho, by and through its Department of Planning and Development Services, ("the City"), and Community Health Clinics, Inc., an Idaho non-profit corporation d/b/a Terry Reilly Health Services ("Provider") duly authorized to do business in the State of Idaho.

1. **Scope of Services.** The Provider shall provide clinical supportive services primarily at New Path in accordance with the Program as outlined in Exhibit A ("Services") attached hereto. The Provider shall be responsible for hiring any necessary sub-contractors per Section 5.a. herein and shall provide all materials, labor, equipment, and any and all expenses related to the administration of services.
2. **Compensation:** For performing the services specified in Section 1, the City agrees to pay Provider THE SUM OF not to exceed five hundred ninety-eight thousand three hundred eighteen dollars and zero cents (**\$598,318.00**).
  - a. Monthly invoices will be sent to and processed by the City in collaboration with the fiscal sponsor for this project, the Home Partnership Foundation at Idaho Housing and Finance Association, in accordance with the funding disbursement agreement and fiscal sponsorship agreement attached and incorporated herein as Exhibit C. Provider shall invoice the Department of Planning and Development Services directly on a monthly basis for all current monthly amounts earned under this Agreement. City will pay all invoices within forty-five (45) days after receipt.
3. **Term.** All services specified in Section 1. of this agreement shall begin on the effective date and terminate on September 30, 2023. This term may be modified by mutual written agreement of the parties or renewed as specified in Section 4.
4. **Renewal.** The City may, at its sole option, and when and if it duly budgets and appropriates funds legally available for the ensuing fiscal year and receives financial commitments of sufficient partner contributions to cover remaining program costs, may renew this agreement. Notice of renewal shall be sent in writing from the City to the Provider as soon as is practicable and no later than five (5) days prior to the expiration of the current term of this agreement.
5. **Provider's Responsibilities and Compliance Obligations**
  - a. **Subcontracting.** Provider may not subcontract for any services under this Agreement without the prior written approval of City. Provider shall retain all obligations and responsibilities to the City under this agreement during the Term of an approved subcontract. Provider shall notify the City of any termination of approved subcontracts within fifteen (15) days of the effective date of termination.

- b. Privacy.** The Provider must comply with all state and federal laws regarding the privacy of medical information, including but not limited to the following:

  - i.** The Health Insurance Portability and Accountability Act, 45 C.F.R parts 160, 162 and 164 ("HIPAA").
  - ii.** The Health Information Technology for Economic and Clinical Health Act ("HITECH Act"), Pub. L. 111-5, Div. A, Title XIII, § 130001 et seq., Div. B, Title IV, § 4001 et seq., Feb. 17, 2009, 123 Stat. 226, 467, 42 U.S.C.A. § 300ii, et seq., and 4 U.S.C.A. § 17901, et seq.
- c. Licensure.** The Provider certifies that all persons performing Services pursuant to this shall meet all applicable licensing, certification, and other federal, state, and local laws and regulations. All work shall be performed in a professional manner and in strict compliance with all terms and conditions in this Agreement.
- d. HMIS.** Provider shall compile and enter all necessary, requested and/or appropriate data into the Homeless Management Information System (HMIS) and shall be an active participant in the Continuum of Care. Provider shall abide by all confidentiality provisions in federal, State or local law governing the use of the HMIS, as they shall be amended from time to time. Provider shall cooperate with the Evaluator and furnish the Evaluator any data in the possession of Provider required by Evaluator to prepare reports on goal attainment.
- e. Authorizations/Releases.** Provider is responsible for ensuring that all required authorizations, consent forms, and releases are obtained and in place for all patient health information, including mental health and drug and alcohol information, that is or has been provided in connection with the HMIS program, and for taking all appropriate actions with respect to any privacy breaches that may result or may have resulted from the failure to obtain appropriate authorizations or comply with federal and state laws. Provider shall use a HIPAA-compliant authorization as it shall be amended from time to time to remain in compliance with governing rules and regulations.
- f. Conflict of Interest.** Provider shall comply, and require its Sub-Contractor to comply, with all applicable (i) requirements governing avoidance of impermissible conflicts; and (ii) federal, state, and local conflict of interest laws and regulations including, without limitation, CFR Title 2 § 200.318, the Ethics in Government Act, the Self Interest in Contracts Act, and the Bribery and Corrupt Influences Act. Failure to do so constitutes a material breach of this Agreement and is grounds for immediate termination of this Agreement by the City. Provider certifies that neither it, nor any of its employees, officers or agents in a governance or leadership position, or responsible for or benefitted by this Agreement, nor any of its Sub Providers, nor any of their employees, officers or agents in a governance or leadership position, or responsible for or benefitted by this Agreement shall be related within the second degree of consanguinity to any officer, employee or agent of City.
- g. Certifications/Background Checks.**



