

Before Starting the Special CoC Application

You must submit both of the following parts in order for us to consider your Special NOFO Consolidated Application complete:

1. the CoC Application, and
2. the CoC Priority Listing.

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The Special Notice of Funding Opportunity (Special NOFO) for specific application and program requirements.
2. The Special NOFO Continuum of Care (CoC) Application Detailed Instructions for Collaborative Applicants which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

CoC Approval is Required before You Submit Your CoC's Special NOFO CoC Consolidated Application

- 24 CFR 578.9 requires you to compile and submit the Special NOFO CoC Consolidated Application on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You must upload the [Specific Attachment Name] attachment to the 4A. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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1A-1. CoC Name and Number: ID-500 - Boise/Ada County CoC

1A-2. Collaborative Applicant Name: Boise City

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Institute for Community Alliances

1A-5. New Projects	
Complete the chart below by indicating which funding opportunity(ies) your CoC applying for projects under. A CoC may apply for funding under both set asides; however, projects funded through the rural set aside may only be used in rural areas, as defined in the Special NOFO.	
1.	Unsheltered Homelessness Set Aside
2.	Rural Homelessness Set Aside

Yes

No

1B. Project Capacity, Review, and Ranking–Local Competition

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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1B-1.	Web Posting of Your CoC Local Competition Deadline–Advance Public Notice. (All Applicants)	
	Special NOFO Section VII.B.1.b.	
	You must upload the Local Competition Deadline attachment to the 4A. Attachments Screen.	
	Enter the date your CoC published the deadline for project application submission for your CoC's local competition.	08/30/2022

1B-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. (All Applicants)	
	Special NOFO Section VII.B.1.a.	
	You must upload the Local Competition Scoring Tool attachment to the 4A. Attachments Screen.	
	Select yes or no in the chart below to indicate how your CoC ranked and selected new project applications during your CoC's local competition:	
1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	No

1B-3.	Projects Rejected/Reduced–Notification Outside of e-snaps. (All Applicants)	
	Special NOFO Section VII.B.1.b.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4A. Attachments Screen.	
1.	Did your CoC reject or reduce any project application(s)?	No
2.	Did your CoC inform the applicants why their projects were rejected or reduced?	No
3.	If you selected yes, for element 1 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, list the latest date of any notification. For example, if you notified applicants on 6/26/22, 6/27/22, and 6/28/22, then you must enter 6/28/22.	

1B-3a.	Projects Accepted–Notification Outside of e-snaps. (All Applicants)	
	Special NOFO Section VII.B.1.b.	
	You must upload the Notification of Projects Accepted attachment to the 4A. Attachments Screen.	
	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, list the latest date of any notification. For example, if you notified applicants on 6/26/22, 6/27/22, and 6/28/22, then you must enter 6/28/22.	10/04/2022
1B-4.	Web Posting of the CoC-Approved Special NOFO CoC Consolidated Application. (All Applicants)	
	Special NOFO Section VII.B.1.b.	
	You must upload the Web Posting–Special NOFO CoC Consolidated Application attachment to the 4A. Attachments Screen.	
	Enter the date your CoC posted its Special NOFO CoC Consolidated Application on the CoC's website or affiliate's website—which included: 1. the CoC Application, and 2. Priority Listings.	10/18/2022

2A. System Performance

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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2A-1.	Reduction in the Number of First Time Homeless—Risk Factors.	
	Special NOFO Section VII.B.2.b.	
	Describe in the field below:	
	1. how your CoC determined which risk factors your CoC uses to identify persons becoming homeless for the first time;	
	2. how your CoC addresses individuals and families at risk of becoming homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time or to end homelessness for individuals and families.	

(limit 2,500 characters)

1. In 2021, HMIS data shows 78.2% of clients served by our CoC were new to the homeless services system, experiencing 1st time homelessness. Our CoC's Housing Crisis Hotline receives ~400 calls per month w/ majority seeking rental assistance &/or homeless prevention resources based on rent prices or imminent loss of housing (30 day notice or eviction). Based on data collected from HMIS & our hotline, our CoC identified the highest risk factors for 1st time homelessness as 60+ individuals w/ no/fixed income, households in active eviction proceedings, individuals living w/ no/fixed income that requiring skilled nursing. These folks are impacted by a) unprecedented rise in the cost of housing in our CoC; b) market rents far exceed what is affordable for low-income households w/ vacancy rates hovering at ~1%, c) high housing prices incentivizing landlords raise rent to cover property taxes &/or sell to cash in on the market, pushing people out of their affordable home with nowhere to go; & d) a statewide shortage of skilled nursing facilities after a slew of CV19 closures & rise in need. 2. Our CoC continues to leverage non-CoC resources to fund prevention (school district, health&welfare & city funds; CDBG, & ESG/CV, ERAP) while we focus on efforts to expand the number of units available in a tight market by bringing together a coalition of property owners to dedicate units. ERAP provides universal prevention & is almost fully expended in our CoC; our lead prevention provider is conducting targeted prevention by prioritizing those most at risk for entering homelessness for the 1st time. This provider attends eviction court weekly to provide immediate resources, runs a legal clinic, receives referrals from the hotline, & proactively connects w/ anyone who has received an eviction notice. Our RRH & prevention providers have formed an MOU to bridge resources between prevention & RRH using non-CoC dollars. Our CoC is also using our Public Health workgroup to bring together hospitals, the dept of health&welfare, & skilled nursing providers to discuss strategies to address the lack of skilled nursing facilities. 3. Our CoC Manager & Prevention Sub-committee which includes our PHA, health&welfare, school districts, & our lead private prevention provider are charged w/ overseeing the strategies to reduce the # of individuals & families experiencing homelessness for the 1st time.

2A-2.	Length of Time Homeless--Strategy to Reduce. (All Applicants)	
	Special NOFO Section VII.B.2.c.	
	Describe in the field below:	
	1. your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;	
	2. how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.	

(limit 2,500 characters)

1. Our CoC's strategy to reduce LOT is to prioritize, thru coordinated entry (CE), those w/ the longest LOT & use our comprehensive data monitoring tool to review & address those points at which the system presents bottlenecks. CoC case managers work w/ households (HH) at the top of our CE queue to remove as many barriers to housing as possible (e.g., back utilities) to ensure the housing search & placement process can occur as quickly as possible. One of our providers also continues to help reduce barriers to housing by hosting weekly meet-ups that offer court services, probation check-in, veteran services, GED sign-ups, life skills classes, treatment for substance use, & ID replacement among other services. Our most concerning bottleneck continues to be HH receiving a referral to a housing program lack of available units, which increase time it takes for a referred HH to lease up. We continue to invest in creating housing stock dedicated to our CoC, including a partnership with the City of Boise, housing authority, & developers on a PSH pipeline that aims to bring 5 new site-based PSH projects online over the next 4 years w/ 250+ units. Additionally, our CoC has partnered w/ housing developers to launch a Dedicated Units Program; developers sign MOUs to dedicate units, including those that are otherwise market-rate, to our housing programs at an affordable rate (aiming for Fair Market Rent or below). Our goal is to reach 500 dedicated units by October 2023; 50+ have been secured so far. These initiatives should increase our ability to quickly rehouse HH at the top of our queue & result in increased number of referrals CE is able to make to our programs.

2. Our CoC identifies & houses households w/ the longest LOT homeless thru our CE prioritization. A critical piece of the CE system includes our partnerships w/ street outreach providers (including bike patrol) to help document homeless histories & conduct outreach to hard-to-find & engage individuals. To this end, we've experienced success in engaging & housing those who are unsheltered

3. Our CoC & CE Managers & HOUSE Committee & PSH Sub-Committee are responsible for overseeing these strategies.

2A-3.	Successful Permanent Housing Placement or Retention. (All Applicants)	
	Special NOFO Section VII.B.2.d.	
	Describe in the field below how your CoC will increase the rate that individuals and persons in families residing in:	
1.	emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations; and	
2.	permanent housing projects retain their permanent housing or exit to permanent housing destinations.	

(limit 2,500 characters)

1. Our CoC will increase number of households in shelters, transitional housing, and rapid rehousing that exit to permanent housing. First, our CoC is dramatically increasing the inventory of PSH units by developing an additional 250+ single-site PSH units so households can exit. Second, we are recruiting additional units for supportive housing through a dedicated units program to ensure that households exiting from RRH are more likely to maintain housing stability through a permanently affordable unit & increasing the number of people exiting homelessness with a mainstream voucher (HCV, EHV, Stability Voucher) or a homelessness specific voucher (CHOIS, VASH) to exit to permanent housing through unit access. Third, we are strengthening our Coordinated Entry (CE) process, including outreach and on-site provision of services at shelter and transitional housing sites to increase number of individuals experiencing homelessness connected with CE services including housing assessments. 2. Our CoC is working on housing stability through a housing committee, where our housing program partners meet monthly to overview strategic objectives. Part of their charge is to increase housing stability through a scaling of support services and plan development for housing retention. Our CoC is working to ensure that any household touched by the system and housed w/in the past 5 years has access to supportive services as needed. In addition to program specific support services offered through PSH programs that include funding for those services, the housing committee has access to 2 FTE that provide different health care and support services to make referrals for households that need stability support services. Our CoC's long-term plan is to scale support services to fully cover each of our supportive housing models, through Medicaid and other public/private funding sources. Finally, our CoC requested funding in this Special NOFO for our street outreach integrated care team, which would enable them, among other things, to provide support to households up to 9 months after housing. Once the participant is housed the care team will continue to provide up to 9 months of transitional support while the participant adjusts to living in housing again. During the 9 months of transitional support, team members will also help clients communicate with their landlords and mediate any situations that might arise.

2A-4.	Returns to Homelessness—CoC's Strategy to Reduce Rate. (All Applicants)	
	Special NOFO Section VII.B.2.e.	

	Describe in the field below:
1.	how your CoC identifies individuals and families who return to homelessness;
2.	your CoC's strategy to reduce the rate of additional returns to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.

(limit 2,500 characters)

1. Our CoC's strategy to identify households who return to homelessness is to use our data monitoring tool, which tracks returns to homelessness by identifying clients that have been served in the system within the past 24 months. The tool allows us to see the immediate prior living situation of clients who enter the system, what services the HH is currently using in our system (where they entered), and where they had previously been exited from the system (last recorded successful intervention). Identifying client returns is critical so we can leverage the relationships we have at our coordinated entry (CE) access point to quickly re-serve anyone who may fall back into homelessness & who was previously or recently served by our system. The nature of the CE's partnership with the emergency shelter & our prevention provider is such that if a household returns, the CE access point is notified right away to re-create a housing stability plan to get that household back into PH immediately, if possible. 2. Our strategy to reduce the rate at which households return to homelessness is to continue to deepen our case managers' knowledge base & expertise in progressive engagement & to create bridge funding (& associated policies & procedures) with non-CoC dollars between housing intervention types (i.e., prevention to RRH or RRH to PSH) for those households that may need additional resources to prevent a return to homelessness & stay stably housed. 3. Our CoC Manager, CONNECT Committee, HOUSE Committee are responsible to oversee efforts to reduce these rates and, in our case, keep them as low as they are.

2A-5.	Increasing Employment Cash Income—Strategy. (All Applicants)	
	Special NOFO Section VII.B.2.f.	
	Describe in the field below:	
	1. the strategy your CoC has implemented to increase employment cash sources;	
	2. how your CoC works with mainstream employment organizations to help individuals and families increase their cash income; and	
	3. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.	

(limit 2,500 characters)

1. The primary strategies used to increase employment income & access to employment is work w/ mainstream employment organizations to increase cash income & facilitation of access to employment opportunities thru a) weekly meet-ups at the emergency shelter where clients can sign up for various types of benefits & a work program run as a partnership between the shelter & city, b) as part of the housing plan created with coordinated entry staff at the time of assessment, & c) thru case management after the individual or household is referred to a program. Case mgmt. for clients, including those in PSH, includes job search assistance & referral to community resources, transportation to & from employment opportunities, employment screening, assessment, or testing, structured job skills & job-seeking skills, special training & tutoring, including literacy & prevocational training, books & instructional material, & counseling or job coaching. All clients participate in an employment assessment at least annually. The results of this assessment are used to inform household goals. In each CoC partner office, community job leads, flyers from partner employment agencies, & info about job fairs & training resources are posted. Computers & a phone for job search are also available. Our case mgmt. office also hosts low-income Title V work placements & Voc Rehab work trainees. CE staff conduct outreach to employers w/ a history of hiring our clients & connects clients to their job fairs. Specifically, at our site based PSH project, residents are employed by the property mgmt. company to do maintenance/janitorial & another resident serves on the medical care provider's board (as a volunteer) but is learning job-related skills thru that opportunity. 2. Employment goals are part of the housing & service plans; barriers & tasks to overcome them are defined. Case management links clients with employment organizations to help clients increase income & self-sufficiency. Case managers also help w/ job searches, applications, resumes, interview skills, clothes, grooming & transportation. Coordination of & access to employment income & opportunities has improved thru coordinated entry and case conferencing. Partner agencies are comfortable receiving warm hand offs & other referrals, & Dept of Labor staff participate in weekly case conferencing & are active CoC members. 3. Our CoC & CE Program Managers & CE staff for these strategies.

2A-5a.	Increasing Non-employment Cash Income—Strategy. (All Applicants)	
	Special NOFO Section VII.B.2.f.	
	Describe in the field below:	
	1. the strategy your CoC has implemented to increase non-employment cash income;	
	2. your CoC's strategy to increase access to non-employment cash sources; and	
	3. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

(limit 2,500 characters)

1. The primary strategies used to increase non-employment cash income & to increase access to non-employment cash sources in some ways mirror the strategies used to increase employment income & opportunities: a) weekly meet-ups at the emergency shelter where clients can sign up for various types of non-employment benefits, b) as part of the housing plan created with coordinated entry staff at the time of assessment, & c) thru case management after the individual or household is referred to a program. Coordination of & access to mainstream benefits are part of the housing & service plans developed with case managers; barriers & tasks to overcome them are defined. Case managers facilitate access to mainstream benefits including, for example, food stamps, Medicaid, SSI/SSDI, unemployment, WIC, BPA, & ICCP. Income assessments performed after a referral is made to a program help identify any benefits for which the program participant may still be eligible but has not yet accessed. 2. Our CoC & CE Program Managers & CE staff for these strategies.

2B. Coordination and Engagement–Inclusive Structure and Participation

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2B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry. (All Applicants)	
	Special NOFO Sections VII.B.3.a.(1)	

In the chart below for the period from May 1, 2021 to April 30, 2022:

1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC's coordinated entry system; or
2.	select Nonexistent if the organization does not exist in your CoC's geographic area:

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing of CoC Board Members	Participated in CoC's Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	Agencies serving survivors of human trafficking	No	No	No
3.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
4.	CoC-Funded Victim Service Providers	Nonexistent	No	No
5.	CoC-Funded Youth Homeless Organizations	Nonexistent	No	No
6.	Disability Advocates	Yes	No	Yes
7.	Disability Service Organizations	Yes	No	Yes
8.	Domestic Violence Advocates	Yes	Yes	Yes
9.	EMS/Crisis Response Team(s)	Yes	No	Yes
10.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
11.	Hospital(s)	Yes	Yes	Yes
12.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
13.	Law Enforcement	Yes	Yes	Yes
14.	Lesbian, Gay, Bisexual, Transgender, Queer (LGBTQ+) Advocates	No	No	No
15.	LGBTQ+ Service Organizations	No	No	No
16.	Local Government Staff/Officials	Yes	Yes	Yes
17.	Local Jail(s)	Yes	No	Yes
18.	Mental Health Service Organizations	Yes	Yes	Yes
19.	Mental Illness Advocates	Yes	Yes	Yes

20.	Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes
21.	Non-CoC-Funded Victim Service Providers	Yes	Yes	Yes
22.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	No	No	No
23.	Organizations led by and serving LGBTQ+ persons	No	No	No
24.	Organizations led by and serving people with disabilities	No	No	No
25.	Other homeless subpopulation advocates	Yes	Yes	Yes
26.	Public Housing Authorities	Yes	Yes	Yes
27.	School Administrators/Homeless Liaisons	Yes	Yes	Yes
28.	Street Outreach Team(s)	Yes	Yes	Yes
29.	Substance Abuse Advocates	Yes	Yes	Yes
30.	Substance Abuse Service Organizations	Yes	Yes	Yes
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Service Providers	Yes	Yes	Yes
	Other:(limit 50 characters)			
33.				
34.				

By selecting "other" you must identify what "other" is.

2B-2.	Open Invitation for New Members. (All Applicants)	
	Special NOFO Section VII.B.3.a.(2), V.B.3.g.	

	Describe in the field below how your CoC:
1.	communicated the invitation process annually to solicit new members to join the CoC;
2.	ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;
3.	conducted outreach to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join your CoC; and
4.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, other People of Color, persons with disabilities).

(limit 2,500 characters)

1. Process to become a CoC member, as an individual or org, is always open & outlined in our CoC's Gov Charter (on website). CoC solicits new members on an on-going basis using provider forums, trainings, 1:1 recruitment meetings, events & other public meetings to extend invitations. Standing invitation for membership is included in our monthly newsletters, staff email sigs & on our website. 2. CoC strives to be fully accessible. Website is completely accessible & posted docs are either accessible PDFs that enable a screen reader user to navigate the doc & make adjustments needed for low vision readers or there is a note stating that a Word doc version is available by request. CoC offers hybrid meetings, particularly for individuals that cannot participate in person. Virtual option is Zoom, as it is operable and perceivable for users with visual impairments & can produce closed captions in real time for attendees who are deaf or hard of hearing, as well as for those who have cognitive, learning, or other disabilities. In-person options are held in physically accessible spaces. 3. CoC developed an engagement plan for people with lived experience that completed a system wide survey with 172 responses and held 2 focus groups w/ 20+ ppl experiencing homelessness. In the subsequent meetings CoC staff, outreach teams, and people with lived experience will co-create the structures for involvement of people with lived experience in CoC. At each stage, individuals are invited to become CoC members & participate on any of our committees. 4. A standing committee is tasked in the Gov Charter & by Gov Board to create & implement an annual engagement plan on recruitment of new org members, including those serving culturally specific communities experiencing homelessness. In 2022, Coordinated Entry (CE) Committee ran multi-month Race Equity workgroup, where top priority was named to recruit organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity. Since then, the membership committee & the gov body created a list of strategic partnership orgs for comprehensive planning & began outreach to underserved & underrepresented communities. Outreach has resulted in increased numbers of formal & informal partnerships with these orgs, to meet goal to increase representation of underserved communities in our CoC's membership & include those voices in strategic, comprehensive planning to address equity.

2B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness. (All Applicants)	
	Special NOFO Section VII.B.3.a.(3)	

	Describe in the field below how your CoC:
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information; and
3.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,500 characters)

1. Our CoC holds 10+ different meetings w/ 35+ partner orgs monthly, w/ primary focus to solicit feedback. Our CoC proactively seeks feedback from other orgs &/or individuals w/ experience or interest in ending homelessness. Based on service providers reporting of issues happening on the ground, our CoC identifies & engages agencies that impact inflow into the system or create barriers for clients to access resources to actively problem solve. Our CoC works with orgs & individuals in housing development to consider input on programs, like a PSH Steering Committee that advised our CoC's PSH Plan in winter 2021 & developers on our CoC's Campaign to End Family Homelessness that launched a Dedicated Units Program & connected our CoC w/ dozens of area developers for unit recruitment. Our CoC coalesces funders to build consensus on how best to pool & leverage resources, like the cross-organizational team that established a flexible funding pool to raise \$15M for supportive services in single-site PSH and a philanthropic cabinet raising \$8.5M for the Campaign to End Family Homelessness. 2. Our CoC hosted several community conversations, attended organizational board/staff meetings, spoke at public meetings w/ local gov officials, provider forums & trainings to share information on our area's affordable housing crisis, key findings from our CoC's Data Monitoring Tool that measures year over year progress on homelessness using HMIS data, 2021 housing needs analysis, shelter best practices, & received feedback on our CoC's strategic initiatives. Hosted dozens of site-based tours at various facilities for the public, gov officials, local elected officials, people w/ lived experience & funders. CoC board meetings are open to the public w/ agendas posted online & notes/materials available by request. 3. Input from attendees at public meetings, forums, trainings, & site tours help our CoC set priorities/goals, refine program operations, & develop new strategies. Feedback on PSH Plan to develop 5 new PSH site-based projects spurred Medicaid expansion work w/ more partners, Dedicated Units Program now connected w/ more developers that are advising on program manual & helping recruit, public hearings changed plan for new non-congregate shelter. Consultations w/ the public occurs through the Con Plan development & its public input process, several grant processes that have grant review teams & public hearing requirements, & an annual comprehensive citizen survey.

2B-4.	Public Notification for Proposals from Organizations Not Previously Funded. (All Applicants)	
	Special NOFO Section VII.B.3.a.(4)	

	Describe in the field below how your CoC notified the public:
1.	that your CoC's local competition was open and accepting project applications;
2.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;
3.	about how project applicants must submit their project applications;
4.	about how your CoC would determine which project applications it would submit to HUD for funding; and
5.	how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats.

(limit 2,500 characters)

1&2. Our CoC announced the competition online by emailing all partners, in monthly newsletter, and on social media linked to all posted competition materials. To determine if project applications will be included in the competition, our CoC follows its review, rate, and rank policies & procedures (P&Ps). These P&Ps outline the initial review process, including the criteria potential applicants must meet, our CoC's local funding priorities, and the types of projects our CoC will accept to be included in the competition. As laid out in the P&Ps, our CoC set up the local competition to be able to consider projects from any applicant, including from organizations that have not previously received CoC Program funding. 3. In the notice email and online, all applicants were told to submit their projects via e-snaps in addition to providing a corresponding application to the CoC Manager by email. All applications were invited to contact our CoC Manager for grant technical assistance and to submit their project applications using the fully accessible applications and tools online to our CoC Manager via email. 4. For the special NOFO, our CoC accepted RRH, PSH, SSO, TH-RHH project applications. To be included in the competition process, applicants had to meet not only the threshold criteria outlined in the NOFO but also the threshold criteria outlined in our CoC's rating tool. The top-rated projects would then be ranked in order and submitted to HUD 5. Our CoC ensures effective communication with people with disabilities by using accessible electronic formats in our email, e-newsletter, and our website – includes all materials written at no higher than 6th grade reading level. The online application was an accessible PDFs that enables a screen reader user to navigate the document and was adjusted to be legible for low vision readers.

2C. Coordination / Engagement—with Federal, State, Local, Private, and Other Organizations

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- Frequently Asked Questions

2C-1.	Coordination with Federal, State, Local, Private, and Other Organizations. (All Applicants)
	Special NOFO Section VII.B.3.b.
	In the chart below:
1.	select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or
2.	select Nonexistent if the organization does not exist within your CoC's geographic area.

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with Planning or Operations of Projects
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	No
12.	Organizations led by and serving LGBTQ+ persons	No
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	
18.		

2C-2.	CoC Consultation with ESG Program Recipients. (All Applicants)	
	Special NOFO Section VII.B.3.b.	

	Describe in the field below how your CoC:
1.	consulted with ESG Program recipients in planning and allocating ESG funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in Consolidated Plan update.

(limit 2,500 characters)

1&2. Only two CoCs operate in Idaho: ours & the Balance of State (BoS). The BoS's lead agency, IHFA, also serves as the single ESG and ESG-CV recipient in the state. Between the 2 CoCs, we share homeless service providers. By serving on each other's boards (and other committees & work groups) & by aligning our Written Standards, we collaborate regularly, stay up-to-date of each other's progress on key issues, & make informed decisions when one CoC's policy or process does not directly reflect the other's. Additionally, our CoC consults with the ESG recipient in planning & allocating ESG funds & in evaluating & reporting performance by reviewing the ESG solicitation for applications to provide feedback to the ESG recipient about inclusions/revisions our CoC would like for the recipient to consider, especially regarding performance of ESG sub-recipients but also the priorities our CoC has identified for ESG funds to best leverage our other fund sources. We also consult with IHFA regarding additional funding sources we use to bolster & support both CoCs – for example, tax credits, HOME & CDBG funds. 3&4. We provide comprehensive homelessness data – including PIT/HIC data - from our CoC's HMIS to IHFA & ConPlan jurisdictions with our geographic area for inclusion in the ConPlan, annual action plans, & a statewide annual report IHFA publishes that is disseminated to state policymakers.

2C-3.	Discharge Planning Coordination. (All Applicants)
	Special NOFO Section VII.B.3.c.

	Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.	
1.	Foster Care	Yes
2.	Health Care	Yes
3.	Mental Health Care	Yes
4.	Correctional Facilities	Yes

2C-4.	CoC Collaboration Related to Children and Youth–SEAs, LEAs, School Districts. (All Applicants)
	Special NOFO Section VII.B.3.d.

	Select yes or no in the chart below to indicate the entities your CoC collaborates with:	
1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

2C-4a.	CoC Collaboration Related to Children and Youth–SEAs, LEAs, School Districts–Formal Partnerships. (All Applicants)	
	Special NOFO Section VII.B.3.d.	

	Describe in the field below:
1.	how your CoC collaborates with the entities checked in Question 2C-4; and
2.	the formal partnerships your CoC has with the entities checked in Question 2C-4.

(limit 2,500 characters)

1&2. Our CoC's formal partnerships embody the collaboration we have with youth education providers, McKinney-Vento education authorities, and the school districts. We include McKinney-Vento local education authorities (i.e., the 2 school districts in our CoC) thru membership of the homeless liaison on our CoC's governing board, by both districts' participation in committees and work groups of our CoC, by formal MOUs with coordinated entry, and by including representatives in our planning and development meetings for the Campaign to End Family Homelessness. Our CoC is involved with the SEA by way of our participation in the Balance of State CoC. An SEA rep sits on the Balance of State's governing board as does our CoC's Manager, enabling collaboration. Both districts refer families to the coordinated entry system & coordinated entry staff ask youth-specific questions during the pre-screen to immediately link families to other available resources through the school district or foster care systems if they are not already connected. A school district representative attends weekly case conferencing and participates in our campaign to end family homelessness initiative, providing critical feedback for how families interface with our CoC. Social workers from both school districts attended our CoC's sponsored diversion training led by NAEH and, finally, the City of Boise is the lead agency for our CoC and, in consultation with our CoC on highest and best use of local funds, directs local funds to the schools' social work teams to deploy to keep families stably housed in an effort to divert families from the homeless services system.

2C-4b.	CoC Collaboration Related to Children and Youth–Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services. (All Applicants)	
	Special NOFO Section VII.B.3.d.	

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services

(limit 2,500 characters)

Our CoC has MOUs with both school districts to formally partner with the coordinated entry system to ensure families are informed of their rights to education services for their children. Both districts also work closely with the shelters to coordinate services, such as making arrangements for transportation. Both districts refer families to the coordinated entry system & coordinated entry staff, per our coordinated entry system policies and procedures, ask youth-specific questions during the pre-screen to immediately link families to other available resources through the school district or foster care systems if they are not already connected.

2C-5.	Mainstream Resources—CoC Training of Project Staff. (All Applicants)	
	Special NOFO Section VII.B.3.e.	

Indicate in the chart below whether your CoC trains project staff annually on the following mainstream resources available for program participants within your CoC's geographic area:

	Mainstream Resource	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI—Supplemental Security Income	Yes
3.	TANF—Temporary Assistance for Needy Families	Yes
4.	Substance Abuse Programs	Yes
5.	Employment Assistance Programs	Yes
6.	Other	

You must select a response for elements 1 through 6 in question 2C-5.

2C-5a.	Mainstream Resources—CoC Collaboration with Project Staff Regarding Healthcare Organizations. (All Applicants)	
	Special NOFO Section VII.B.3.e.	

Describe in the field below how your CoC:

1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC's geographic area;
2.	works with project staff to collaborate with healthcare organizations to assist program participants with enrolling in health insurance;
3.	provides assistance to project staff with the effective use of Medicaid and other benefits; and
4.	works with projects to promote SOAR certification of program staff.

(limit 2,500 characters)

1. Mainstream providers are 1st referral & access to mainstream benefits facilitated through shelter case mgrs., CoC's crisis hotline where staff screen eligibility for all resource types, weekly case conferencing to facilitate warm hand-offs, & case management once participants are referred to a program. When Coordinated Entry (CE) can refer clients to a mainstream program that referral occurs, 10.8% of hh exit due to mainstream resources. The CE Director provides updates on mainstream resources by disseminating info to partners at weekly case conferencing, monthly committee meetings, & regular partners updates via email (2-3 times per week) & a partner wide email thread where anyone can provide info/ask questions/resources. CoC staff provide updates to partners at our CoC governing board meeting, in the monthly CoC newsletter to all members, & emails w/ time sensitive updates. CoC staff held a training & covered updates on mainstream benefits, recorded, & shared with the entire CoC partnership. 2. CE, outreach, & shelter staff connect clients w/ our healthcare for the homeless (HCH) provider & work to connect clients to health insurance & more specialized resources for both physical & mental health. Our CoC's HCH provider's patient navigators enroll participants in our state health insurance exchange & Medicaid & also work w/ any patient referred from CoC projects to provide services. PATH (Projects for Assistance in Transition from Homelessness), shelter providers, & CHOIS case managers help clients access Medicaid benefits. Our CoC also links clients w/ Medicaid benefits to services, conserving other resources for those w/o it. 3. Our CoC aids project staff with use of Medicaid & benefits through regular training. CoC is performing a Medicaid Crosswalk to evaluate ID State Plan's coverage of services offered by providers & will provide training based on those results to increase staff ability to effectively use Medicaid. 4. CoC's outreach team is the PATH grantee, providing services for ppl w/ serious mental illnesses. PATH directly supports SOAR in increasing access to SSA disability benefits through training & certifying PATH all outreach staff to serve as SOAR case mgrs., coordinators & program leads. CoC assigns at least one certified, trained local SOAR Hub Lead, who works closely with Idaho's SOAR lead agency (the ID Dept. of Health & Welfare) & serves on our state SOAR steering committee, with the goal of improving & promoting SOAR across ID.

3A. New Projects With Rehabilitation/New Construction Costs

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

3A-1.	Rehabilitation/New Construction Costs—New Projects. (Rural Set Aside Only).	
	Special NOFO Section VII.A.	
If the answer to the question below is yes, you must upload the CoC Letter Supporting Capital Costs attachment to the 4A. Attachments Screen.		
Is your CoC requesting funding for any new project(s) under the Rural Set Aside for housing rehabilitation or new construction costs?		No

3B. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

3B-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. (Rural Set Aside Only)	
	Special NOFO Section VII.C.	

Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?

No

3B-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. (Rural Set Aside Only)	
	Special NOFO Section VII.C.	
	You must upload the Project List for Other Federal Statutes attachment to the 4A. Attachments Screen.	
	If you answered yes to question 3B-1, describe in the field below:	
1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and	
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.	

(limit 2,500 characters)

4A. Attachments Screen For All Application Questions

Please read the following guidance to help you successfully upload attachments and get maximum points:			
1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.			
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'			
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images and reduces file size. Many systems allow you to create PDF files as a Print Option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.			
4. Attachments must match the questions they are associated with.			
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.			
6. If you cannot read the attachment, it is likely we cannot read it either. - We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time). - We must be able to read everything you want us to consider in any attachment.			
7. Open attachments once uploaded to ensure they are the correct attachment for the required Document Type.			
Document Type	Required?	Document Description	Date Attached
1B-1. Local Competition Announcement	Yes	Local Competition...	10/17/2022
1B-2. Local Competition Scoring Tool	Yes	Local Competition...	10/17/2022
1B-3. Notification of Projects Rejected-Reduced	Yes	Notification of P...	10/17/2022
1B-3a. Notification of Projects Accepted	Yes	Notification of P...	10/17/2022
1B-4. Special NOFO CoC Consolidated Application	Yes	Special NOFO CoC ...	10/18/2022
3A-1. CoC Letter Supporting Capital Costs	No		
3B-2. Project List for Other Federal Statutes	No		
P-1. Leveraging Housing Commitment	No	Leveraging Housin...	10/17/2022
P-1a. PHA Commitment	No	PHA Commitment	10/17/2022
P-3. Healthcare Leveraging Commitment	No	Housing Leveragin...	10/17/2022
P-9c. Lived Experience Support Letter	No	Lived Experience ...	10/17/2022
Plan. CoC Plan	Yes	CoC Plan	10/17/2022

Attachment Details

Document Description: Local Competition Announcement

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Special NOFO CoC Consolidated Application

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: Leveraging Housing Commitment

Attachment Details

Document Description: PHA Commitment

Attachment Details

Document Description: Housing Leveraging Commitment

Attachment Details

Document Description: Lived Experience Support Letter

Attachment Details

Document Description: CoC Plan

Submission Summary

Ensure that the Special NOFO Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	10/17/2022
1B. Project Review, Ranking and Selection	10/17/2022
2A. System Performance	10/17/2022
2B. Coordination and Engagement	10/17/2022
2C. Coordination and Engagement–Con't.	10/17/2022
3A. New Projects With Rehab/New Construction	No Input Required
3B. Homelessness by Other Federal Statutes	10/17/2022
4A. Attachments Screen	10/18/2022
Submission Summary	No Input Required



2022 SUPPLEMENTAL TO ADDRESS UNSHELTERED CONTINUUM OF CARE APPLICATION:

Local Competition Announcement

TO: HUD REVIEW TEAM

FROM: Casey Mattoon

Manager, Our Path Home/Boise City

DESIGNATED HUD CONTACT FOR THE COLLABORATIVE APPLICANT

SUBJECT: 1B-1.

ATTACHMENT NAME: LOCAL COMPETITION ANNOUNCEMENT

DATE: OCTOBER 17, 2022

Attachment Description

Attached are a screenshot of the agency website and a newsletter email to all partners on Augst 30, 2022 announcing the Local Competition that includes a call out of the submission deadline for applicant ions in the local competition.

2022 CoC Unsheltered NOFO Competition is Now Open

Our Path Home, the Boise City/Ada County Continuum of Care (CoC), is requesting project applications for the Special Noticed of Funding Opportunity to Address Unsheltered and Rural Homelessness.

The City of Boise serves as the collaborative applicant for the CoC and is responsible for submitting the Collaborative Application – to include the CoC Application, Priority Listing, and Project Applications.. Application materials and resources will be publicly posted on Our Path Home’s CoC Unsheltered NOFO webpage.

The CoC is eligible to submit a Collaborative Application for funding to support housing and services for households experiencing homelessness. For this special Unsheltered NOFO, the CoC is accepting and soliciting project applications for all eligible projects.

The CoC’s maximum set aside amount is \$899,879 over a three-year grant period.



Review, Score, and Rank Policies and Procedures

Download PDF

Corresponding Application

Download Fillable PDF

CoC NOFO Local Competition Timeline

June

- June 22: CoC Unsheltered NOFO made available

August

- August 30: Announce local competition for CoC Unsheltered NOFO via email and publicly post how our CoC will review, rank and select projects on Our Path Home’s CoC Unsheltered NOFO webpage.
- August 30 – September 19: Applicants should contact the Our Path Home Manager via email (cmattoon@cityofboise.org) to indicate your intention to apply, ask questions, and to request CoC Program grant technical assistance should it be needed.

September

- September 19: Project applications due by 5:00 pm MT. The completed application and required attachments must be submitted through e-snaps, the electronic Continuum of Care (CoC) Program Application and Grants Management System for HUD’s Office of Special Needs Assistance Programs (SNAPS), and the Corresponding Application materials sent to cmattoon@cityofboise.org.
- September 28: The Score and Rank Committee will meet no later than September 28 to review all project applications and make a project ranking recommendation to the Our Path Home Executive Committee.

October

- October 3: The Our Path Home Executive Committee will vote on the Score and Rank Committee’s recommendation and approve the final ranking and priority listing.
- October 5: The Our Path Home Manager will notify project applicants no later than October 5 via email whether applications are accepted and ranked on the Priority Listing, rejected, or reduced. Our Path Home will publicly post accepted projects on Our Path Home’s CoC Unsheltered NOFO webpage.
- October 12: Project applicants finalize all project applications accepted and ranked in the priority listing in e-snaps.
- October 17: Our Path Home Executive Committee Approval to Submit CoC Unsheltered NOFO
- October 18: Publicly post the final version of the Consolidated Application on Our Path Home’s CoC Unsheltered NOFO webpage
- October 18: Submit CoC Unsheltered NOFO
- October 20: CoC Unsheltered NOFO DUE – 8:00PM EST

Funding Priorities

Casey Mattoon

From: Our Path Home <info@ourpathhome.org>
Sent: Tuesday, August 30, 2022 1:01 PM
To: Casey Mattoon
Subject: [External] CoC Unsheltered NOFO Competition - Call for Applications



Our Path Home
FUND

CoC Unsheltered NOFO Competition: *Call for Applications*

Our Path Home is now accepting applications for new projects for the CoC Unsheltered NOFO local competition. The application invitation, policies and procedures, and instructions are publicly available on the Our Path Home website: <https://www.ourpathhome.org/fund/coc-unsheltered-nofo-competition/>.

The competition timeline is also included below for your reference. For questions and/or technical assistance, please contact the team at info@ourpathhome.org or Our Path Home Manager, Casey Mattoon, at cmattoon@cityofboise.org.

CoC Unsheltered NOFO Competition Timeline

- June 22: CoC Unsheltered NOFO made available
- August 30: Announce local competition for CoC Unsheltered NOFO via email and publicly post how our CoC will review, rank and select projects on Our Path Home's CoC Unsheltered NOFO webpage.
- August 30: September 19: Applicants should contact the Our Path Home Manager via email (cmattoon@cityofboise.org) to indicate your intention

to apply, ask questions, and to request CoC Program grant technical assistance should it be needed.

- **September 19:** Project applications due by 5:00 pm MT. The completed application and required attachments must be submitted through e-snaps, the electronic Continuum of Care (CoC) Program Application and Grants Management System for HUD's Office of Special Needs Assistance Programs (SNAPS), and the Corresponding Application materials sent to cmattoon@cityofboise.org.
- **September 28:** The Score and Rank Committee will meet no later than September 28 to review all project applications and make a project ranking recommendation to the Our Path Home Executive Committee.
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- **October 18:** Submit CoC Unsheltered NOFO
- **October 20:** CoC Unsheltered NOFO DUE - 8:00PM EST

Contact info@ourpathhome.org with any questions or concerns, including membership information.

For more information, visit: ourpathhome.org

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Our Path Home · 150 N Capitol Blvd · Boise, ID 83702-5920 · USA





2022 SUPPLEMENTAL TO ADDRESS UNSHELTERED CONTINUUM OF CARE APPLICATION:

Local Competition Scoring Tool

TO: HUD REVIEW TEAM

FROM: Casey Mattoon

Manager, Our Path Home/Boise City

DESIGNATED HUD CONTACT FOR THE COLLABORATIVE APPLICANT

SUBJECT: 1B-2.

ATTACHMENT NAME: LOCAL COMPETITION SCORING TOOL

DATE: OCTOBER 17, 2022

Attachment Description

Attached is the scoring tool the CoC used in the competition, outlined in the Policies & Procedures that scored project submissions through e-snaps and a required Corresponding Application.



Our Path Home
FUND

CoC Unsheltered NOFO:

Boise City/Ada County Continuum of Care, ID-500 Review, Score and Ranking Policy and Procedure

Updated: August 2022

Background

Our Path Home, the Boise City/Ada County Continuum of Care (CoC), is requesting project applications for the Special Noticed of Funding Opportunity to Address Unsheltered and Rural Homelessness. On June 22, 2022, the Department of Housing and Urban Development (HUD) released this year's Notice of Funding Opportunity (NOFO).

The City of Boise serves as the collaborative applicant for the CoC and is responsible for submitting the Collaborative Application - to include the CoC Application, Priority Listing, and Project Applications. Application materials and resources will be publicly posted on Our Path Home's CoC Unsheltered NOFO webpage.

The CoC is eligible to submit a Collaborative Application for funding to support housing and services for households experiencing homelessness. For this special Unsheltered NOFO, the CoC is accepting and soliciting project applications for all eligible projects.

The CoC's maximum set aside amount is \$899,879 over a three-year grant period.

CoC Unsheltered NOFO Local Competition Timeline

June 22: CoC Unsheltered NOFO made available

August 30: Announce local competition for CoC Unsheltered NOFO via email and publicly post how our CoC will review, rank and select projects on Our Path Home's CoC Unsheltered NOFO webpage.

August 30 - September 19: Applicants should contact the Our Path Home Manager via email (cmattoon@cityofboise.org) to indicate your intention to apply, ask questions, and to request CoC Program grant technical assistance should it be needed.

September 19: Project applications due by 5:00 pm MT. The completed application and required attachments must be submitted through e-snaps, the electronic Continuum of Care (CoC) Program Application and Grants Management System for HUD's Office of Special Needs Assistance Programs (SNAPS), and the Corresponding Application materials sent to cmattoon@cityofboise.org.

September 28: The Score and Rank Committee will meet no later than September 28 to review all project applications and make a project ranking recommendation to the Our Path Home Executive Committee.

October 3: The Our Path Home Executive Committee will vote on the Score and Rank

Committee's recommendation and approve the final ranking and priority listing.

October 5: The Our Path Home Manager will notify project applicants no later than October 5 via email whether applications are accepted and ranked on the Priority Listing, rejected, or reduced. Our Path Home will publicly post accepted projects on Our Path Home's CoC

Unsheltered NOFO webpage.

October 12: Project applicants finalize all project applications accepted and ranked in the priority listing in [e-snaps](#).

October 17: Our Path Home Executive Committee Approval to Submit CoC Unsheltered NOFO

October 18: Publicly post the final version of the Consolidated Application on Our Path Home's CoC Unsheltered NOFO webpage

October 18: Submit CoC Unsheltered NOFO

October 20: CoC Unsheltered NOFO DUE - 8:00PM EST

Funding Priorities

Priorities - The CoC embraces the policy priorities outlined in the CoC Unsheltered NOFO to:

- Unsheltered Homelessness.
- Unsheltered Homelessness and Individuals and Families Experiencing Homelessness with Severe Service Needs in Rural Area.
- Providing Assistance on Tribal Lands.
- Involving a Broad Array of Stakeholders in the CoC's Efforts to Reduce Homelessness.
- Advancing Equity.
- Use a Housing First Approach.

Participant Eligibility - projects funded through the Unsheltered Homelessness Set Aside must have the following eligibility criteria for program participants:

- meet the criteria of paragraph (1) of the definition of homeless at 578.3, except that persons coming from transitional housing must have originally come from places not meant for human habitation, emergency shelters, safe havens, or institutions where they resided for 90 days or less and originally came from places not meant for human habitation, safe havens, or emergency shelters; or
- meet the criteria of paragraph (4) of the definition of homeless at 578.3

Eligible projects – CoC Unsheltered NOFO can fund the following project types:

- Permanent Housing projects:
 - Permanent Supportive Housing (PSH)
 - Rapid Rehousing (RRH)
- Supportive Service Only projects including:
 - Supportive Service Only – Coordinated Entry (SSO-CE)
 - Street Outreach (SSO-SO)
 - Standalone SSO
- Joint Transitional Housing and PH-RRH projects (TH-RRH)

Review, Score and Ranking Policy

All project applications, including bonus project applications, will be reviewed, rated, and ranked by the Score and Rank Committee (SRC). Projects must meet the threshold criteria outlined in the Unsheltered NOFO. Project applications that do not, after review, meet threshold criteria will not be scored or ranked.

Only new projects will be funded under this NOFO. New project proposals will be scored and ranked based on the following criteria:

- Ability to comply with HUD and Our Path Home requirements
- Ability to accurately and appropriately execute fiscal management, including match funds
- Agency Experience administering projects similar in scope and population served
- Project design, performance goals, and budget
- Capable and willing to participate in HMIS (or CMIS, if a Victim Services Provider)
- Capable and willing to participate in Coordinated Entry
- Willingness and experience operating projects using Housing First practices and philosophy

Rating and Ranking Process

E-snaps Submission - All project applications, budgets, and required attachments must be submitted by the applicant in e-snaps. E-snaps is the electronic Continuum of Care (CoC) Program Application and Grants Management System that HUD's Office of Special Needs Assistance Programs (SNAPS) uses to support the CoC Program funding application and grant awards process for the CoC Program. All applicants must create a 'Project Applicant Profile' in e-snaps before applications may be submitted. Our Path Home will review all applications submitted in e-snaps for completeness and accuracy.

All CoC Special project applicants must establish their organization in e-snaps. It is recommended that all agencies wishing to apply under this NOFA set up their e-snaps applicant profile as soon as possible, to allow time to collect required submission documents and information.

- Detailed instructions for first-time users have been released by HUD and can be found here: <https://files.hudexchange.info/resources/documents/Project-Applicant-Profile-Navigational-Guide.pdf>
- HUD has also published New Project Application Detailed Instructions, which include step by step guidance for competing project applications in e-snaps once new Applicant Profiles have been created and can be found here: <https://www.hud.gov/sites/dfiles/CPD/documents/CoC/NEW-Unsheltered-DI-FINAL-7-14-22.pdf>

All required application elements must be completed in e-snaps by the September 20, 2022 4:00 pm MT deadline. Incomplete e-snaps applications may be grounds for applications to be disqualified from the competition.

Corresponding Application - In addition to e-snaps applications, Our Path Home has created a Corresponding Application, including questions related to threshold criteria, agency capacity and experience, and program design. Completed Corresponding Applications and required attachments must be submitted to cmattoon@cityofboise.org by the September 20, 2022 4:00 pm MT deadline. Incomplete applications may be grounds for applications to be disqualified from the competition.

Review, Score and Ranking Procedure

The Executive Committee has designated the Score and Rank Committee (SRC) to review, score and rank project applications for CoC Unsheltered NOFO funds. Applications will be scored based on information provided both in the e-snaps and on the Corresponding Application submitted via email. Answer each question in e-snaps and the Corresponding Application thoroughly.

Applications will be scored based on the following outline:

Application Section	Maximum Points Available
Threshold Capacity	Met/Unmet
Agency Capacity	10
Agency Experience	15
Project Design	40
Project Participants	15
System Performance Goals	5
Budget	15
TOTAL	100

Points will be applied based on the following scale:

- No points Incomplete/ No Response: The response is missing, incomplete or unclear. The answer does not demonstrate the value of the project or its alignment with the goals outlined in the Consolidated Plan.
- Partial Points Acceptable Response: The response provides an answer to the question asked; however, sufficient details are lacking. The answer does not fully demonstrate the value of the project, including its alignment with the goals outlined in the Consolidated Plan.
- Full Points Excellent Response: The response provides a clear, thorough answer to the question asked. The answer fully demonstrates the value of the project, including its alignment with the goals outlined in the Consolidated Plan.

The scores awarded by each SRC member will be averaged for each project application. All project applications will be ranked from highest to lowest according to the score received on the rating and ranking tool. The final project rankings may then shift given the CoC's stated funding priorities and the scope of the project types covered by the applications. The Our Path Home Manager will present the ranking recommendations of the SRC to the Executive Committee for final approval and inclusion in the Priority Listing. The Executive Committee has the discretion to approve, amend, or reject the recommendation.

Threshold Conditions for Funding

Funding is conditional upon acceptance of each element below. Failure to acknowledge the acceptance of any of the required elements will result in proposal's removal from consideration for funding. CoC subrecipients are responsible for complying with all requirements of funding as outlined in the table below.

Element	Description and References
Written Standards	The OPH Continuum of Care has developed Written Standards to provide guidance to subrecipients in administering federally funded projects serving homeless populations. Subrecipients must comply with these Written Standards. The Written Standards are not intended to be used in place of the Interim Regulations for the HEARTH Act; rather, they are intended to establish and clarify local decisions regarding program administration. Current Written Standards can be found at: ourpathhome.org

Element	Description and References
Code of Federal Regulations	<p>Subrecipients must comply with HUD's Code of Federal Regulations (CFR) related to the funding of Continuum of Care grants, found at 24 CFR 578. CFRs are the codification of the general and permanent regulations published in the Federal Register by the executive departments and agencies of the federal government of the United States. CFRs provide the framework for the CoC grant, as intended by the Interim Regulations for the HEARTH Act.</p> <p>The main CFRs governing the CoC Program can be found at: https://www.ecfr.gov/current/title-24/subtitle-B/chapter-V/subchapter-C/part-578</p>
Uniform Administrative Requirements	<p>Subrecipients must comply with any and all HUD requirements related to the funding of the Grant, 2 CFR 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.</p>
Coordinated Entry	<p>All homelessness assistance providers receiving CoC funding must participate in Coordinated Entry, known locally as Access Points. Coordinated Entry is a statewide homelessness response system whose goal is to more effectively utilize available resources and ensure people with the greatest need are prioritized for housing and services.</p> <p>The policies and procedures for Coordinated Entry are detailed in the Homeless Connect Operating Procedures, found at: ourpathhome.org</p>
HMIS/Comparable Database	<p>Subrecipients must collect and report all HUD-required universal data elements and program-specific data elements, as well as adhere to the data collection requirements. To facilitate this, subrecipients must participate in the Homeless Management Information System (HMIS) or the Community Management Information System (CMIS), operated for domestic violence service providers.</p> <p>Additional information about HMIS can be found at: https://www.hudexchange.info/programs/hmis/</p>
Housing First	<p>CoC-funded projects must adhere to Housing First standards, including:</p> <ol style="list-style-type: none"> I. Few to no programmatic prerequisites to permanent housing entry II. Low-barrier admission policies III. Rapid and streamlined entry into housing IV. Supportive services are voluntary, but can and should be used to persistently engage tenants to ensure housing stability V. Tenants have full rights, responsibilities, and legal protections VI. Established practices and policies to prevent lease violations and evictions <p>Additional information about Housing First can be found at: https://www.usich.gov/tools-for-action/housing-first-checklist/</p>
Match	<p>Providers agree to match 25% of awarded funds from nonfederal sources. Leasing costs are excluded from the match requirement.</p> <p>All match funds must be spent on CoC-eligible activities within the grant period. The following are eligible types of match contributions:</p> <ol style="list-style-type: none"> I. Cash II. In-Kind (noncash contributions) <ul style="list-style-type: none"> • The value of any real property, equipment, goods, or services contributed to the subrecipient's CoC program, provided that if the subrecipient had to pay for them with grant funds, the costs would have been allowable. • Costs paid by program income shall count toward meeting the subrecipient's matching requirements, provided the costs are eligible CoC costs that supplement the subrecipient's CoC program. <p>For new applications, subrecipients are required to submit a memorandum of understanding (MOU) detailing any match provided by a third party that will provide services to participants which would be eligible to be paid by grant funds.</p>
Active Participation/Coalition Meetings	<p>Subrecipients must attend and participate in CoC Committee meetings.</p>
Annual Point-in-Time Count	<p>Subrecipients must agree to participate in the PIT count, at a date to be determined by HUD and upon notification from OPH.</p>

Element	Description and References
Reporting and Monitoring	Subrecipients must submit all required performance reports to OPH. Subrecipients must also comply with annual monitoring conducted by OPH. Agencies may be subject to additional auditing by HUD.
Homeless Participation	Subrecipients must provide for the participation of not less than one homeless individual or formerly homeless individual on the board of directors or other equivalent policymaking entity.
Drug-Free Workplace	Subrecipients must comply with the Drug-Free Workplace Act of 1988. Each potential recipient must certify that it will comply with drug-free workplace requirements in accordance with the Act and with HUD's rules at 24 CFR part 2429 . The Act and CFR include specific measures agencies must take to show a good faith effort, on a continuing basis, to maintaining a drug-free workplace.
Lobbying	No Federal appropriated funds have been paid or will be paid, by or on behalf of the subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal loan, entering into any cooperative agreement, the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement. The agency must not participate in any federal lobbying as prohibited by 24 CFR part 87 .
Lead-based Paint	Subrecipients must identify properties built prior to 1978, and disclose the potential for lead-based paint. Other lead-based paint prevention requirements outlined in 24 CFR Part 35 must be followed.
Housing Quality Standards (HQS)	Before any assistance will be provided on behalf of a program participant, the subrecipient must physically inspect each unit to assure that the unit meets HQS. Subrecipients must inspect all units at least annually during the grant period to ensure that the units continue to meet HQS. Housing quality standards are listed in 24 CFR 982.401 .
ADA, Civil Rights, Fair Housing, and Equal Opportunity	The agency must comply with both the Americans with Disabilities Act as well as Title VI of the Civil Rights Act with respect to Fair Housing and Equal Opportunity.
Affirmative Marketing and Outreach	The CoC Program interim rule at 24 CFR 578.93(c) requires recipients of CoC Program funds to affirmatively market their housing and supportive services to eligible persons regardless of race, color, national origin, religion, sex, age, familial status, or disability who are least likely to apply in the absence of special outreach, and maintain records of those marketing activities. Housing assisted by HUD and made available through the CoC must also be made available to individuals and families without regard to actual or perceived sexual orientation, gender identity, or marital status in accordance with 24 CFR 5.105 (a)(2) .
Audit	A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions of 2 CFR 200.501 .
Violence Against Women Act	The Violence Against Women Act (VAWA) provides various protections to victims of domestic violence, dating violence, sexual assault, and stalking under the CoC Program and other HUD programs. The grants awarded under this NOFO must comply with the VAWA Rule as provided in 24 CFR 578.99(j)
Code of Conduct	All project applicants must ensure their organization has a Code of Conduct that complies with the requirements of 2 CFR part 200 and is on file with HUD at https://www.hud.gov/program_offices/spm/gmomgmt/grantsinfo/conductgrant . If the organization's Code of Conduct does not appear on HUD's website, the project must attach its Code of Conduct that includes all required information to its Project Applicant Profile in e-snaps.



Our Path Home
FUND

CoC Unsheltered NOFO:

Boise City/Ada County Continuum of Care, ID-500 Corresponding Application

Section I: General Applicant Information

AGENCY INFORMATION

AGENCY NAME:	AGENCY PHONE:
AGENCY ADDRESS:	
CITY:	ZIP:
AGENCY WEBSITE:	AGENCY STATUS:
	<input type="checkbox"/> UNIT OF LOCAL GOVERNMENT <input type="checkbox"/> 501(C)(3)
	<input type="checkbox"/> OTHER, DESCRIBE:
AGENCY TAX ID #:	UEI #:
IDAHO SECRETARY OF STATE STATUS:	FEDERAL SYSTEM AWARD MANAGEMENT (SAM) DATE OF EXPIRATION:
<input type="checkbox"/> ACTIVE-GOOD STANDING <input type="checkbox"/> INACTIVE-CANCELLED	

REPRESENTATIVE INFORMATION

AGENCY CONTACT NAME:	TITLE:
EMAIL ADDRESS:	PHONE NUMBER:
AGENCY AUTHORIZED REPRESENTATIVE:	TITLE:
EMAIL ADDRESS:	PHONE NUMBER:

PROJECT OVERVIEW

PROJECT NAME:	TOTAL HUD FUNDING REQUEST AMOUNT:
<input type="checkbox"/> PERMANENT SUPPORTIVE HOUSING	<input type="checkbox"/> SUPPORTIVE SERVICE ONLY - Coordinated Entry
<input type="checkbox"/> RAPID REHOUSING	<input type="checkbox"/> SUPPORTIVE SERVICE ONLY - OTHER
<input type="checkbox"/> JOINT TH-RRH	

By signing below, the authorized representative acknowledges and agrees that all information provided in this application is true and accurate.

Signature of Authorized Representative	Date
Authorized Representative Name	Title

Section II - Conditions for Funding

Funding is conditional upon acceptance of each element below. Failure to acknowledge the acceptance of any of the required elements will result in proposal's removal from consideration for funding. CoC subrecipients are responsible for complying with all requirements of funding as outlined in the table below.

Element	Description and References
Written Standards	The OPH Continuum of Care has developed Written Standards to provide guidance to subrecipients in administering federally funded projects serving homeless populations. Subrecipients must comply with these Written Standards. The Written Standards are not intended to be used in place of the Interim Regulations for the HEARTH Act; rather, they are intended to establish and clarify local decisions regarding program administration. Current Written Standards can be found at: ourpathhome.org
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Uniform Administrative Requirements	Subrecipients must comply with any and all HUD requirements related to the funding of the Grant, 2 CFR 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards .
Coordinated Entry	All homelessness assistance providers receiving CoC funding must participate in Coordinated Entry, known locally as Access Points. Coordinated Entry is a statewide homelessness response system whose goal is to more effectively utilize available resources and ensure people with the greatest need are prioritized for housing and services. The policies and procedures for Coordinated Entry are detailed in the Homeless Connect Operating Procedures, found at: ourpathhome.org
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Housing First	CoC-funded projects must adhere to Housing First standards, including: <ol style="list-style-type: none">Few to no programmatic prerequisites to permanent housing entryLow-barrier admission policiesRapid and streamlined entry into housingSupportive services are voluntary, but can and should be used to persistently engage tenants to ensure housing stabilityTenants have full rights, responsibilities, and legal protectionsEstablished practices and policies to prevent lease violations and evictions Additional information about Housing First can be found at: https://www.usich.gov/tools-for-action/housing-first-checklist/
Match	Providers agree to match 25% of awarded funds from nonfederal sources. Leasing costs are excluded from the match requirement. All match funds must be spent on CoC-eligible activities within the grant period. The following are eligible types of match contributions: <ol style="list-style-type: none">CashIn-Kind (noncash contributions)<ul style="list-style-type: none">• The value of any real property, equipment, goods, or services contributed to the subrecipient's CoC program, provided that if the subrecipient had to pay for them with grant funds, the costs would have been allowable.• Costs paid by program income shall count toward meeting the

	<p>subrecipient's matching requirements, provided the costs are eligible CoC costs that supplement the subrecipient's CoC program.</p> <p>For new applications, subrecipients are required to submit a memorandum of understanding (MOU) detailing any match provided by a third party that will provide services to participants which would be eligible to be paid by grant funds.</p>
Active Participation/ Coalition Meetings	Subrecipients must attend and participate in CoC Committee meetings.
Annual Point-in-Time Count	Subrecipients must agree to participate in the PIT count, at a date to be determined by HUD and upon notification from OPH.
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Lobbying	No Federal appropriated funds have been paid or will be paid, by or on behalf of the subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal loan, entering into any cooperative agreement, the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement. The agency must not participate in any federal lobbying as prohibited by 24 CFR part 87 .
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Affirmative Marketing and Outreach	The CoC Program interim rule at 24 CFR 578.93(c) requires recipients of CoC Program funds to affirmatively market their housing and supportive services to eligible persons regardless of race, color, national origin, religion, sex, age, familial status, or disability who are least likely to apply in the absence of special outreach, and maintain records of those marketing activities. Housing assisted by HUD and made available through the CoC must also be made available to individuals and families without regard to actual or perceived sexual orientation, gender identity, or marital status in accordance with 24 CFR 5.105 (a)(2) .
Audit	A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions of 2 CFR 200.501 .

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ACKNOWLEDGEMENT OF CONDITIONS FOR FUNDING

As an applicant for CoC funding, initials on the items below acknowledge that the agency has read, understands, and is in compliance with each of the aforementioned threshold conditions for funding:

<hr/>	Written Standards
<hr/>	Code of Federal Regulations
<hr/>	Uniform Administrative Requirements
<hr/>	Coordinated Entry
<hr/>	HMIS/Comparable Database
<hr/>	Housing First
<hr/>	Match
<hr/>	Active Participation/Coalition Meetings
<hr/>	Annual Point-in-Time Count
<hr/>	Reporting and Monitoring
<hr/>	Homeless Participation
<hr/>	Drug-Free Workplace
<hr/>	Lobbying
<hr/>	Lead-based Paint
<hr/>	Housing Quality Standards (HQS)
<hr/>	ADA, Civil Rights, Fair Housing, and Equal Opportunity
<hr/>	Affirmative Marketing and Outreach
<hr/>	Single Audit
<hr/>	Violence Against Women Act
<hr/>	Code of Conduct

Section III - Threshold Questions

The responses provided to the following questions demonstrate agency threshold capacity to administer a Special CoC funded project. This section is not scored, and failure to meet threshold requirements may result in an application being rejected.

