



Youth Homelessness Demonstration Project (YHDP) ---- Local Competition Information

## **Our Path Home Fiscal Year 2023 YHDP Funding Local Competition Policies & Procedure**

**Approved by the Youth Leadership Board May 15, 2025**

*Questions about the Local Competition can be send to [info@ourpathhome.org](mailto:info@ourpathhome.org) and cc [cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org).*

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## Youth Homelessness Demonstration Project (YHDP) ---- Local Competition Information

### BACKGROUND AND OVERVIEW

In October 2024, Housing and Urban Development (HUD) announced that the Our Path Home (OPH) was one of 14 Continuum of Care (CoC) Collaborative Applicants across the nation to receive FY2023 Youth Homelessness Demonstration Program (YHDP) funding to prevent and end youth and young adult (YYA) homelessness. HUD announced OPH would receive \$3,288,718 in YHDP funding.

OPH has already funded an **Initial Planning Grant** for the City of Boise to funding and support the work of the Youth Leadership Board (YLB). Now the YLB and our YHDP partners are excited to request applications for the Local Competition.

As a part of the YHDP planning process, partners determined which types of projects to fund and what their essential elements need to be. OPH and the YLB are accepting applications for **Rapid Rehousing (RRH)** and **Homelessness Management Information System (HMIS)** projects. Selected projects through the Local Competition will work with the YLB to solidify project design before submitting to HUD for final selection and funding.

As denoted in this document, communitywide partners will continue to partner with Recipients and Subrecipients (if applicable) of this grant to implement it in alignment with the planning process. This document outlines all the information applicants will need for the Local Competition.

#### Project Period of Performance

HUD's initial grant term for YHDP recipients will be for two-years (24 months) and is expected to start on October 1, 2025. The estimated period of performance is 10/1/2025 - 9/30/2027. This initial grant covers the YHDP demonstration or pilot period. There is an option to request a six-month extension on the period of performance, depending on how long the project takes to start up and pending HUD approval. OPH and the YLB will work with the agency selected to operate this grant to ensure its structure and spending strategy align with the period of performance.

After the initial grant period, projects will be eligible for renewal funding through the CoC Program via any future Notice of Funding Opportunity (NOFO) published by HUD.

#### Project Grant Agreement Process

**Please note:** this total budget is subject to change if HUD requires us to make changes to it upon review and approval of our CCP.

**Total HUD-Funded Budget:** \$ 3,190,057

- **RRH:** \$3,160,057
- **HMIS:** \$30,000



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Please refer to the detailed budget and eligible costs section for more details on the budget line items.

**Required Match:** Unless HUD approves the grant Recipient's request to waive match requirements, the Recipient and its Subrecipients must provide a match contribution of at least 25% of the HUD-funded budget for this project. This amount adds to the total budget available from HUD. May be in-kind or cash contributions. Must be for eligible budget line items HUD funds under this grant agreement.

Please refer to the detailed budget section below for further details on these budget line items and their eligible costs and activities.

### Project Grant Agreement Process

Once a grant Recipient has been selected from this Local Competition, that Recipient will be responsible for submitting a grant application to HUD through its e-SNAPS process. HUD Technical Assistance (TA) providers will support this process, and the Recipient must collaborate with TA, OPH, the YLB, and any other consultants necessary to submit a project application in alignment with this Local Competition and the YHDP planning process and CCP. The YLB may request to review and approve the project application before it is submitted in e-SNAPS.

### Additional Information

Applicants are encouraged to review HUD's YHDP Notice of Funding Opportunity ([NOFO](#)) and [Appendix A: Project Selection Process](#) and the [Round 8 Special Activities Tracker](#).

Applicants are also encouraged to review the New Project Trainings offered by HUD TA. Check out the [video recording](#) and [slide deck](#) from the ICF New Project Trainings held in April 2025.

## LOCAL COMPETITION APPLICATION, REVIEW & AWARD PROCESS

### Application Submission and Deadline

All applications are due to the staff listed below by 5:00pm EDT on Friday, June 6, 2025.