- i. Provider certifies that no Service Providers will be employed who have been convicted of a criminal offense that prevents them from being licensed or certified in the State of Idaho to deliver care in their respective field or discipline.
- ii. Provider certifies that it has performed, or will perform prior to hiring, at a minimum, an appropriate background check meeting Idaho Department of Health and Welfare standards of any Service Providers.
- iii. Provider will screen on a regular basis, and not less than annually, all Service Providers to determine whether they are excluded or otherwise ineligible for participation in federal or state funded health care programs. Provider further agrees to screen all new Service Providers. At a minimum, Provider will screen each person against the List of Excluded Individuals/Entities.
- iv. Provider certifies that the licenses of all Service Providers are in good standing and are not subject to any pending license investigations or citations.
- v. Provider will defend, indemnify and hold harmless City for any loss or damage resulting from any conviction, debarment, or any exclusion of Provider or its employees, directors, board members, Sub-Providers or agents.

**h. Non-Discrimination.**

- i. City and Provider are committed to compliance with all applicable Federal and State civil rights laws, including without limitation, the Civil Rights Act of 1964, the Rehabilitation Act of 1973, the American with Disabilities Act of 1990, and all related regulations and directives. Provider affirms that Provider will not discriminate in its services, treatments, programs, activities or employment with regard to race, color, national origin, familial status, sex, age, veteran status, or disability. Provider is responsible and shall assure that no person will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in services, programs, or activities offered by Service Providers pursuant to this Agreement on the basis of race, color, national origin, familial status, sex, age, veteran status, or disability.
- ii. Notice of any complaint, accusation, or allegation of a failure to comply with any Federal or State civil rights laws by any Service. Provider acting under this Agreement, or discovery by the Service Provider of any potential failure to comply with Federal civil rights laws shall be provided to City within twenty-four (24) hours of discovery pursuant to the notice provisions of the Agreement.
- iii. Provider will include the nondiscrimination and compliance provisions of this Agreement in all subcontracts for the provision of services pursuant to this Agreement.
- iv. It is the Provider's responsibility to ensure its continued compliance with this section and to ensure continued compliance of any and all sub-providers with section (h.) herein.

**i. Maintenance, Retention, and Confidentiality of Client Records.**

- i.** Maintenance of Client Records. Provider must maintain Client Records as required by all applicable laws based on program type and funding source. Provider will maintain Client Records determined or approved by federal, state, and City laws, rules, and regulations. Client Records will be in sufficient detail to facilitate evaluation of the Services provided pursuant to this Agreement and will contain all data necessary to prepare any required reports.
- ii.** Record Retention. Provider will retain Client Records as required by Idaho Statutes or any other applicable laws. At a minimum, records will be retained for a period of seven (7) years from the date of discharge. If the client is a minor, the Provider must retain Client Records for not less than seven years following the patient's 18th birthday.
- iii.** Confidentiality. Provider will maintain the confidentiality of medical and psychiatric records of clients as required by applicable state and federal laws including, but not limited to those referenced in Section 5(b), of this Agreement ("Privacy"). Provider shall cooperate with City in gathering data for research purposes and to determine whether or not New Path is meeting its goal.
- iv.** Access to Client records at Conclusion of Agreement. So that continued client care can be maintained, within fifteen (15) working days of the date of expiration or termination of this Agreement, Provider will deliver copies of all client records to: (i) a new service provider designated by City if the Project will continue after termination of this Agreement, or (ii) a new provider selected by the client if the Project will not be continued.
- v.** Fiscal records related to funding received under this Agreement are not confidential and shall be delivered to City within thirty (30) days after termination of this Agreement.
- vi.** If Provider is required to retain records pursuant to this Agreement, Provider will supply copies of the records to City, at Provider's expense, and will allow inspection of the original records by City upon request during the duration of the applicable retention period.

**j. Insurance.** Provider shall maintain, and specifically agrees that it will maintain, throughout the term of this Agreement, the below mentioned insurance, in which the City shall be named an additional insured in the minimum amount as specified. The Provider shall provide City with a Certificate of Insurance, or other proof of insurance evidencing compliance with the requirements of this paragraph and file such proof of insurance with the City. In the event the insurance minimums are changed, Provider shall immediately submit proof of compliance with the changed limits. **Provider will, during the performance of the contract and for at least one (1) year from execution of contract keep in force at least the following minimum limits of insurance:**

- i.** Commercial General Liability Insurance: Provider shall have and maintain coverage with a minimum limit of One Million Dollars per occurrence with

minimum aggregate coverage of Five Million Dollars (\$5,000,000.00) on occurrence basis (rather than a claims-made bases). Additional coverage required: **City of Boise listed as an Additional Insured.**