FINANCIAL MANAGEMENT - MATCH			
<p>1. List all expected sources and amounts of match funds that will be committed to this project. Match can include both cash and in-kind sources and is expected to equal at least 25% of the total grant request, including admin costs but excluding leasing costs. Please note "Cash" or "In Kind" for Match Type.</p> <p>2. Supporting documentation of match commitments must be attached.</p>			
3. Total Project Budget Request: _____			
Source:		Amount:	
Type:		Match Type:	
Source:		Amount:	
Type:		Match Type:	
Source:		Amount:	
Type:		Match Type:	
Source:		Amount:	
Type:		Match Type:	
Source:		Amount:	
Type:		Match Type:	
Source:		Amount:	
Type:		Match Type:	
Total Match			\$
For OPH to Complete: Match sources are clearly identified and meet or exceed the required 25% for this grant.			Yes/No

Section IV - Agency Capacity

Fill out the Project Response column for the proposed project.		
	Project Response	For OPH to Complete
1. Are the proposed project policies and practices consistent with the laws related to providing education services to homeless individuals and families? Federal Education Requirements: Required for homeless individuals and families per <u>42 USC 11431 et. seq.</u>	<input type="checkbox"/> Yes <input type="checkbox"/> No	Met or Unmet
2. Does the project have a designated staff person to ensure homeless children are enrolled in school and receive educational services as appropriate? Describe any reasons for non-compliance with educational laws, and the corrective action to be taken prior to grant agreement execution.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Met or Unmet
3. Does the agency maintain a drug-free workplace per HUD regulations (<u>24 CFR 2429</u>)?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Met or Unmet
4. Does the agency abide by federal lobbying regulations <u>24 CFR 87</u> ?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Met or Unmet
5. Does the agency comply with <u>Title VI of the Civil Rights Act</u> with respect to Fair Housing and Equal Opportunity?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Met or Unmet
6. Is the agency registration current in SAM? SAM: <u>https://sam.gov/content/home</u>	<input type="checkbox"/> Yes <input type="checkbox"/> No	Met or Unmet
7. Is the agency registration current with Idaho's Secretary of State? SOS: <u>https://sosbiz.idaho.gov/search/business</u>	<input type="checkbox"/> Yes <input type="checkbox"/> No	Met or Unmet
8. Does the agency have outstanding federal delinquent debt? If yes, please describe:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Met or Unmet
9. Is the agency a federally debarred contractor?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Met or Unmet

PROPOSED PROJECT INFORMATION

Please respond to the following questions, as completely as possible, as they are scored application items. Please note that these questions are required in addition to the project application required to be submitted in e-snaps. OPH CoC has made every effort not to duplicate questions asked in e-snaps.

Section V - Agency Experience

1. Describe the applicant's experience in working with homeless or extremely low-income persons. Applicants should describe previous work of a similar nature to their project proposal, especially as it relates to working with homeless persons, and the project's target population. (2000 character maximum)

2. Describe the applicant's experience as it relates to leasing units, administering rental assistance, providing supportive services, and connecting to mainstream resources (see NOFA Appendix A for common Mainstream Resources) as applicable to the proposed project.

Section VI - Project Design

3. Leveraging Housing Resources: Please describe how this **PSH** or **RRH** project will utilize housing subsidies or subsidized housing units not funded through ESG or COC. Applicant must demonstrate that these housing units, which are not funded through the CoC or ESG programs:

- In the case of a **PSH** project, provide at least 50% of the units included in the project; or
- In the case of a **RRH** project, serve at least 50% of the program participants anticipated to be served by the project.

Applicants must attach letters of commitment, contracts, or other formal written documents that clearly demonstrate the number of subsidies or units being provided to support the project.

If not a **PSH** or **RRH** project, applicant need not answer.

4. Leveraging Healthcare Resources: Please describe how this **PSH or RRH** project will utilize healthcare resources (through direct partnerships with organizations that provide healthcare services, including mental health services to individuals and families [including FQHCs and state or local public health departments] experiencing homelessness who have HIV/AIDS) to help participants.

- If you plan to leverage healthcare resources will the value of those healthcare services provided be equivalent to at least 50% of total funding request? _____

Applicants must attach letters of commitment, contracts, or other formal written documents that include the value of the commitment, and the dates healthcare resources will be provided.

If not a PSH or RRH project, applicant need not answer.

PROJECT DESIGN DETAILS - COMPLETE THE APPROPRIATE SECTION PER PROPOSED PROJECT TYPE

PSH applicants - The supportive service needs of participants in PSH are often more significant than other project types. Please describe the plan to assess participants' supportive service needs and connect them to the services selected in the e-snaps application, outlining how connections will be made to partners as applicable.

RRH applicants - Describe the method for determining the type, amount, and duration of rental assistance that participants can receive, and availability of the proposed unit size/configuration.

Joint TH-RRH applicants - Describe the method for determining the type, amount, and duration of assistance that participants can receive for both the TH and RRH segments. Please also describe the availability of the proposed unit sizes and configurations.

Supportive Services applicants - Describe how the project will develop a strategy for providing supportive services to those with the highest service needs, including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services.

Section VII - Project Participants

- A. Racial and Ethnic Equity: Please identify steps applicant will take to identify barriers to participation in this project (eg. lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homeless population, and what steps will be taken to eliminate the identified barriers.

- B. Involving Individuals with Lived Experience: Please describe the way applicant works to meaningfully include individuals with lived experience of homelessness in decision making and service delivery. If you are only in the planning stages of this effort, please describe the plans. Your answer should include:
- a. Meaningful outreach efforts to engage those with lived experience
 - b. How individuals and families experiencing homelessness, particularly those who have experienced unsheltered homelessness, are meaningfully and intentionally integrated into the planning and decision making structure of the agency/project

C. Supporting Underserved Communities: Please describe the way applicant supports and serves underserved communities in its geographic area. Your answer should include:

- a. current strategy to identify populations in your agency/project's geography that have not been served by the homeless system at the same rate they are experiencing homelessness
- b. how underserved communities in your agency/project's geographic area interact with the homeless system, including a description of those populations; and
- c. current strategy to provide outreach, engagement, and housing interventions to serve populations experiencing homelessness that have not previously been served by the homeless system at the same rate they are experiencing homelessness.

Section VIII - System Performance Goals

Fill out the appropriate table below depending on the desired project type. For each of the performance measures, give the total number of persons about whom you will be reporting in the first column. In the second column, provide the number of applicable persons (out of the total in the first column) who are expected to achieve the measure within the operating year.

PSH System Performance Measures	Total Program	Total Expected to Achieve
A. The number of persons remaining in permanent housing at the end of the operating year or exiting to permanent housing during the operating year		
B. The number of persons 18 and older who will maintain or increase their total income (from all sources) as of the end of the operating year or		

RRH System Performance Measures	Total Program	Total Expected to Achieve
A. Persons exiting to permanent housing destinations during the operating year		
B. The number of persons 18 and older who will maintain or increase their total income (from all sources) as of the end of the operating year or		
C. Persons placed in permanent housing within 30 days of entry into project		

TH-RRH System Performance Measures	Total Program	Total Expected to Achieve
A. The number of persons assisted to obtain and remain in permanent housing		
B. The number of persons 18 and older who will maintain or increase their total income (from all sources) as of the end of the operating year or		

SSO- Supportive Services	Total Program	Total Expected to Achieve
A. The number of persons anticipated to be assisted to obtain and/or remain in permanent housing		
B. The number of persons 18 and older who will maintain or increase their total income (from all sources) as of the end of the operating year or		

Section IX - Project Budget

All project projects are to be completed in e-snaps. Please pay careful attention to HUD budget guidelines, as certain budget line items are only applicable for certain project types.

All funded projects under the CoC Special NOFO are permitted to allocate up to 10% of the total project funding request for Administrative Costs.

Please be sure to include only allowable expenses, based on the project type being applied for. More information is available in the CoC Program Interim Rule (regulations) on the HUD Exchange at: <https://www.hudexchange.info/resource/2033/hearth-coc-program-interim-rule/>.

HMIS or CMIS Compliance Form

The purpose of this form is for the applicant to acknowledge the obligation to participate in HMIS or, in the event that the organization is a Victim Service Provider (VSP), the comparable database—referred to as Community Management Information System (CMIS).

- A. Are you an organization whose primary mission is to serve victims/survivors of domestic violence, and are prohibited from using HMIS as per the Violence against Women Act (VAWA) of 2005?

☐ YES

☐ NO

If yes, does your agency participate in CMIS?

☐ YES

☐ NO

- B. Does your organization have the staffing capacity to have at least one staff member perform data entry?

☐ YES

☐ NO

- C. Does your organization agree to have the staff member(s) trained in HMIS or CMIS within 30 days of the grant start date?

☐ YES

☐ NO

- D. Does your organization have other projects that serve persons experiencing homelessness which are not funded by HUD?

☐ YES

☐ NO

If yes, please list: _____

Are these projects recorded in HMIS/CMIS?

☐ YES

☐ NO

☐ NOT APPLICABLE

If yes, please list those recorded in HMIS/CMIS: _____

Coordinated Entry (Access Point) Compliance Form

The CoC program requires all CoC subrecipients to participate in Homeless Connect (Access Point), the CoC's Coordinated Entry system.

- A. Does/will your agency participate in Coordinated Entry/Access Point, operated by OPH?

☐ YES

☐ NO

- B. Does/will your organization have the staffing capacity to ensure compliance with the requirements of Coordinated Entry/Access Point as mandated by the provisions in the Continuum of Care (CoC) Program Interim Rule at 24 CFR 578.7(a)(8)?

☐ YES

☐ NO

- C. Does/will your organization comply with the policies and procedures set forth in the OPH's Operating Procedures?

☐ YES

☐ NO

- D. Does/will your organization agree to have staff member(s) trained to ensure all project beds/units are filled through the Coordinated Entry/Access Point System?

☐ YES

☐ NO

- E. Does/will your organization have other projects that serve persons experiencing homelessness which are not funded by HUD? If yes, please list.

☐ YES

☐ NO

- F. Are these projects collaborating with Coordinated Entry/Access Point? If yes, please list.

☐ YES

☐ NO

☐ NOT APPLICABLE

- G. Has your project received referrals from Coordinated Entry/Access Points in the last grant year?

☐ YES

☐ NO

☐ NOT APPLICABLE

If yes, how many? _____

Of these, how many were admitted into your program? _____

Required Elements of New Project Application Submission

- ☐ Completed New Project Application, including budget and all required attachments, in e-snaps

To be submitted in PDF format as attachments/appendices:

- ☐ Completed New Project Corresponding Application
- ☐ Screenshot or Other Proof of Secretary of State Registration
- ☐ Screenshot or Other Proof of System of Award Management Registration
- ☐ Federally Approved Cost Allocation Plan and Indirect Cost Rate, if applicable Letter(s) of Commitment for Match
- ☐ MOU(s) for In-Kind Commitments
- ☐ PHA Support Letter - for PSH and RRH projects, if applicable
- ☐ Healthcare Commitment - for PSH and RRH projects
- ☐ Housing Commitment - for PSH and RRH projects
- ☐ Affirmative Fair Housing Marketing Plan Form



2022 SUPPLEMENTAL TO ADDRESS UNSHELTERED CONTINUUM OF CARE APPLICATION:

Notification of Projects **Rejected/Reduced**

TO: HUD REVIEW TEAM

FROM: Casey Mattoon

Manager, Our Path Home/Boise City

DESIGNATED HUD CONTACT FOR THE COLLABORATIVE APPLICANT

SUBJECT: 1B-3.

ATTACHMENT NAME: NOTIFICATION OF PROJECTS REJECTED/REDUCED

DATE: OCTOBER 17, 2022

Attachment Description

The CoC did not have any projects that were rejected or reduced, therefore there is no attachment for 1B-3.



2022 SUPPLEMENTAL TO ADDRESS UNSHELTERED CONTINUUM OF CARE APPLICATION:

Notification of Projects Accepted

TO: HUD REVIEW TEAM

FROM: Casey Mattoon

Manager, Our Path Home/Boise City

DESIGNATED HUD CONTACT FOR THE COLLABORATIVE APPLICANT

SUBJECT: 1B-3a.

ATTACHMENT NAME: NOTIFICATION OF PROJECTS ACCEPTED

DATE: OCTOBER 17, 2022

Attachment Description

Attached are a newsletter email that announce the posting of the project acceptance that went out to all partners, a screenshot of the posting of accepted projects on the agency website posting, and the email with the attached notification letter sent to accepted project applicants outside of e-snaps.

Casey Mattoon

From: Our Path Home <info@ourpathhome.org>
Sent: Wednesday, October 5, 2022 8:16 AM
To: Casey Mattoon
Subject: [External] CoC Unsheltered NOFO Competition - Accepted Projects Announcement



Our Path Home
FUND

CoC Unsheltered Homelessness Competition: Accepted Project Announcement with Rating and Ranking

The Our Path Home Executive Committee voted to approve the recommendation of the Score and Rank Committee for the Unsheltered Homelessness project rankings. The approved project that will be ranked in our CoC's priority listing has been notified and the final ranking is posted on our website - <https://www.ourpathhome.org/fund/coc-unsheltered-nofo-competition/>.

We are set to apply for \$899,879.00 for one project in that amount:

CATCH Unsheltered Street Outreach

- Score: 95
- Rank: 1

All project applications are due in e-snaps by October 12, 2022.

The final draft of the CoC Application and Priority Listing will be made available on the website on October 18, 2022 before the final Collaborative Application submittal due date for Housing and Urban Development.

If you have questions or concerns, please reach out to us at info@ourpathhome.org.

Contact info@ourpathhome.org with any questions or concerns, including membership information.

For more information, visit: ourpathhome.org


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This email was sent to cmattoon@cityofboise.org

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Our Path Home · 150 N Capitol Blvd · Boise, ID 83702-5920 · USA






Our Path Home

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COC UNSHELTERED NOFO COMPETITION

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CoC Unsheltered NOFO Competition Final Project Ranking Now Posted

The final project ranking that will be submitted for CoC Program funding in the Priority Listing is posted here. The CoC's Score and Rank Committee met September 27, 2022 to review and rank the applications, guided by the CoC's funding priorities and policies and procedures, and submitted those recommendations to the Executive Committee for approval on October 3, 2022. Project application requests for funds totaled to \$899,879.00, and the CoC is eligible to apply for that same amount.

CATCH's application, the only application received, was scored and ranked as follows:

- CATCH Unsheltered Street Outreach
 - Score: 95
 - Rank: 1

[Review Accepted Projects Rating and Ranking](#) (PDF)

Available in accessible format by request



Review, Score, and Rank Policies and Procedures

[Download PDF](#)

Corresponding Application

[Download Fillable PDF](#)

CoC NOFO Local Competition Timeline

June

- June 22:** CoC Unsheltered NOFO made available

August

- August 30:** Announce local competition for CoC Unsheltered NOFO via email and publicly post how our CoC will review, rank and select projects on Our Path Home's CoC Unsheltered NOFO webpage.
- August 30 – September 19:** Applicants should contact the Our Path Home Manager via email (cmattoon@cityofboise.org) to indicate your intention to apply, ask questions, and to request CoC Program grant technical assistance should it be needed.

September

- September 19:** Project applications due by 5:00 pm MT. The completed application and required attachments must be submitted through e-snaps, the electronic Continuum of Care (CoC) Program Application and Grants Management System for HUD's Office of Special Needs Assistance Programs (SNAPS), and the Corresponding Application materials sent to cmattoon@cityofboise.org.
- September 28:** The Score and Rank Committee will meet no later than September 28 to review all project applications and make a project ranking recommendation to the Our Path Home Executive Committee.

October

- October 3:** The Our Path Home Executive Committee will vote on the Score and Rank Committee's recommendation and approve the final ranking and


CoC Unsheltered NOFO Compet...Unsheltered Homeless Set Aside

ourpathhome.org/media/1125/id-500-rating-ranking-coc-unsheltered-homeless-set-aside.pdf

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Unsheltered Homeless Set Aside (1).xlsx1 / 1100%

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Our Path Home

Boise City/Ada Coutny CoC (ID-500) Priority Listing

CoC Supplemental Unsheltered Homelessness Set Aside

				Threshold			
	Agency	Project Type	Requested	Criteria	Rating	Rank	Recommendation
CATCH Unsheltered Street Outreach	CATCH	SSO - Street Outreach	\$ 899,879.00	Y	95	1	Fund
		Total Max Set Aside	\$ 899,879.00				
		Total Requested	\$ 899,879.00				

All projects listed will be recommended to HUD for funding in the CoC's Priority Listing

8:14 AM

10/5/2022

Casey Mattoon

From: Casey Mattoon
Sent: Tuesday, October 4, 2022 5:08 PM
To: Stephanie Day
Subject: Project Accepted Notification - CoC Unsheltered Homelessness Competition Funds
Attachments: CoC Unsheltered Projects Accepted Notification - CATCH.pdf

Dear Stephanie,

Please see the attached notification letter regarding the acceptance, rating, and raking of your organization's application for the CoC Unsheltered Homelessness Competition Funds.

Please proceed to ensure your application is in e-snaps by October 12 in line with the timeline laid out here:
<https://www.ourpathhome.org/fund/coc-unsheltered-nofo-competition/>

Thanks,



Casey Mattoon
Our Path Home Manager
Planning and Development Services
Office: 208-570-6830 | Cell: 208-371-9527
cmattoon@cityofboise.org
cityofboise.org | ourpathhome.org

Creating a city for everyone.



Date: October 4th, 2022

Dear Stephanie:

This letter is to notify you that the project application submitted by CATCH was approved and ranked for inclusion on the CoC's Priority Listing for the CoC Supplemental to Address Unsheltered Homelessness by the Executive Committee of the CoC. The CoC's Score and Rank Committee met September 27, 2022 to review and rank the applications, guided by the CoC's funding priorities and policies and procedures, and submitted those recommendations to the Executive Committee for approval on October 3, 2022.

Project application requests for funds totaled to \$899,879.00, and the CoC is eligible to apply for that same amount. CATCH's application, the only application received, was scored and ranked as follows:

- CATCH Unsheltered Street Outreach
 - Score: 95
 - Rank: 1

If you wish to see a detailed breakdown of your project's scoring, please contact the Continuum of Care Program Manager at cmattoon@cityofboise.org.

Sincerely,

Casey Mattoon 10/04/2022

Casey Mattoon
Our Path Home Manager
Planning and Development Services
Office: 208-570-6830 | cmattoon@cityofboise.org
cityofboise.org | ourpathhome.org



2022 SUPPLEMENTAL TO ADDRESS UNSHELTERED CONTINUUM OF CARE APPLICATION:

Web Posting - Special NOFO CoC **Consolidated Application**

TO: HUD REVIEW TEAM

FROM: Casey Mattoon

Manager, Our Path Home/Boise City

DESIGNATED HUD CONTACT FOR THE COLLABORATIVE APPLICANT

SUBJECT: 1B-4.

ATTACHMENT NAME: WEB POSTING - SPECIAL NOFO CoC CONSOLIDATED APPLICATION

DATE: OCTOBER 18, 2022

Attachment Description

Attachment includes email to newsletter announcing the posting of the final Consolidated Application and Priority Listing an screenshots of the website landing page announcement, the posted Consolidated Application PDF, and posted Priority Listing PDF all done on October 18, 2022 2 days before the final due date to HUD.

Casey Mattoon

From: Our Path Home <info@ourpathhome.org>
Sent: Tuesday, October 18, 2022 5:18 PM
To: Casey Mattoon
Subject: [External] CoC Unsheltered NOFO Competition - Final Consolidated Application & Priority Listing Now Posted!



Our Path Home

FUND

CoC Unsheltered Homelessness Competition: Final Consolidated Application & Priority Listing Now Posted!

The Our Path Home Executive Committee voted to approve the final FY22 Special CoC Competition Consolidated Application and Priority Ranking, paving the way for their final submission to Housing & Urban Development before October 20, 2022.

Both documents are posted on Our Path Home's website - <https://www.ourpathhome.org/fund/coc-unsheltered-nofo-competition/>.

If you have questions or concerns, please reach out to us at info@ourpathhome.org.

Contact info@ourpathhome.org with any questions or concerns, including membership information.

For more information, visit: [ourpathhome.org](https://www.ourpathhome.org)

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COC UNSHELTERED NOFO COMPETITION

Home / FUND



2022 Special CoC Competition Final Consolidated Application & Priority Listing Now Posted

The final draft of the approved Consolidated Application & Priority Listing are now posted. We plan to submit the final application no later than Thursday, October 20 2022.

[Review Final Consolidated Application \(PDF\)](#)

[Review Final Priority Listing \(PDF\)](#)

Local Competition

The final project ranking that will be submitted for CoC Program funding in the Priority Listing is posted here. The CoC's Score and Rank Committee met September 27, 2022 to review and rank the applications, guided by the CoC's funding priorities and policies and procedures, and submitted those recommendations to the Executive Committee for approval on October 3, 2022. Project application requests for funds totaled to \$899,879.00, and the CoC is eligible to apply for that same amount.

CATCH's application, the only application received, was scored and ranked as follows:

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 - Rank: 1

[Review Accepted Projects Rating and Ranking \(PDF\)](#)

Available in accessible format by request



Review, Score, and Rank Policies and Procedures

[Download PDF](#)

Corresponding Application

[Download Fillable PDF](#)

CoC NOFO Local Competition Timeline

June

- **June 22:** CoC Unsheltered NOFO made available

August

- **August 30:** Announce local competition for CoC Unsheltered NOFO via email and publicly post how our CoC will review, rank and select projects on Our Path Home's CoC Unsheltered NOFO webpage.
- **August 30 – September 19:** Applicants should contact the Our Path Home Manager via email (cmattoon@cityofboise.org) to indicate your intention to apply, ask questions, and to request CoC Program grant technical assistance should it be needed.

September

- **September 19:** Project applications due by 5:00 pm MT. The completed application and required attachments must be submitted through e-snaps, the electronic Continuum of Care (CoC) Program Application and Grants Management System for HUD's Office of Special Needs Assistance Programs

CoC Unsheltered NOFO Compet...

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+

ourpathhome.org/media/1126/id-500-fy2022-special-nofo-coc-consolidated-application.pdf

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id-500-fy2022-special-nofo-coc-consolidated-application.pdf

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Applicant: Boise/Ada County CoC

Project: ID-500 CoC Registration FY 2022

ID-500

COC_REG_2022_192210

Before Starting the Special CoC Application

You must submit both of the following parts in order for us to consider your Special NOFO Consolidated Application complete:

1. the CoC Application, and
2. the CoC Priority Listing.

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The Special Notice of Funding Opportunity (Special NOFO) for specific application and program requirements.
2. The Special NOFO Continuum of Care (CoC) Application Detailed Instructions for Collaborative Applicants which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

CoC Approval is Required before You Submit Your CoC's Special NOFO CoC Consolidated Application

- 24 CFR 578.9 requires you to compile and submit the Special NOFO CoC Consolidated Application on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You must upload the [Specific Attachment Name] attachment to the 4A. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.
- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

FY2022 Special NOFO CoC Application

Page 1

10/17/2022

5:16 PM

10/18/2022



ID-500
COC REG 2022 192210

Before Starting the Project Listings for the CoC Priority Listing

The CoC Priority Listing includes:

- Unsheltered Homelessness Set Aside New Project Listing – lists all new project applications applying for funding through the Unsheltered Homelessness Set Aside that were approved and ranked or rejected by the CoC.
- Rural Set Aside Project Listing – lists all new project applications applying for funding through the Rural Set Aside that were approved and ranked or rejected by the CoC.
- UFA Costs Project Listing – applicable and only visible for Collaborative Applicants that were designated as a Unified Funding Agency (UFA) during the FY 2022 CoC Program Registration process. Only 1 UFA Costs project application is permitted and must be submitted by the Collaborative Applicant. The UFA project must be ranked amongst projects submitted on the Unsheltered Homelessness Set Aside New Project Listing.
- CoC Planning Project Listing – Only 1 CoC planning project is permitted per CoC and must be submitted by the Collaborative Applicant. The CoC Planning project must be ranked amongst projects submitted on the Unsheltered Homelessness Set Aside New Project Listing.
- HUD-2991, Certification of Consistency with the Consolidated Plan – Collaborative Applicants must attach an accurately completed, signed, and dated HUD-2991.

Additional training resources are available online on HUD's website.
https://www.hud.gov/program_offices/comm_planning/coc/competition



2022 SUPPLEMENTAL TO ADDRESS UNSHELTERED CONTINUUM OF CARE APPLICATION:

Leveraging Housing Commitment

TO: HUD REVIEW TEAM

FROM: Casey Mattoon

Manager, Our Path Home/Boise City

DESIGNATED HUD CONTACT FOR THE COLLABORATIVE APPLICANT

SUBJECT: P-1.

ATTACHMENT NAME: LEVERAGING HOUSING COMMITMENT

DATE: OCTOBER 17, 2022

Attachment Description

Attachments include PHA Commitment letter, PHA Annual Plan, PHA Memo on PBV, PSH Project #1 Pre-Conference & Meeting Neighborhood Meeting Applications, and PSH Project #2 Addendum.

1001 S. Orchard Street
Boise, Idaho 83705

Phone (208) 345-4907
Fax (208) 345-4909
www.bcacha.org

October 17, 2022

Boise City/Ada County Continuum of Care
Our Path Home
Via email to: cmattoon@cityofboise.org

Re: Leveraging Housing Resources - PHA Letter for Continuum of Care to Address Unsheltered Homelessness

Dear ID-500 Boise City/Ada County CoC:

The Boise City/Ada County Housing Authorities (BCACHA) in collaboration with the Boise City/Ada County Continuum of Care (CoC) will support efforts to house individuals and families in order to end homelessness in Ada County. BCACHA has been an active partner in the CoC's Permanent Supportive Housing (PSH) Plan to rehouse and serve individuals and families experiencing homelessness that require PSH to exit homelessness and maintain housing stability.

To that end, BCACHA recently approved a change to their Annual Plan and Administrative Plan to pursue the issuance of additional Project-Based Housing Choice Vouchers (PBV) up to the maximum of their budget authority, 30% of total budget authority (20% under current plan; additional 10% based on FR Notice 1/18/2017; Notice PIH 2017-21). BCACHA's changes include language for the commitment that ensure the BCACHA will project-base units under the definitions enabling an additional 10% (for the options contained in FR Notice 1/18/2017 and Notice PIH 2017-21), including to house those who meet the definition of Homeless under Section 3 of the McKinney-Vento Homeless Assistance Act and contained in the Continuum of Care Interim Rule at 24 CFR 578.3).

This approval gives BCACHA the established structure to deliver additional PBVs in a manner that is compliant with HUD regulations, responsive to community needs, while considering agency capacity and financial resources. The Annual Plan and the HCV Administrative Plan set the best structure for BCACHA's administration of the program with the following objectives in mind:

- Selection of the delivery process that ensures compliance with HUD regulations;
- Efficiency and transparency of a competitive process;
- Proper consideration of community need coupled with agency capacity; overarched by demonstrated fidelity to the agency mission, vision and strategic plan.
- In the case of permanent supportive housing projects, at least 50% of the units included in the project will be designated as such.

Beginning in FY2023, BCACHA will run competitive processes for the allocation of those PBV to real projects, including for the purpose of housing those who meet the definition of homeless. The total amount of PBVs, for FY2023 and subsequently, will be determined by the BCACHA.

We are pleased to partner with you in this endeavor to provide a much-needed affordable housing for income eligible citizens of Ada County.

Sincerely,



Deanna Watson
Executive Director



BARRIER
FREE

B.	Plan Elements Submitted All Other Years (Years 1-4). Required elements for all other fiscal years. This section does not need to be completed in years when a Small PHA is submitting its 5-Year PHA Plan.
B.1	<p>New Activities</p> <p>(a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year?</p> <p>Y N</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Hope VI or Choice Neighborhoods.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Mixed Finance Modernization or Development.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Demolition and/or Disposition.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Conversion of Public Housing to Tenant-Based Assistance.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Conversion of Public Housing to Project-Based Assistance under RAD.</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/> Project Based Vouchers.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Units with Approved Vacancies for Modernization.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants).</p> <p>(b) If any of these activities are planned for the current Fiscal Year, describe the activities. For new demolition activities, describe any public housing development or portion thereof, owned by the PHA for which the PHA has applied or will apply for demolition and/or disposition approval under section 18 of the 1937 Act under the separate demolition/disposition approval process.</p> <p>(c) If using Project-Based Vouchers, provide the projected number of project-based units, general locations, and describe how project-basing would be consistent with the PHA Plan.</p> <p><i>The BCHA currently has 66 project-based vouchers (PBV), representing approximately 5% percent of the agency's budget authority. The BCHA intends to increase its use of project-based vouchers up to the maximum allowed by federal regulations. BCHA anticipates making available up to 250 additional project-based vouchers over the next 5 years for projects that will be located within Boise City limits. BCHA will continue working with community partners to identify specific target populations to be served through further project-basing of vouchers and intends to issue additional RFPs in the coming year to expand housing opportunities.</i></p> <p>(d) The PHA must submit its Deconcentration Policy for Field Office Review.</p> <p><i>See Attachment A</i></p>
B.2	<p>Capital Improvements. Include a reference here to the most recent HUD-approved 5-Year Action Plan in EPIC and the date that it was approved.</p> <p><i>See Attachment B- HUD form 50075.2 approved by HUD on 8/19/2021.</i></p>
C	Other Document or Certification Requirements for Annual Plan Submissions. Required in all submission years.
C.1	<p>Resident Advisory Board (RAB) Comments.</p> <p>(a) Did the RAB(s) have comments to the PHA Plan?</p> <p>Y N</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/></p> <p>(b) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.</p>
C.2	<p>Certification by State or Local Officials.</p> <p><u>Form HUD 50077-SL</u>, <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>

Boise City Housing Authority
Housing Choice Voucher Administrative Plan- *Revisions*

I. EMERGENCY HOUSING VOUCHERS (EHVs) (Temporary Policy Supplement)

The American Rescue Plan (“ARP”) was signed into law on March 11, 2021 in response to the ongoing impact of the COVID-19 pandemic. The ARP appropriates 5 billion dollars for new and renewal Emergency Housing Vouchers (“EHVs”), to facilitate expedited leasing for families at high risk of exposure to the corona virus. The Boise City Housing Authority was awarded 41 EHVs based on HUD’s assessment of the number of homeless persons in Ada County, and BCHA’s operational capacity to quickly lease the EHV families. To qualify for an EHV, an individual or family must meet one of four eligibility categories:

- Homeless,
- At risk of homelessness,
- Fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking or human trafficking, or
- Recently homeless and for whom providing rental assistance will prevent the family’s homelessness or having high risk of housing instability.