Please email completed applications and required attachments to:

- Casey Mattoon, OPH, [cmattoon@cityofboise.org](mailto:cmattoon@cityofboise.org)

### Overall Local Competition Timeline

- **New Project Trainings:** April 9 & 10 (complete, see below to access recording and slides)
- **Letter of Intent Due:** May 13
- **Local Competition Policies & Procedures:** May 16
- **Local Competition Opens:** May 19

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- **Local Competition Trainings and Technical Assistance:** May 19 - 30
- **Local Competition Closes:** June 6
- **Approvers Vote on Final Applicants:** June 13
- **Approved Applicants Submit to HUD:** July 1

### Application and Review Process

The YHDP Fund Subcommittee, which is comprised of YLB members and additional key partners with relevant experience, will review and evaluate all completed applications received by the deadline using the following process. The YHDP Fund Subcommittee will be led by a YHDP team comprised primarily of members of the YLB and include individuals representing OPH and YHDP Planning Team. For every non-YLB member on the review team there will be 2 YLB members. Members of the Review Panel must not be from an organization that is an applicant for the local competition.

All complete, timely and eligible applications will be scored by the YHDP Fund Subcommittee, using the scoring matrix. It is the applicant's responsibility to ensure documents are delivered and received on time. Total scores for each project are determined by adding up points in each section and then ensuring general requirements were met, if applicable.

1. **Written Review.** The Fund Subcommittee members will each review all written responses in the application and score them separately using the scoring tool in Appendix 2 of this document.

*Timeline: June 6 - 12, 2025*

2. **Fund Subcommittee Scoring.** The YHDP Fund Subcommittee will meet to discuss written application scores and determine a final score for each application and formally recommend grant Recipients. Based on our YHDP governance, these are treated as final decisions. Grant Recipient announcements will likely be made on the same day.

*Timeline: June 13, 2025*

3. **Follow Up Project Design Consultation.** After the Fund Committee announces Grant Recipients, the YLB members may perform interviews with Grant Recipients. They can identify interview questions to prioritize with each applicant and schedule follow-up interviews with applicants to gain additional insight into the agency's plan to develop and implement this project. The Fund Subcommittee may ask clarifying questions on the written application, and this is an opportunity for applicants to elaborate on their vision for how they will implement this project while upholding broader community visions and goals. The YLB may, during and after the interview process, provide recommendations for how the project design may be improved to serve YYA. Grant



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Recipients will be encouraged to incorporate YLB feedback into their final e-SNAPS application.

*Timeline: June 16 -20, 2025*

4. **Project Applications in HUD's e-SNAPS system.** Selected Recipients must submit project applications into HUD's e-SNAPS system after receiving this award. OPH and TA will support with this process.

*Timeline: Applications must be submitted in e-SNAPS by July 1, 2025 (HUD requirement)*

The following criteria must be met in order to submit into e-SNAPS:

**SAM Registration Requirement:** You must register at [www.sam.gov](http://www.sam.gov) before submitting an application. You must maintain current information in SAM on immediate and highest-level owner and subsidiaries, as well as on all predecessors that a federal award within the last three years, if applicable. Information in SAM must be current for all times during which you have an active Federal award or an application or plan under consideration by HUD.

**UEI Requirement:** All entities doing business with the Federal government must use the UEI created in SAM.gov. Your application must include a valid UEI that is registered and active at [www.sam.gov](http://www.sam.gov). For more information, see: <https://sam.gov/entity-registration-information-kit/unique-entity-identifier-update>. When applying with a UEI that does not match the organization name as registered in sam.gov will result in an ineligible application.

**Requirement to Register with Grants.gov:** Anyone planning to submit applications on behalf of an organization must register at Grants.gov and be approved by the E-Biz POC in SAM to submit applications for the organization. Registration for SAM and Grants.gov is a multi-step process and can take four (4) weeks or longer to complete if data issues arise. Applicants without a valid registration cannot apply through Grants.gov. Complete registration instructions and guidance are provided on Grants.gov. HUD will treat an application containing the wrong UEI as having a curable deficiency. Failure to correct the deficiency and meet the requirement to have a UEI and active registration in SAM will render the application ineligible for funding.