Personal & Ad Injury	\$1,000,000.00
Each Occurrence	\$1,000,000.00
General Aggregate	\$5,000,000.00
Products-Comp/Op Agg	\$1,000,000.00

- ii. Automobile Insurance: Provider shall have and maintain coverage with a minimum limit of One Million Dollars (\$1,000,000.00) combined single limit per occurrence for owned, non-owned and hired vehicles.
- iii. Worker's Compensation Insurance: Provider shall have and maintain coverage in an amount as required by statute and Employer's Liability Insurance in an amount not less than One Million Dollars (\$1,000,000.00) for each occurrence, for all of the Provider's employees to be engaged in work on the project under the Agreement and, in case any such work is subcontracted, the awarded firm will require the sub-providers similarly to provide Worker's Compensation and Employer's Liability Insurance for all the sub-providers to be engaged in such work.

E.L. Disease – Each Employee	\$100,000.00
E.L. Disease – Policy Limit	\$500,000.00
E.L. Each Accident	\$100,000.00

- iv. Professional/Errors & Omissions/Crime Liability Insurance: Provider shall have and maintain coverage with a minimum limit of One Million Dollars (\$1,000,000.00) per claim and a minimum aggregate limit of One Million dollars (\$1,000,000.00).
- v. Cyber Liability Insurance: Provider shall have and maintain coverage with a minimum limit of One Million dollars (\$1,000,000.00) per event/annual aggregate, including but not limited to information of identity theft liability for misuse or disclosure of third party data, liability for loss of data, outages or spread of viruses, attacks, and/or destruction or disclosure of data or electronic information. Additional coverage required:
- vi. Umbrella Coverage: Provider may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella insurance policies result in the same or greater coverage as the coverages required under sub-sections (j.) i - iv. herein and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy.
- vii. Proof of insurance shall be provided to City of Boise, **Purchasing**, P.O. Box 500, Boise, ID. 83701 or emailed to [purchasing@cityofboise.org](mailto:purchasing@cityofboise.org).

- k. Other Applicable Laws.** Provider will provide services under this Agreement in accordance with all other applicable federal, state, and local laws, rules, regulations, and codes effective at the inception of this Agreement and that become effective during the Term of this Agreement.
- l. Medicaid.** Provider will continue to work on pathways to increase the amount of services provided at New Path that are billed to Medicaid for the highest possible level. Invoice reporting will include reporting on amounts successfully reimbursed from Medicaid.

#### **6. City's Responsibilities.**

- a.** City will monitor all services provided under this Agreement on a regular basis through reports from an Evaluator. The information gathered through the use of the data collection reports and performance outcome measurements, and reports from the Evaluator, will be used to monitor the progress and success of programs included in this Agreement. If it is determined that a corrective plan is needed in order to ensure compliance, City and Provider will meet to mutually discuss the corrective actions needed.
- b.** The City shall perform all obligations in strict compliance with all terms and conditions in this Agreement.

#### **7. Grant Opportunities.**

- a.** In cooperation with the City, the Provider may and is encouraged to apply for federal, state, local and/or philanthropic funding contracts, under which Provider is a Grantee, that support the services performed under this Agreement and said grant provisions will become a part of this Agreement as if fully set forth herein. Provider shall include City in the decision-making process relative to any potential funding to assure the ability of City to comply with the terms and conditions of the funding. City may request a copy of any pertinent grant agreement.
- b.** The provider shall comply with the terms of any federal, state, local and/or philanthropic funding contracts under which the City is a grantee that apply to the services performed under this Agreement and said grant provisions will become a part of this Agreement as if fully set forth herein. The City shall include Provider in the decision-making process relative to any potential funding to assure the ability of Provider to comply with the terms and conditions of the funding. Provider may request a copy of any pertinent grant agreement.

- 8. Captions.** The paragraph headings used in this Agreement are intended solely for convenience of reference and will not in any way or manner amplify, limit, modify or otherwise be used in the interpretation of any of the provisions of this Agreement.
- 9. Merger.** This Agreement, including its exhibits, reflects the sole and entire Agreement between City and Provider with respect to the subject matter hereof and shall supersede all prior agreements between the parties related to New Path supportive services as of the effective date hereof. The parties acknowledge and agree that they have not made any other representations with respect to the subject matter of this Agreement, or any representations inducing its execution and delivery except such representations as are specifically set forth herein.