Eligible EHV families are not selected from the regular BCACHA waitlist. Rather they are referred to BCHA from the Continuum of Care (“CoC”), the local planning body responsible for coordinating the full range of homeless services for a specific geographic region. BCHA entered into a Memorandum of Understanding (MOU) with the Boise City/Ada County Continuum of Care, also known as Our Path Home, on July 22, 2021.

II. HUD APPROVED EXPEDITED REGULATORY WAIVERS

The Coronavirus Aid, Relief, and Economic Security (CARES) Act provided HUD with authority, in the context of the public health emergency, to waive statutes and regulations for the HCV and PH programs, which contained expiration dates. Notice PIH 2021-34, Expedited Regulatory Waivers for the Public Housing and Housing Choice Voucher (including Mainstream and Mod Rehab) Programs, provided PHA’s the opportunity to make requests to continue to use specific regulatory waivers for the Public Housing and Housing Choice Voucher (HCV) programs as impacted by the COVID-19 pandemic.

The BCACHA’s Housing Choice Voucher (HCV) Program has been impacted by a dramatically escalating rental market prices and very limited affordable housing inventory, as well as in the inspection processes and income calculations. Based on these factors, the BC/ACHA requested, and received approval from HUD, to continue to use the following waivers:

- Waiver of the application of SEMAP in its entirety due to the disruption to BCACHA’s operations caused by the adoption of available CARES Act waivers.
- Waiver to Grant one or more extensions of the initial voucher term regardless of the policy described in the Administrative Plan.
- The use of a payment standard from 111 to 120 percent of the Fair Market Value (FMR). The BCACHA will use payment standards that are 120 percent of the FMR.
- Increase in Payment Standard During Housing Assistance Payment (HAP) Contract Term

The waiver duration is limited to only the time necessary for a PHA to resume normal operations and not to exceed December 31, 2022.

Boise City Housing Authority
Housing Choice Voucher Administrative Plan- *Revisions Continued*

III. CHAPTER 17; PROJECT BASED VOUCHERS

Additional Project-Based Units [FR Notice 1/18/17; Notice PIH 2017-21]

The PHA may project-base an additional 10 percent of its units above the 20 percent program limit. The units may be distributed among one, all, or a combination of the categories as long as the total number of units does not exceed the 10 percent cap. Units qualify under this exception if the units:

- Are specifically made available to house individuals and families that meet the definition of homeless under section 103 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11302) and contained in the Continuum of Care Interim Rule at 24 CFR 578.3.
- Are specifically made available to house families that are comprised of or include a veteran.
 - Veteran means an individual who has served in the United States Armed Forces.
- Provide supportive housing to persons with disabilities or elderly persons as defined in 24 CFR 5.403.
- Are located in a census tract with a poverty rate of 20 percent or less, as determined in the most recent American Community Survey Five-Year Estimates.
- Only units that are under a HAP contract that was first executed on or after April 18, 2017, are covered by the 10 percent exception.

PHA Policy

The PHA may project-base up to an additional 10 percent of its authorized units, up to 30 percent, in accordance with HUD regulations and requirements.

Date	August 4, 2022
Entity	BC/ACHA
Agenda Item	Project Based Vouchers
Attachments/Reference	Resolution # , City Powerpoint (from April 2022), 24 CFR 983 Project Based Voucher Program
Recommended Action	Approval of Administrative Plan revision

Background and Summary:

The Pandemic and economic conditions have exacerbated the challenges surrounding the provision of affordable housing.

As a Public Housing Authority, BCHA administers the Housing Choice Voucher Program (commonly referred to as “Section 8”). This program subsidizes the rent/utilities for eligible participating families living within its jurisdiction.

The rental assistance can be administered through two delivery models:

1. Tenant Based, in which the assistance attaches to the family and is considered “portable”, meaning the family can take the assistance with them from place to place, and
2. Project Based, in which the assistance attaches to a specific project (development), and stays with the property. The Tenant family may still be able to take a voucher when they move, but it is dependent upon the availability of the supply within the administration of BCHA.

BCHA currently assists approximately 1,200 families. All but 67 rental assistance vouchers are “Tenant Based”. The 67 project based vouchers are in place at New Path (40) and Valor Pointe (27). Both are developments under the “Housing First” approach to providing permanent supportive housing, meaning housing without stabilization prerequisites, but housing so that stabilization needs can best be addressed.

By approving our annual plan and Administrative plan additions, we will have established the structure to deliver a needed resource in a manner that is compliant with HUD regulations, responsive to community needs, while considering agency capacity and financial resources.

The Annual Plan and the HCV Administrative Plan drafts set the best structure for BCACHA’s administration of the program with the following objectives in mind:

- 1.) Selection of the delivery process that ensures compliance with HUD regulations;
- 2.) Efficiency and transparency of a competitive process;
- 3.) Proper consideration of community need coupled with agency capacity; overarched by demonstrated fidelity to the agency mission, vision and strategic plan.

HCV Administrative Plan Current Language: PHA policy “BCACHA will operate a project based program using up to 20% of its budget authority for project based assistance...

Additional project based units (FR Notice 1/18/2017; Notice PIH 2017-21) The PHA may project base an additional 10%...The units may be distributed among all, or a combination of:

1. To house those who meet the definition of Homeless under Section 3 of the McKinney- Vento Homeless Assistance Act and contained in the Continuum of Care Interim Rule at 24 CFR 578.3;
2. Assistance to households with a Veteran;
3. Provide Supportive Housing to persons with disabilities or elderly persons as defined in 24 CFR 5.403

Are located in a census tract with a poverty rate of 20% or less, as determined by the most recent American Community Survey five year estimates.

PHA policy: The PHA will not project base any units not subject to the 20% cap.

Proposed change: Strike: ~~The PHA will not project base any units not subject to the 20% cap.~~

Replace with: The PHA will project base units under the definitions enabling an additional 10% for the options contained in FR Notice 1/18/2017 and Notice PIH 2017-21) and listed above.



PLANNING AND DEVELOPMENT SERVICES

BOISE CITY HALL: 150 N. CAPITOL BLVD | MAIL: PO BOX 500, BOISE, ID 83701-0500

CITYOFBOISE.ORG/PDS | P: 208-608-7100 | F: 208-384-3753 | TTY/TTD: 800-377-3529

PRE-APPLICATION CONFERENCE SUMMARY

Most hearing level applications are required to hold a pre-application conference meeting prior to noticing or holding a neighborhood meeting. Both must be held within six months of submitting an application. **This form is required as part of the application submittal package.**

Record No.:
PAC22-00172

Date/Time:
09/22/2022 9:00 AM

Planner:

Site Address:
2216 W FAIRVIEW AVE, BOISE, ID 83702
Parcel:
R2734252267

Contacts:
Applicant: Daphne romani (208) 246-8985

Participants Present:

Type of Application(s):
Conditional Use

Additional Reviews:

Neighborhood Meeting Required:

GIS Information:

Size of Property:
0.33 Acres

Zoning:
C-5DD

Additional Zoning:

Hillside:
No

Floodplain:
No

Flood Zone:
N/A

WUI:
No

WUI Name:
N/A

Airport Influence Zone:
Not in Airport Influence Area

Parking Overlay:
P3

Comp. Planning Area:
Downtown

Land Use:
Mixed Use

Neighborhood Association:
West Downtown

Neighborhood Association contact information can be found online:
<https://www.cityofboise.org/programs/energize/neighborhood-associations/>

Permitting History:

Proposal Description:

Site Plan Presented:

Issues Discussed:

- Notice for the neighborhood meeting shall be mailed to neighbors at least 10 days prior to holding the meeting. The meeting must be held no later than 6 months prior and no earlier than 12 days before submittal of your application.
- Design Review required for any exterior alterations.
- Provide Bike Parking.
- Other: Second Phase of New Path, proposing 45 parking spaces (96 supportive units, permanent). Need to keep all project components on the site. Upholstery building is not being used, it is designated historically significant. To meet the required offsets, the driveway needs to be moved from 23rd St to come off the alley/local street. This east-west travel way along the site's north boundary operates similar to a local street for circulation and access between the one-way couplets of Main and Fairview. From ACHD's Fairview Ave and Main St Improvements and Local Street Plan, ideally the alley is 30-feet wide with 20-feet for vehicles and 5-foot bike lanes on each side. If this can't be provided, the alley needs to be 20-feet wide with textural and material changes in the pavement, similar to the alley behind Guido's Pizza between 5th and 6th, north of Idaho St. October cut-off date would put this project January P&Z.



PLANNING AND DEVELOPMENT SERVICES

BOISE CITY HALL: 150 N. CAPITOL BLVD | MAIL: PO BOX 500, BOISE, ID 83701-0500
CITYOFBOISE.ORG/PDS | P: 208-608-7100 | F: 208-384-3753 | TTY/TTD: 800-377-3529

Record No.:
NBR22-00103

Neighborhood Meeting List

Property Information

Street No:	Direction:	Street Name:	Street Type:	Unit Type:	Unit No:
2216	W	FAIRVIEW	AVE		

Subdivision Name:	Parcel Legal Description:	Zoning District:
FAIRVIEW ADD	PAR #2267 OF LOTS 4-5 BLK 38, FAIRVIEW ADD, PARCEL B ROS 11023, #2265-S	

Parcel Number:	Additional Parcel Numbers:
R2734252267	

Applicant Information

First Name: (Primary Contact)	Last Name:	Type:
Synde	Walden	Applicant

Company:
erstad ARCHITECTS

Address:	City:	State:	Zip:
310 N 5th Street	Boise	ID	83702

Email:	Main Phone:	Cell Phone:
synde@erstadarchitects.com	(208) 331-9031	(208) 559-1316

Owner Information

Name:

Address:	City:	State:	Zip:

Email:	Phone:

Project Information

Project Name: (if applicable):

New Path 2

Project Proposal: Please provide a brief narrative of your project in the Project Proposal field, and answer all other questions to the best of your ability.

This project is proposing the construction of 100 units of supportive housing, adjacent to the already operating facility of New Path, supportive housing. It can be considered a phase 2 expansion to the existing facility. (The site will provide 34 parking spaces, 100 bicycle parking spaces, tenant amenities such as community rooms and fitness room, enclosed private courtyard and a second story terrace. Along with the housing units there will be an on-site Manager's living unit, manager's office, offices for all of the staff that offer supportive services to the tenants.)

Project Details

Neighborhood Meeting List - Select the type(s) of project you are proposing below. Select all that apply.

Your Pre-Application paperwork will assist in your selections.

Conditional Use Permit:	Yes
Special Exception:	
Planned Unit Development:	
Design Review (Substandard):	
Variance:	
Annexation:	
Rezone:	
Comprehensive Plan Map Amendment:	
Subdivision (5 acres or greater or 40 or more lots):	
Other Application Type (Please Explain):	
Address Option:	List and Labels (\$25.00+tax)
Would you like an Electronic copy of the labels:	Yes

Please download and complete the Neighbor Meeting List application below.

- [Neighborhood Meeting List Application](#)

The requested information will be generated within 2-3 business days.

Idaho Code 9-348(1)(b) prohibits the distribution or sale of mailing lists in order to protect the privacy of taxpayers. However, this list can be provided if you are requesting a list of property addresses to fulfill a requirement required by any statute, ordinance, rule, law, or by any governing agency (Idaho Code 9-348(8)).

Under penalty of perjury, I hereby certify that I will not be using, nor will I allow to be used in any form or manner, the records, documents, or lists obtained from the City of Boise Planning and Development Services Office as a mailing list for purposes other than listed above.

By checking this box: ☒

1. The undersigned is the owner of the indicated property or acting as the owner's authorized representative.
2. The undersigned declares that the above provided information is true and accurate, and acknowledges that failure to provide true and accurate information may result in rejection of this application, possible revocation of the permit where wrongfully issued and subject the undersigned to any applicable penalties.
3. The checked box represents a digital signature for all legal purposes as allowed by [Idaho Code \(Uniform Electronic Transactions Act\)](#).



City of Boise Resolution Agreement

Legal
150 N Capitol Blvd
Boise, ID 83702
(208) 972-8531

TO: Mayor and Council
FROM: Mary Grant, Legal
NUMBER: RES-536-22
DATE: September 14, 2022
SUBJECT: RFQ 22-220 Developer Partnership_First Project Addendum-FireStation #5
(Northwest Real Estate Corp)

BACKGROUND:

The Housing & Community Development Division (HCD) of the Planning Development Services Department solicited qualifications to pre-qualify development teams to submit proposals to the city for the joint acquisition and development or preservation of income-restricted affordable housing.

By RES-343-22, adopted and approved on July 12, 2022, RFQ 22-220 was awarded to the best qualified/highest ranked proposers J. Fisher Companies, The Pacific Companies, McCormack Baron Salazar, Inc., Northwest Real Estate Capital Corp., Edlen & Co./deChase Miksis, and Anawim Housing.

Projects for which a pre-qualified developer is selected will be governed by a Project Addendum, negotiated according to the terms of the Master Services Contract Agreement. Each Project Addendum will be brought before City Council for review and approval. Property to be developed, if owned by the city, will be leased in a separate ground lease, which will also be reviewed and approved by the City Council.

This First Project Addendum is for the development of Permanent Supportive Housing at 212 S 16th St., Boise, Idaho, commonly referred to as Boise Fire Station #5. The material terms of the addendum are:

- A minimum of 40 units
- Tenants will be adult experiencing longtime homelessness who also have at least one debilitating condition

CITY OF BOISE

- Our Path Home CONNECT will be used for tenant referrals
- Development will follow the Housing First model and adopt both a property management plan and support service plan which align
- The building will meet or exceed energy recommendations and the Green Building Code.

FINANCIAL IMPACT:

This is first project addendum to the master services contract agreement. Financial impact, if any, will be specified at the ground lease stage.

ATTACHMENTS:

- RFQ 22-220 Specification Packet (PDF)
- RFQ 22-220 ITA (PDF)
- RFQ 22-220(E) Master Services Contract Agreement - Final Executed Document (PDF)
- RFQ 22-220(E)_1st Project Addendum_FS #5 (NWRECC) (PDF)
- NWRECC_1st Project Addendum - Final Executed Document (PDF)

FIRST PROJECT ADDENDUM
RFQ 22-220(E)
FIRE STATION #5

This First Project Addendum (the "Addendum") is entered into on September 20th, 2022 (the "Effective Date"), by and between Northwest Real Estate Capital Corp., an Idaho corporation ("NWRECC"), located at 210 W. Mallard Drive, Ste. A, Boise, Idaho 83706 ("Developer" or "Lessee"), and City of Boise located at 150 N Capitol Blvd, Boise, Idaho 83702 ("City" or "Lessor"). Lessee and City may be referred to individually as the "Party", or collectively, the "Parties".

1. PURPOSE AND SCOPE

The Parties hereby enter into this Addendum to the Master Services Contract RFQ 22-220(E) to summarize their mutual agreements for NWRECC to develop, finance, and construct a Permanent Supportive Housing development project adjacent on property located at 212 South 16th Street, Boise, ID 83702, commonly known as Boise Fire Station #5, (the "Project") owned by the City as intended Lessor. A depiction of the subject property ("Property") is attached hereto as Exhibit A. This Addendum is intended to set forth some of the material elements of the Project and material terms that each party will require in a final ground lease (the "Ground Lease"). The Ground Lease will include additional terms and conditions which are not contained forth herein. The parties agree to negotiate in good faith the terms and provisions of the Ground Lease and to use reasonable, diligent efforts to finalize and execute such Ground Lease.

2. RESPONSIBILITIES AND OBLIGATIONS OF LESSEE

NWRECC agrees that the Project shall be developed under the following terms, conditions, and constraints:

- a. Not less than 80% of the subcontractors used for onsite construction work at the Project will be local subcontractors (meaning located within 75 miles of Boise, and which shall have an Idaho Public Works license if and to the extent required by Idaho State Code), unless it is impossible, infeasible or impractical for NWRECC to do so, in which case NWRECC agrees to use diligent, good faith efforts to use local subcontractors for as much of the onsite construction work as is feasible and practical.
- b. The Project will comply with all local and state building codes, and NWRECC will obtain any necessary planning and zoning approvals, including any conditional use permits or other entitlements necessary for the development.
- c. There shall be no less than 40 dwelling units which shall consist of studio and one-bedroom apartments.
- d. 100% of the units will be designated as Permanent Supportive Housing, serving adults experiencing longtime homelessness who also have at least on debilitating condition and may need support managing activities of daily living or mental health issues, and are likely to have a potential history or current substance use issue or legal records, with the exception for one or more units set aside for any on-site manager.
- e. NWRECC will use Our Path Home CONNECT, Boise City and Ada County's

- Coordinated Entry System, for tenant referrals.
- f. NWRECC must implement, in alignment with the Housing First model:
 - i. A Property Management Plan that includes pre-eviction mediation planning; and
 - ii. A Support Service Plan that (a) adheres to an evidence-based delivery model and (b) leverages available Medicaid billing which may include a developer-paid contribution
 - g. The building shall:
 - i. Incorporate trauma-informed design principals throughout the residential areas of the project; and
 - ii. Meet or exceed (a) the energy recommendations as provided by the City and (b) minimums set by the City of Boise Green Building Code, unless such requirements impair the financial feasibility of the Project as determined within the discretion of the City.
 - h. NWRECC shall secure financing. To the extent the leasehold interest, contemplated by the Ground Lease, is intended to be pledged as security for a loan, NWRECC shall submit a substantially final version of all documents proposed in the loan transaction(s) along with a request for the City's consent in accordance with the terms of a Ground Lease, which consent shall not be unreasonably withheld.
 - i. NWRECC will promptly obtain all necessary approvals, execute and deliver such papers, documents and instruments reasonably necessary or proper to effectuate the Ground Lease.
 - j. NWRECC will break ground on the Project no later than September 30, 2024, or such other feasible date that may be mutually agreed to by the parties after execution of this Addendum.
 - k. City shall be notified by NWRECC prior to any assignment of the rights of NWRECC to enter into the Ground Lease, pursuant to this Addendum, to a special purpose limited partnership that will own the Project. Lessee will provide City copies of all pertinent documents executed by NWRECC to the special purpose limited partnership.

3. RESPONSIBILITIES AND OBLIGATIONS OF CITY

City of Boise agrees that the Project shall be developed under the following terms, conditions, and constraints:

- a. City, as Lessor, retains ownership of the land.
- b. NWRECC will be allowed conduct surveying and/or testing, as required for permitting prior to the execution of Ground Lease.
- c. Parties will negotiate a lease price that is contingent and will finalize upon the securing of all financing for the Project, but the parties hereto have contemplated that charged rents will:
 - i. be deferred for a period of not less than five (5) years;
 - ii. may escalate in five (5) year increments until on or around lease year seventeen, whether based on fixed rates or percentage of cash flow; and
 - iii. will be negotiated based on overall project feasibility.
- d. City will provide project management services to successfully work through the required planning, entitlement, permit and inspection reviews through issuance of certificate of

occupancy for the Project.

- e. City will assist in gathering the neighborhood for community meetings and/or outreach.
- f. City will promptly obtain all necessary approvals, execute and deliver such papers, documents and instruments reasonably necessary or proper to effectuate the Ground Lease.
- g. City will use good faith, diligent efforts to cooperate with NWRECC in being able to break ground by the date set forth above in Section 2(j) and to otherwise cooperate with NWRECC in seeking its applicable entitlements and financing for the Project.
- h. City will allow NWRECC to assign its rights to enter into the Ground Lease to a special purpose limited partnership that will own the Project. City shall maintain approval rights of the partners within the limited partnership.

4. TERM OF ADDENDUM

The term of this Addendum shall be for a period of 48 months from the Effective Date and may be extended upon written mutual agreement of both Parties. Upon execution hereof, the parties will use diligent, good faith efforts to finalize and execute the Ground Lease. If any provisions of the Ground Lease conflict with this Addendum, the terms of the Ground Lease will control.

5. TERMINATION

Either party may decide not to proceed with the proposed Project and Ground Lease for any reason or no reason by giving notice to the other Party 30 days prior to the effective date of termination, until a Ground Lease signed by both parties.

6. LEGAL COMPLIANCE

The Parties acknowledge and understand that they must be able to fulfill their responsibilities under this Addendum in accordance with the provisions of the law and regulations that govern their activities. Nothing in the Addendum is intended to negate or otherwise render ineffective any such provisions or operating procedures. The Parties assume full responsibility for their performance under the terms of this Addendum. If at any time either Party is unable to perform their duties or responsibilities under this Addendum consistent with such Party's statutory and regulatory mandates, the affected Party shall immediately provide written notice to the other Party to establish a date for resolution of the matter.

7. LIMITATION OF LIABILITY

No rights or limitation of rights shall arise or be assumed between the Parties because of the terms of this Addendum.

8. NOTICE

Any notice or communication required or permitted under this Addendum shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth



2022 SUPPLEMENTAL TO ADDRESS UNSHELTERED CONTINUUM OF CARE APPLICATION:

PHA Commitment

TO: HUD REVIEW TEAM

FROM: Casey Mattoon

Manager, Our Path Home/Boise City

DESIGNATED HUD CONTACT FOR THE COLLABORATIVE APPLICANT

SUBJECT: P-1a.

ATTACHMENT NAME: PHA COMMITMENT

DATE: OCTOBER 17, 2022

Attachment Description

Attachments include a PHA Commitment letter and CoC Commitment letter on Stability Voucher Collaboration.

1001 S. Orchard Street
Boise, Idaho 83705

Phone (208) 345-4907
Fax (208) 345-4909
www.bcacha.org

October 17, 2022

Boise City/Ada County Continuum of Care
Our Path Home
Via email to: cmattoon@cityofboise.org

Re: Leveraging Housing Resources - PHA Commitment Letter for Continuum of Care to Address Unsheltered Homelessness

Dear ID-500 Boise City/Ada County CoC:

The Boise City/Ada County Housing Authorities (BCACHA) in collaboration with the Boise City/Ada County Continuum of Care (CoC) will support individuals and families in ending homelessness in Ada County.

BCACHA will accept all HUD-awarded Stability Vouchers and pair them with CoC-funded supportive services to maximize client housing success. BCACHA will also work with the CoC to develop a prioritization for Stability Vouchers in order to rehouse individuals and families experiencing homelessness, at risk of homelessness, or fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking.

The Stability Voucher program is available through The Consolidated Appropriations Act, 2021 (Public Law 116-260, approved December 20, 2020) to assist:

- Individuals and families experiencing homelessness or at risk of homelessness;
- Individuals and families fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking;
- Individuals and families that include a veteran family member that meets one of the preceding criteria (Stability Vouchers).

The CoC will refer the above clients from Coordinated Entry (CE). This is a targeted allocation and directs the Stability Vouchers to the jurisdictions of greatest need.

HUD is investing in local cross-system collaborative efforts to prevent and end homelessness. As a requirement of these stability vouchers, BCACHA will enter into partnership agreements through a MOU for the program, with locally community service agencies that will provide the necessary referrals and required supportive services.

Responsibilities of BCACHA:

- Accept direct referrals for eligible individuals and families through the CoC CE.
- Commit staff and resources to ensure the application, certification, and voucher process is completed in a timely manner.



DEANNA L. WATSON
EXECUTIVE DIRECTOR

1001 S. Orchard Street
Boise, Idaho 83705

Phone (208) 345-4907
Fax (208) 345-4909
www.bcacha.org

- Ensure inspection of units are done in a timely manner.

Based on the above and if awarded, we are pleased to partner with you in this endeavor to provide much-needed affordable housing for income eligible citizens of Ada County. A Stability Voucher allocation from HUD will ensure the affordability for many individuals and families in greatest need.

Sincerely,

A handwritten signature in blue ink that reads "Deanna Watson". The signature is fluid and cursive, with a long horizontal stroke at the end.

Deanna Watson
Executive Director



BARRIER
FREE



October 13, 2022

US Department of Housing and Urban Development
Office of Public and Indian Housing
Washington, DC 20420-5000
Via email to: StabilityVouchers@hud.gov

RE: Collaboration on Stability Vouchers - Our Path Home (commitment letter)

To Whom It May Concern:

This letter is to indicate the Boise City/Ada County Continuum of Care's willingness to collaboratively partner with the Boise City Housing Authority (BCHA) to receive, administer, and award Stability Vouchers (SVs) per HUD's Notice PIH 2022-24 (HA) dated August 16, 2022.

We hereby agree to collaborate with the BCHA to:

Refer eligible families to BCHA through Coordinated Entry for SVs;
Pair CoC-funded supportive services with SVs; and
Collaborate with other stakeholders to develop a prioritization plan for SVs.

We look forward to working with BCHA in implementing the SV program locally should an award be made to our region. Please do not hesitate to contact us at cmattoon@cityofboise.org if you have questions or concerns about this commitment letter.

Sincerely,

Casey Mattoon
Manager, Our Path Home



October 13, 2022

US Department of Housing and Urban Development
Office of Public and Indian Housing
Washington, DC 20420-5000
Via email to: StabilityVouchers@hud.gov

RE: Collaboration on Stability Vouchers - Our Path Home (commitment letter)

To Whom It May Concern:

This letter is to indicate the Boise City/Ada County Continuum of Care's willingness to collaboratively partner with the Ada County Housing Authority (ACHA) to receive, administer, and award Stability Vouchers (SVs) per HUD's Notice PIH 2022-24 (HA) dated August 16, 2022.

We hereby agree to collaborate with the ACHA to:

- Refer eligible families to ACHA through Coordinated Entry for SVs;
- Pair CoC-funded supportive services with SVs; and
- Collaborate with other stakeholders to develop a prioritization plan for SVs.

We look forward to working with ACHA in implementing the SV program locally should an award be made to our region. Please do not hesitate to contact us at cmattoon@cityofboise.org if you have questions or concerns about this commitment letter.

Sincerely,

Casey Mattoon
Manager, Our Path Home



2022 SUPPLEMENTAL TO ADDRESS UNSHELTERED CONTINUUM OF CARE APPLICATION:

Healthcare Leveraging Commitment

TO: HUD REVIEW TEAM

FROM: Casey Mattoon

Manager, Our Path Home/Boise City

DESIGNATED HUD CONTACT FOR THE COLLABORATIVE APPLICANT

SUBJECT: P-2.

ATTACHMENT NAME: LIVED EXPERIENCE SUPPORT LETTER

DATE: OCTOBER 17, 2022

Attachment Description

Attachment includes letter of Commitment from City of Boise (CoB) as lead agency for CoC, Memo detailing future of supportive services funding for ongoing healthcare services at Permanent Supportive Housing (PSH) sites both current and future, letter of commitment from Terry Reilly Health Services on healthcare service provision describing total costs of site services provided to exceed 50% threshold including scope of work for New Path Community Housing (100% PSH), CoB Memo on ongoing housing stability funding through healthcare services, and contracts awarded with mental health services providers for scattered-site PSH service delivery.



PLANNING AND DEVELOPMENT SERVICES

CITY OF BOISE HOUSING AND COMMUNITY DEVELOPMENT

City of Boise
Housing & Community Development
150 N Capitol Blvd
Boise, ID 83702

10/14/2022

Dear Boise City/Ada County Continuum of Care,

The City of Boise is committed to the continued success of Our Path Home (ID-500 CoC), the Boise City & Ada County Housing Authorities, our hospital partners in the implementation of Housing First as healthcare through initiatives like the Permanent Supportive Housing Plan and Dedicated Units Program. Boise and Our Path Home have taken the following steps towards securing the provision of healthcare services, and funding from healthcare partners, tailored to households being served in Our Path Home partnership housing.

- **New Path Supportive Services:** The Mayor and Council approved contract between the City of Boise and Terry Reilly Health Services for the continuation of supportive services at New Path through September 30, 2022 and describes the strategy beyond 2023 for funding healthcare services including securing funding commitments from healthcare partners. (*Memo, Letter of Commitment, Scope of Services*)
- **Supportive Housing Investment Fund:** The Mayor and Council confirmed direction for the movement of a budgeted \$7.5 million in general funds to provide seed funding for the Supportive Housing Investment Fund. Seed funding confirmation allows the team to develop a governance strategy for the fund structure and seek the additional \$7.5 million in estimated need for the fund to support the Permanent Supportive Housing Plan.
- **Scattered-site PSH/Dedicated Units Program:** The Mayor and Council approved both \$405,000 increased budget for CoC programs, of which \$65,000 support housing stability services including healthcare services, and \$55,000 from Homeless Services Grants for a Housing Navigator to provide healthcare services. Both provide healthcare services in scattered-site supportive housing to households that have worked with Our Path Home in the last 5 years to exit homelessness. (*Memo, Contracts*)

Respectfully,

Maureen Brewer
Housing & Community Development Senior Manager
City of Boise
(208)570-6845
mbrewer@cityofboise.org

BOISE CITY HALL: ATTN: Housing and Community Development | 150 N. Capitol Boulevard | MAIL: P.O. Box 500, Boise, Idaho 83701-0500
P: 208-570-6830 | F: 208-384-4195 | TDD/TTY: 800-377-3529



Upon request, this document will be provided in a format that is accessible to persons with disabilities and/or persons with limited-English proficiency. The City of Boise prohibits discrimination in housing on the basis of race, color, sex, sexual orientation, gender identity/expression, national origin, religion, familial status, disability and age.

CITYOFBOISE.ORG/HCD



PLANNING AND DEVELOPMENT SERVICES

MAYOR: Lauren McLean | DIRECTOR: Tim Keane

MEMO

TO: Mayor McLean and City Council Members

FROM: Maureen Brewer, Casey Mattoon, Eli Griffin

CC: Courtney Washburn, Tim Keane, Eric Bilimoria, Mike Sherack, Tyler Powers, Laura Keys, Hannah Brass Greer, Nicki Hellenkamp

DATE: September 23, 2022

RE: Update – New Path Supportive Services Agreement with Terry Reilly Health Services

DESCRIPTION OF ISSUE

In Boise's FY23 Budget, City Council allocated an additional \$740,000 to Our Path Home (OPH) for Homelessness Program Operations. This memo builds upon the September 16, 2023, memo that detailed the FY23 spending plan, requesting City Council approve a contract with Terry Reilly Health Services (TRHS) to provide Housing First Clinical Services at New Path Community Housing. This contract is budget neutral.

BACKGROUND

New Path Community Housing is a 40-unit, single-site, Permanent Supportive Housing program in Boise. New Path follows a Housing First approach – a model with a remarkably strong national evidence-base for its effectiveness. Housing First programs are designed to address specific issues related to chronic homelessness including high utilization of emergency medical and substance dependence services, frequent contact with the criminal justice system, and compromised overall personal well-being. New Path has been remarkably successful in its three years of operation, demonstrating local results as a life and cost savings program.