### **Eligible Project Recipient & Subrecipient Applicants**

#### **Organization Type**

As required by HUD's Fiscal Year 2023 (FY23) YHDP NOFO (Part III.A) and Appendix A (Part II.A), the following types of organizations are eligible to apply as Recipients or Subrecipients to implement a YHDP project:



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- State governments
- County governments
- City or township governments
- Special district governments
- Indian Tribes and tribally designated housing entities as defined in Section 4 of the Native American Housing Assistance and Self-Determination Act of 1996 (25 U.S.C. 4103)
- Nonprofits, as demonstrated by criteria at 24 CFR 5.109(l)(1) through 24 CFR 5.109(l)(4).

### **Our Path Home Partner Registration**

To apply for funding, applicant must be a registered OPH Partner, organizations can [register here](#). If you are unsure if you are registered or not, contact [info@ourpathhome.org](mailto:info@ourpathhome.org) and they can confirm for you.

### **Letter of Intent Submission**

To apply for funding, all agencies must have submitted a Letter of Intent (LOI) by 5PM PST - May 13, 2025. Letters of Intent received after the deadline may not be considered. OPD and the YLB reserve the right to extend the deadline if determined necessary.

### **Additional HUD Requirements for Applicants**

1. Universal Identifier and System for Award Management (SAM.gov) Requirements
2. Outstanding Delinquent Federal Debts
3. Debarments or Suspensions, or both
4. Mandatory Disclosure Requirement
5. Pre-selection Review of Performance
6. Sufficiency of Financial Management System
7. False Statements
8. Prohibition Against Lobbying Activities

In addition, each applicant under this NOFO must have the necessary processes and systems in place to comply with the Award Term in Appendix A of 2 CFR part 170 if the applicant receives an award, unless an exception applies as provided in 2 CFR170.110.

HUD requires all applicants to provide a match to the total grant funding of no less than 25% in cash or in-kind resources. Match cash or in-kind resources must be for activities and costs that are eligible under this grant.

### **Our Path Home Requirements for Applicants**

- Compliance with all HUD & YHDP regulation and reporting requirements, including but not limited to reporting on HUD determined system performance measures.
- Utilization of the definition of homelessness as defined in the HEARTH Act.

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- All activities will comply with the Coordinated Entry System (CES) Policy & Procedures, Homeless Management Information System (HMIS) policy & procedures, and Continuum of Care (CoC) Written Standards.
- Participation in the Homeless Management Information System (HMIS).
- Receive feedback from the Youth Leadership Board (YLB) on project implementation & improvement.
- Only utilizing YHDP special activities as specified in the Our Path Home Coordinated Community Plan (CCP).
- Serving youth 24 years of age & younger with these funds only, prioritizing those with the highest needs using the CE system.

## LOCAL COMPETITION PROJECT DESCRIPTIONS & SPECIAL ACTIVITIES

PROJECT 1: Rapid Rehousing (RRH)	
Project Type	Rapid Rehousing (RRH)- medium term assistance (up to 36 months)
Funding Amount	\$3,160,057
Budget Notes	<ul style="list-style-type: none"> <li>• <b>Leasing/Rental Assistance:</b> The leasing/rental assistance budget must include the number of units that may be leased or rented in the project. Dollar amounts are based on HUD's FY 2024 Fair Market Rent (FMR) Rates.</li> <li>• <b>Administration:</b> This budget line item is limited to 10% of the total grant cost.</li> </ul>
Geographic Area Covered	Ada County
Project Description	<p>This project prioritizes a quick transition out of homelessness and into permanent housing by providing up to 36 months (with a special YHDP activity) of housing and supportive services. OPH anticipates funding numerous RRH programs through the local competition. These programs may vary in design but will follow the key principles described in this project description. RRH will offer housing either with the young person as the lease holder or with the agency as the lease holder in a master lease.</p> <p>RRH services can be project-based or scattered site housing. Projects can also incorporate shared housing to help youth sustain housing after assistance ends or according to each individual youth's needs. Assistance for youth households (individuals and families) with rapid rehousing will be provided by helping them locate and move into permanent housing using financial assistance and housing focused services.</p> <p>While youth are in RRH, they receive supportive services,</p>