- 10. Waiver.** No delay or failure to require performance of any provision of this Agreement will constitute a waiver of that provision as to that or any other instance. Any waiver granted by a party must be in writing and will apply to the specific instance expressly stated.
- 11. Counterparts.** This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original, but all of which together will constitute one and the same instrument.
- 12. Copyright.** No reports or other documents produced in whole or in part under this Agreement shall be subject to any application for copyright by or on behalf of the Provider with the exception of publications submitted for professional conferences and academic journals that are limited to non-identifying and non-confidential information.
- 13. Amendment.** Any proposed modifications or alterations to the terms of this Agreement shall be ineffective and void unless agreed to in a writing duly executed by the parties with signatures made under notary or attestation.
- 14. Third Party Rights.** Nothing contained herein shall create any relationship, contractual or otherwise, with, or any rights in favor of, any third party.
- 15. Force Majeure.** Neither City nor Provider shall be considered in default in the performance of their obligations hereunder to the extent that performance of such obligations is delayed, hindered, or prevented by force majeure. Force majeure shall be any cause beyond the control of the parties hereto which they could not reasonably have foreseen and guarded against. Force majeure shall include, without limitation, pandemic, epidemic, acts of God, strikes, lockouts, fires, riots, civil commotion or civil unrest, incendiarism, interference by civil or military authorities, compliance with the regulations or orders of any governmental authorities which were not in effect at the time.

The City shall grant the Provider a reasonable extension of time in the event that conditions beyond the Provider's control render timely performance of the Provider's services impossible or unduly burdensome. All such performance obligations shall be suspended for the duration of the condition. Both parties shall take all reasonable steps during the existence of the condition to assure performance of their contractual obligations when the condition no longer exists. Failure to fulfill contractual obligations due to conditions beyond either Party's reasonable control will not be considered a breach of contract, provided that such obligations shall be suspended only for the duration of such conditions.

- 16. Indemnification.** The Provider shall indemnify, save, defend, release, and hold harmless the City, its elected officials, officers, employees, agents, and volunteers, from and for any and all liability, losses, claims, actions, judgments for damages, or injury to persons or property and losses and expenses, including reasonable attorney fees, arising from all acts or omissions to act of the Provider or his/her servants, officers, agents employees, guests, and business invitees in rendering services under this contract or otherwise caused or incurred by the Provider, his/her servants, officers, agents employees, guests, and business invitees, and not caused by or arising out of the tortious conduct of the City or its employees. With respect to all acts or omissions which do not arise out of the performance of professional services including, but not limited to those acts or omissions normally covered by general and automobile liability insurance, Provider agrees to indemnify and hold harmless the City from and for all liability, losses, claims, actions, judgments for damages, or injury to persons or property and losses and expenses, including reasonable

attorney fees, caused or incurred by Provider's rendering services under this agreement; and not caused by or arising out of the tortious conduct of the City or its employees. The limits of insurance will not be deemed a limitation of the covenants to indemnify, save, defend, release, and hold harmless the City, its elected officials, officers, employees, agents, and volunteers. If the City becomes liable for an amount in excess of the Provider's insurance limits, the Provider covenants and agrees to indemnify, save, defend, release, and hold harmless the City, its elected officials, officers, employees, agents, and volunteers, from and for any and all liability, losses, claims, actions, judgments for damages, or injury to persons or property and losses and expenses, including reasonable attorney fees, to the extent permitted by law.

- 17. Independent Contractor.** The Parties intend that this Agreement create only an independent contractor relationship and that the Provider is not an employee, agent, joint-venturer or partner of the City. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between the Provider and the City or between Provider and any official, agent or employee of the City. The Provider shall retain the right to perform services for others during the term of this Agreement.
- 18. Attorney's Fees.** If either party brings any action or proceeding to enforce, protect or establish any right or remedy under the terms and conditions of this Agreement, in addition to any other relief awarded, the prevailing party shall be entitled to recover reasonable attorney's fees, as determined by a court of competent jurisdiction.
- 19. Agreement Made in Idaho.** The laws of the State of Idaho shall govern the validity, interpretation, performance and enforcement of this Agreement. In the event of a dispute, venue shall be in the courts in Ada County, Idaho.
- 20. Cumulative Rights and Remedies.** All rights and remedies here enumerated shall be cumulative and none shall exclude any other right or remedy allowed by law. Likewise, the exercise of any remedy provided for herein or allowed by law shall not be to the exclusion of any other remedy.
- 21. Agreement Made in Writing.** This Agreement contains all of the agreements and conditions made between the Parties hereto and may not be modified orally or in any manner other than by agreement in writing signed by the Parties hereto or their respective successors in interest.
- 22. Termination for Cause.** If either Party willfully or negligently fails to fulfill its obligations under this Agreement, the other Party shall have the right to terminate the agreement by giving written notice to the defaulting Party of its intent to terminate and specify the grounds for termination. The defaulting Party shall have thirty (30) days after receipt of the notice to cure the default. If the defaulting Party does not cure the default, this Agreement shall terminate. In the event of termination for non-performance by the City, it shall compensate the Provider for all phases of the Scope of Services the Provider has successfully completed and any additional services and materials performed or supplied prior to termination, provided however, that such payment shall be limited to the amount of compensation set forth herein.
- 23. Termination for Convenience of City.** The City may terminate this Agreement for any reason at any time by giving at least fifteen (15) days' notice in writing to the Provider. If the Agreement is terminated by the City as provided herein, the City shall compensate the Provider for all phases of the Scope of Services the Provider has completed up to the date of written notice of termination and any additional services performed or supplied prior to termination, less payments of

compensation the City has previously made. If payments the City has previously made exceed the amount of compensation due hereunder, the Provider shall immediately refund the unearned balance to the City.