While the operating costs for the building are covered through Project-Based Vouchers provided by the Boise City Housing Authority, the vital supportive services that ensure housing stability have remained challenging to fund. Ada County, Saint Luke's, and Saint Alphonsus funded the supportive services at New Path for the first two years. However, after Ada County pulled their funding for the program, the city stepped in to fund the gap in FY22. Since pulling their funding completely in 2021, Ada County leadership has continued to communicate their lack of support in the Housing First model and rejected all additional funding requests from OPH partners to support homeless services, abdicating their statutory obligation to serve our most vulnerable community members.

Housing and Community Development and OPH staff have continued to maneuver various fund sources to prioritize OPH's highest need areas. This effort has resulted in the following funding plan for New Path and sets up OPH to implement its Permanent Supportive Housing Plan to construct and operate five new site-based Permanent Supportive Housing projects in the next five years.

Short-term (FY23)

For FY23, TRHS has submitted a total project budget of \$633,550 to provide Housing First Clinical Services at New Path Community Housing. By leveraging all available funding sources to the maximum extent while balancing the need for a long-term strategy to achieve sustainability, TRHS and OPH staff have outlined a revenue neutral funding strategy for FY23:

- **Home Partnership Foundation** – \$24,384 from previous year's remaining funding
- **Medicaid** – \$10,848 through net patient service revenue
- **City of Boise FY23 Homelessness Program Operating Budget** – \$598,318 funded via FY23 budget allocation for New Path Support Services (\$335,000), reallocated funding from programs that were able to leverage other, one-time funding sources for FY23 activities (\$228,090), and FY22 rollover of unspent Homelessness Program Operating Budget (\$35,288).

Notably, our hospital system partners have been engaged in both short-term and long-term planning conversations with the City and OPH about sustainable supportive services funding. Based on City of Boise funding requests, hospital system partners have requested that the city present a single, consolidated ask for all funding requests coming from the City of Boise, which HCD staff are actively collaborating on with the Mayor's Office. In early conversations about New Path FY23 funding, both hospital system partners determined that a one-year pause on financial contributions to New Path would better enable them to pursue internal conversations within their organizations about transformational impact for supportive services across OPH's Permanent Supportive Housing (PSH) Plan. Based on these requests, the long-term need for a sustainable funding source, and the ability for Homelessness Program Operating dollars to allow the city a revenue neutral option to fully fund FY23 needs, OPH staff recommend the short-term funding as outlined for FY23.

Mid-term (FY24, FY25, FY26)

For FY24, TRHS and OPH staff are confident that sufficient *non-City* funding will be secured to cover the total expenses of Housing First Clinical Services at New Path Community Housing. While the identified funding sources present opportunity for paying mid-term costs of supportive services at New Path, no combination of these funding sources will entirely solve the need for paying for supportive services sustainably going forward without being supplemented by another flexible and long-term funding source. TRHS and OPH staff have outlined the following funding strategy for FY24-FY26:

- **Medicaid** – After completion of the Statewide Medicaid Crosswalk, OPH will work with TRHS and other partners including Idaho Department of Health and Welfare on training to increase provider ability to expense Medicaid for supportive services reimbursement to the maximum extent possible in the State Medicaid Plan as written.
- **FY22 CoC Program Competition** – As part of this year's U.S. Department of Housing and Urban Development competition for CoC Program funding, TRHS applied for \$75,795 for New Path Community Housing to fund FY24 costs.
- **Boise's HOME-ARP Plan** – HUD approved the city's HOME-ARP plan on September 1, 2022, which will make \$2,492,625 available in future years for organizations that provide supportive services in Permanent Supportive Housing (PSH) settings. HCD staff are beginning to perform the required due diligence to set up this funding source and issue an RFP. TRHS, with the support of OPH, will be poised to respond to the RFP to request funding for Housing First Clinical Services at New Path Community Housing.

Long-term



OPH staff are developing several strategies to ensure that diversified funding sources are identified to create and foster sustainability for supportive services across the homelessness response system, indefinitely:

- **Medicaid** – After completion of the Statewide Medicaid Business Case, the City and OPH will join a statewide advocacy effort, calling upon the state to make the necessary changes to the State Medicaid Plan to allow the pre-tenancy and tenancy services associated with Permanent Supportive Housing to be reimbursable through Medicaid to the maximum extent possible.
- **Supportive Housing Investment Fund** – As recommended in the OPH Permanent Supportive Housing Plan, HCD and OPH staff have been pursuing the development of a flexible funding investment pool to fund supportive services. With the City moving forward on development partnerships for construction and the Boise City Housing Authority adopting a revised Public Housing Plan that commits the Housing Authority to allocate up to the maximum allotted number of Project-Based Vouchers for rental assistance, supportive services funding is the final piece of resource commitment required for the implementation of OPH's Permanent Supportive Housing Plan.
 - OPH staff are working with the Corporation for Supportive Housing to finalize the governance documents for the fund and will begin meeting with a Portfolio Investment Team in mid-October to define an investment strategy for the fund.
 - HCD staff are working with DFA staff to authorize and fund \$7.5 million for this fund in FY23.

NEXT STEPS

Approve the agreement with Terry Reilly Health Services to provide Housing First Clinical Services at New Path Community Housing. This agreement will be presented on consent agenda during the September 27th City Council meeting.



September 23, 2022

Project Name:

New Path Community Housing

Dear Boise City/Ada County Continuum of Care,

Terry Reilly Health Services (TRHS) is a fully integrated Federally Funded Qualified Health Center that has been in operation for 51 years and is committed to serving low income and underserved communities. TRHS receives Healthcare for the Homeless (HCH) funding to provides medical, dental, and behavioral Health services to people experiencing homelessness in several counties in Southwest Idaho.

TRHS provides direct services onsite at New path Community Housing (New Path). Services include mental health and substance misuse related treatment provided by licensed/certified social work and peer support staff, as well as health education and care management provided by a licensed practical nurse (LPN). The LPN connects residents to specialty care, facilitates transitions from higher levels of care and institutions, and acts as a liaison, as needed, between residents and their local care providers within TRHS or in the community. TRHS has a medical clinic with primary care, urgent care, psychiatric and pharmacy services, within a block of the New Path facility where residents can easily access care, as needed. Case management and housing support services are also provided onsite at New Path. Mental health and substance misuse services are available to all residents who choose those services. TRHS is committed to providing services to residents of New Path for the term of the grant.

TRHS works closely with the local coordinated entry (CE) site and takes referrals directly from CE to fill vacancies that arise at New Path, and project eligibility is based on Continuum of Care program guidelines.

The total costs of services provided by TRHS at New Path not covered by the budget are \$557,755. Services provided onsite to residents at New Path Community Housing are valued at \$633,550 annually, where the \$75,795 request as part of this grant represents only 12% of the total health services costs. TRHS secures funding from various private and governmental, local, state, and federal funding sources to meet all operational and contractual obligations.

Sincerely,



Heidi Hart, CEO

Terry Reilly Health Services

Exhibit A – Scope of Services

The project involves the provision of intensive, wrap around supportive services in a modified Assertive Community Treatment (ACT) model to residents of the 40 housing units at New Path Community Housing (New Path). The ACT team works out of a dedicated space on the ground level of the facility where project participants live. Clinical ACT team staff are on site weekdays from approximately 7:30 am to 5:30 pm and three non-clinic Residential Support staff provide coverage overnight and on weekends.

ACT shall mean a self-contained mental health program made up of a multidisciplinary mental health team who work together to provide treatment and support to participants to help them reach their goals. ACT services offer a client- centered, recovery-oriented mental health service delivery model that has received substantial empirical support for facilitating community living, psychosocial rehabilitation, and recovery for participants who have been diagnosed with a severe and persistent mental illness (SMI) with functional impairments and have not benefitted from traditional outpatient programs.

The ACT team consists of the team lead who is a Licensed Clinical Social worker (LCSW), a Case Manager (CM), a Peer Specialist (PS), a Licensed Practical Nurse (LPN), and a Housing Specialist (HS). Psychiatric and medical services are available at the TRHS Boise clinic which is located across the street from the New Path facility. A Project Director provides high level oversight of the project, coordinates project partners, and supports the onsite team lead.

ACT team members have unique roles that together provide comprehensive wrap-around care. The LCSW coordinates the day-to-day services and activities. This team lead ensures fidelity to the housing first model, supports staff in their individual roles and responsibilities, and facilitates positive team interaction. The LCSW also provides mental health and substance use counseling to residents. The CM provides direct case management, including assistance with transportation, accessing community resources and benefits such as Social Security and Medicaid. The CM also coordinates the onsite food bank. The PS has the lived experience to mentor, provide encouragement and hope, and support residents as they adjust to independent living and work toward recovery goals. The LPN provides medical care management. This provider communicates with medical staff at outside agencies to facilitate care transitions and is a health educator for residents and staff. The LPN is available to triage medical, mental health and detox concerns and coordinates medical outreach events on site, such as vaccine clinics. The HS is a dedicated person to help residents navigate housing related issues throughout tenancy, starting with the initial housing voucher and property management application. The HS is the principal liaison between the resident, the housing subsidy provider, and the property manager. The HS is available to help residents apply for other housing opportunities beyond New Path, whether out of choice or necessity. This staff has Fair Housing training.

Frequency of resident interactions with ACT team members is individualized. Staff are available on site for drop-in and informal support throughout the day and night. Staff offer peer-organized social activities and educational groups based on resident preference and input. Services subscribe to the principles of a Housing First, Trauma Informed, and Recovery focused model. Staff regularly interact with residents in their home and coach them through practical skill building around independent living and safety.



PLANNING AND DEVELOPMENT SERVICES

MAYOR: Lauren McLean | DIRECTOR: Tim Keane

MEMO

TO: Mayor McLean and City Council Members
FROM: Casey Mattoon, Eli Griffin, Maureen Brewer
CC: Courtney Washburn, Tim Keane, Lynda Lowry, Eric Bilimoria, Tyler Powers, Laura Keys, Nicki Hellenkamp
DATE: September 16, 2022
RE: Update - FY23 Our Path Home Operating Budget

BACKGROUND

Council approved an augmentation of the Our Path Home (OPH) Operating budget to ensure that critical services are provided through OPH partners. The FY23 budget specifically adopted an increased allocation of \$740,000 – \$405,000 in base budget and \$335,000 in one-time funding earmarked for New Path Community Housing Support Services.

The outlined areas for base-budget programming include coordinated entry management, street outreach, housing stability for individuals exiting homelessness, and overflow emergency shelter needs. Given one-time savings in the OPH Operating budget, created by federal COVID-19 funds still available to partners, HCD staff will make a budget-neutral adjustment to fund the highest need areas outlined below, including increased support for New Path support services:

- **OPH CONNECT Program Director:** This staff position is the programmatic leader of our Coordinated Entry System (CES) in Ada County, charged with implementing the CES, administering the program, managing relationships with all Continuum of Care (CoC) providers, supervising staff members and volunteers, and continuously improving our public-private partnership in accordance with national evidence-based practices.
- **PREVENT Case Manager:** This staff position's main goals are to prevent our neighbors from getting evictions on their records and losing their housing while ultimately reducing the number of individuals experiencing homelessness in our community. Case managers provide one-on-one wrap-around services to tenants, helping tenants understand options, rights and how to communicate well with landlords.
- **Housing Stability – Support Services:** This staff position will serve individuals that have exited homelessness within past 5 years as referred from Our Path Home CONNECT/HOUSE with supportive services delivery to maintain housing stability for clients, very likely to be folks on Emergency Housing Vouchers (EHV) or other housing placements where supports are not sufficient to ensure tenant's housing stability and risk a re-entry into homelessness. In addition, they will assess feasibility of Medicaid reimbursement strategy

for provision of reimbursable support services in model that is replicable across scattered-site and integrated supportive housing models.

- **New Path Community Housing Support Services:** The project involves the provision of intensive, wrap-around supportive services in a modified Assertive Community Treatment (ACT) model to residents of the 40 housing units at New Path Community Housing. The ACT team works out of a dedicated space on the ground level of the facility where project participants live. Clinical ACT team staff are on site weekdays from approximately 7 am to 6 pm and three non-clinic Residential Support staff provide coverage overnight and on weekends. In the first two years of operation at New Path, substantial and immediate decreases in services are evident after program entry date, the community costs per resident decreased significantly, and resident well-being increased. Read the evaluation [here](#)
- **Housing Stability – Dedicated Units Program:** The program's goal is to increase the number of units OPH housing partners can access to rehouse persons experiencing homelessness through an integrated supportive housing model as quickly as possible. Program funding will be used for financial incentives packaged for owners and managers recruited to join the program by dedicating units to OPH. The program is currently funded through private dollars in the Campaign to End Family Homelessness, restricting it to families with children. This supplemental funding will allow housing partners to utilize recruited units for rehousing adult-only households.

NEXT STEPS

OPH staff are working with Purchasing to execute Professional Services Agreements for the following items to be effective 10/1/22 through 9/30/23.

- OPH CONNECT Program Director with CATCH, Inc
- PREVENT Case Manager with Jesse Tree
- Housing Stability – Support Services with Enlightened Therapy Solutions

Additionally, OPH staff will bring forward the following agreements for City Council approval in the coming weeks for FY23 implementation.

- New Path Supportive Services with Terry Reilly Health Services
- Housing Stability – Dedicated Units Program with Home Partnership Foundation

Note: HCD staff also manage an annual cycle of competitive Homeless Services Grants. These grant funds are different from the operating budget outlined in this memo, and we anticipate the recommended grant agreements will be brought forward to Council on September 27.



Enlightened Therapy Solutions, LLC

www.enlightenedtherapyidaho.com

Boise, ID

208.957.9517

Project Resilience

9th September 2022

SUMMARY

This scope of work is intended to describe the primary objective, activities, deliverables, and reporting for Project Resilience. There have been many discussions surrounding the lack of supportive services available to people who have previously experienced homelessness, once they move into housing. What many communities, including Boise, are finding, is that housing is not the sole answer for many people who were previously experiencing homelessness. Most people experiencing homelessness move into housing and their condition is greatly improved, but their traumas and the survival skills they had to learn while living in homelessness can make their continued tenancy complicated, with many maladaptive behaviors that clients will direct toward landlords or neighbors. More than 70% of the people experiencing homelessness in Ada County have a severe and persistent mental illness that is untreated, and supportive services can truly make or break their success in housing.

BACKGROUND

Enlightened Therapy Solutions, LLC. Sara Busick, principal and owner, is a Licensed Master of Social Work that has been working in the field of mental health for 13 years, including experience with people from a variety of backgrounds and situations. Sara specializes in helping people address trauma, have complex situations, people who are suicidal, in crisis, experiencing psychosis, or have a serious mental illness. Sara has 4 years of direct service with Ada County's population of people experiencing homelessness, as well as experience at the CoC system level as the previous Coordinated Entry Program Director. She is exceptionally tuned in to the needs and challenges of this population. Additionally, Sara has 7 years' experience working under Medicaid reimbursement models for behavioral healthcare, at an executive level, developing, auditing, and implementing programs of this type.

PRIMARY OBJECTIVE

1. Serve individuals that have exited homelessness within the past 5 years as referred from Our Path Home CONNECT/HOUSE with housing stability supports.
2. Develop framework through which supportive services in housing can be reimbursed through already established Medicaid payment models for behavioral health.
3. Assess feasibility of Medicaid reimbursement strategy for provision of reimbursable support services in model that is replicable across scattered-site and integrated supportive housing models.

AMOUNT REQUESTED

\$30,000

ACTIVITIES

Supportive services delivery to maintain housing stability for clients, very likely to be folks on Emergency Housing Vouchers (EHV) or other housing placements where supports are not sufficient to ensure tenant's housing stability and risk a re-entry into homelessness

- Behavioral Therapy
- Cognitive Behavioral Therapy (CBT)
- Family/Couples Therapy
- Acceptance and Commitment (ACT)
- Motivational Interviewing
- Talk Therapy
- Brief Solutions-Focused Therapy

DELIVERABLES

- Complete 20 appointments with clients per month. These appointments could be with any number of clients based on their individual needs and how many sessions they attend. This would be a total of 300 individual appointments over the course of the fiscal year.
- Dedicate 10 administrative hours per month for meetings(as requested by CoC), framework research and development.
- At the end of the fiscal year, a report that lays out the framework and feasibility of a Medicaid billing model will be completed.

-
- Attendance at applicable meetings regarding progress of individual clients, or discussions surrounding implementation of the framework, as needed by the CoC.
 - If deemed feasible, the following fiscal year would be used to implement this program.

REPORTING

- Reporting on individual progress or lack thereof as needed or required by stakeholders in the continuum.
- Number of people served, at the frequency requested by the CoC.
- Number of people who retain their housing during and after a therapeutic intervention.
- Number of people who remain engaged vs. not, throughout their treatment episode.

Scope of Work Contact Information

Sara Busick, LMSW

sbusick@enlightenedtherapyidaho.com

208.957.9517

www.enlightenedtherapyidaho.com

EIN- 88-3480317



City of Boise

Resolution

Resolution

Planning and Development
Services
150 N Capitol Blvd
Boise, ID 83702
(208) 972-8531

TO: Mayor and Council

FROM: Maureen Brewer, Planning and Development Services

NUMBER: RES-569-22

DATE: September 21, 2022

SUBJECT: Homeless Services Grant Awards

BACKGROUND:

The city of Boise City has continued to support efforts that prevent and reduce homelessness. This has been achieved by providing direct funding and support for effective public-private partnerships. To further the City's accomplishments, the Housing and Community Development Division partners with Our Path Home to administer the Homeless Services Grant Program. This grant program provides financial assistance to help stabilize families and keep them housed, prioritizing those families that need it most. The award recipients will provide assistance with rapid rehousing, eviction prevention, rent, deposits, and utilities.

FINANCIAL IMPACT:

This contract is being supported with a general fund allocation of \$375,000 for FY2023.

ATTACHMENTS:

- HSG_CATCH_TAKINGROOT - Final Executed Document (PDF)
- HSG_CATCH_LINDAFUND - Final Executed Document (PDF)
- HSG_JESSETREE_RENTALASSISTANCE - Final Executed Document (PDF)
- HSG_TERRYREILLY - Final Executed Document (PDF)

B. Program Design

Completed by bgadzinski@trhs.org on 8/15/2022 4:00 PM

Case Id: 30244

Name: Terry Reilly Housing Navigator - FY23

Address: *No Address Assigned

B. Program Design

Please provide the following information.

B.1 Describe how the program prioritizes those experiencing literal homelessness; if the program does not prioritize literal homelessness, explain what it does prioritize.

The program will provide case management and direct financial assistance to households experiencing homelessness as well as targeted homeless prevention to people at high risk of eviction and homelessness. Program participants will be prioritized based on information gathered from the agency registration form, a social needs screening tool and/or provider visits completed at Terry Reilly Health Services' (Terry Reilly) two medical clinics, dental clinic, and specialty behavioral health clinic in the city of Boise.

B.2 Describe the proposed program and planned activities for the funding request, including:

- **Eligibility criteria of program participants;**
- **The community need(s) for the planned activities; and**
- **The agency staff proposed to implement the planned activities.**

Eligible participants will meet the following criteria:

- Boise city resident, and
- Income is at 80% AMI or below, and
- Registration reflects an unhoused category including temporarily living with friends/family, in car/camping/street, shelter or transitional housing, or
- Social needs screening tool reflects concerns about housing, or
- Participant shares with a Terry Reilly provider their concerns about housing stability.

The funding is being requested to create a Housing Navigator position to assist income eligible participants who present to the Terry Reilly clinic and indicate they are struggling with securing or maintaining housing. The Housing Navigator will maintain a caseload of program participants for whom they will provide ongoing care management, resource connection and general support, in the clinic, in the community, and in participant's homes, as needed. The focus of care management services will be on assisting clients with locating and maintaining housing and identifying and eliminating barriers to housing stability. The Housing Navigator will communicate and collaborate with other community agencies that may also be assisting the participant, such as Our Path Home (OPH) CONNECT, and Boise City Ada County Housing Authority (BCACHA). The Housing Navigator will also support people living in designated, scattered site, permanent supportive housing (PSH) units in Boise, and provide ongoing support to other program participants who are or become housed.

Funds requested for direct financial assistance will be available to assist low income participants with housing related costs that can be difficult to afford and acquire, such as, storage fees; cleaning fees; housing application fees; vehicle related costs; pet related costs, such as costs associated with getting a pet vaccinated to comply with a lease; or court-imposed fees. If unspent Emergency Rental Assistance (ERA) funds are reallocated as of December 31, 2022,

and/or program participants are not eligible for other local funding sources, such as the Linda fund, requested funds may also be used toward paying utility bills and arrears.

Terry Reilly is an integrated health setting and as such, has the potential to engage people that other community agencies may not. From August 01, 2021, through August 31, 2022, Terry Reilly's Boise clinics served 9513 patients, with 51% reporting income levels at 30% AMI and 13% identifying as unhoused. On a social needs screening tool completed by patients, 122 indicated that their housing was at risk, 121 had concerns about food insecurity, 32 had concerns about their utilities and 87 had transportation related concerns. Additionally, Terry Reilly saw 1907 Latinx patients at its Boise locations. According to a recent national poll, people identifying as Latinx are being particularly impacted by the rising cost of living, which is acutely affecting housing, food security and medical care access (<https://legacy.npr.org/assets/pdf/2022/08/NPR-RWJF-Harvard-Poll.pdf>). The Housing Navigator at Terry Reilly will also support program participant's connection to other health services such as primary care, dental and behavioral health services. Lastly, funds will be made available to help participants cover costs that impact housing stability and are not always covered by other community funding sources.

B.3. If providing rental assistance, describe the agency's plan to ensure the participants' housing is safe, decent and sanitary.

No direct rental assistance will be provided.

B.4. Estimated number of households served:

300

B.5. Describe the anticipated impact of the proposed program or the documented impact if the program is not new.

Anticipated impacts include:

- Increase case management engagement and support for people who are unhoused or struggling with housing insecurity.
- Increase participant connection to community resources, including ERA funds for which they may be eligible.
- Prevent participants who are in housing from becoming unhoused, through touch points such as:
 - o Outreach to participants who identify a social need on the Social Needs Screening Tool
 - o Weekly case management to residents in designated PSH units and other unstably housed participants as needed.

B.6. If your request is not fully funded, how will you scale your program/request for impact?

The number of people served will be adjusted based on the FTE that is funded.

C. Past Experience

Completed by bgadzinski@trhs.org on 8/13/2022 1:35 PM

Case Id: 30244

Name: Terry Reilly Housing Navigator - FY23

Address: *No Address Assigned

C. Past Experience

Please provide the following information.

C.1. Describe the experience of the agency implementing the proposed program.

Terry Reilly is a Federally Qualified Health Center (FQHC) that has been operating in Idaho for fifty-one years and is governed by the communities it serves through a representative board of directors. As an FQHC, Terry Reilly has a long history of working to address the social conditions that contribute to poor health, such as inadequate and unstable housing. Terry Reilly has been a designated Healthcare for the Homeless (HCH) site since 1989. Under HCH, patients are eligible to receive physical, mental health and dental care without incurring a fee. As it relates specifically to housing, Terry Reilly has approximately twenty years of experience providing case management support to individuals and families with long term homelessness through the Coordinated Housing Options and Integrated Services (CHOIS) program. CHOIS is a Permanent Supportive Housing (PSH) program with housing vouchers provided by the Boise City Ada County Housing Authority (BCACHA) who also oversee the program. In 2012, Terry Reilly and BCACHA also partnered on a Substance Abuse and Mental Health Services Administration (SAMHSA) grant called THRIVE. THRIVE used an Assertive Community Treatment (ACT) staffing model to provide intensive services to people experiencing long term homelessness; BCACHA provided twenty-four months of housing assistance to THRIVE participants. During the twenty-four months of housing, THRIVE staff worked with participants to move them further toward self-sustainability and acquire other housing resources such as Section 8. In 2018, Terry Reilly was awarded the contract to provide intensive, onsite support to New Path Community Housing residents, which it continues to do to present day.

C.2 Describe the results of the agency's most recent compliance monitoring by the City of Boise, Idaho Housing and Finance Association, or U.S. Department of Housing and Urban Development.

Terry Reilly has been monitored by City of Boise each year since our first Community Development Block Grant (CDBG) grant which was in 2012. We average 0-3 concerns/findings each time and all were resolved in the timeframe set by the City.

C.3. Describe the agency's participation in Our Path Home.

Terry Reilly is an active participant in Our Path Home (OPH) at various levels. One of the Associate Behavioral Health Directors, Kendra Lutes, is Vice Chair of the Executive Committee and participates on various subcommittee and housing related projects. Other Terry Reilly leadership staff also participate on OPH subcommittees. Additionally, Terry Reilly participates in the Ada County Point in Time (PIT) count each year. Terry Reilly staff also enter data from New Path Community Housing (New Path) and PSH units into the Homeless Management Information System (HMIS). Also, support services staff at New Path, work closely with OPH CONNECT for new resident referrals.



C.4. The agency is committed to receiving referrals and filling program openings from the coordinated entry access point, Our Path Home CONNECT, as appropriate. Check the box to confirm.



C.5. The agency is committed to entering data into Our Path Home's Homeless Management Information System (HMIS) or a comparable database (if the agency is a victim's services provider). Check the box to confirm.

Printed By: Sandi Rutland on 9/2/2022

7 of 10



2022 SUPPLEMENTAL TO ADDRESS UNSHELTERED CONTINUUM OF CARE APPLICATION:

Lived Experience Support Letter

TO: HUD REVIEW TEAM

FROM: Casey Mattoon

Manager, Our Path Home/Boise City

DESIGNATED HUD CONTACT FOR THE COLLABORATIVE APPLICANT

SUBJECT: P-6a.

ATTACHMENT NAME: LIVED EXPERIENCE SUPPORT LETTER

DATE: OCTOBER 17, 2022

Attachment Description

Attachment includes Lived Experience Support Letter in addition to lived experience engagement plan, system-wide survey results report, Permanent Supportive Housing (PSH) focus group notes, the working group materials for the meeting held to review survey results and approve letter of support.



Our Path Home
ENGAGE

Casey Mattoon
Our Path Home Manager
Our Path Home - Boise City/Ada County Continuum of Care

October 9, 2022

Dear Casey Mattoon,

In October, I attended a gathering meeting put together by Our Path Home partners, as part of their ongoing Lived Experience Panel work. This opportunity came after a system-wide survey was conducted, and the meeting was the part of a series of one-one one conversations and three focus groups being held with the Lived Experience Panel as we work towards a long-term plan to better structuring ongoing, meaningful engagement in decision making and leadership for all people with lived experience in Our Path Home. The meeting type I attended was based on my preference and ability to engage in a format that was best for me.

During the meeting, Eli Griffin, Our Path Home Coordinator presented the Our Path Home's plan and priorities for serving individuals and families experiencing homelessness with severe service needs. The presentation included specific references to plan components that were developed or changed in response to the 172 surveys collected from people experiencing homelessness. Eli's presentation was followed by an opportunity to ask questions, give feedback, discuss the priorities, and make recommendations.

I am signing below to indicate I am in support of the Our Path Home's plan and priorities for serving individuals and families experiencing homelessness with severe service needs.

Sincerely,

Name: Matthew Freid
Signature: _____

Date: 10-9-22

Name: Billy Manzanarez
Signature: Billy Manzanarez

Date: 10/9/22

Name: Matthew Kennedy
Signature: _____

Date: 10-9-22

Name: Matthew Kennedy
Signature: _____

Date: 10-9-22

Name: _____
Signature: _____

Date: _____

Name: _____
Signature: _____

Date: _____



Lived Experience Engagement Workplan - 2022

UPDATED DRAFT September 2nd

Objectives

Objective 1: To identify and create pathways for meaningful, ongoing engagement led by and for people with lived experience of homelessness within Our Path Home (OPH).

Objective 2: To receive organic feedback from people with lived experience of homelessness that will help inform the messaging, programming, and ongoing lived experience engagement for solutions within OPH.

Housing & Urban Development (HUD) provided some guidance about this work:

1. Meetings should be accessible to all who need to be there; Continuum of Cares (CoCs) should pay close attention to the transportation and scheduling needs of all stakeholders.
2. CoCs should work with stakeholders—especially those who are new to the homelessness system response work and processes—to set a common foundation of knowledge. This includes explaining unfamiliar acronyms and jargon.
3. The team should work together to develop group norms and goals, including shared terminology and a common vision.

2022 Workplan

Phase 1: Lived Experience Qualitative and Quantitative Data Gathering

Implementation: August 1 - September 16th, 2022

Staff: OPH - Eli Griffin; Street OUTREACH - TBD; Agnew Beck - Abigail Morgan

The first phase includes two different methods for data gathering 1) Lived Experience Survey and 2) Informal team interviews, events, and feedback sessions. Both qualitative and quantitative data will be gathered from these.

Lived Experience Survey

The Lived Experience Survey will be conducted from August 1st - August 26th. Survey responses will be gathered from people experiencing sheltered and unsheltered homelessness as well as individuals in permanent supportive housing, with an emphasis on gathering responses from people with unsheltered experience as this population is historically the least engaged with. OPH's goal is to conduct approximately 250 surveys in order to have a representative sample of the houseless population (more than 10% of total population). The goal of 250 was based on the number of adult individuals within OPH's system - 1,871 in June 2022 from the [BCAC Demographics Dashboard](#) - with an understanding of the difficulty of gathering survey responses from a population that is constantly moving around and changing. The survey will be conducted by the Street OUTREACH Team, staff at our Permanent Supportive Housing (PSH) developments [New Path and Valor Pointe], and daytime shelter staff.

Informal Interviews, Events, and Feedback sessions

OUTREACH Interviews

Qualitative data will be gathered through informal OUTREACH interviews and conversations during pop-up events and one-on-one meetings. The information gathered will be used to help inform direction of OPH work plans and flag any concerns lived experts have about OPH and services.

OUTREACH led Block Party Event

The Street OUTREACH team, along with other service providers, is hosting a block party in Cooper Court, the area where most homelessness related services are located. This location and event will be accessible to attendees as the location is where the day and night shelters, cooling spaces, and other services providers are in addition to being the location where most individuals experiencing unsheltered homelessness spend their daytime hours. The block party will be set up so that individuals with disabilities will be able to navigate through the area. During this block party, there will be an opportunity for an OPH feedback session. This session will seek general feedback in addition to soliciting input to inform the development of an OPH Unsheltered Plan.