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	<p>including:</p> <ul style="list-style-type: none"> <li>• Case Management at least once a month</li> <li>• Assistance addressing barriers to housing, including clearing criminal background</li> <li>• Connection to education and training resources, including connection to financial assistance</li> <li>• Connection to employment</li> <li>• Connection to community activities or groups</li> </ul>
Eligible Project Participants	<p>This project is required to only serve youth and young adult households experiencing HUD’s Category 1, 2, or 4 of homelessness. This project must receive its referrals from the CoC’s coordinated entry (CE) system.</p> <p>“Youth and young adult households” means:</p> <ul style="list-style-type: none"> <li>• Households with unaccompanied minor youth under 18 and/or unaccompanied young adults (YA) aged 18 to 24, where no one aged 25 or older is present in the household upon project entry.</li> <li>• Pregnant and parenting youth and young adults, where the pregnant or parenting person is aged 24 or younger and no one aged 25 or older is present in the household.</li> <li>• Participants who turn 25 while enrolled in this program will remain eligible for services for the duration of their enrollment. <b>Projects are required to continue serving youth and young adult households who turn 25 after project enrollment until (a) they no longer need assistance to stay stably and safely housed, (b) the length of assistance in the project is maximized, (c) the participant is enrolled in a different project that provides case management and supportive services, or (d) it is otherwise determined with the participant that they no longer want or need to be enrolled in the project.</b></li> </ul> <p>“HUD’s Category 1, 2, or 4 of homelessness” means:</p> <ul style="list-style-type: none"> <li>• <b>Category 1: Experiencing literal homelessness:</b> Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: <ul style="list-style-type: none"> <li>○ <b>Unsheltered:</b> (i) Has a primary nighttime residence that is a public or private place not meant for human habitation;</li> <li>○ <b>Sheltered:</b> (ii) Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for</li> </ul> </li> </ul>