- 24. Severability.** If any provision of this Agreement or application thereof is held invalid, such invalidity will not affect other provisions or applications of this Agreement which can be given effect without the invalid provision or application, and to that end, the provisions hereof are declared to be severable.
- 25. Assignment.** This is a personal services contract and the identity of those rendering Services to clients pursuant to this Agreement was a consideration in the selection of Provider. This Agreement may, therefore, not be assigned without the written permission of the City. When permissibly assigned this Agreement will be binding upon the successors, assigns, heirs, and beneficiaries of the parties hereto.
- 26. Anti-Boycott.** Pursuant to Idaho Code § 67-2346, Provider affirmatively states that it does not boycott Israel and will not boycott Israel during the term of this agreement.
- 27. Agreement.** In this paragraph, the term "boycott Israel" shall have the meanings described in Idaho Code § 67-2346.
- 28. Effective Date.** The effective date of this Agreement shall be upon the Parties mutual acceptance of this Agreement.
- 29. Notices.** Written notices to the Parties shall be given by registered or certified mail, postage prepaid, and addressed to said Parties at the addresses below, unless otherwise designated by written notice to the other parties:

Terry Reilly Health Services  
Heidi Hart, Chief Executive Officer  
P.O. Box 9  
Nampa, ID 83653

City of Boise  
Casey Mattoon, Our Path Home Manager  
150 N. Capitol Blvd  
Boise, ID 83702

All such notices, except as otherwise provided, may either be delivered personally deposited in the United States mail, properly addressed with postage fully prepaid by certified or registered mail, return receipt requested, and shall be effective five (5) days after deposit in the mail.

**IN WITNESS WHEREOF**, the City and the Provider have executed this Agreement as of the date first above written.

CITY OF BOISE

Approved By:

\_\_\_\_\_  
Mayor Date

ATTEST:

\_\_\_\_\_  
City Clerk Date  
DocuSigned by:  
*Maureen Brewer* 9/20/2022  
5F8409FE3C894AB...  
Department Signature Date  
DocuSigned by:  
*[Signature]* 9/20/2022  
6DDF14B887F641E...  
Legal Department Date

Provider:

**Community Health Clinics, Inc., an Idaho  
non-profit corporation d.b.a. Terry Reilly  
Health  
P.O. Box 9  
Nampa, ID 83653**

DocuSigned by:  
*Heidi Hart* 9/20/2022  
FDBF5BD2615F431...  
Signature Date

Heidi Hart

\_\_\_\_\_  
Print Name



## **Exhibit A – Scope of Services**

The project involves the provision of intensive, wrap around supportive services in a modified Assertive Community Treatment (ACT) model to residents of the 40 housing units at New Path Community Housing (New Path). The ACT team works out of a dedicated space on the ground level of the facility where project participants live. Clinical ACT team staff are on site weekdays from approximately 7:30 am to 5:30 pm and three non-clinic Residential Support staff provide coverage overnight and on weekends.

ACT shall mean a self-contained mental health program made up of a multidisciplinary mental health team who work together to provide treatment and support to participants to help them reach their goals. ACT services offer a client- centered, recovery-oriented mental health service delivery model that has received substantial empirical support for facilitating community living, psychosocial rehabilitation, and recovery for participants who have been diagnosed with a severe and persistent mental illness (SMI) with functional impairments and have not benefitted from traditional outpatient programs.

The ACT team consists of the team lead who is a Licensed Clinical Social worker (LCSW), a Case Manager (CM), a Peer Specialist (PS), a Licensed Practical Nurse (LPN), and a Housing Specialist (HS). Psychiatric and medical services are available at the TRHS Boise clinic which is located across the street from the New Path facility. A Project Director provides high level oversight of the project, coordinates project partners, and supports the onsite team lead.