Single-Site PSH Feedback Sessions

OPH staff, in collaboration with supportive services staff, will hold feedback sessions at single-site PSH developments in the CoC's geography. These conversations will seek feedback on their direct experience with PSH in our system to inform OPH's PSH Plan in addition to soliciting some feedback on the development of an OPH Unsheltered Plan. These sessions will include a level of introduction to OPH to 1) set a common foundation of understanding, 2) seek general feedback, and 3) address the development of more single-site PSH and an OPH Unsheltered Plan.

Data Review

From August 29th - September 16th OPH staff (in consultation with the Street OUTREACH team) will review, theme, and synthesize the information from Phase 1 into report that will help inform the development of long-term plans for lived experience involvement in OPH's structure, including an OPH Unsheltered Strategy. A review of themes will also be made publicly available and highlighted during future events to ensure individuals and the community know they have been heard and listened to by OPH.

Phase 2: Lived Expert Focus Group(s)

Implementation: September 16th - October 28th, 2022

Staff: OPH - Eli Griffin; Lived Expert Co-Facilitator - TBD;

Focus groups will be formed, building upon quantitative and qualitative data from 1) Lived Experience Survey and 2) Interviews, events, and feedback sessions. Participants will be assembled via announcements from service providers (Coordinated Entry, shelters, Street OUTREACH, etc.) and from survey respondents that marked their interest in future engagement opportunities. Focus groups will be facilitated by OPH staff and partners, aiming to include a Lived Expert Cofacilitator.

Preliminary Focus Group - Week of October 3rd

The preliminary focus group will center on making collaborative decisions for designing and facilitating future conversations including relationship building, community agreement development, meeting accessibility considerations (space, transportation), compensations parameters, and agenda/facilitation construction. Additionally, a draft of the OPH Unsheltered Plan will be presented for feedback.

Formal Focus Group(s) - Weeks of October 10th-24th

Conversation(s) based on agenda brought forth by folks developed in the preliminary focus group. Targets that will be at minimum address in the conversation(s) are around goal development for future engagement and how to achieve that in ongoing basis. After the focus group(s) has/are wrapped up, the materials developed will be presented to the OPH Executive Board. Additionally, a final draft of the OPH Unsheltered Plan will be presented for feedback and approval.

See appendix for focus group facilitation guide.

Compensation

Participants in the Lived Experts Focus Group(s) are providing consultation on an area in which they are the experts in and will be compensated such. There are three options for compensation that are currently being researched: stipend, consultation fee, and direct employment. OPH will ensure that payments do not impact eligibility for public benefits.

Stipend (preferred method)

Participants will receive a stipend of \$150 and the Lived Experience Facilitator will receive a stipend to be discussed. The stipend will be distributed through Agnew::Beck.

- Participants will receive \$50 at each focus group, approximately 2 hours long each.
- Stipend will either be in the form of cash or pre-loaded Visa card.
- \$150 is below the tax-reporting, W-9 minimum.

Consultation Fee

Participants and Lived Expert Facilitator will be paid \$35 per/hour through Agnew::Beck - the [average consultant salary](#) in the U.S.

Direct employment

The City of Boise's Park and Rec department is able to directly hire people experiencing homelessness for a variety of their projects. OPH staff will review this process with Parks and Rec to determine if this a possible option.

Phase 3: Lived Expert System Tie-In

Implementation: October 31st - December 23rd, 2022

Staff: OPH - Eli Griffin; Lived Experience Facilitator - TBD; Street Outreach - TBD

Our Path Home will actively implement goals and solutions the focus group(s) identified. This process will likely include the ongoing operational structure for a leadership team, steering

committee, or workgroup that is based on the focus group's needs, wants, and direction. Among other things, this operational structure needs to answer the following questions:

- To whom does the committee report?
- Does the committee have the ability to make decisions within its scope? If so, establish decision-making processes, including defining the relationship with the organization and who makes which decisions.
- Is the committee time-defined or ongoing?
- What size should it be?
- How often will it meet?
- Define membership, including the process for becoming a member, duties of membership, term length, and how to remove a member.
 - Define recruitment process, including how to represent diverse perspectives.
 - What is the code of conduct, which outlines the expectations and courtesy guidelines for member participation in meetings?
- How will smaller committees be developed to support the committee's work?
- What are the officer positions? How are they elected and what are their responsibilities?
- Are meetings open to the public?
- Are agendas and minutes of meetings easily accessed by members and the public?
- Is a vote required to make a decision, or will this be achieved through a consensus process?
- Determine other logistic items:
 - Transportation assistance, childcare assistance, etc. to remove barriers for attendance.
 - Meeting location
 - Is food provided?

This group would include a level of onboarding for those members into OPH to set a common foundation for homelessness system response work.

Phase 4: Continuous Improvement

Implementation: January 1st, 2023 -

Staff: TBD

Our Path Home will continue to improve its engagement with lived experts after this process. OPH will be guided by lived experts' voices, anchored by goals developed by lived experts. OPH will continue to remain flexible, innovative, committed to learning.

OPH will start the process with one advisory board, and will create new advisory boards based on specific populations as the CoC continues to strengthen its skills in engagement. These boards may include BIPOC, Youth, LGBTQIA+, and other boards based on the needs and wants of the lived experience community.

Continuous Feedback

To ensure that OPH is guided by people with lived experience, OPH will gather continuous feedback in two ways: 1) annual survey and 2) consumer feedback processes.

Every June and annual lived experience survey with a focus on the unsheltered population will occur. This survey will review how well OPH is following the implementation of the focus groups plans as well as ensuring OPH is meeting any new need the community may have.

Our Path Home will require CoC funded partners to incorporate consumer feedback processes into their annual operations. Additionally, OPH will ask for a report out during CoC NOFO processes and as part of applications for other CoC lead funding opportunities.

Appendix

Focus Group Recruitment Email Script

Hi ,

Thank you for recently filling out the Our Path Home survey! You marked interest in future group conversations to share your ideas and experience. We want to talk with people with lived experience of homelessness to discuss Our Path Home's messaging, programs, and to make sure that folks have a voice in all we do.

Our Path Home is having a **group conversation on Sunday, Oct 9th from 12-2pm** to discuss what folks with lived experience of homelessness would like to see from Our Path Home. **Participants will be paid \$50 for participating** and **we will also have lunch**. Please let me know if you have any questions.

If you would like to attend, please let me know so we can provide enough for everyone.

Thanks,

Focus Group Recruitment Phone Script

Hi ,

My name is Eli Griffin and I'm with Our Path Home. How are you? You recently filled out a survey for us and marked interest in future group conversations to share your ideas and experience. We want to talk with people with lived experience of homelessness to discuss Our Path Home's messaging, programs, and to make sure that folks have a voice in all we do.

Our Path Home is having a **group conversation on Sunday, Oct 9th from 12-2pm** to discuss what folks with lived experience of homelessness would like to see from Our Path Home. **Participants will be paid \$50 for participating** and **we will also have lunch**. Would you be interested in attending?

VM – If interested, please call me back at

Focus Group Facilitation Guide

Goals

Live Experience Engagement Goals

Focus Group Main Goal: At the end of the focus groups, a format for an advisory or decision-making body (council, advisory board, etc.) will be formed along with 3-5 goals for the group. This will be presented to the Our Path Home (OPH) Executive Board in November, and the group will be formed and running by January 2023 at the latest.

Level of Engagement

The level of engagement for the focus groups should at minimum be at a “collaborate” level and ideally be at an “empower” level. As this is a new skill being developed by OPH, empower will have to be worked up to. (from [Greater Victoria Coalition to End Homelessness Engagement Toolkit](#))

INFORM

This type of engagement is essentially a one-way communication. Stakeholders told us that word-of-mouth or being informed in-person by a staff member, are the preferred ways of communication. Posters, presentations, media releases, handouts, brochures, podcasts, video streaming, and social media posts are also widely used in this level of engagement.

- YOUR COMMITMENT: “We will keep you informed.”
- THE DECISION MAKER: The lead agency, organization, or local government.

CONSULT

The preferred forms for consultation are interviews, focus groups, tenant meetings, surveys, and open houses. This method is typically used to seek feedback and comments on a topic of common interest.

- YOUR COMMITMENT: “We will listen to your input; it will influence the final decision.”
- THE DECISION MAKER: The lead agency, organization, or local government.

INVOLVE

This method assumes continuing contact with participants throughout the process, and includes workshops, World Cafés, advisors, and liaisons.

- YOUR COMMITMENT: “You will be involved in the process; your input will be reflected in the final decision.”
- THE DECISION MAKER: The lead agency, organization, or local government.

COLLABORATE

This level of engagement works with participants (stakeholders, public-at-large) during each part of the process, including the development of options, and identification of preferred outcomes. Collaboration can include task forces, advisory committees, or participatory decision-making processes.

- YOUR COMMITMENT: “We will look to you for advice, innovation, and solutions that will directly affect the final decision.”
- THE DECISION MAKER: Shared between the participants and the lead agency, organization, or local government.

EMPOWER

For this level of engagement, final decisions are made by the participants (stakeholders, public-at-large) through such methods as stakeholder votes or public referendums.

- YOUR COMMITMENT: “We will implement what you decide and empower you to influence the system.”
- THE DECISION MAKER: The participants.

Preliminary Focus Group

Focus Group/Client Interview Questions

The goal of the preliminary focus group is to lay a common foundation/understanding and to build relationships.

1. **Opening:** What is your name, pronouns, how long have you connected to Our Path Home, what is one of your favorite things about your community?
 - a. *Themes can be used in creating the type of council wanted*
2. OPH Intro - 3-5 min presentation on OPH + lived engagement plan
3. **Goals:** Review goal of the series of focus groups + goal for prelim focus group
4. **Ground Rules:** Let's set some ground rules. We will use these in this and future meetings. Is there anything we should add?
 - a. Listen respectfully.
 - b. Listen actively and to understand each other's experiences.
 - c. Criticize ideas, not individuals.
 - d. Parking lot, ideas that are important but don't have the time for.
5. Let's talk about Our Path Home and homelessness services in Boise and Ada County. What **3 words** would you use to describe them currently?
6. What **3 words** describe how you would like Our Path Home to be in the future.
7. What services do you **use most** in Our Path Home?
 - a. What do you spend your time doing there?
 - b. How often are you there?
 - c. Does it meet your needs? Why/why not?
 - d. What have been the most useful resources? Why?
 - e. Do you spend time with other people to solve problems, share resources, or advocate? If so, where and doing what?
8. While using OPH services, can you think of a time when you felt **unsafe**? Tell us about that situation. *Safety is crucial for empowerment - if folks don't feel safe, they won't be able to thrive and advocate for themselves and their community.*
9. What would be helpful for people working for Our Path Home to know about homelessness in Ada County?
 - a. *This question is to continue highlighting the needs of and solutions created by people w/lived experience that OPH is unaware of.*
10. Have community members created groups to solve problems that OPH hasn't? Can you share examples?
 - a. What did you like about these groups?
 - b. Is there anything you would like to see done differently?
 - c. *These questions will help guide the suggested format of the advisory group*
11. What gives you **hope**, what inspires you right now?

- a. *With this closing question we are seeking to get to the higher level of values so we can ensure that this building doesn't just serve the needs of the participants but helps them heal and thrive.*

12. Is there anything else you'd like to share?

Focus Group #1

1. **Opening:** What is your name, pronouns, and what skills do you feel like you bring to this group? Are you passionate, caring, detail-oriented, etc?
2. Unsheltered Plan: Review and feedback (facilitated by Casey Mattoon?)
3. Review survey results
 - a. What, from your experience, feels accurate?
 - b. What is missing?
 - c. How would an advisory board for OPH help with this? How would it not?
4. From these problems + solutions discussed, what would be your top 3 for OPH to work on?
 - a. Ranking activity, 3 dots per person and put a dot next to top 3.
5. What is the best way to discuss the needs of the houseless community?
6. How would you feel about having members of the community represent your concerns in OPH committees and workgroups?
 - a. What feels good about it?
 - b. What feels inadequate?
7. Close question: what makes you feel like you belong in a community?

Focus Group #2

1. **Opening:** What is your name, pronouns, and what has been the best part of the focus groups for you?
 - a. *This question is intended to help future focus groups and engagement events*
2. Unsheltered Plan: Review updated version
3. **Review Suggested Advisory Board**
 - a. Makeup,
 - b. How does this format feel to you?
 - c. What should be added, what should be changed?
 - d. How do you think the houseless community react to it?



Our Path Home 2022 Lived Experience Survey Report

Background

The Lived Experience Survey was conducted from August 1st - August 26th. Survey responses were gathered from people experiencing sheltered and unsheltered homelessness as well as individuals in permanent supportive housing, with an emphasis on gathering responses from people with unsheltered experience as this population is historically the least engaged with. The survey was conducted to receive foundational information for the lived experts focus groups to be conducted in October. The surveys helped identify possible participants in the focus groups and what the framework will be for engaging with the community.

The survey was distributed by the Street OUTREACH Team during one-on-one interactions and their community building block party on August 19th. Case managers at New Path and Valor Pointe also distributed the surveys to residents. A total of 172 surveys were conducted.

Next steps

Individuals who indicated they would like to be involved with group conversations were reached out to for the preliminary focus group on October 9th. Individuals who preferred a one-on-one conversation will be interviewed once the focus groups have concluded, and their feedback will be included in the focus group results. The focus groups will identify a feedback route (advisory board, council, townhall, etc.) between Our Path Home and the houseless community and the top 3-5 topics to begin conversations on. At the end of the focus, will the the process of creating pathways for meaningful, ongoing engagement led by and for people with lived experience of homelessness within Our Path Home will have been identified and started.

Surveys will be done annually in the summer to ensure that Our Path Home receives feedback from the broader houseless community. The survey will be updated in committee based on feedback from this year.

Survey Results

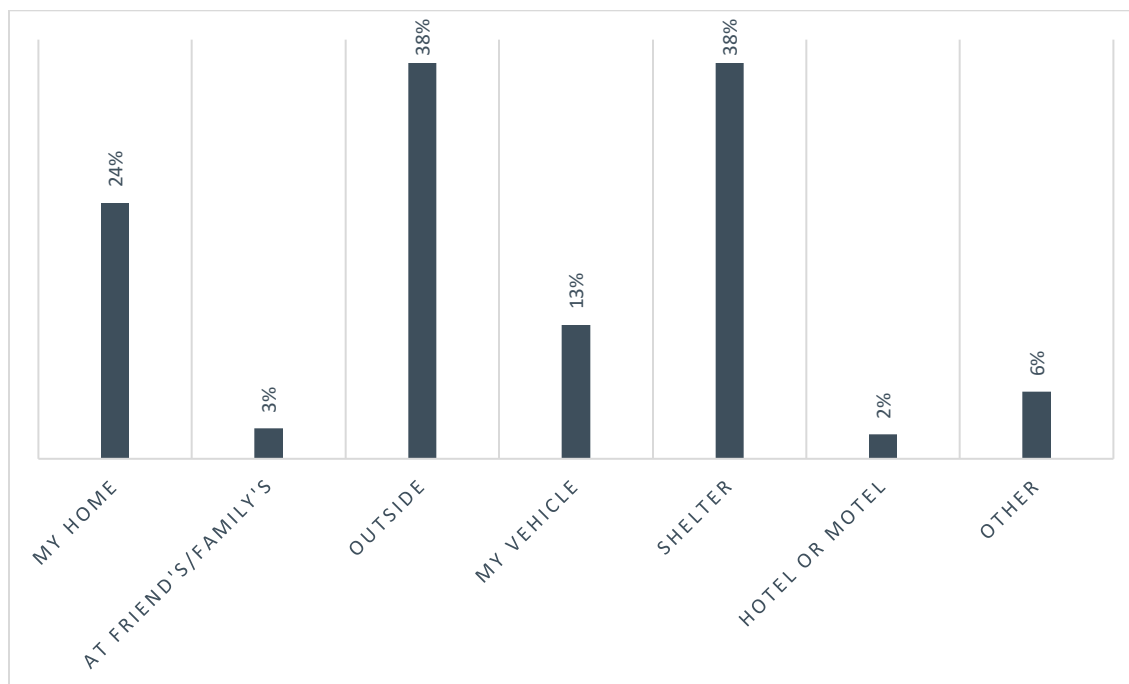
Answers have been rounded to the nearest whole number. Themes open-ended questions include feedback received during informal conversations. Conversations while surveys were filled out and other informal interviews highlight that the experiences of homelessness are more complex than the survey can truly indicate. The upcoming focus groups and one-on-one interviews will help in a deeper understanding of the topics and questions below.

Additionally, this survey was created by system administrators and after conversations with individuals while taking the survey, it is recognized that the questions were created with the best intentions. but some topics were left out. For example, lack of available public restrooms was not a response included in the question about daily challenges. Future surveys will be updated with lived experts to ensure the survey and its results can more accurately reflect the experiences of people who have experienced homelessness in Ada County.

1. Where do you sleep most often? | 172 answers

The majority of individuals who took the survey were experiencing unsheltered homelessness, but a significant portion (38%) are sheltered or partially sheltered. Those who are currently housed are primarily living at New Path and Valor Pointe and have a wide range of experiences but often have experienced unsheltered homelessness at some point.

Answers under “Other” included specific outdoor spaces individuals slept and the comment, “Anywhere I feel safe.”



2. Are you searching for housing or have a housing plan? | 171 answers

67% of individuals responding to the survey are searching for housing and/or have a housing plan. Of the 33% who responded “no” - 24% are in Permanent Supportive Housing meaning approximately 9% of survey responders exited homelessness through another program/means or are experiencing homeless and are not searching/have no housing plan.

- Yes - 114
- No - 57

3. What actions are you taking to search for and find housing? | 108 answers

The most common response was specifically “CATCH,” CATCH staff mentioned by name. Additionally, Our Path Home was a common response. It can be assumed individuals are talking about Coordinated Entry/Our Path Home CONNECT.

Other common actions discussed were waiting to reach the top of the Coordinated Entry Prioritization Queue, meeting with a case manager, working/searching for housing on their own, and a few answers indicating they were not sure where to start. Multiple other resources were named including the Boise City/Ada County Housing Authority, ERAP, and Veterans Affairs.

4. What is one thing that would help you find housing? | 136 answers

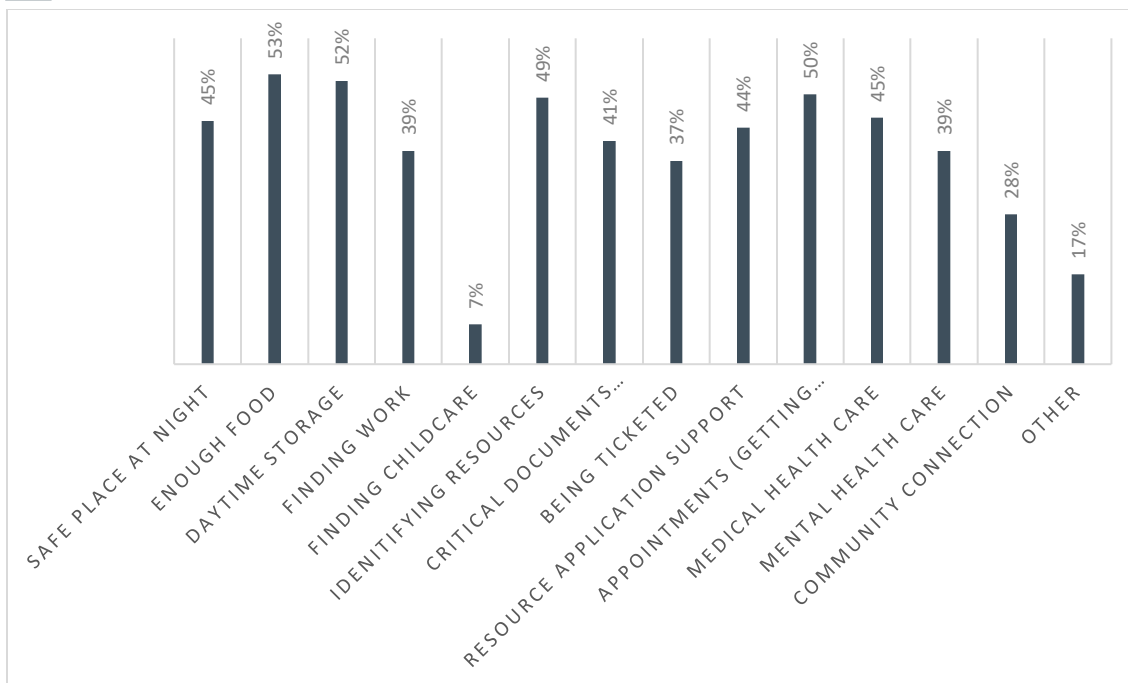
The primary needed resource that would help individuals that respond to the survey find housing was case managers. Most responses identify the need for connection to resources (both homeless and mainstream resources), support in applications and related bureaucracy, and mental/emotional support in general.

The second most common theme was related to access to funds and affordable housing, specifically, the lack of rental vacancies and affordable units. Related, was the need for support around arrears, utilities, deposit, and ability to afford/find transportation.

5. What are challenges you experience during a typical day? | 163 answers

The most common challenges experienced by survey responders in order of highest responses were the inability/worry finding enough food daytime storage for personal belongings, getting to and setting up appointments, identifying resources both homeless and mainstream, medical health care, finding a safe place to sleep for the night, resource application support, getting and keeping critical personal documents, mental health care, being ticketed, finding work, community connection, other, and finding child care. Challenges faced by individuals that were added were primarily transportation and substance abuse/sobriety support.

Most of the individuals who took the survey were a part of adult only households which does impact the childcare response. More families do need to be engaged with by Our Path Home, however, this also aligns with the majority of households in Our Path Home being adult-only and trend of adult-only households increasing at a steady rate within our system.



6. Would you like to be part of a group conversation to share your ideas and experience? | 161 answers

Individuals who identify that they would like to be a part of a group conversation will be offered the opportunity to join the focus groups. The focus group will consist of approximately 12 individuals, and those who are unable to do the focus group and would like to have a one-on-one conversation will be given that opportunity.

- Yes - 84
- No - 77

7. Would you like to have a one-on-one conversation to share your ideas and experience? | 157 answers

Individuals who identified that they would like to have a one-on-one conversation and we're not interested or able to join the focus groups will be given the opportunity to have a one-on-one conversation with our path home staff their feedback will be included in the reports on focus groups.

- Yes - 73
- No - 84

8. What discussion topics should we focus on? | 113 answers

The number one discussion topic asked for was connection to resources (case management), both homeless and mainstream. Individuals discussed the need for support in both identifying and applying for said resources. The second most common topic was housing and homelessness in general.

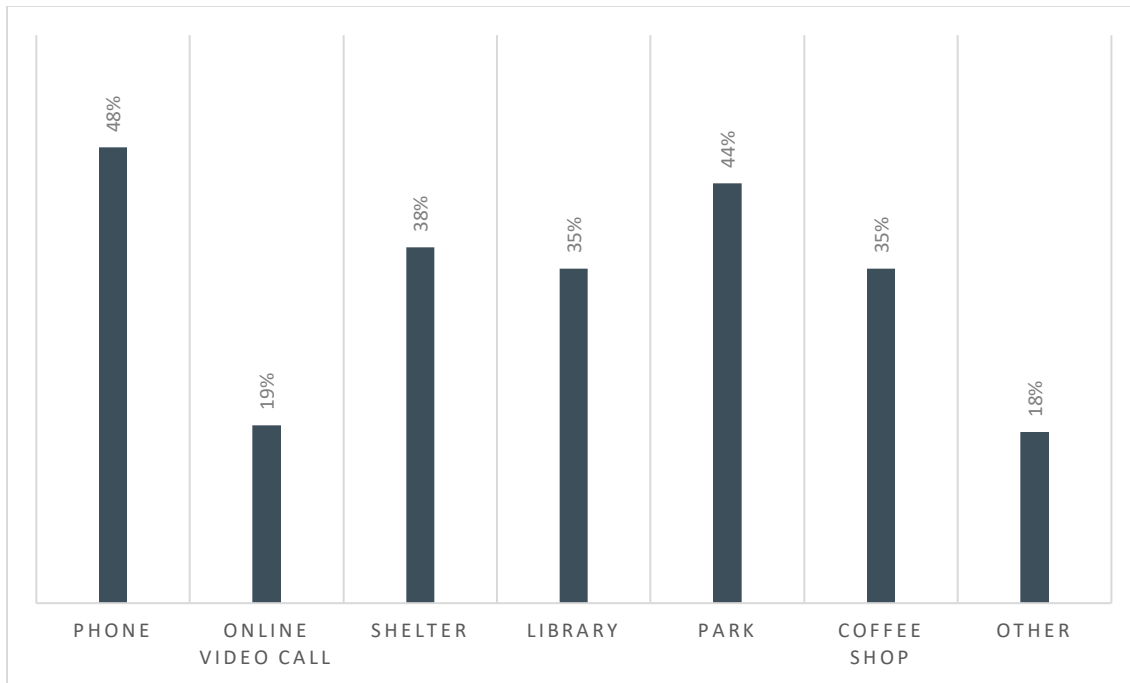
The other common responses were community building, substance abuse disorder support, religious/spiritual needs, and the need for a more welcoming outdoor space in the homelessness services corridor.



9. What are places you would be comfortable meeting? | 133

The majority of individuals who identified as being comfortable meeting via phone and online video call were individuals who would like to have a one-on-one conversation. Of those who wanted to be involved in a group conversation the park was their number one preferred space. However, if once the responses in “other” category were included, shelter is the number one preferred space. Based on that the focus groups will take place at the Phoenix. This will be discussed at the focus group as well to ensure individuals feel comfortable and safe in this space that they are in.

Those who identify that they would prefer to speak in a one-on-one conversation and were not able to engage in one of the focus groups will be reached out via their preferred mode of communication.



New Path Residents Focus Group – 9/15/2022

- Overall Feelings about NP
 - Feels very supported and heard from staff
 - Would recommend to others and feels safe
 - Stable environment, but feels institutional (colors)

Themes

- Rules
 - Feels some rules are needed and others are too strict.
 - Majority of residents that participated hated that guests must have a background check done 24 hours before they can visit. Now, to avoid that, residents will sneak guests in, making space less safe.
 - Bothered that they cannot bring bikes or any parts into building as majority of residents use bikes.
 - If a few residents break the rules, the whole building has to pay the price.
 - Suggested the rules be reviewed every year or posted to help remind residents.
- Guests
 - Most common expressed concern from residents was the rules around guests having to have a background check done 24 hours before they can visit. Now, to avoid that, residents will sneak guests in, making space less safe.
 - Suggested that there is a front desk/concierge that checks ID's like other housing facilities, instead of requiring a background check.
 - Background checks can only be done during business hours, making it more difficult to have someone checked.
- Community Perception of Residents
 - Name of facility 'New Path' makes it stand out from the rest of apartment buildings in the area as a housing community. The homeless community has already felt like they stand out from society and want to blend in and be seen like everyone else.
 - Residents perceive that New Path has a stigma and may not be welcome to businesses or events – even volunteering.
- Bikes
 - Frustrated they cannot bring bikes or bike parts into building as most residents use bikes. Bike storage should be indoors and provide a workspace to repair.
 - Current bike repair is outside and sits in the sun most days making it very uncomfortable – also requires you to be on the ground while repairing.
 - Most residents use a electric bike and would appreciate a place to charge it when not in use as they cannot bring them into the building.

- Laundry
 - Laundry should be free – full stop! And not require coins to use.
 - If the building wants to encourage tenants to stay clean (especially those on tight budgets or mental health barriers) then this shouldn't be a barrier to clean clothes.
- Hot Spots
 - Computer room, kitchen/living room common area, outside smoking area.
 - Exercise area is not used by most residents.
- Classes
 - Space for classes – cooking, educational (GED and advanced ed), workshop space with work benches. Options to volunteer!
- Safety
 - Likes the fobs to gain access around building including courtyard.
 - Front door intercom system is spotty and hard to replace when breaks making some residents impossible to get a hold of as they don't have a phone.
 - Benches out front and lighting around building to increase safety.
 - Doors should be regularly checked by evening security to make sure they are locked. Some residents are leaving doors open so guests can get in.
- Additional Features
 - Community Garden
 - Common area accessible until at least 10pm to allow for socializing. Would also like nooks or carved out conversation areas in the common spaces. More activities provided, fosse ball table, pool table, indoor pool.
 - Covered patio for smokers and non-smokers. Including benches to allow for safe outside access during all-weather events.
 - Wants more outdoor space that is safe and secure.
 - Internal Resident Facebook like application – this would allow staff to communicate with residents; for residents to learn about classes and for residents to communicate among each other.

Trauma Informed Design



- Welcome Desk/Lobby Area
- Open Stairwells
- Clear lines of sight
- Cutouts in bedroom walls
- No bars in showers/closets
- Safe Outdoor Sleeping Courtyard
- Glass windows in offices
- Warmer colors – Earth tones
- Bringing in elements from the outside

outdoor
bakery area

Trauma-Informed Design in Apartments

* Soundproof apartment walls (allows for privacy) ~~floors too!~~

- In the unit design, a break in the wall between living room and bedroom allow for residents to see into the other rooms to ensure no one else is there.