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	<p>by charitable organizations or by federal, state and local government programs); or</p> <ul style="list-style-type: none"> <li>○ <b>Eligible institutional stay:</b> (iii) Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution</li> </ul> <ul style="list-style-type: none"> <li>• <b>Category 2: Imminent Risk of Homelessness:</b> Individual or family who will imminently lose their primary nighttime residence, provided that: <ul style="list-style-type: none"> <li>○ (i) Residence will be lost within 14 days of the date of application for homeless assistance;</li> <li>○ (ii) No subsequent residence has been identified; and</li> <li>○ (iii) The individual or family lacks the resources or support networks needed to obtain other permanent housing</li> </ul> </li> <li>• <b>Category 4: Fleeing/Attempting to Flee Domestic Violence (DV) or Another Threatening or Unsafe Situation:</b> Any individual or family who: <ul style="list-style-type: none"> <li>○ (i) Is fleeing, or is attempting to flee, domestic violence;</li> <li>○ (ii) Has no other residence; and</li> <li>○ (iii) Lacks the resources or support networks to obtain other permanent housing</li> </ul> </li> </ul> <p><b>Category 4 also includes youth in the following situations:</b></p> <ul style="list-style-type: none"> <li>○ Trading sex for housing</li> <li>○ Human trafficking</li> <li>○ Physical abuse</li> <li>○ Violence (or perceived threat of violence) by someone they live with or near</li> <li>○ Emotional abuse (e.g. threats or intimidation)</li> <li>○ Family conflict causing the youth to feel unsafe</li> <li>○ Financial abuse (e.g. controlling income, identity theft to use credit)</li> <li>○ Active drug/illegal substance use in youth's housing</li> <li>○ Gang or neighborhood violence that is directed at the youth in their home</li> <li>○ Other illegal activity that is putting a youth or youth's child at risk</li> </ul> <p>Applicants may find it helpful to refer to HUD's <a href="#">Determining Homeless Status of Youth Quick Guide</a> and the <a href="#">Criteria and Recordkeeping Requirements for Definition of Homeless</a> for further guidance on youth homelessness statuses.</p>
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<p><b>Special YHDP Activities</b></p>	<p>All activities and costs that eligible under the CoC Program Interim Rule (24 CFR Part 578) for Rapid Rehousing (RRH) and Supportive Services Only (SSO) projects are eligible in this project.</p> <p>Additionally, YHDP recipients may carry out the YHDP activities listed in I.C.1.a without needing approval for use by OPH and upon notice to the Deputy Assistant Secretary for Special Needs.</p> <p>YHDP recipients may carry out the YHDP activities listed in I.C.1.b as approved for use by OPH per their inclusion in this plan and must submit a request to the Deputy Assistant Secretary for Special Needs at the time of or prior to the project application submission. Recipients may also request activities after projects are approved, however they cannot make use of the exception until notified that HUD has approved the request and any necessary grant amendments are signed.</p> <p><b>OPH Approved Activities:</b></p> <ul style="list-style-type: none"> <li>• YHDP recipients may use leasing, sponsor-based rental assistance, and project-based rental assistance in Rapid Rehousing projects.</li> <li>• YHDP recipients may employ youth who are receiving services, including housing, from the recipient organization. Recipients that utilize this special YHDP activity must maintain documentation that discloses the nature of work that the youth does, and that the youth is not in a position that creates a conflict of interest.</li> <li>• YHDP recipients may use habitability standards in 24 CFR 576.403(c) rather than Housing Quality Standards in 24 CFR 578.75 for short or medium term (up to 24 months) housing assistance. Recipients implementing this special YHDP activity must keep documentation of which standards are applied to the units and proof that the units complied with the standards before assistance is provided for every unit funded by YHDP.</li> <li>• YHDP recipients may provide moving expenses more than one time to a program participant.</li> <li>• YHDP recipients may continue providing supportive services to program participants for up to 12 months after the program participant exits homelessness, transitional housing or after the end of housing assistance.</li> <li>• Projects using grant leasing funds may pay above the Fair Market Rent (FMR) for individual units as long as the amount paid is consistent with the reasonable rent standards at 24 CFR 578.51(g).</li> <li>• Security deposits for units in an amount not to exceed 2 months of rent.</li> </ul>
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	<ul style="list-style-type: none"> <li>• The costs to pay for any damage to housing due to the action of a program participant, which may be paid while the youth continues to reside in the unit. The total costs paid for damage per program participant may not exceed the cost of two-months' rent.</li> <li>• The costs of providing household cleaning supplies to clients.</li> <li>• Housing start-up expenses for program participants, including furniture, pots and pans, linens, toiletries, and other household goods, not to exceed \$300 in value per program participant.</li> <li>• The one-time cost of purchasing a cellular phone and service for program participant use, if necessary for the participant to obtain or maintain housing</li> <li>• The cost of internet in a program participant's unit.</li> <li>• Payment of rental arrears consisting of a one-time payment for up to 6 months of rent in arrears, including any late fees on those arrears.</li> <li>• Payment of utility arrears of up to 6 months per service.</li> <li>• Up to three months of utilities for a program participant, based on the utility costs schedule for the unit size and location.</li> <li>• In addition to transportation costs eligible in 24 CFR 578.53(e)(15), a recipient may pay gas and mileage costs for a program participant's personal vehicle for trips to and from medical care, employment, childcare, or other services eligible under 24 CFR 578.53(e).</li> <li>• Legal fees, including court fees, bail bonds, and required courses and equipment.</li> <li>• Program participant's past driving fines and fees that are blocking a young person from being able to obtain or renew a driver's license and impacting their ability to obtain or maintain housing. Additionally, recipients may pay for program participants' costs for insurance and registration for personal vehicles if the personal vehicle is necessary to reach medical care, employment, childcare, or other services eligible under this section.</li> <li>• Recipients may use YHDP funds to pay for owner incentive and retention payments for RRH, TH, TH-RRH, and PSH projects before occupancy of the unit, or at any point thereafter, provided that the overall amount paid with program funds per unit does not exceed three times the monthly rent charged for the unit and the incentive and/or retention payment results in the unit being occupied by a program participant. Recipients that utilize this special YHDP activity must maintain documentation that the incentive and/or retention payment resulted in the unit being occupied by a program participant and that incentive</li> </ul>
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	<p>and/or retention payment did not create a conflict of interest. These payments may include signing bonuses (a payment offered to an owner as an incentive for leasing a unit to be occupied by a program participant), repairs to bring a unit that failed inspection into compliance with program requirements, or holding fees to reserve a unit for an individual or family experiencing homelessness.</p> <ul style="list-style-type: none"> <li>• A recipient may provide up to 36 months of Rapid Rehousing rental assistance to a program participant if the recipient describes (1) the method it will use to determine which youth need rental assistance beyond 24 months and (2) the services and resources that will be offered to ensure youth are able to sustain their housing at the end of the 36 months of assistance.</li> <li>• Recipients may continue providing supportive services to program participants for up to 24 months after the program participant exits homelessness, transitional housing or after the end of housing assistance if the recipient describes: 1) the proposed length of extended services to be provided; 2) the method it will use to determine whether services are still necessary; and 3) how those services will result in self-sufficiency and ensure stable housing for the YHDP program participant.</li> <li>• Recipients may continue providing supportive services to program participants for up to 36 months after the program participant exits homelessness, if the services are in connection with housing assistance, such as the Foster Youth to Independence initiative, or if the recipient can demonstrate that extended supportive services ensures continuity of case workers for program participants.</li> <li>• Recipients will not be required to meet the 25% match requirement provided for in III.C of the YHDP NOFO and 24 CFR 578.73 if the recipient is able to identify multiple non-YHDP resources in the community that assist youth experiencing homelessness and can provide a narrative description of 1) how the resources will assist youth who are clients under the YHDP project and 2) how the recipient will facilitate connections to these resources to ensure that youth are aware of them and able to access the resources.</li> <li>• Recipients will not be required to meet the 25% match requirement provided for in III.C of the YHDP NOFO and 24 CFR 578.73 if the recipient does not have other currently active CoC or YHDP grants. If permitted by future Appropriations Acts, HUD will continue the match exemption for the YHDP grant funded under this NOFO under the first and second renewal or replacement of the project under the Continuum of Care competition.</li> <li>• YHDP planning grants and administrative funds may be used</li> </ul>
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	<p>for capacity building activities for Youth Action Board members or recipient staff who are also youth with lived experience.</p> <ul style="list-style-type: none"> <li>• In addition to the eligible costs listed in 24 CFR 578.59(a), YHDP recipients may use project administrative funds to support costs associated with involving youth with lived experience in project implementation, execution, and improvement.</li> <li>• Recipients of YHDP funds can use project administrative funds to attend conferences and trainings that are not HUD-sponsored or HUD-approved, provided that the subject matter is relevant to youth homelessness.</li> </ul>
<b>Estimated No. of Youth Served</b>	Approximately 81 - 108 youth served, including heads of household and minors served as members of parenting youth households.
<b>Estimated No. of Housing Units</b>	Approximately 60 - 80 units of 1-2-bedroom units. Rental assistance will last up to 36 months, depending on the needs of the youth.
<b>Staffing Ratios</b>	Projects should have adequate staffing, including case management and peer navigation. Staff to client ratio should be a minimum of 1:15 and maximum of 1:20.
<b>Additional Requirements</b>	<p>It is critical for applicants to understand that selected YHDP projects funded under this RFP will be required to collaborate with the YAB, YHC, OCED, TA, and other funded partners to finalize the project design and create a plan for implementation.</p> <p>Further, all new projects must:</p> <ul style="list-style-type: none"> <li>• participate in the CoC's Homeless Management Information System (HMIS) and must accept referrals through the CoC's coordinated entry (CE) system. <i>Exceptions are made for Victim Service Providers, which are precluded from participating in HMIS and must instead report the same required data elements in a comparable database.</i></li> <li>• Participate in HUD's data collection and reporting requirements, which will be detailed in contracts. These may include but are not limited to: Quarterly Performance Reports (QPRs) and Annual Performance Reports (APRs)</li> <li>• Follow a Housing First model and demonstrate their ability to operate a "low barrier" project. This means the project allows entry to program participants with: low or no income, current or past substance use or addiction, criminal records (with the exception of restrictions imposed by federal, state, or local law or ordinance), or history of domestic violence. Projects are prohibited from requiring participants to participate in services or demonstrate "readiness" as a prerequisite for entering or maintaining program enrollment</li> </ul>