ACT team members have unique roles that together provide comprehensive wrap-around care. The LCSW coordinates the day-to-day services and activities. This team lead ensures fidelity to the housing first model, supports staff in their individual roles and responsibilities, and facilitates positive team interaction. The LCSW also provides mental health and substance use counseling to residents. The CM provides direct case management, including assistance with transportation, accessing community resources and benefits such as Social Security and Medicaid. The CM also coordinates the onsite food bank. The PS has the lived experience to mentor, provide encouragement and hope, and support residents as they adjust to independent living and work toward recovery goals. The LPN provides medical care management. This provider communicates with medical staff at outside agencies to facilitate care transitions and is a health educator for residents and staff. The LPN is available to triage medical, mental health and detox concerns and coordinates medical outreach events on site, such as vaccine clinics. The HS is a dedicated person to help residents navigate housing related issues throughout tenancy, starting with the initial housing voucher and property management application. The HS is the principal liaison between the resident, the housing subsidy provider, and the property manager. The HS is available to help residents apply for other housing opportunities beyond New Path, whether out of choice or necessity. This staff has Fair Housing training.

Frequency of resident interactions with ACT team members is individualized. Staff are available on site for drop-in and informal support throughout the day and night. Staff offer peer-organized social activities and educational groups based on resident preference and input. Services subscribe to the principles of a Housing First, Trauma Informed, and Recovery focused model. Staff regularly interact with residents in their home and coach them through practical skill building around independent living and safety.



Dental | Medical | Behavioral Health

NEW PATH SUPPORTIVE SERVICES PROJECT BUDGET FY22-23

	PERSONNEL	Rate	FY22-23 FTE	FY22-23 Budget	Narrative
1	PERSONNEL AND FRINGE TOTAL		7.85	\$489,734	Total gross wages, fringe benefits, and taxes
2	Training			\$5,000	Training for staff
3	Transportation			\$8,800	Staff mileage, patient bus passes and Uber/ Lyft rides
4	Shredding			\$100	Document destruction costs
5	Support Costs			\$5,500	Life skills training/classes/supplies for resident life advancement opportunities
6	Cleaning and Cleaning Supplies			\$7,700	Contracted cleaning for residents, staff office space, and cleaning supplies
7	Supplies			\$500	General office and IT supplies
8	Cell / Telephone Costs			\$2,000	Staff cell phones
9	Equipment			\$2,700	Minor equipment (2 laptop replacements)
10	Other			\$4,800	Printing, R&M, Recruiting, Licenses/Dues, Meetings, etc.
11	Insurance Allocation			\$8,500	Annual liability insurance premium allocation
12	Electronic Health Record Allocation			\$15,100	Electronic health record cost allocation
13	SUBTOTAL DIRECT PROJECT COSTS			\$550,434	Total personnel and operating costs
14	Indirect Cost Allocation	15.10%		\$83,116	Federally approved rate
15	TOTAL PROJECT COSTS			\$633,550	Total Project
PROJECT REVENUE					
16	Government Contracts			\$622,701	Funding from New Path Project
17	Other Grants and Contracts			\$0	No other grant funding anticipated
18	Net Patient Service Revenue			\$10,848	Estimated net patient service revenue
19	TOTAL PROJECT FUNDING			\$633,550	Total Project
20	Suprlus / (Deficit)			\$0	

## Exhibit B

### FISCAL SPONSORSHIP AGREEMENT

This Fiscal Sponsorship Agreement ("Agreement") is made on March 29th, 2022, by and between The Home Partnership Foundation Inc. (referred to herein as "the Sponsor") and City of Boise (referred to herein as "the Recipient") for Housing First Clinical Supportive Services at New Path Community Housing through the Boise City/Ada County Continuum of Care, also referred to as Our Path Home (referred to herein as the "Project"), in Ada County, Idaho.

**The Sponsor:** The Sponsor is a nonprofit corporation, exempt from federal tax under section 501(c)(3) of the Internal Revenue Code, as amended (the "Code"), EIN #75-3162969. It is formed for purposes which, according to its bylaws, shall be organized and operated exclusively for charitable housing purposes. The Sponsor organization is formed to fulfill the expressed mission of enhancing safe, stable, and affordable housing throughout Idaho. Generally, in relation to the Agreement, the Sponsor will receive donations secured by the Recipient and disburse said donations to sub-recipients as directed by the Recipient and the Project.

**The Recipient:** The Recipient is a local municipality in Idaho, who serves as the lead agency for Our Path Home, which is a public-private partnership in Ada County dedicated to coordinating all governments and service providers in the work to end homelessness. Our Path Home is leading a concerted effort to provide Housing First Clinical Supportive Services at New Path Community Housing and to attract private and public funding to that end. Our Path Home represents several service partners will act as sub-recipients of designated funds for the Project.

**The Project:** In conjunction with Our Path Home, the Recipient is engaging in a community-wide effort to raise money for the purpose of investing in preventative, evidence-based "Housing First" interventions that serve individuals who are exiting long-term homelessness. Money raised will be held by the Sponsor and will be distributed according to funding recommendations by the Executive Committee of Our Path Home and approved by Recipient.