* Large windows overlooking communal spaces and courtyards

- Wide hallways
- Artwork in common spaces
- Clear lines of sight between staff at the ~~welcome desk~~ and residents and guests entering the building



Love Big numbers



Biophilia / Mixing elements from the natural world outside
into the building

Garden Beds/Rooftop Gardens

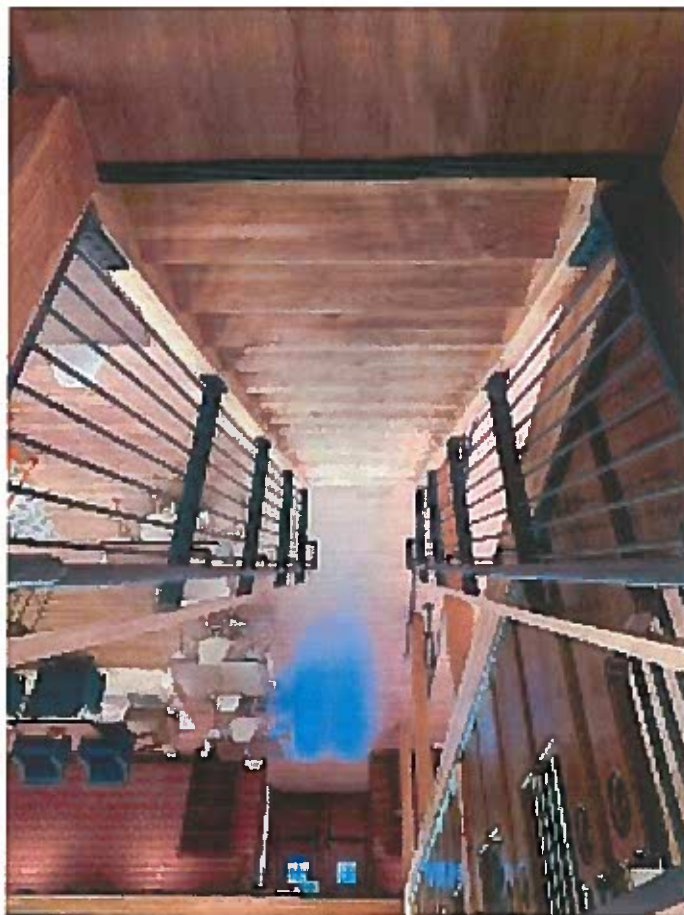


INDOOR / OUT DOOR
**POOL - for ~~limited~~ people with
X limited ability to exercise
Espero (physical
Apartments Therapy)





*





Laurel House: 36 units for Youth Grand Junction, CO



*

Laurel House

W





PATH: 50 Units in Aurora, CO



*Free Laundry facilities



More shelves
drawers

Providence at the Heights (PATH)

3*



Warren Residences – 48 SROs

Denver, CO





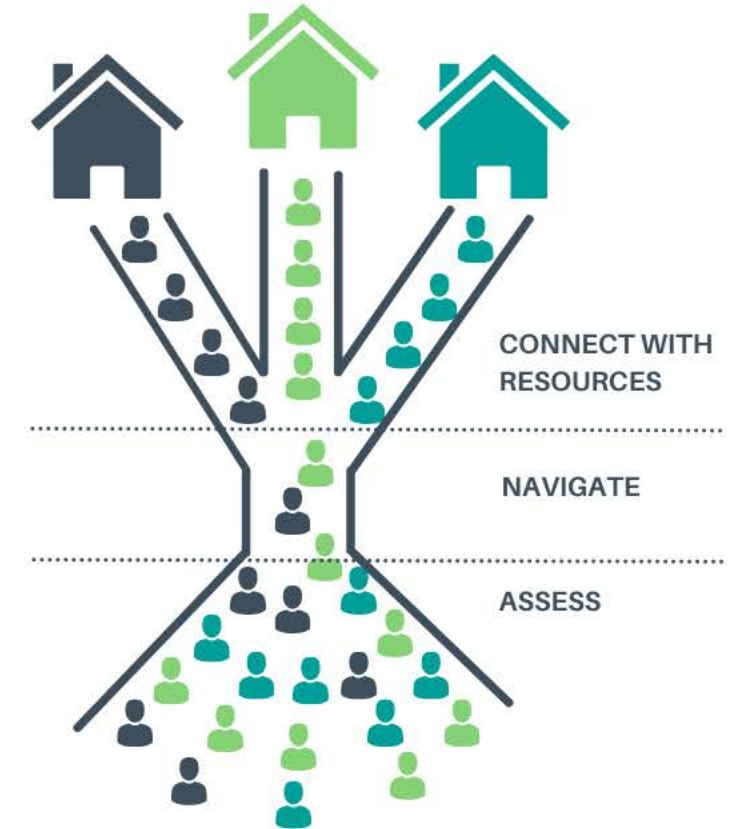
Our Path Home

Lived Experts Focus Group
October 9th, 2022

Agenda

- Welcome
- Background + goals
- Introductions
- Ground Rule
- Summer Survey Review
- Our Path Home Plan
- Group brainstorming
- Next Steps

CONNECT PEOPLE TO RESOURCES



HOUSE PEOPLE PERMANENTLY



SINGLE-SITE

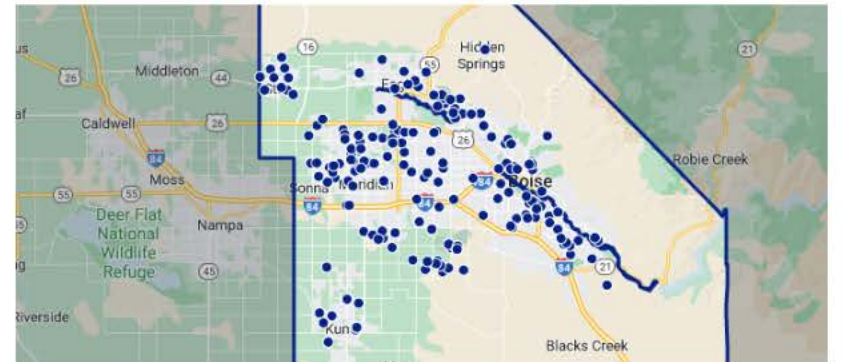
Apartment buildings exclusively or primarily housing individuals and/or families who need supportive housing

SCATTERED-SITE

Rent subsidized apartments leased in open market

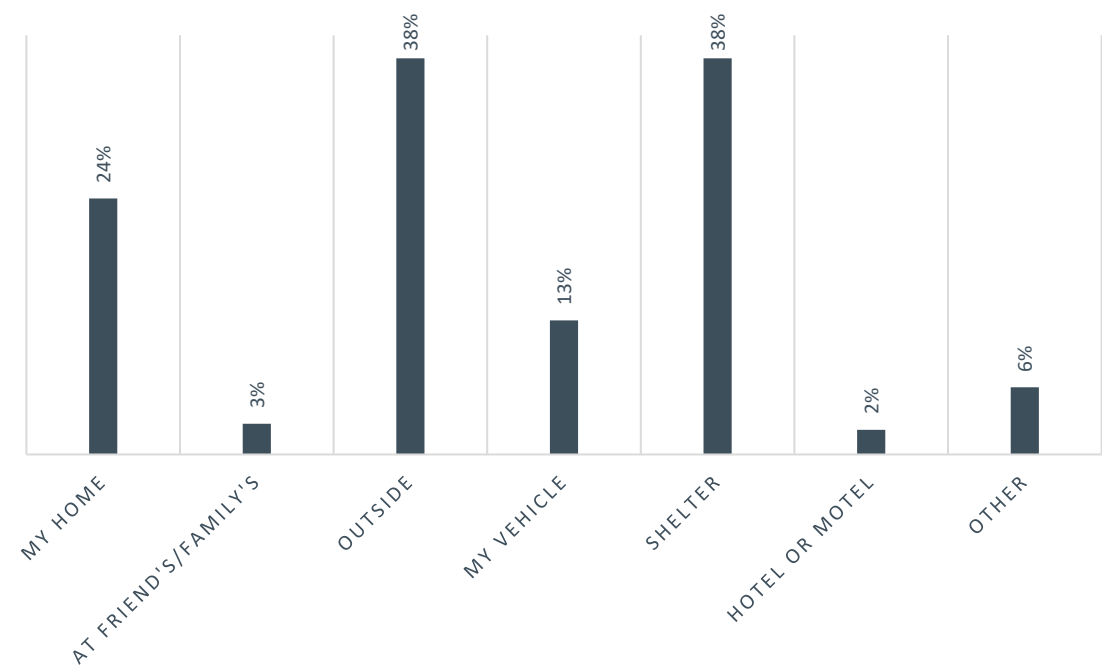
INTEGRATED

Apartment buildings with units set aside for people who need supportive housing (dedicated units)



Survey Review

Where do you sleep most often? | 172 answers



Are you searching for housing or have a housing plan? | 171 answers

- Yes - 114
- No - 57

What actions are you taking to search for and find housing? | 108 answers

Common answers:

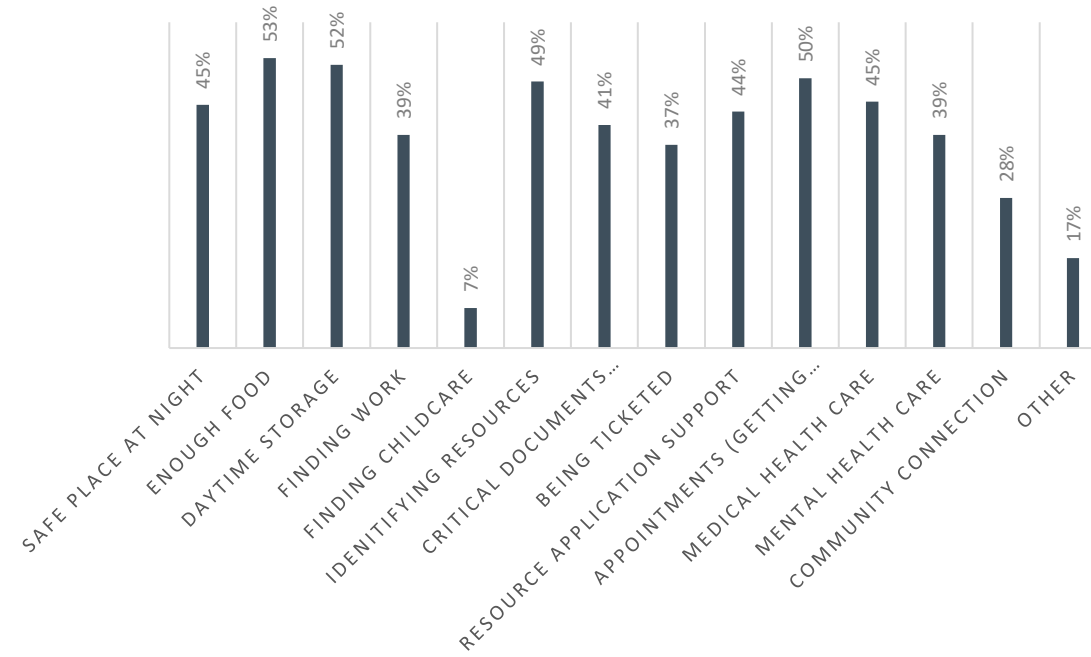
- CATCH/Our Path Home/Coordinated Entry
- Specific Case Managers
- Working/searching on own
- Unsure
- Housing Authority
- Veterans Affairs

What is one thing that would help you find housing? | 136 answers

Common answers:

- Case managers
 - Connection to resources
- Access to funds
 - Rent, deposit, utilities
- Access to affordable housing
 - Lack of available housing

What are challenges you experience during a typical day? | 163 answers



What discussion topics should we focus on? | 113 answers

Common answers:

- Connection to resources
 - Support in identifying and applying
- Homelessness and housing in general
- Community building
- Sobriety support
- Religious/spiritual needs
- More welcoming outside space (Cooper Ct)



Our Path Home

Draft components of Unsheltered NOFO Plan

- OUTREACH team covers more hours & geography
- OUTREACH grows to include medical, clinical staff who serve with existing team
- Interfaith Sanctuary shelter provides more private beds, includes families and medically fragile
- Hospitals clearly plan to discharge patients to best settings, shelters or other places
- Revisit housing prioritization list to account for factors that make folks more vulnerable
- Build 5 new permanent supportive housing projects, like New Path, adding 250 new apartments
- Create fund to pay for supportive services at permanent supportive housing projects
- Recruit more apartment owners that will partner with Our Path Home housing programs
- Add more staff to support people who get housed with Our Path Home to maintain housing
- Increase participation from people with lived experience
- Increase participation from partners who serve Black, Indigenous, Latinx, LGBTQ+, Veteran populations
- Increase staff trained in helping people with troubleshooting conversations
- Address how to prevent homelessness from occurring, with rental assistance and other factors



Our Path Home

Draft components of Unsheltered NOFO Plan

- OUTREACH increase ability to collaborate around question of how we are together serving folks in crisis for cross-sectoral partners, including our intention to expand how we cover our geography and hours of operations of response teams
- Expand supports to individuals experiencing unsheltered homelessness through ACT team, addressing barriers of administration, relationship development, and proximity of service delivery for target population; includes participation from health system partners at clinics, district health, and hospital systems
- Bring online new, higher capacity 24/7 low-barrier shelter that offers significantly more non-congregated space – especially for families with children and the medically fragile; bring more folks off of streets into safe, trauma-informed shelter; hold on to temporary non-congregate shelter space until this new facility comes online that is currently servicing families and medically fragile folks that
- Public Health system partners work to formalize discharge processes from hospital system and emergency rooms for people with deeper medical needs; including solutions around care facilities and comprehensive shelter intake processes
- Revisit CE Assessment to ensure sufficient opportunity for points are calibrated for people's long-term experience of unsheltered homelessness by accounting for factors that increase likelihood of individuals inability to access shelter and a more direct way of reporting SPMI that helps identify larger support needs
- Build 5 new single-site PSH projects, focused on deepest need with referrals out of the CE queue (disabling conditions, medical fragility), where supportive services will be provided on site
- Set up flexible funding pool that will sustainably fund support services delivery at single-site PHS, while working to increase providers ability to bill services to Medicaid; health system partners will be significant financial contributors to this effort
- Recruit more integrated supportive housing units through new Dedicated Units Program, a partnership with owners and landlords, that increase access to units we need in competitive market that will allow us to rehouse people more quickly than currently since wait times for units is number one barrier; includes working with owners to address barriers our clients have
- Increase supports for individuals that are recently housed (OPH client within last 5 years), scaling the funding sources to provide additional support layers with FTE staff to provide a variety of supports at scattered site and integrated site supportive housing models; focused on our most vulnerable that experience ongoing housing stability issues after housing
- Increase participation from people with lived experience through series of surveys, focus groups, and workgroups to identify long-term structure
- increase number of community organizations that participate in comprehensive planning who either serve or are led by populations that are overrepresented in our HMIS data and/or have experienced systemic oppression
- Work on scaling diversion efforts for troubleshooting conversations at every point in our system to help people stay safe for now and stay out of the homeless system.

- Ensure we have significant prevention strategies, which means targeted homelessness prevention with rental assistance and includes addressing inflow issues related to insufficient affordable housing stock and facilities to care for those that age into homelessness (skill nursing, etc).

DRAFT



2022 SUPPLEMENTAL TO ADDRESS UNSHELTERED CONTINUUM OF CARE APPLICATION:

CoC Plan

TO: HUD REVIEW TEAM

FROM: Casey Mattoon

Manager, Our Path Home/Boise City

DESIGNATED HUD CONTACT FOR THE COLLABORATIVE APPLICANT

SUBJECT: P.

ATTACHMENT NAME: CoC PLAN

DATE: OCTOBER 17, 2022

Attachment Description

Attachment is the CoC Plan for Serving Individuals and Families Experiencing Homelessness with Severe Service Needs.

ID-500 Boise City/Ada County Continuum of Care

CoC Plan for Serving Individuals and Families Experiencing Homelessness with Severe Service Needs

Our CoC (ID-500 Boise City/Ada County Continuum of Care) is a public-private partnership made up of more than 40 partners working to end homelessness in Ada County. Our goal is to build a system response that ensures homelessness is rare, brief and non-recurring. Currently, that means that we must support the 1,451 individuals active on our CoC Coordinated Entry (CE) as of August 2022 with interventions to resolve their housing crisis. We know that unsheltered homelessness presents additional challenges, risks, and trauma that increase the difficulty to serve and ultimately connect these individuals to the resources and housing designed to support their exit from homelessness. In 2021, of the 4,101 individuals in CE that had their initial enrollment, 1,077 were experiencing unsheltered homelessness (living in a place not meant for human habitation) immediately prior to their enrollment. Based on that, our CoC is committed to addressing unsheltered homelessness as laid out in this plan to better support individuals and families experiencing unsheltered homelessness with severe service needs in a targeted, data-informed, and resourced manner.

P-1. Leveraging Housing Resources.

Ultimately, to resolve homelessness for individuals and families experiencing unsheltered homelessness, our CoC has to drastically increase the number of permanent housing units available. Our CoC completed a Supportive Housing Plan in November 2021 that was developed with the City of Boise, Idaho Housing & Finance Association, Boise City/Ada County Housing Authorities, and other stakeholders. As part of that effort, our CoC performed a Supportive Housing Gaps Analysis to create a 5-year gaps analysis and financial model for new units of Supportive Housing, both developed and leased. The analysis used data from the CoC's Homeless Management Information System including Coordinated Entry, our CoC's Campaign to End Family Homelessness, and data from other local systems and institutions that impact the "inflow" of individuals into the homeless system including the justice system, the substance-use treatment (detox) facility, and the child welfare system. Our CoC then analyzed this data, including the number of individuals and families experiencing homelessness annually and annual exits into homelessness from other systems. The analysis included assumptions regarding households needing a Permanent Supportive Housing (PSH) intervention versus other less intensive interventions like rental assistance or Rapid-Rehousing (RRH), or one-time emergency assistance to resolve an experience of homelessness. The annual supportive housing need was then compared with the existing supportive housing inventory in Boise City/Ada County to produce the gaps analysis which is broken out by families and individuals. Below is an overview of the total supportive housing gaps analysis.

	PSH – Developed	PSH – Leased	Rapid Rehousing	Diversion	Total
Individual	260	174	107	155	696
Families	42	42	157	153	392

Considering the PSH housing unit need for both families and individuals in Boise City/Ada County, the total need for supportive housing includes a total of 517 new PSH units through new construction and scattered site leasing (rental assistance) strategies coupled with the total need for access to an additional 264 units for supportive housing programs.

Our CoC is strategically focused on bringing online new, non-CoC Program and non-ESG funded, housing resources. Although these strategies are not seeking resources through this Special NOFO, our CoC will explain our efforts as being pursued through three primary avenues:

1. PSH Plan utilizing Housing Choice Vouchers.
2. New Stability Vouchers.
3. System-wide Landlord Recruitment through Dedicated Units Program.

P-1a. Development of New Units and Creation of Housing Opportunities-Leveraging Housing.

Our CoC's Permanent Supportive Housing (PSH) Plan recommends targeted solutions to leverage our community's assets in a way that enables us to, for the first time, implement a PSH development pipeline. The planned series of developments aim to bring online, by 2026, another 5 projects representing an additional 250+ PSH units for our most vulnerable households currently experiencing homelessness, specifically targeting people experiencing unsheltered homelessness. Each of the projects will specifically serve households that have either experienced longtime homelessness or unsheltered homelessness and have at least one disabling condition. To implement each project in the PSH pipeline, three resource components must be planned for and identified to ensure project feasibility: 1) capital costs to construct, acquire or rehabilitate, 2) rental assistance, and 3) supportive services. To that end, CoC staff have been working diligently on partnership commitments to advance the goal and leverage housing resources.

1. **Capital Cost to Construct, Acquire or Rehabilitate:** City of Boise (CoB) is leading development work on these new units, utilizing CoB resources (land, funding for gap financing) in collaboration with development partners. All developed units will be for PSH with the goal of bringing the last units online by 2026. Two projects are progressing through formal development stages, one project is in due diligence for acquisition, and two additional projects are in early pre-development. The first three projects are slated to bring on a minimum of 184 units. Project 1: CoB's development partner is currently seeking entitlement for a 97-unit PSH development. Project 2: CoB has executed an agreement via Project Addendum with a development partner for a minimum of 40 units of PSH.
2. **Rental Assistance:** Boise City/Ada County Housing Authorities (BCACHA) recently approved a change to their Annual Plan and Administrative Plan to pursue the issuance of more Project-Based Housing Choice Vouchers (PBV) up to the maximum of their budget authority (20% under current plan and additional 10% based on FR Notice 1/18/2017; Notice PIH 2017-21). This approval gives BCACHA the established structure to deliver additional PBVs in a manner that is compliant with HUD regulations, responsive to community needs, while considering agency capacity and financial resources. Beginning in FY2023, BCACHA will run competitive processes for the allocation of those PBV to real projects, including for the purpose of housing those who meet the definition of Homeless. That will represent a substantial gain of Housing Stability Vouchers (HCV) that are targeted to help end unsheltered homelessness in our most intensive housing intervention that provides supportive services.
3. **Supportive Services:** Our CoC is leading the development of a new flexible funding pool called the Supportive Housing Investment Fund (SHIF) to sustainably pay for supportive services in single-site PSH projects within the pipeline. Our CoC has established a partner to hold and manage the fund that is working through a governing charter, starting work with several partners to develop the portfolio investment strategy, and has built a supportive services budget model for the PSH pipeline that leads to the creation of a \$15,000,000 fundraising target to achieve fund sustainability. To that end, our CoC to date has secured a lead gift of \$7,500,000 from the CoB and projects another gift ~\$900,000 which will both serve as seed funding for the SHIF. Other fundraising efforts are underway with strategic funders, including hospital and carceral system partners. While the fund is getting established and maturing, the CoB plans to use its approved HOME-ARP plan to fund supportive services at single-site PSH developments.

Braiding the above partner resources together through the PSH Plan allows our CoC to leverage housing resources in a different way at a scale that enables our CoC to prioritize individuals and families with an experience of unsheltered homelessness and severe service needs.

P-1b. Development of New Units and Creation of Housing Opportunities-PHA Commitment.

Boise City/Ada County Housing Authorities (BCACHA) has already partnered directly with our CoC on the utilization of 41 Emergency Housing Vouchers (EHV) through a formally executed MOU. Building upon that success, BCACHA is committed to pursuing Stability Vouchers and working with Our CoC to pair them with CoC-funded supportive services and develop a prioritization plan through Coordinated Entry for individuals and families experiencing homelessness, at risk of homelessness, or fleeing or attempting to flee domestic violence,

dating violence, sexual assault, or stalking. Our CoC intends to develop a prioritization process for the Stability Vouchers that, like our successful EHV prioritization process, looks to serve households experiencing unsheltered homelessness with severe support service needs. The design of those support services provided by our CoC will require the funding requested in this Special NOFO by which our street outreach integrated care team, the team that will lead most referrals, can provide support to households up to 9 months after housing. Once the participant is housed the care team will continue to provide up to 9 months of transitional support to ensure the participant has the resources needed to become stable/stably housed while the participant adjusts to living in housing again. The long-term goal will be to help the participant transition to community-based services as quickly as possible. During the 9 months of transitional support, team members will also help clients communicate with their landlords and mediate any situations that might arise.

P-1c. Landlord Recruitment.

1. Currently our CoC efforts to recruit landlords occurs through a) individual agency programs, b) City of Boise (CoB) partnership that leverages their affordable development resources and relationships, and c) our CoC via our Dedicated Units Program that serves the entire system.
 - a. Individual agency programs all have specific landlord recruitment strategies and relationships, which over the last three years have expanded to include a more comprehensive package of financial components for risk mitigation, namely damage funds and signing bonuses. While agency recruitment is successful to a degree, the efforts do not produce sufficient units to place every household with an active referral due to a lack of units, not a lack of financial or staffing capacity. The CoB partnership works by way of the city's development process. As developers move through planning, zoning, and permitting and put together financing packages - especially on affordable developments - the CoB has begun requesting that these developers dedicate a set number of units in each project to our CoC and requiring it for those projects in which the city is investing funds. This has been a significant success for our CoC, already netting an additional 30 units through the pre-development approval processes. However, it is limited by the relatively low number of affordable units being developed in city limits. Our CoC's final strategy is our Dedicated Units Program, which is a system-wide effort to build off the agency recruitment strategies at a larger scale, meaning that recruitment occurs at an executive level with owners, developers, and property managers with high quantities of units in Ada County and with the support of system level funding. While this strategy pairs with the CoB efforts, it also is just beginning independent program recruitment and has, in very nascent soft launch, already secured an additional 6 units. Final program materials are being put together with a larger recruitment push starting in November, the goal is to secure a total of 500 dedicated units through the program. Together, these strategies are working well and show great promise, but the market conditions in Ada County make it an ongoing challenge for our CoC housing programs to access new units at the scale needed to serve every individual and family, especially those experiencing unsheltered homelessness with severe service needs.
 - b. In terms of unique access, the direct CoB partnership is helping most within Boise city limits due to the significant leverage their affordable housing tools provide in securing units at new developments that both get front-end access to new units before they come online and cementing the connection through formal agreements with the CoB that are either tied to the funding or permitting approval process. In the rest of Ada County, the individual agency recruitment with additional risk mitigation funding is successful across the geography, especially at expanding access to units that are either subsidized or naturally occurring affordable housing. The Dedicated Unit Program recruitment is also successful across the geography in obtaining affordable units, but also is providing new access to market rate and luxury units based on the executive level recruitment tactics that focus on major developers/owners and system supported risk mitigation funding. It also has helped remove barriers to housing in some instances, such as criminal history, based on the executive recruitment securing commitments from leadership that can enact sweeping changes in housing access across units.

2. Individual agencies have also used additional funding provided through various sources, namely COVID-19 response funds, to increase the amount and types of risk mitigation funding they provide to developers/owners/property managers. The Dedicated Units Program is an entirely new program that is building off these lessons learned and help increasing recruitment and retention success at a system level. In launching this program, our CoC has learned that more units are accessible if the partnership and recruitment strategies are supported at a system level, risk mitigation funding is provided for developers/owners/property managers, and ongoing communication between all parties through streamlined connection points is guaranteed and structured. Based on these lessons, the new Dedicated Units Program provides:
 - a. landlord risk mitigation funding (vacancy payment, damage fund, barrier mitigation, rental gap insurance)
 - b. landlord partnership benefits (simplification of multiple housing program participation, single point of contact for communication with quarterly check-ins, decreases vacancies, educates service providers on best practices for working with landlords)
 - c. housing partner benefits (simplification of housing barrier navigation on issues like criminal history, no additional program costs for landlord mitigation needs, access to larger pool of safe & affordable units for clients in competitive housing market that decreases the amount of time it takes to house someone, educational opportunities on landlord engagement, relationship building with new property managers that may result in additional units, cross-agency collaboration on housing stability work)
3. Data on unit recruitment is stored in a cross-agency tool that all parties enter information into as to keep updated tabs on how unit recruitment and housing stability is occurring. This includes the types of properties where we can recruit units (subsidized, affordable, market rate) and housing retention of specific households, and at properties overall. Together these data points are monitored to further target our recruitment strategy to focus on properties and developer/owner/property manager profiles where we have the most success at accessing and sustaining collaboration for new units. Financial data for the cost of the program will be tracked to ensure that we are sufficiently and sustainably funding the program. Homelessness Management Information System data will be monitored through a monthly snapshot that shows Coordinated Entry data in real time to assess progress on exits.

P-2. Leveraging Healthcare Resources- New PSH/RRH Project.

Although no new PSH/RRH projects are part of our CoC funding request for this NOFO application, they are proposed as part of our CoC Plan for Serving Individuals and Families Experiencing Homelessness with Severe Service Needs. Healthcare services are a critical part of achieving success within our CoC Permanent Supportive Housing (PSH) Plan and Dedicated Units Program, our CoC will continue to collaborate with partners including healthcare service providers to secure commitments for projects have healthcare resources tailored to help individuals and families experiencing homelessness to maintain housing stability.

Attachment includes a letter of commitment from City of Boise (CoB) as lead agency for CoC, a CoB Memo detailing future of supportive services funding for ongoing healthcare services at PSH sites both current and future, a letter of commitment from Terry Reilly Health Services on healthcare service provision describing total costs of site services provided to exceed 50% threshold including scope of work for New Path Community Housing (100% PSH), a CoB Memo on ongoing housing stability funding through healthcare services, and contracts awarded with mental health services providers for scattered-site PSH service delivery.

P-3. Current Strategy to Identify, Shelter, and House Individuals and Families Experiencing Unsheltered Homelessness.

Our CoC has many current strategies set to engage individuals and families experiencing unsheltered homelessness in locations where they reside and connect them to low barrier shelter, temporary housing, or permanent housing as available and appropriate.

P-3a. Current Street Outreach Strategy.

Our CoC launched a system-wide street outreach team in February 2020 in Ada County. The team conducts outreach where people experiencing homelessness are often found (encampments, streets, cars, by river paths, empty parking lots, day shelters, parks, libraries, and underpasses) and respond to referrals from community partners, such as crisis teams, police units, businesses, and residents. They prioritize those who are unsheltered, experiencing chronic homelessness and those who cope with serious mental illnesses. Our street outreach team, comprised of 5 full time staff positions, contacted over 353 individuals last year, many of whom were experiencing unsheltered homelessness. The street outreach team recently launched an extremely successful pilot of an integrated care component by partnering with a local behavioral health organization to imbed one of their staff into the team directly. That employee of the behavioral health company continues to provide case management services in full partnership with the street outreach team.

1. In addition to the system-wide street outreach team, many other outreach staff and cross-organizational partners are coordinated through a bi-weekly meeting which includes 10 partner agencies including Veterans Affairs (VA), Permanent Supportive Housing (PSH) healthcare workers, daytime and overnight emergency shelters, law enforcement and the City of Boise (CoB). Of those, some shelter providers, law enforcement, and the VA have fulltime staff engaged in outreach work that coordinate their activities with the system-wide outreach team through this meeting. The bi-weekly meetings serve two primary purposes a) collaborate on specific client cases where the individual presents urgent needs for support services to increase likelihood of timely and positive intervention and b) strategic planning and implementation of long-term improvements for individuals and households experiencing unsheltered homelessness including services access, public infrastructure, and policy changes. Outside of this formal meeting this team collaborates closely with the health care systems, local government (city, county, state), law enforcement (city, county, state), bureau of land management, public and emergency service providers, and other community providers to identify people who need connected to resources.
2. The system-wide street outreach team conducts work Monday through Friday, 7 am to 7 pm. This is a combination of on-street outreach in known-locations, twice a week office hours at centrally located building within homelessness services corridor, pop-up resource events at service providers (shelters, parks, Department of Labor, substance use treatment centers, etc.), and community building activities. The team's geographic coverage spans all of Ada County, the entire scope of our CoC. This county-wide coverage is achieved through several trips per week conducted in the street outreach team's van and on bike that target know-locations as identified by partners across Ada County in a rotating fashion, including areas where there are parked RVs/cars. Additional outreach is done by the VA, shelter, and law enforcement through their behavioral health and bike units in a fashion that complements our CoC's outreach strategy.
3. Outreach adheres to trauma-informed, person-first, harm reduction principles of engagement by establishing trusting relationships. The street outreach team helps individuals articulate their own priorities and needs, and work to help them problem solve their most important issues. One way the outreach team builds trust is by providing immediate assistance for any basic needs such as water, food, and warm clothing and by have a consistent presence. The outreach team partners with interpreters' agencies for LEP persons, provide transportation to doctor appointments, mental health services, interviews; obtain phones and accompany persons to places with free internet (e.g., the library or Dept. of Labor). All outreach staff have smartphones and laptops with internet to research resources, housing, and jobs. Because the team starts from a place of building relationships, they are following national best practices for long-term results which ultimately aims for the goal of helping people exit homelessness. With a foundation of trust, the team can then progress with the individual or family to subsequent steps like connection to services and conducting of housing assessments as soon as people are willing, with the focus on housing first.
4. The street outreach team is conceptually designed and implemented to ensure individuals and families experiencing homelessness with the highest vulnerabilities are served. In addition to the bi-weekly outreach meeting, the team participates in our CE weekly case conferencing meetings to ensure they can support individuals access housing once they are at the top of the prioritization list. Additionally, the

team attends a county wide collaborative monthly meeting where cross-agency staff (Department of Health & Welfare, Department of Corrections, Ada County, City of Boise, public and private hospital systems, health clinics, substance use facilities, etc.) come together to work on by-name responses to individuals that are high users of emergency systems and/or exiting other systems that have severe service needs and are often experiencing homelessness. Of the 5 staff, 3 positions are dedicated exclusively to support people experiencing unsheltered homelessness with Severe and Persistent Mental Illness and in the programs data almost 60% of individuals served by the team self-report having a disabling condition.