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	<p>or moving into housing.</p> <ul style="list-style-type: none"> <li>• Collaborate with OPH, the YLB, YHPD Plan Team, TA providers, other funded partners, and broader community partners to ensure their project design and implementation align with community-wide priorities and vision for ending youth homelessness. Please refer to the YHDP Coordinated Community Plan (CCP) for more details on how partners across the community have defined some of these priorities. This collaboration may include ensuring staff participate in specific training opportunities. The training will not be limited to the direct-service staff but will also include other agency staff (e.g., executive staff) to ensure a consistent, cohesive adherence</li> <li>• Participate in an ongoing continuous quality improvement (CQI) process to ensure that our community is effective and functioning as a system of care in our work to end youth and young adult homelessness.</li> <li>• The Recipient must have at least one young person who has experienced homelessness in a leadership position with some level of direct power or oversight for the project within 18 months of grant start date.</li> </ul>
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PROJECT 2: Homelessness Management Information System (HMIS)	
<b>Project Type</b>	HMIS - System support for collecting, managing, and analyzing data related to youth homelessness.
<b>Funding Amount</b>	\$30,000
<b>Geographic Area Covered</b>	Ada County
<b>Project Description</b>	<p>Staff will collaborate with YLB members, YHDP recipients, OPH staff, and partners to build HMIS tools to provide all parties with data to inform decision making. The project outcomes include:</p> <ul style="list-style-type: none"> <li>• Data Collection and Reporting - Sets up projects then trains and supports partners to use HMIS to track youth data to meet HUD standards.</li> <li>• Evaluation and Accountability - Works with YLB and YHDP partners to measure program success and informs resource allocation.</li> <li>• Youth-Centric Approach - Collaborates with YLB members to ensure they understand data to inform their decision making.</li> <li>• System Transformation - Supports CQI through reports and dashboards provided to all partners for monitoring YHDP and CCP implementation.</li> <li>• Compliance and Integration - Aligns with federal regulations and integrates with other related systems, such as child welfare, justice systems, and education.</li> </ul>