**The Agreement:** The Sponsor will receive tax-deductible charitable contributions or government or private grants on behalf of the Recipient for the Project. The Recipient, with the administrative assistance of the Sponsor, desires to use these funds to implement the Project's purposes by distributing funds to the sub-recipients of Our Path Home. By entering into this Agreement, the parties agree to the following terms and conditions:

1. **Receipt of Funds:** The Sponsor agrees to receive contributions and gifts, including but not limited to, grant funding, if awarded, to be used for the sole purpose of the Project, and to distribute those funds to the Recipient or sub-recipients of the Project according to conditions and procedures provided in this Agreement. All funds received for use by the Project shall be deposited and held consistent with the Sponsor's accounting and fiscal management practices. All funds must be clearly marked and separately accounted for to ensure the intended use of funds as outlined in this Agreement.
2. **Reporting Charitable Donations:** The Sponsor agrees that all contributions it receives for the Project will be reported as contributions to the Sponsor as required by law.
3. **Protection of Tax-Exempt Status:** The Recipient agrees not to use funds in any way that

would jeopardize the tax-exempt status of the Sponsor. The Recipient agrees to immediately comply with any written request by the Sponsor that it cease activities which, in Sponsor's reasonable opinion, might jeopardize the Sponsor's tax status, and further agrees that Sponsor may suspend its obligation to make funds available or terminate this Agreement in the event that the Recipient fails to comply with any such request. Furthermore, the Recipient agrees to direct sub-recipients of the Project in receipt of funds governed by the Agreement to immediately comply with any written request by the Sponsor that it cease activities which, in Sponsor's reasonable opinion, might jeopardize the Sponsor's tax status, and further agree that Sponsor may suspend its obligation to make funds available to sub-recipients or terminate the Agreement in the event that the sub-recipient(s) fails to comply with any such request. The Sponsor will notify the Recipient in writing of any pending or actual changes to its tax-exempt status.

4. **Use of Funds:** The Recipient and sub-recipients may only use funds for the Project. The Recipient agrees to use any and all funds received from the Sponsor solely for approved expenses of the Project and to account fully to the Sponsor for the disbursement of the funds. Furthermore, the Recipient agrees to instruct sub-recipients of appropriate uses of funds for the Project. No funds will be disbursed prior to the receipt of a Disbursement Agreement, which form shall be approved by the parties prior to the first disbursement, and which shall set forth the terms and conditions of the disbursement.
5. **Change in Use:** Recipient must provide notification to Sponsor of any changes in the purpose for which contributions are used, and Sponsor must approve said changes in writing prior to implementation. The Sponsor retains the right, if the Recipient breaches this Agreement, or if the Recipient or sub-recipients jeopardize the Sponsor's legal or tax status, to immediately return funds to the Project or the donor, or to withhold the funds until said breach is resolved.
6. **Financial Accounting and Reporting:** The Sponsor will maintain financial records for the Project's donation receipts and eligible disbursements in accordance with generally accepted accounting principles. All Project funds shall be separately recorded in the accounts of the Sponsor. The Sponsor will provide the Recipient with reports reflecting donor information, donations received, and disbursements for the Project on a quarterly basis, or as requested. The Sponsor will also provide the Recipient with an annual report, within three months following the end of the fiscal year of the Sponsor. The Sponsor shall hold all Project funds in an interest-bearing account and all interest shall accrue for the benefit of the Project. Sponsor shall not be responsible for Recipient or sub-recipient financial reporting or for monitoring the use of funds by sub-recipients.
7. **Sponsor Supervision, Control and Governance:** The Recipient will provide the Sponsor information regarding grant awards and other documentation reasonably required by the Sponsor to enable it to fulfill its obligations as a fiscal sponsor. The Recipient will notify the Sponsor, in writing, of any award for funding to a sub-recipient within 30 days prior to the beginning of the grant term. At no time shall the Sponsor have responsibility or authority to manage the programmatic activities of the Recipient or the Project. At any time, the Recipient will have the right to withdraw, modify, or amend grant awards with sub-recipients. Upon modification of the dollar amount or eligible activity of a grant award, the

Recipient will notify the Sponsor of the change within 30 days of the change. The Sponsor will have 30 days from notification to alter grant award changes issued by the Recipient.