5. All 5 of the staff implement housing assessments directly in connection with CE, ensuring that they are able to perform the assessments as quickly as individuals allow and get them on the prioritized queue to begin the housing process.
6. At least one member of the street outreach team has experienced homelessness, and they are focused on this as a priority moving forward, especially for short term project work.

P-3b. Current Strategy to Provide Immediate Access to Low-Barrier Shelter and Temporary Housing for Individuals and Families Experiencing Unsheltered Homelessness.

Our CoC performed a Shelter Needs Analysis in 2021, utilizing HMIS data on shelter utilization over the path three years, that demonstrated a gap for overnight shelter space based on the total number of individuals experiencing homelessness in our system.

	Shelter Demand	Peak Demand	Current Shelter Capacity	Gap
Adults-only	284	437	480	-43
Families with Children	95	142	31	111

Further gaps than represented in this data exist because of the limited number of low-barrier shelter beds, based on sizable utilization rate difference between our low-barrier and other shelter providers and the real-time experiences of our low-barrier shelter provider and outreach team. Our CoC is working to expand the ability for individuals and families experiencing homelessness with severe service needs to access low barrier shelter in several ways:

1. Currently our CoC and partners have expanded our shelter capacity, in connection with our ongoing temporarily scaled response to the COVID-19 pandemic that provides an additional 45 hotel rooms represented 100+ beds that are designated for families and the medically fragile. This temporary resource is operated by our low-barrier shelter provider and is currently projected to stay online until early 2024.
Separately our CoC is working to develop more permanent shelter beds. Our CoC and low-barrier shelter operator worked to address gaps through a new, approved shelter facility with 205 emergency shelter beds that will come online in early 2024. Another shelter partner is adding a new, approved facility that will add 100 permanent transitional housing beds to the system. Both have more non-congregate space that adds to total, permanent capacity. While these resources are not ready today, they are part of our CoC's current strategy to provide immediate shelter access to individuals and families experiencing unsheltered homelessness. Additionally, the issue of our other shelter operations having higher barriers is consistently addressed through ongoing partnership between our low-barrier shelter and other shelters to reduce barriers as much as possible through regular planning meetings, ongoing program coordination on a night-by-night basis, and training opportunities.
2. As stated above, our CoC performs a shelter analysis performed each year that shows an overall bed gap, but especially for families and the medically fragile and low-barrier beds in general. We have also significantly improved our short-term strategy to provide temporary accommodations to individuals and families experiencing homelessness but there is still a significant gap. While we do not have additional

plans for the development of other short-term resources based on our long-term plans to address this gap, the low-barrier shelter provider also operates the CoC's emergency overflow program, which enables the shelter provider to open additional emergency shelter bed space through a hotel/motel partnership in instances where the demand for beds exceeds the supply and there is either an inclement weather or public health nexus. This program was newly developed in the winter of 2021 and has provided more than a dozen nights of emergency, low-barrier overnight shelter space.

There is a segment of the population experiencing homelessness that does not access shelter for valid reasons, which are collected in CoC data through HMIS, including reasons such as separation from family and partners/pets/possessions, the impact of congregate shelter on their mental health, and general discomfort with the shelter system. Therefore, shelter may never be a viable option for them. Notwithstanding, both the new shelter and transitional housing project will meaningfully address our CoC's lack of population specific beds by expanding capacity for underserved families and the medically fragile. Each project also addresses partners/pets/possessions through the design of the new facilities.

3. Newly increased non-congregate space has taught our CoC the importance of permanent access to non-congregate space, especially for medically fragile and families, as it enables our providers to deliver best care approaches for each household type to meet their individualized needs in the most trauma-informed way. Another new set of practices was produced as part of our Shelter Better Task Force, led by the City of Boise (CoB) with participation from the CoC and our low-barrier shelter partner. That work resulted in a [final report](#) that developed a series of best practices for low-barrier, Housing First shelter programs that have been adopted by the low-barrier shelter operator. The CoB and CoC will continue to provide trainings to the community and providers on these materials and practices.

P-3c. Current Strategy to Provide Immediate Access to Low Barrier Permanent Housing for Individuals and Families Experiencing Unsheltered Homelessness.

1. Our CoC has adopted Housing First system wide as a guiding principle and required programming philosophy for all of our partner organizations.
 - a. Housing First begins with immediately connecting each client to housing services as soon as possible. Our CoC has operationalized this by requiring all partner agencies/member organizations to adopt the approach to be eligible for partnership and funding from all sources. Via our monitoring plan, our CoC tracks completion/participation in required trainings that CoC staff/volunteers must receive on Housing First upon hire and regularly thereafter. Additionally, we engage with all client facing staff, including providers from shelter, RRH, and PSH in weekly case conferencing, where staff work together on housing specific clients quickly and without preconditions as soon as housing is available. Coordinated Entry (CE) operating procedures outline that every household receive an intake assessment and a housing plan. Housing programs must accept all referrals from CE. This requirement is in alignment with the standard and core belief that everyone is ready for housing. The only exception to this requirement is a documented, exceptional situation for which a referral can be rejected, in which case program staff must contact the CE Director to document the occurrence and bring the issue to the CE Committee for review and resolution. In instances where this is not resolved at the committee level, the issue is elevated to the governing body. This procedure, where the number of rejected referrals serves as a performance indicator, helps monitor program compliance with partners. Our CoC had no cases of rejected referrals in 2021. Additionally, our CoC issues Progress Reports to the community on CE & our system outcomes regularly, with data and analysis for performance reviewed monthly by our CE committee and our Monitoring Tool reviewed annually by the governing body. This focus on data monitoring and data literacy enables our CoC to effectively monitor performance indicators that demonstrate compliance with a Housing First approach.
 - b. All 3 strategies outlined in the Leveraging Housing Resources (Permanent Supportive Housing (PSH) Plan utilizing Housing Choice Vouchers; New Stability Vouchers; System-wide Landlord

Recruitment through Dedicated Units Program) will operate under Housing First through the mechanisms and processes described above, in addition to specifically serving individuals and families experiencing unsheltered homelessness through prioritization for housing resources and supportive services.

2. Our CoC is currently performing well at providing low-barrier and culturally appropriate access to permanent housing to folks with histories of unsheltered homelessness. In our CoC annual data pulled from HMIS into a [Monitoring Tool](#), for 2021, more than 45% of households enrolled in RRH and more than 20% of households enrolled in PSH were experiencing unsheltered homelessness immediately before entering housing. This signals both that individuals and families experiencing unsheltered homelessness are prioritized on the queue and that our housing programs are successfully accepting referrals/housing them by adhering to Housing First principles. It also speaks to a high success rate at prioritizing individuals and families experiencing unsheltered homelessness based on their proportional representation in our overall homelessness system and the overrepresented rate at which they are referred into housing programs.
3. Supporting the current strategy is an evidence-based approach adopted across the nation to reduce as many barriers to housing as possible and ensure that housing comes without prerequisites or requirements, but always offers services. Further, our CoC's site-based PSH project undergoes an [annual evaluation](#) from a neutral third party that, among other things, has annually demonstrated the program's fidelity to Housing First and its contribution to successful participant outcomes & community benefits. Finally, our CoC annually pulls our HMIS data into a [Monitoring Tool](#) on housing stability that speaks to the support of this model – data included for overall CoC performance on returns to homelessness after exit to permanent destination demonstrates that of the 3,527 households that have exited to a permanent destination from our CoC, only 155 (4%) have returned within 24 months. While there are some variations on the total % of households returning by program (notably higher for households exiting from shelter or street outreach), the overall low return rate is proof that Housing First is working to achieve housing stability at high rates and program specific numbers allow our CoC to revisit where additional supports are needed to increase housing stability.
4. One main new practice the CoC has implemented recently was an additional functional assessment that is performed for households that come to the top of the prioritized queue. The referral process is meant to support households in identifying their needs ahead of transitioning into housing to better articulate what support services might be necessary to provide. The intention is to gather this information in real time (ahead of housing) to document any potential changes that may have occurred during the household's experience of homelessness that might have altered their needs, and to get the housing provider and case manager to start developing the right connections to either program or community specific service providers to meet the household's needs. The functional assessments have been completed on 16 households and have provided a rich base of information about the needs of incoming households, particularly those from unsheltered experiences, and the necessary support services that our CoC needs to establish better connections with. It has also illuminated some opportunities to adjust our housing assessment to document more detailed information earlier in the process that will both help better prioritize households based on their experience of unsheltered homelessness or severity of their service needs.

P-4. Updating Our CoC's Strategy to Identify, Shelter, and House Individuals Experiencing Unsheltered Homelessness with Data and Performance.

Our CoC will review and update strategies to identify, shelter and house individuals and families experiencing unsheltered homelessness using data and best practices in each of our major system responses that touch those households.

1. Street Outreach.
 - a. Our street outreach team, as part of the Special NOFO funding request, will implement an integrated care team as a best practice to increase the efficacy of their efforts as they continue to focus on individuals and families experiencing unsheltered homelessness. Each discipline will

have its own assessment, but the team will establish common language, utilize shared electronic records, and share pertinent information in daily team huddles - ultimately the street outreach team charged with inputting data into HMIS. Data will be used to track how many individuals the team touches, the number of households experiencing unsheltered homelessness, the time between first contact and assessment performed with Coordinated Entry (CE), and the rate at which clients served by street outreach maintain housing stability after 24 months.

- b. All outreach activities are directly connected with CE and HMIS. The CE and street outreach teams share the same office building and collaborate daily. The street outreach team has HMIS access to CE's project to perform all housing assessment directly into the single system.
- c. Currently the outreach team is building up new partnerships for the CoC beyond their current reach by adding in more healthcare service providers that will embed directly with the team, increasing the number of mainstream partners that provide services in non-traditional locations that will reach more of the unsheltered populations, and expanding our collaboration with emergency service providers and law enforcement agencies.

2. Low-barrier shelter and temporary accommodations.

- a. The Shelter Better Task Force practices will form the basis of our CoC's ongoing work to ensure that our shelter providers are implementing low-barrier practices that increase access to shelter. Our CoC will continue to socialize these practices with our shelter providers through system wide trainings, references to the practices at our regular shelter strategy meetings, and through tailored work with each of our shelter operators. In addition, our street outreach team will track the data through HMIS specifically to ask households about their status of homelessness (sheltered, unsheltered) and continue to gather information about the primary reasons that households do not access shelter so that information maybe be shared with our shelter partners on a regular basis at the bi-weekly outreach meetings.
- b. Our CoC will perform an update to the Shelter Needs Analysis semi-annually to rely on HMIS data and utilization rates to determine if there is a need to expand access to low-barrier shelter or temporary accommodations. This will be especially critical to watch as we approach new shelter and transitional housing sources coming online in 2024, paired with the development of new Permanent Supportive Housing (PSH) units. The hope is that combined, these resources will close the gap on peak shelter bed demand and meet the needs of the night-by-night crisis through both temporary accommodations and increased supply of permanent housing solutions.
- c. None of these new practices will be explicitly funded under this competition.

3. Permanent Housing.

- a. Our CoC will monitor access using our [monthly Coordinated Entry \(CE\) dashboard](#) (populated with HMIS data from all projects) to track the total number of persons experiencing homelessness in Ada County that are connected with our system. With the adjustments in our CE assessment to collected information on unsheltered households specifically, our CoC will be able to evaluate progress on referrals and exits to permanent housing for that population to determine if our prioritization strategies are resulting in a reduction of unsheltered homelessness.
- b. Our CoC will monitor expansion of our ability to rehouse people by updating our Supportive Housing Needs Analysis semi-annually and relying on HMIS data to monitor our ability to rapidly house people experiencing unsheltered homelessness in permanent housing. This analysis will help determine what gaps continue to exist to provide supportive housing at scale so we can continually adjust our primary initiatives on housing. We will also monitor the total number of units secured through the Dedicated Units Program, and based on the above analysis, set interim goals for expanding the total number of units needed through the program. If the number of dedicated units needs to increase to provide housing at scale, our CoC will utilize the program information on successful recruitment strategies (incentives, housing types, partnerships, etc.) to determine a recruitment plan to achieve the necessary number of additional units.

P-5. Identify and Prioritize Households Experiencing or with Histories of Unsheltered Homelessness.

Our CoC has a comprehensive plan for adjusting current methods to identify and provide increased street outreach services capacity to individuals and families experiencing homelessness, as well as an ability to prioritize these households for permanent housing.

1. Our CoC's funding request for this special NOFO is exclusively to expand our street outreach program with a system-wide integrated care model, specifically by adding various staffing capacities that include healthcare and other support services. Disciplines represented will include a medical provider with psychiatric training, a case manager, a peer support specialist and a counselor. Services provided by the Street Outreach Care Team would include: physicals, vaccines, chronic disease management, acute illness testing and treatment, psychiatric medication management, medication and patient education, housing search and counseling, connection to mainstream resources, self-efficacy, development, assistance navigating services, support attending appointments, forming trusting relationships with practitioners and improving communication, mental health and substance misuse counseling and groups. These services will be provided on the street initially with a long-term goal of helping these households and transitioning them to clinics as appropriate. Each discipline will have its own assessment, but the team will establish common language as to not add to the stress of households. All team members will be trained in stages of change, motivational interviewing, trauma-informed care and harm reduction.

The main goals of the team will be increasing access to housing and housing retention, assisting with community integration, decreasing unnecessary emergency room or corrections interactions, and increasing personal wellbeing and health outcomes. This expansion is critical to our CoC's ability to reduce unsheltered homelessness. The integrated care model enables the team to more a) quickly perform housing assessments that begin the process of prioritizing these households for housing and b) simultaneously provide the support services that the households is open to receiving with reduced barriers to receiving said care, increasing the success of the housing stabilization. Participants will be assisted in obtaining permanent housing through the following means: connection to Coordinated Entry (CE) to be able to qualify for rapid rehousing or permanent supportive housing, connection to Housing Choice Vouchers (including Emergency Housing Vouchers and housing Stability Vouchers) and low-income housing, connection to move-in assistance funding, roommate matching, assistance with reasonable accommodation requests and advocacy with landlord entities. Participants will also receive assistance with things that could be barriers to housing access such as paying off rental or utility arrears and increasing income such as SSI/SSDI through SOAR assistance and employment coaching. Once the participant is housed the care team will continue to provide up to 9 months of transitional support while the participant adjusts to living in housing again. The long-term goal will be to help the participant transition to community-based services as quickly as possible. During the 9 months of transitional support, team members will also help clients communicate with their landlords and mediate any situations that might arise.

2. Our CoC will adopt additional and new processes to reduce unsheltered homelessness
 - a. Program eligibility is determined through CE and partner agencies. As it stands, there are not barriers present in program eligibility that would prevent the implementation of our method to identify and house individuals and families experiencing unsheltered homelessness. Participating agencies must submit all eligibility criteria to the system administrator prior to participating in CE. Any changes to a program's eligibility criteria or target population must be sent to the system administrator immediately to make sure the referral protocol is updated accordingly.
 - b. The CE housing assessment and prioritization tool already accounts for many variables to prioritize households experiencing unsheltered homelessness and with severe service needs (immediate prior living situation, debilitating condition, health and carceral system interactions). In 2022, CE will begin the formal process to adjust both our housing assessment and prioritization formula to better serve individuals experiencing unsheltered homelessness with severe service needs. Some of those proposed changes are as follows. Assessment – adding direct question about unsheltered homelessness, new language/process for identifying severe

services needs by building out questions on disabling conditions/disabilities, and adjusting questions about both health and carceral system overlap by including system specific questions that help encapsulate severity and frequency of interactions with each. Based upon those assessment changes, the prioritization tool will be adjusted so that the corresponding households receive higher points and update our CoC's Prioritization to state that "individuals living unsheltered with severe service needs" are prioritized for housing.

3. The street outreach team will continue to strengthen its geographic coverage by achieving more consistency in known locations across Ada County and by expanding the partners that participate in referrals that help identify new known locations. As part of this effort, the City of Boise (CoB) is pursuing the purchase of an additional facility within the homelessness services corridor to permanently provide formal space for the street outreach team to serve individuals in a non-traditional venue. Additionally, the CoB is building out a cross-agency referral tool that will provide information on any individual or family experiencing unsheltered homelessness with data points including absolute location. This new tool will increase the real-time communication between agencies that provides the street outreach team an ability to respond in a timely, accurate manner to referrals and begin connecting with households. The tool will also be utilized as a standing agenda item at the bi-weekly outreach meetings to increase cross-agency follow up and collaboration on specific cases. In all instances for people in unsheltered environments, the outreach team will continue to implement housing assessments as early as possible upon contact to ensure households experiencing unsheltered homelessness are added into CE queue and can be prioritized for housing.
4. Our CoC is working on increased resource access for people with histories of unsheltered experiences in a variety of ways.
 - a. CE is working to identify more people, alongside the above-described efforts of our street outreach team, by increasing our partnership with systems from which people are likely to exit into unsheltered homelessness with the goal of developing better data sharing practices and formalization of the process for direct referrals to CE from these systems. Specifically, our CE team is working with our health and carceral system partners. As part of our CE committee, a Public Health Group has developed that meets bi-weekly to address public health issues within the homelessness response system. One of their working priorities is to develop a better system for hospital discharges to CoC services. The preliminary work is to ensure there are no gaps that result in people being discharged from hospital settings into unsheltered homelessness. Subsequent work will be around a process to develop by-name list of the highest users of emergency room and psychiatric hospitals to ensure that CE is responsive to this usage frequency through a housing prioritization response for intervention. The same work is happening with our carceral system, where CE has recently partnered more intentionally with reentry service providers and our county/state carceral leadership to create better collaborative discharge planning processes for people that have self-reported homelessness while incarcerated.
 - b. With the shifts in our CE assessment and prioritization tools, our CoC will ensure that persons experiencing unsheltered homelessness are prioritized for housing. In that prioritization, and because of the overlapping factors that include serve service needs, each prioritized individual will be provided with housing navigation supports. This is aligned with feedback we have received from people experiencing unsheltered homelessness on their highest need – case management and housing navigation support – when it comes to resolving their homelessness. In addition to this, the PSH Plan and Dedicated Units Program are both targeted efforts to increase housing navigation support by adding housing units that are directly accessible through CE in collaboration with our housing partners. This addition of units dedicated to the CoC through formal agreements will ensure that as households are prioritized, there are units ready for them to move into.
 - c. In this NOFO, our CoC is requesting resources to provide a new integrated care model within our street outreach team which will provide on-street and post-housing health care and supportive services access to individuals experiencing unsheltered homelessness. Additionally,

our CoC is working ensure that any household that has touched our CoC's system and been housed within the past 5 years has access to health care and other supportive services. This requires the CoC to find ways for these services to be provided within each of our supportive housing models (single-site, scattered-site, integrated) as well as for households that have exited homelessness through mainstream resources after contact with our CoC. Our CoC is building this capacity through our standing housing committee, which brings together providers that run housing programs to ensure our CoC is building sufficient unit access to address the needs of the population experiencing homelessness and developing on strategies to increase housing stability. In addition to the program specific support services offered through RRH and PSH programs that include funding for those services, the committee now has access to 2 system level staff positions that provide different health care and support services, to which they can make referrals for connection to a household that needs stability support services. Those referrals will prioritize, first and foremost, individuals coming out of or with a prior history of unsheltered homelessness within the last 5 years.

P-6. Involving Individuals with Lived Experience of Homelessness in Decision Making- Meaningful Outreach.

Our CoC regularly collects feedback from and includes people with lived experience in decision making and services delivery. Our CoC has, at minimum, one person with lived experience on our governing body and funding committees. Our CoC's Coordinated Entry (CE) team sends out an annual Customer Satisfaction Survey to gather feedback & input from people who have received assistance. All CoC & ESG funded partners also offer exit surveys/interviews & annual focus groups with households they have served to gather input on program performance & design.

1. In May 2022, our CoC began working on a meaningful approach to more intentionally integrate people with lived experience, particularly those who have experienced unsheltered homelessness, into the CoC decision making structure and other areas of impactful leadership. The first effort compiled best practices to engagement to ensure that our process was trauma-informed and rooted in lessons learned from others in homelessness services work. Based on this scan, our CoC developed a lived experience engagement plan to sequentially build from initial feedback opportunities before ultimately co-creating a working group structure directly with people with lived experience. This co-creation is critical to ensure the developed structure adheres to the needs, strengths, and desires of people with lived experience that want to directly influence CoC decision making and service delivery. The plan indicated that initial outreach efforts included a system-wide survey focused on unsheltered households and a focus group on Permanent Supportive Housing (PSH). A total of 172 surveys were conducted in August by street outreach teams and PSH service providers to target individuals with lived experience of unsheltered homelessness, and each participant was given \$10 for their labor in responding to question and providing feedback. Results provide a wealth of information on respondents, including their needs for services and desire to engage with our CoC in decision making. Some notable results are: 60% were experiencing unsheltered homelessness at the time of the survey, 67% had a housing plan, largest support requests were for case management and access to housing units. The most common challenges experienced by survey responders in order of highest responses were the inability/worry finding enough food, daytime storage for personal belongings, getting to and setting up appointments, identifying resources (both homeless and mainstream), medical health care, finding a safe place to sleep for the night, resource application support, getting and keeping critical personal documents, mental health care, being ticketed, finding work, community connection, other, and finding child care. The second effort on engagement was a focus group held at our CoC's site-based PSH project, due to the high number of individuals housed there having previous experience with unsheltered homelessness and severe service needs in housing. This focus group centered on the PSH Plan to gather more feedback on their experience in our CoC effort to scale this evidence-based housing strategy for people with severe service needs, participants were provided with lunch. The feedback gathered was mostly positive about the role of the PSH project in stabilizing the households and included pointed

areas for improvement on themes of rules, guests, community involvement, and facility needs. This feedback has been passed over to the development partners that are working on our new PSH projects, with a requirement to incorporate this consumer feedback and the principles of trauma-informed design into all future projects.

The results from the survey and focus groups helped inform many of the base elements of our Plan for Serving Individuals and Families Experiencing Homelessness with Severe Service Needs. The draft concepts of that plan were then taken to a working group meeting, where both the results of our engagement efforts and the components of the plan were shared for feedback, input, and a request of approval. Four individuals currently experiencing homelessness attended the first focus group that was facilitated by two members of the street outreach team and one CoC staff person. All consumer participants in attendance signed a letter in support of the CoC's plan and funding effort. Each participant was paid \$50 for their labor and committed to coming to subsequent working group meetings that will be held in October and November, each planning to invite a few other members of their community.

2. While our CoC currently always has a least one member with lived experience on our decision-making body and funding committees, the purpose of this focused outreach is to further develop a permanent, meaningful integration of people with lived experience into our CoC's decision making structures. In the subsequent working group meetings between CoC staff, outreach teams, and people with lived experience, the group will co-create the structures for involvement of people with lived experience. Based on initial themes and brainstorming, that structure will be a combination of decision-making power directly connected to the CoC and a separate structure through the development of a neighborhood association through the City of Boise (CoB) that comes with nonprofit status. The CoC structure will likely influence decision making on funding and services delivery activities by serving as an advisor to the CoC governing board in addition to setting minimum levels of representation on standing committees to ensure they substantially influence our public engagement efforts, CE system, housing programs, and system-wide funding. The neighborhood association will then further empower this group to advance strategic efforts outside of the CoC, including the ability to impact investment in homelessness services in the neighborhood where people with lived experience spend time and more directly influence local policy priorities.
3. Our CE team, including street outreach, intentionally hires folks with lived experience. Based on their success and this as a best practice, our CoC is working towards a system-wide adoption of hiring policies that include listing lived experience as a desired quality for applicants across the partnership. As previously stated, our CoC compensates people with lived experience for any labor they provide at the appropriate scale for labor provided, examples being \$10 for survey participation and \$50 for working group sessions. Both practices, surveys and working groups, will continue moving forward along with other specific services activities. Our CoC plans to contract with people with lived experience to conduct the 2023 Point-in-Time Count. Our CoC also plans to restart a work program previously run by the lead agency, CoB, to hire people with lived experience in public services that lead efforts to maintain the central homelessness service corridor in Ada County.

P-6a. Involving Individuals with Lived Experience of Homelessness in Decision Making-Letter of Support from Working Group Comprised of Individuals with Lived Experience of Homelessness.

Attachment includes Lived Experience Support Letter in addition to lived experience engagement plan, system-wide survey results report, Permanent Supportive Housing (PSH) focus group notes, the working group materials for the meeting held to review survey results and approved letter of support.

P-7. Supporting Underserved Communities and Supporting Equitable Community Development.

Our CoC works to identify and understand the disparities that exist for:

- Black, Indigenous & Native American persons, People of Color including Latino, Asian Americans & Pacific Islanders (BIPOC); and

- Lesbian, gay, bisexual, transgender, intersex, queer/questioning, asexual, and queer community (LGBTQIA+); and
- Persons with disabilities.

This is necessary to ensure that all individuals experiencing homelessness in Ada County are supported and served by our CoC with an equitable housing interventions and system responses that addresses each household's individual experience and ensure they will not face discrimination based on their race, gender, gender identity, or ethnicity.

1. Data captured through Coordinated Entry (CE) - including demographic information - allows our CoC to perform ongoing equity analyses. HMIS data allows our CoC to understand in real time how underserved communities interact with the homeless system including identification of disparities, have a comprehensive description of those populations, and help create responsive strategy. Using this data, our CoC performs an Annual Racial Disparities Assessment to analyze patterns in our HMIS data that speak to equity trends in our system response. Our CoC assessment identifies & tracks inequities in our policies & programs that serve as barriers around two metrics: 1) analyze if BIPOC are substantially overrepresented in the homelessness population using race population data for Ada County and race data of all households active in a homelessness services program for a calendar year; and 2) assess if BIPOC households experience statistically significant difference in outcomes using outcomes determined by a household's destination at exit, using CoC HMIS data of all exits in a calendar year. In 2022, the combination of these analyses revealed that certain BIPOC populations experience homelessness at a statistically significant higher rate than white households, indicating that racially disparate policies and practices outside of the homeless services system contribute. Once in the homeless services system, BIPOC households do not experience outcomes that are statistically different from white households. In other words, disparities exist among which races are more likely to experience homelessness but evidence for those disparities continuing into or within the homeless services system does not exist, so BIPOC households do not experience statistically significant differences in outcomes once they have entered the homelessness system. There is a substantial amount of work to do on understanding and analyzing how other underserved populations are represented, supported, and served in our CoC system which. Our CoC will address this by reviewing and updating the demographic information collected through CE that speaks to all underserved populations.
2. Based on the previous years' Annual Racial Disparities Analysis and our CoC's adoption of equity as a guiding principle, the CE Committee implemented a 3-month workshop (April-June 2022) supported by HUD TA to identify disparities that currently exist within our homelessness response system. This focused on: building a foundation and setting context, reviewing relevant data (HMIS, Stella, county), and establishing next steps to address inequity. The CE Committee developed several recommendations to address inequitable disparities experienced throughout the homelessness service system. The primary recommendation was to elevate the voices and needs BIPOC households within our CoC through individuals & organizational membership by collaborating with BIPOC led & serving organizations. This would enable our CoC to develop better outreach, engagement, and housing interventions to serve populations experiencing homelessness that are overrepresented. This work is important as our CoC recognizes some potential issues in our currently tracked indicators for equity. For example, white households, at large, have a lower statistical likelihood to exit to an institutional situation – demonstrating a potential for inequitable outcomes related to BIPOC households' likelihood to negatively interact with other systems during their experience of homelessness. This is an example of a disparity through system overlap during a household's experience of homelessness, where BIPOC households are statically more likely to negatively interact with law enforcement in a significant way. Our CoC is working to address this disparity through revisiting our standardized assessment to account for this increased likelihood of negative experience while experiencing homelessness (unsheltered or sheltered) as BIPOC individuals. Our CoC identified and prioritized focuses on three primary areas to address this: 1) coordination with local law enforcement on the overrepresentation of BIPOC individuals experiencing homelessness who self-report law enforcement interactions on their housing assessments;

- 2) adjustments to the standardized assessment that meaningfully address the overrepresentation of BIPOC folks in the homelessness response system; and 3) implementation of system-wide cultural competency training and other trainings based on gaps identified by BIPOC led & serving organizations. However, to be successful in adopting an equitable framework to address the systemic overrepresentation and disparate experiences of BIPOC and other underserved households, BIPOC/underserved individuals and led organizations must be empowered to lead solutions design.
3. Our CoC has implemented this by ensuring that BIPOC folks are represented on decision making committees, including the governing body, CE, housing, and funding committees. In addition, the engagement committee & the governing body created a list of strategic partnership organizations for comprehensive planning & began outreach to underserved & underrepresented communities (e.g., BIPOC, LGBTQIA+, veterans, elderly, & persons with disabilities). Through this work, our CoC has identified dozens of organizations led by &/or serving underserved populations & has begun outreach to established formal relationships with these organizations which has resulted in increased numbers of formal & informal partnership with these organizations, to meet goals to increase representation of underserved communities in our CoC's membership & include those voices in strategic, comprehensive planning to address equity.