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<p><b>Special YHDP Activities</b></p>	<p>YHDP recipients may carry out the YHDP activities listed in I.C.1.a without needing approval for use by OPH and upon notice to the Deputy Assistant Secretary for Special Needs</p> <p>YHDP recipients may carry out the YHDP activities listed in I.C.1.b as approved for use by OPH per their inclusion in this plan and must submit a request to the Deputy Assistant Secretary for Special Needs at the time of or prior to the project application submission. Recipients may also request activities after projects are approved, however they cannot make use of the exception until notified that HUD has approved the request and any necessary grant amendments are signed.</p> <p>OPH Approved Activities:</p> <ul style="list-style-type: none"> <li>Other innovative activities to reduce youth homelessness may be carried out using YHDP funds, provided that the recipient can demonstrate that the activity meets the criteria outlined in Appendix A.I.C.1.b.(8)</li> </ul>
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## LOCAL COMPETITION APPLICATIONS & SCORING

### Project Application Packet

Complete applications will only be considered if they are submitted by the deadline and include all the three elements below. All elements can be found online at:

<https://www.ourpathhome.org/fund/yhdp-competition/>

1. A fully completed application for the associated project type:
  - a. OPH YHDP RRH Application
  - b. OPH YHDP HMIS Application
2. **OPH YHDP Applicant Eligibility Thresholds** - A completed eligibility self-assessment form where the applicant can mark yes to all thresholds.
3. **OPH YHDP Applicant Budget** - A compliant, complete project budget.

### Project Scoring Matrix

The “General Information” section of OPH YHDP RRH or HMIS Application in addition to the OPH YHDP Applicant Eligibility Thresholds will be used as a minimum threshold to determine if the application is eligible to be considered for implementing this project.