8. **Fundraising:** Both the Recipient and the Sponsor may solicit contributions or grant funding for the Project. All grant agreements, pledges, or other commitments with funding sources to support the Project shall be executed between the Sponsor, Recipient, or both, as the circumstances may require.
9. **Grants:** The Recipient will act as the primary responsible party in fulfilling contributors' grant reporting requirements, unless the grant was applied for and received by Sponsor in which case Sponsor shall be responsible for its own grant reporting requirements. The Sponsor must provide all information at its disposal related to required grant reporting for grants related to the Project. Requests by the Recipient to the Sponsor for grant reporting data or information must allow the Sponsor at least fourteen days to fulfill such requests. The Sponsor shall be responsible for the processing and acknowledgment of all grant monies received for the Project, which shall be reported as the income of the Sponsor for both tax purposes and for purposes of the Sponsor's financial statements.
10. **Compliance:** Recipient will be responsible for sub-recipient monitoring and compliance. Sponsor is not liable for misuse of funds as funds are disbursed at the direction of the Recipient and monitored by the Recipient for proper use.
11. **Sponsor Administration:** In addition to serving as fiscal sponsor for the Recipient in connection with the Project, the Sponsor will provide administrative support to the Recipient. The Sponsor agrees that the administrative cost of financial accounting, information technology fundraising platform, fiscal reporting, donor reporting, and/or other support provided by Sponsor, shall be provided without payment by the Recipient and considered an added contribution to the project from the Sponsor.
12. **Communications and Brand Identity:** Use of the Sponsor's logo requires pre-approval. The Recipient will acknowledge the Sponsor as the fiscal agent for all granting activities related to the Project.
13. **Term of Agreement/Renewal:** This Agreement will remain in force until September 30, 2022, or it is terminated with 30 days' written notice by either the Sponsor or the Recipient, whichever date is sooner. This Agreement shall automatically renew on October 1, 2022, and annually thereafter, unless either the Recipient or the Sponsor gives written notice of termination to the other at least 30 days before any annual renewal date.
14. **Termination:** Either party may terminate this Agreement by giving 30 days' written notice to the other party. The foregoing notwithstanding, if the Sponsor reasonably determines that its continued fiscal sponsorship of the Recipient may jeopardize the Sponsor's tax- exempt status, the Sponsor may terminate this Agreement immediately upon notice to the Recipient. If any Project funds remain upon termination, Recipient shall provide Sponsor will instructions for distribution.
15. **Successor Sponsor:** Upon termination, the Recipient may identify another nonprofit

corporation that is tax-exempt under IRC Section 501(c)(3), is not classified as a private foundation under Section 509(a), and that is willing and able to sponsor the Recipient (the "Successor"). If a Successor is found, the balance of assets held by the Sponsor for the Recipient, together with any other assets held or liabilities incurred by the Sponsor in connection with the Recipient, shall be transferred to the Successor as soon as administratively practicable, subject to the approval of any third parties (including funding sources) that may be required. If the Recipient has formed a new organization qualified to be a Successor as set forth in this Paragraph, such organization shall be eligible to receive all such assets and liabilities so long as such organization has received a determination letter from the Internal Revenue Service which states the new organization is exempt from federal tax under section 501(c)(3) of the Internal Revenue Code. If no Successor is found, the Sponsor may allocate the Project's assets and liabilities in a manner consistent with applicable tax and charitable trust laws and other obligations, with Recipient's written approval.

16. **Waiver and Acknowledgment:** The Recipient acknowledges that the Sponsor will devote such time to management of the Recipient's funds as is reasonably required under a fiscal agent's duty of care. The Recipient hereby waives and releases the Sponsor from any and all claims, loss, damage, liability and expense, including without limitation attorney's fees and costs (collectively "Claims"), known or unknown, arising out of or in any way related to the Recipient, except damages arising from the Sponsor's negligence or willful misconduct related to funds management.
17. **Severability:** Each provision of this Agreement shall be separately enforceable, and the invalidity of one provision shall not affect the validity or enforceability of any other provision. This Agreement shall be interpreted and construed in accordance with the laws of the State of Idaho.
18. **Fidelity Bond/Crime Insurance.** Until all of the funds have been disbursed for the Project, Sponsor shall maintain a third-party blanket fidelity bond covering all employees in an amount not less than one million dollars (\$1,000,000). The bond shall include as loss payee the City of Boise.
19. **Entire Agreement:** This Agreement constitutes the only agreement, and supersedes all prior agreements and understandings, both written and oral, among the parties with respect to the subject matter hereof. This Agreement may not be amended or modified, except in a writing signed by all parties to this Agreement.

By signing below, both parties agree to execute this Agreement on the day and year first written above.

*Signatures on next page.*

## CITY OF BOISE

Approved By:

Lauren McLean 3-29-22  
 Mayor Lauren McLean Date

ATTEST:

Lynda Lowry 3-29-22  
 City Clerk Lynda Lowry Date

Approved as to form and content:

[Signature] 3/22/22  
 Department Signature Date

DocuSigned by:  
Melissa Krotz 3/31/2022  
 361E72GD1926432...  
 Purchasing Agent Date

[Signature] 3/22/22  
 Legal Department Date

Home Partnership Foundation:

Brady Ellis 3-24-22  
 Signature Date  
Brady Ellis  
 Print Name