Each question in the “Project Implementation Plans & Experience Supporting Youth & People Experiencing Homelessness” section of the OPH YHDP RRH or HMIS Application will be scored on two different scales.

**5 Points** - From 0 to 5 with the following benchmarks on this scale:



## Youth Homelessness Demonstration Project (YHDP) ---- Local Competition Information

- **0:** Applicant's response does not answer the question or does not meet expectations or requirements
- **1:** Applicant's response partially meets expectations or requirements
- **3:** Applicant's response meets expectations or requirements
- **5:** Applicant's response exceeds expectations or requirements

### 10 Points - From 0 to 10 with the following benchmarks on this scale:

- **0:** Applicant's response does not answer the question or does not meet expectations or requirements
- **1:** Applicant's response partially meets expectations or requirements
- **5:** Applicant's response meets expectations or requirements
- **10:** Applicant's response exceeds expectations or requirements

Once scored, each question will receive a final score based as follows:

**RRH Project Scoring Matrix**

Question Number	Question Text	# of Points	Notes
10	Why do you want to do this work? Why should we pick your application? This work is personal for the people you would serve, and we want to understand why this work is important or personal to you.	5	
11/12	Recipient and Subrecipient's experience.	10	Score will reflect cumulative responses with Recipients and Subrecipients. No penalty for not having a Subrecipient.
13	Describe the range of supportive services that will be included in the project design for YYA, including who will provide the service, how YYA will access the service, and how often the service will be provided.	10	
14	Describe how youth and young adults with complex services needs, like those dealing with mental health or substance use issues, will be support in your program design.	10	
15	Describe how participants will be assisted to rapidly obtain housing within 30 days of enrollment.	5	



Youth Homelessness Demonstration Project (YHDP) ---- Local Competition Information

Question Number	Question Text	# of Points	Notes
16	Describe how participants will be assisted to gain skills and tools necessary to remain in permanent housing, including plans to prevent housing loss and eviction.	10	
18	Will your agency employ (or have a hiring preference for) homeless and/or formerly homeless individuals in this project? If yes, please describe the role of these individuals in the project.	10	
19	Describe how the proposed Recipient and any Subrecipients would onboard, supervise, and support the staff providing direct services to youth and young adults in this project.	10	
20	For each of the following principles, describe your approach to implementing them in the context of this specific project	5	
21	Describe how your team would approach serving all people in this project to ensure they feel welcomed and a sense of belonging. If available, provide examples of how you have done this in the past. You may provide a separate response for each Recipient and Subrecipient if desired.	5	
22	For the proposed Recipient Agency and each Subrecipient, please describe a time when your organization has gotten hard feedback from a service participant and what you did in response to that feedback.	5	
<b>Total</b>		<b>85</b>	

HMIS Project Scoring Matrix

Question Number	Question Text	# of Points	Notes
8	Why do you want to do this work? Why should we pick your application? This work is personal for the people you would serve, and we want to understand why this work is important or personal to you.	5	
9	Describe the experience of the Recipient Agency in working with youth and young adults on data, project performance, and outcome analysis.	10	

Youth Homelessness Demonstration Project (YHDP) ---- Local Competition Information

10	Describe how the proposed Recipient will work with youth to develop data standards for this project. Include considerations for educating and empowering youth.	5	
11	Describe how the proposed Recipient and any Subrecipients would onboard, supervise, and support the staff providing direct services to youth and young adults in this project.	5	
12	For each of the following principles, describe your approach to implementing them in the context of this specific project	5	
13	Describe how your team would approach serving people across cultures and identities in this project. If available, provide examples of how you have done this in the past. You may provide a separate response for each Recipient and Subrecipient if desired.	5	
14	For the proposed Recipient Agency and each Subrecipient, please describe a time when your organization has gotten hard feedback from a service participant and what you did in response to that feedback.	10	
<b>Total</b>		<b>45</b>	

Application scores will be totaled and averaged across applicants during the application and scoring process. YHDP Fund Subcommittee members will compare and discuss ratings during the review process and will use responses to finalize scores for all applicants.